

# Oak Run Elementary School District

## Board of Trustees Regular Meeting

### MINUTES

Thursday March 13, 2025 @ 4:30 in the school multipurpose room

Oak Run School 27635 Oak Run to Fern Rd.

Oak Run, CA 96069

Governance Team: Shawn Hill, Board President. Shauna Kittrell, Clerk, Candace Maurer, Member. Mark Telles, Interim Superintendent/Principal

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary at (530) 472-3241 for assistance. Notification of at least 48 hours before the meeting will enable the district to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

#### **1. OPENING BUSINESS**

1.1 Call to Order at 4:30 pm

1.2 Roll Call/Establish Quorum

☒ Shawn Hill    ☒ Shauna Kittrell    ☒ Candice Maurer  
☒ Mark Telles

1.3 Pledge of Allegiance

1.4 Approval of Agenda: Shauna Kittrell moved to approve, Candice Maurer second, vote: unanimous approval

#### **2. PUBLIC COMMENT**

A former ORES employee claimed that she believed the former superintendent mishandled school funds and lied. The speaker claimed that she suffered emotionally from being poorly treated. She let the board know that she hadn't spoken up before because the board believed what the former superintendent told them and the speaker felt she wouldn't be believed.

A citizen submitted a number of formal complaints in document form to the interim superintendent and to the board president. She made claims that the former superintendent committed fraud in the form of conflicts of interest and election fraud, as well as misuse of school funds. The citizen said the board retained legal counsel without authorization and she urged the board to take corrective action on these matters.

A citizen asked the board when the former superintendent would be held accountable for her actions.

A former employee claimed that she was not paid (for work rendered) during the tenure of the former superintendent.

A former school employee told the board that the former superintendent committed egregious misconduct and that the board allowed her willful abuse of employees to go unchecked. She said that the board's negligence was inexcusable. She claimed the former superintendent committed unlawful conduct, misuse of district resources, bussing in out of district students while not allowing certain students in the district to be transported. She said there was an on-going pattern of coercion, harassment, belittling, intimidation, degradation, and retaliation on the part of the former superintendent. She claimed that there was a gross abuse of power, a violation of confidentiality, and a selective filing of CPS reports based on who was involved. The former employee claimed that the former superintendent carried a firearm on the school campus (another employee in the meeting admitted to having seen the weapon) and generally created a toxic work environment.

A citizen claimed to have documentation that the former superintendent changed the dates with whiteout on IEP documents (assessment plans) and committed forgery. She said that the former superintendent wanted her to sign a document about a meeting, but that meeting never took place. The citizen told the board that three separated versions of the board did not deal with the issues caused by the former superintendent. She claimed that the former superintendent told her she had video of her child, but that the parent had never seen that video.

A former employee claimed that the former superintendent failed to turn in timecards worth \$2,400 in earned pay before that employee was fired by the former superintendent.

A citizen said that all the board members failed to do their jobs, and that the school was beautiful before the former superintendent was hired. She also asked why a current employee was being paid when that employee has a pending legal matter.

A former employee asked the board to take legal action against the former superintendent, and claimed she (the former superintendent) set employees against one another, set employees up for failure, and committed fraud by using whiteout on timecards.

A citizen wanted to make sure board members are formally vetted going forward. He also suggested that the district could go bankrupt and start over again debt free.

A citizen asked about the current status of an employee, and the interim superintendent mentioned that it was a confidential employee matter that could not be discussed.



An employee asked about the dog of a staff member and what the rules were for having a dog on campus and the interim superintendent said he would prepare some information for the board regarding that issue.

**Agenda Items:** The public may address agenda items in the Action, Non-Action, and Reports/Comments portions of the meeting, before board discussion on the topic. When recognized by the chairperson. Speakers are asked to identify themselves before they begin their comments and are allowed to speak one time per agenda item for up to two minutes.

**Non-Agenda Items:** The Board will listen to public comment on any item of interest not on the agenda that is within their jurisdiction. The board may limit public comments to no more than 2 minutes pursuant to Board Policy.

The Board may not respond to public comments on an item not on the agenda. Questions, concerns, and requests directed to the board will usually be deferred pending administrative and board consideration at a later meeting.

