

REQUEST FOR PUBLIC INFORMATION

Liberty Community Unit School District #2

You are not required to use this form. You may submit your request in writing in any format that provides the information.

Your Name _____

Mailing address
or email address _____

Telephone number: _____

Preferred method of contact: US Mail Email

Date of this request: _____

Name of Public Body: _____

Format for delivery: Electronic Paper

For commercial benefit? Yes - for the sale, resale, solicitation or advertisement for sales and services.
Fees apply because this request is for commercial benefit.
 No - and this is not a request from news media.
 No - this is a request by news media.

This is a request made under the Illinois Freedom of Information Act (5 ILCS 120) that requires a response from the public body within five business days. To avoid a default, any person receiving this request must immediately give it to a FOIA officer of the public body. If a record contains both exempt and non-exempt information, the public body may choose to redact the exempt information but must make all the remaining information available to the requester.

I request from the public body copies of these public records:

(attach additional sheets, if needed)

Signed and dated: _____

I request a fee waiver, as authorized by the Freedom of Information Act, on the grounds that this request is in the public interest because the principal purpose is to access and disseminate information regarding the health, safety and welfare or the legal rights of the general public and not for the principal purpose of personal or commercial benefit.