

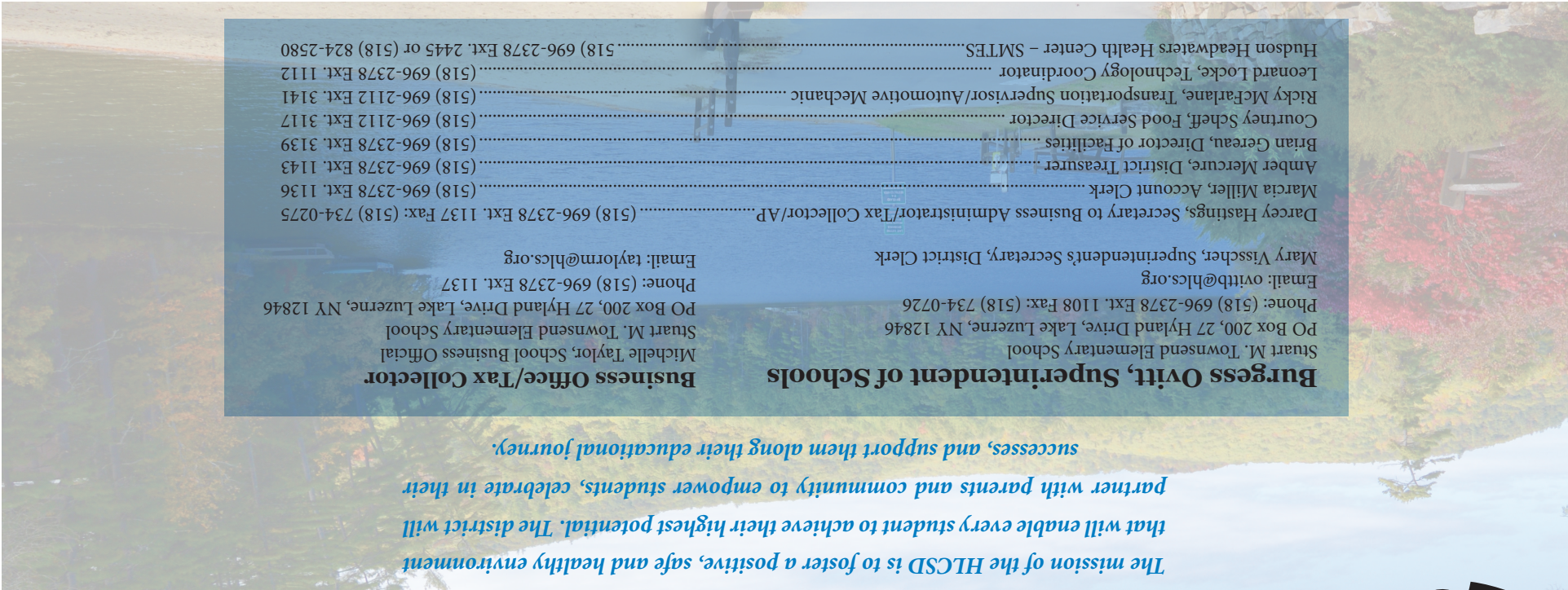
Welcome to the Hadley-Luzerne Central School District

The mission of the HLCSD is to foster a positive, safe and healthy environment that will enable every student to achieve their highest potential. The district will partner with parents and community to empower students, celebrate in their successes, and support them along their educational journey.