### **3. CONSENT AGENDA ITEMS**

Items listed under the Consent Calendar are considered to be routine and it is understood that the Administration recommends approval on all consent items. The Board of Trustees in one-motion takes action on all consent items. There is no discussion of these items before the Board votes unless a trustee, staff member, or public citizen requests specific items be discussed and/or removed from the Consent Calendar. Each item on the Consent Calendar that is approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

#### **3.1 Consent Agenda Items**

- a. Approve minutes from Regular Board Meeting of February 13, 2025
- b. Approve February Warrants
- c. Approve Homeschool Teacher job description
- d. Approve Confidential Administrative Assistant job description

Candice M moved to approve, Shauna K seconded, vote: unanimous approval

#### **4. CELEBRATION (none)**

#### **5. ACTION ITEMS**

5.0 Action/Discussion Item: Approve the 2024-2025 Second Interim Financial Report which contains a "qualified" certification.

Donell Evans from Shasta County Office of Education spoke at length about the Second Interim Financial report which shows any budget changes from December until now. She said because of the districts fiscal situation that another report would need to be issued before the end of fiscal year. The district is currently \$649,412 in deficit. The district is viable through next year, but as of now, a third year is not sustainable.

Candice M moved to approve, Shauna K seconded, vote: unanimous approval

5.1 Action/Discussion Item: Homeschool Teacher personnel services agreement

Shauna K moved to approve, Candice M seconded, vote: unanimous approval

5.2 Action/Discussion Item: Administrative Assistant contract

The interim superintendent explained the reason for the contract, and that it would be in effect until the end of the school year.

Shuana K moved to approve, Candice M seconded, vote: unanimous approval

5.3 Action/Discussion Item: MOU with Oak Run Bible Church

The interim superintendent mentioned the homeschool program started last week for Oak Run students who are unvaccinated but are still considered to be enrolled in the district. He said the homeschool definitely helps the school's ADA.

Shauna K moved to approve, Candice M seconded, vote: unanimous approval

5.4 Action/Discussion Item: 2025-26 School Calendar

Candice M moved to approve, Shauna K seconded, vote: unanimous approval

5.5 Action/Discussion Item: Consider/Approve Resolution Reducing /Laying Off Classified Employee Services for the 2025-2026 School Year Due to Lack of Work and/or Lack of Funds

The interim superintendent noted that this would affect one employee and that employee had been notified.

Shauna K moved to approve, Candice M seconded, vote: unanimous approval.

5.6 Action/Discussion Item: Consider/Approve Resolution Reducing /Laying Off Classified Employee Services for the 2025-2026 School Year Due to Lack of Work and/or Lack of Funds

It was noted that this is the custodian position.

Candice M moved to approve, Shauna K seconded, vote: unanimous approval

5.7 Action/Discussion Item: Consider/Approve Resolution Reducing/Laying Off Certificated Employee Services for the 2025-2026 School Year

It was noted that this is a teacher position.

Shauna K moved to approve, Candice M seconded, vote: unanimous approval



5.8 Action/Discussion Item: Consider/Approve Board appointment candidate: Peggy McConnaughy

Shauna Kittrell asked the candidate some questions about why she wanted to be on the board.

Candice M moved to approve, Shauna K seconded, vote: unanimous approval

5.9 Action/Discussion Item: Consider/Approve Board appointment candidate: Kandice Baugh

Shauna Kittrell asked the candidate some questions about why she wanted to be on the board.

Shauna K moved to approve, Candice M seconded, vote: unanimous approval

Note: both new board members were formally sworn in by Shauna and took their seats with the other board members.

## **6. NON-ACTION ITEMS**

6.1 Report/Discussion: Rick Fauss

Rick Fauss reported that it's tough to layoff employees, but it's the responsible thing to do under the tough budget circumstance. He said a school can't just go bankrupt. He said that good days are ahead as the school rebuilds confidence with the community. He was glad the school in doing a homeschool, otherwise those students wouldn't have a way to be educated in the district.

## **7. OTHER REPORTS/COMMENTS**

7.1 Information: N/A

7.2 Comments: Board members

Shauna mentioned that she appreciates the new board members because they have a passion for the school and community.

7.3 Comments: Interim Supt.

The interim superintendent welcomed the new board members and said he would create a "cheat sheet" for the new members with some things to think about as board members including the Brown Act. He thanked a former board member for her service, and mentioned that there were currently three candidates for the superintendent/principal position, and that interviews would be held on Monday April 7<sup>th</sup>. He mentioned he would support placing an emphasis on accountability and transparency in the hiring process for a permanent superintendent.

**8. NEXT MEETING**

8.1 Regular Board Meeting: Thursday April 10, 2025 @4:30 pm

**9. ADJOURN TO CLOSED SESSION**

9.1 Government Code section 54957: Public Employee Discipline, Dismissal, Release, Complaint.

The board did not go into closed session.

**10. REPORT OUT OF CLOSED SESSION**

10.1 N/A

**11. ADJOURN @ 6:15 pm**