



Volunteer Application Form

Personal Information

Full Name: _____ Date of Birth: _____

Address: _____

Phone Number: _____ Email Address: _____

Emergency Contact Name: _____

Emergency Contact Phone: _____

Volunteer Interests

Please check all areas where you would like to volunteer:

☐ Classroom Assistance

☐ Arts and Music Programs

☐ Library Support

☐ Tutoring/Mentoring

☐ Office Assistance

☐ Fundraising Activities

☐ School Events

☐ Campus Beautification/Gardening

☐ Field Trips

☐ Other: _____

☐ Sports Programs

Availability

Days Available:

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

Preferred Times:

☐ Morning

☐ Afternoon

☐ Evening

Experience and Skills

Please describe any relevant experience, skills, certifications, or special talents that may be helpful in a school environment:

Background Information

Have you ever volunteered in a school before?

☐ Yes ☐ No

If yes, please explain:

Have you ever been convicted of a crime that would affect your ability to work with children?

**Because of the responsibility the Stanfield Elementary School District No. 24 has to its school children and community, the following information is required from all volunteers and employees regarding background and convictions.*

**A record of conviction does not necessarily disqualify an applicant from consideration; however, failure to complete this form accurately and completely may mean disqualification from consideration or may be cause for consideration of dismissal and may result in prosecution for filing false information with a public agency. Applicants and employees must report any convictions that occur subsequent to the time they initially completed this form.*

☐ Yes ☐ No

If yes, please explain:

IF YOU ANSWERED YES, COMPLETE SUPPLEMENTAL CONVICTION INFORMATION

Is there any other information not required by this application that you should disclose to the District so it may accurately evaluate your fitness in a position of public trust with minor students?

☐ Yes ☐ No

(If you are uncertain as to the relevance or necessity to disclose a matter, trait, etc. disclose and the District will determine whether the information is pertinent. If your answer is Yes, fully explain. (Use a separate sheet of paper if necessary).

***CONVICTION** means the final judgment on a verdict or a finding of guilty, a plea of guilty, or a plea of nolo contendere, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken. Conviction does **not** include a final judgement which has been expunged by pardon, reversed, set aside or otherwise rendered invalid.

**** Please note** that prior to hiring, you must submit a notarized statement attesting to the fact that you are not now awaiting trial on or have ever been convicted of or admitted in open court or pursuant to a plea agreement committing any of the crimes listed in A.R.S. § 15-512D and A.R.S. §13-604.01. In conjunction with this you will submit fingerprints for a background check. The crimes required to be disclosed on the affidavit are:

A.R.S. §15-512(D)

1. Sexual abuse of a minor.
2. Incest.
3. First or second-degree murder.
4. Kidnapping.
5. Arson.
6. Sexual assault.
7. Sexual exploitation of a minor.
8. Felony offenses involving contributing to the delinquency of a minor.
9. Commercial sexual exploitation of a minor.
10. Felony offenses involving sale, distribution, or transportation of, offer to sell, transport or distribute or conspiracy to sell, transport or distribute marijuana or dangerous or narcotic drugs.
11. Felony offenses involving the possession or use of marijuana, dangerous drugs or narcotic drugs.
12. Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs.
13. Burglary in the first degree.
14. Burglary in the second or third degree.
15. Aggravated or armed robbery.
16. Robbery.
17. A dangerous crime against children as defined in section 13-604.01.***
18. Child abuse.
19. Sexual conduct with a minor.
20. Molestation of a child.
21. Manslaughter.

22. Aggravated assault.
23. Assault.
24. Exploitation of minors involving drug offenses.

*****A.R.S. §13-604.01:** prohibits any of the following committed against a minor under the age of 15.

1. Second Degree Murder.
2. Aggravated assault resulting in serious physical injury or involving the discharge, use or threatening exhibition of a deadly weapon or dangerous instrument.
3. Sexual assault.
4. Molestation of a child.
5. Sexual conduct with a minor.
6. Commercial sexual exploitation of a minor.
7. Child abuse as defined in §13-3623, subsection B, paragraph 1.
8. Kidnapping.
9. Sexual abuse.
10. Taking a child for the purpose of prostitution as defined in §13-3206.
11. Child prostitution as defined in §13-3212.
12. Involving or using minors in drug offenses.
13. Continuous sexual abuse of a child.

CONVICTION INFORMATION		
Conviction Charge		Date of Conviction
City	State	Amount of Fine
Remarks:		Court of Conviction
Length of Terms of Probation		Length of Jail Term

Level 1 - General Volunteer Agreement

Volunteers who assist with school activities under the supervision of a district employee. This includes office helpers, cafeteria workers, library aides, and event volunteers. These are occasional or sporadic volunteers. These volunteers must complete the following:

- Provide the school with a valid driver's license.
- Be approved by the Site Administrator and Governing Board
- Have a valid agreement form on file
- Sign in whenever visiting a school site
- ***Grandparents: Must have a signed letter from the parent or guardian of grandchild***
- ***High School Students: Must have 3 reference letters.***
- ****IF* you have a Fingerprint Clearance Card, a copy must be on file.***

I understand that as a school volunteer, I am expected to:

- Maintain confidentiality regarding students and school information.
- Follow all school policies and procedures.
- Treat students, staff, and families with respect.
- Report any safety concerns to school personnel.
- Complete any required training or background screening.

I certify that the information provided in this application is true and complete to the best of my knowledge.

Applicant Signature: _____

Date: _____

School Use Only

Application Received Date: _____

Background Check Completed: ☐ Yes ☐ No

Copy of DL/FPC: ☐ Yes ☐ No

Approved: ☐ Yes ☐ No

Administrator Signature: _____

Date: _____

Level 2 - Approved Volunteer Agreement

Volunteers who work with students on a recurring basis in roles that require additional clearance, such as regular classroom volunteers, athletic program volunteers, and those supporting student activities beyond occasional events. These volunteers must complete the following:

- Apply online/in person to be a Stanfield Elementary School District volunteer
- Provide school site with a valid driver's license
- Attend bi-annual trainings by district
- Be approved by site administrator and Governing Board
- Have valid Arizona Level 1 Fingerprint Clearance Card on file
- Have signed agreement form on file
- Sign in whenever visiting

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Applicant Signature: _____

Date: _____

School Use Only

Application Received Date: _____

Background Check Completed: ☐ Yes ☐ No

Copy of DL/FPC: ☐ Yes ☐ No

Approved: ☐ Yes ☐ No

Administrator Signature: _____

Date: _____