Burgess Ovitt, Superintendent of Schools
Stuart M. Townsend Elementary School
PO Box 200, 27 Hyland Drive, Lake Luzerne, NY 12846
Phone: (518) 696-2378 Ext. 1108 Fax: (518) 734-0726
Email: ovittb@hlcs.org
Mary Visscher, Superintendent's Secretary, District Clerk

Business Office/Tax Collector
Michelle Taylor, School Business Official
Stuart M. Townsend Elementary School
PO Box 200, 27 Hyland Drive, Lake Luzerne, NY 12846
Phone: (518) 696-2378 Ext. 1137
Email: taylorm@hlcs.org

Darcey Hastings, Secretary to Business Administrator/Tax Collector/AP..... (518) 696-2378 Ext. 1137 Fax: (518) 734-0275
Marcia Miller, Account Clerk..... (518) 696-2378 Ext. 1136
Amber Mercure, District Treasurer..... (518) 696-2378 Ext. 1143
Brian Gereau, Director of Facilities..... (518) 696-2378 Ext. 3139
Courtney Scheff, Food Service Director..... (518) 696-2112 Ext. 3117
Ricky McFarlane, Transportation Supervisor/Automotive Mechanic..... (518) 696-2112 Ext. 3141
Leonard Locke, Technology Coordinator..... (518) 696-2378 Ext. 1112
Hudson Headwaters Health Center – SMTES..... (518) 696-2378 Ext. 2445 or (518) 824-2580



CONTACT INFORMATION

Stuart M. Townsend Elementary School Principal – Jonathan Baker Grades PK-6 PO Box 200, 27 Hyland Drive Lake Luzerne, NY 12846 Phone (518) 696-2378 x1101 Email: bakerj@hlcs.org	Hadley-Luzerne Jr-Sr High School Principal – Dan Hamm Grades 7-12 PO Box 200, 273 Lake Avenue Lake Luzerne, NY 12846 Phone (518) 696-2112 x3105 Email: hammd@hlcs.org	Hadley-Luzerne CSE Office Director of Special Ed. –Robert Mark Grades PK-12 PO Box 200 Lake Luzerne, NY 12846 Phone (518) 696-2378 x1104 markr@hlcs.org	Hadley-Luzerne Board of Education Eddie Joe Moulton, President Gregory Novotarski, Vice President Shana Graham Justin Hunt BJ Weiss
www.hlcs.org			
@HadleyLuzerneCS	@HadleyLuzerneCS	@HadleyLuzerneCSD	@HadleyLuzerneCSD

MEET OUR STAFF MEMBERS

Stuart M. Townsend Elementary School
PreK-6

Principal – Jonathan Baker
Elementary Secretary – Kimberly Diehl
Director of Special Education – Robert Mark
CSE Secretary – Laurie Stevens
School Counselor/Registrar – Stephanie Gordon
School Counselor & DASA Coordinator – Nia Ketter
School Resource Officer – Christopher Eggleston
School Nurse – Annie Horn, RN ext.1107

Jessica KunathPre-K
Kindra ScofieldKindergarten
Heather DavisKindergarten
Christina Wester.....Kindergarten
Jennifer Bourdeau 1st Grade
Alyssa Miller 1st Grade
Barbara Winnek..... 1st Grade
Lori Bouton 2nd Grade
Jordan Mjaatvedt 2nd Grade
TBD 2nd Grade
Margaret Albohn.....Special Ed.
Julia BradleySpecial Ed.
Ashley Torda-Ecuyer.....Special Ed.
Jed Bierman..... 3rd Grade
Jessica Curry..... 3rd Grade
Susan Ostrander 3rd Grade
Melanie Brooks AIS Reading
Patti Cook..... AIS Reading
Sharon O’Neil.....Special Ed.
Kristine Burrell 4th Grade
Mandy Hughes..... 4th Grade
Taylor Keys 4th Grade
Sandra Lemery.....Special Ed.
Timothy Brown..... 5th Grade

Susan Demos.....5th/6th Grade Math
Gordon Haynes..... 5th Grade
Donna Marie Robertson.....Special Ed.
Thomas Boucher..... 6th Grade
Diana Berrigan..... 6th Grade
Laura Arcate..... AIS Math/Reading
Cindy Cook AIS Math/Reading
Kathleen McGinnis AIS Math/Reading
Elaine Winsow AIS Math
Shelby Durham Art
Maya Puchkoff Art
Liam FitzgeraldBand
Michaela Robertson Music
Siera PersonsMedia Specialist
Frank DymondPhysical Education
Grant SkiffPhysical Education
Julia Moulton FACS Teacher
Dana PatonSpeech
Brittany MurraySpeech
TBD OT
Linda Miller PT
Darian Moulton Social Worker
Marissa Townsend..... Social Worker
Emma Wuerdeman School Psychologist

Hadley-Luzerne Junior/Senior High School
Grades 7-12

Principal – Mr. Dan Hamm
High School Secretary – Kristal Allen
High School Guidance Counselor 10-12 – Jaclynn DuMoulin
Junior High School Guidance Counselor 7-9 – Jennifer Holcomb
Guidance Secretary – Wendy Fuller
School Resource Officer – Jim Trottier
School Nurse – Kaycie Trombley, BS, RN ext.3110
School Nurse – Jessica Palmatier, LPN

Kimberly DugganEnglish
Jennifer SheererEnglish
Claire Stark.....English
Erin ElyMath
Lawrence RoundsMath
Bill Scofield.....Math
Joseph Winters.....Biology
Kathleen Thompson.....Earth Science
Jeannine Bieber..... Physics/Chemistry
Jay ConnellySocial Studies
Kristin ByrnesSocial Studies
Gary WilsonSocial Studies/Athletic Dir.
Anson WoodTechnology
Benjamin ReynoldsTechnology
John Conway.....Physical Education
Tyler Byrnes P.E./Health
Jennifer Dobroski P.E./Health
Julia Moulton FACS
Wayne Strong..... Spanish
Marcia Kittredge..... French
Andrea Palmer Art

Maya Puchkoff Art
Joseph Iachetta..... Instrumental Music
Kevin Trapasso.....Vocal Music
Siera PersonsMedia Specialist
Fay Gorton.....Special Education
Barbie Eichorst.....Special Education
Shannon McLean.....Special Education
Christa TerrySpecial Education
Molly Byron..... English 7/8
Sara Kenna..... English 7/8
Michael BourdeauMath 8
Carrie Wilson..... Math 7/8
Bridget Wiggins Science 8/Bio
Laura Clothier Science 7
Megan Lucia Social Studies 7/8
Nicole McFarlane..... Special Education 7/8
Sarah Lord Special Education 7/8
Darian Moulton Social Worker
Emily Szelest..... Social Worker
Mikayla Hunt..... School Psychologist
Megan Moulton Dean of Students

Calendar cover by Veronica Shippee.

Staff continued on inside back cover.

July 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Transportation Staff

Ricky McFarlane, *Transportation Supervisor/Automotive Mechanic*
Michael Mazzeo, *Head Mechanic*
Randy Ziegler, *Automotive Mechanic*
Sam Hammill, *Bus Driver Maintenance*
Pamela Heil, *Transportation Secretary*

Bus Drivers

Connie Allen
Brianna Allen
Kenneth Carner
Benjamin Duliba
William Finnegan
Katie Jo Fisk
Linda Hayes

April Kile
Bruce Lawrence
George Lent
Salvatore Mannino
Shelly McClaskey
Kevin McFarlane
Kevinseumus Sebastian

Cafeteria Staff

Courtney Scheff, *Food Service Director*
Jean Belisario, *Cook*
Bobbie Jo Griswold, *Cook*

Debra Arnold
Sherry Boulet
Sandra Farrell

Katie Jo Fisk
Rachel Hayes
Sammi Purvis

Custodial Staff

Brian Gereau, *Director of Facilities*
Ciara Curley, *Head Custodian, Elementary School*
Michael Woodcock, *Head Custodian, Jr./Sr. High School*

Chris Aldous
Bernard Allen
Roxanne Allen
Preston Allen
Anthony Cirillo
Linda LaFountain

Kevin McFarlane
Aaron Parker
Clifton Pidgeon
Alicia Podwirny
Jay Rodrigue
Roger Williams

Teaching Assistants

Mary Alice Barnaby
Francine Cross
Marshelle Beach
Samantha Eckard
Robert Horvath
Brianna Kelly
Eileen LaFountain

Courtney McNeill
Elizabeth Meyer
Pat Olsen
Angela Pidgeon
Gina Pidgeon
Jennifer Robinson
Leah Sachs

Aides

Alyssa Allen
Suzzane Bujold
Sue Bullard
Kyra Emery
Melissa Facticeau
Tanecia Haskell

Alexis Holmes
Kimberly Horn
Rachel Jensen
Randi Maxam
Courtney McNeill

School Monitors

Lindsay Brower
Jennifer Gilbert
Karen Lionarons

Lauren Mattison
Brian Miller

Bus Monitors

Darcy Anderson
Drew Cornell
Albert Habshi
Linda LaFountain
Darlene Nappi
Anne Taylor-Robinson

Keith Mattison
Donna Shippee

Grounds Workers

John Allen
Raymond Tubbs
Shawn Wade

Kristi-Ann Shippee
Jill Spear
Fotini Stathopoulos
Ashley York
Julia Young
Tracy Ziegler

Lisa Necatera
Jennifer Ovitt
Laura LaPlanche
Kathy Smith
Mara Spotswood

Computer Technicians

Jake Osgood
Eric Triola



Child Nutrition Program



CHILD NUTRITION PROGRAM



Students will wash hands before and after eating



The district will be in full compliance with Child Nutrition Program requirements



The district has partnered with Linq Connect (formerly Titan) to help families manage their children’s school meal accounts.



The Food Service Department is excited to offer healthy and fun birthday and holiday treats you can purchase for classroom celebrations.



The district will protect students with food allergies when meals are in spaces outside the cafeteria



All Kids Eat FREE!
Money can be added to your child’s account to purchase snacks, drinks, or extra meals – linqconnect.com
Please fill out the income form as it benefits the school and students in many other ways.

Our meal program is conducted as a non-profit operation under the management of the school lunch director. Type “A” lunch consists of 1/2 pint of fluid milk, two ounces of meat, fish, cheese, or poultry, or four tablespoons of peanut butter, or two eggs, or any combination of the above foods; also 3/4 of a cup of vegetables and/or fruit, and one serving of bread. Students are offered a choice of three out of five components. Salads are available daily. Paper copies of free and reduced meal applications are available in the main office and cafeterias. You can also fill out your application online through Linq Connect. Find the link on the school website or call 518-696-2112 ext 3117 for more information.



September 2024

@HadleyLuzerneCSD

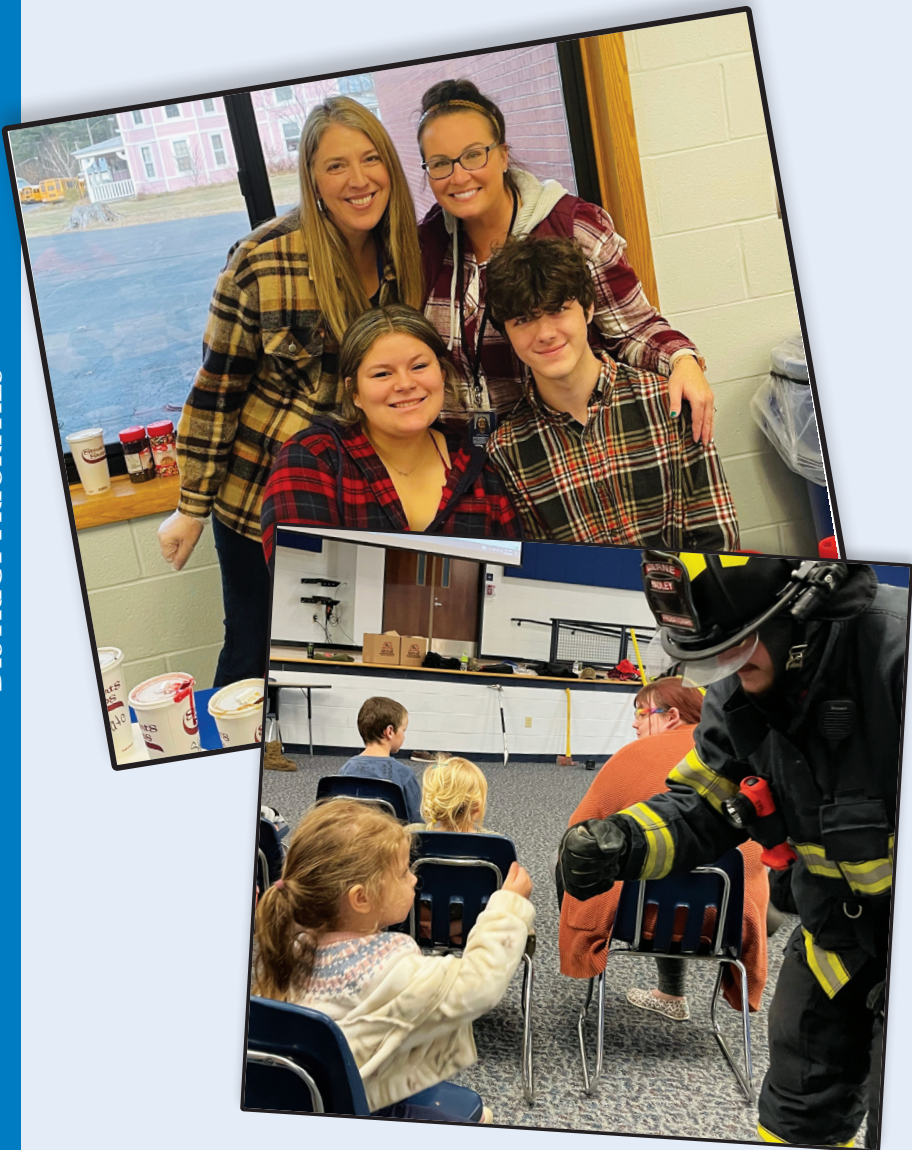
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	NO SCHOOL Labor Day	NO SCHOOL Superintendent Conference Day	NO SCHOOL Superintendent Conference Day	First Day of Classes		2nd Annual Booster Club Softball Tournament
8	9	10	11	12	13	14
Rain date for Softball Tournament	BOE Regular Mtg SMT Library 6:30pm			Meet the Teachers Night PreK-2 from 6-7pm Grades 3-6 from 7-8pm HS School Pictures		
15	16	17	18	19	20	21
			Junior/Senior High School Meet the Teachers Night 6:30-8pm		SMT School Photo Day	
22	23	24	25	26	27	28
29	30	<div></div>				



District Priorities



DISTRICT PRIORITIES



“Sensibility in a shared community”

Our students will be successful if we continue to work together as a community. As a district, our families are united by the shared goal of wanting to educate, inspire, and watch our students grow in a safe and healthy learning environment. Above all, we want to be kind, work hard, and be our best.

Eagles
S.O.A.R.!

Safety,
Ownership of
Actions,
Respect



June 2025

@HadleyLuzerneCSD

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9 BOE Regular Mtg SMT Library 6:30pm	10 NYS Regents Testing – Classes In Session	11 Varsity Sports Banquet 6pm	12	13	14
15 Father’s Day	16 Grades 7-12 Last Day of Classes	17 NYS Regents Testing - no classes for Grades 7-12	18	19 NO SCHOOL Juneteenth	20 NYS Regents Testing - no classes for Grades 7-12	21
22	23 PreK-2 Field Day	24 Grades 3 & 4 Field Day	25 Grades 5 & 6 Field Day	26 Field Day Make Up	27 Last Day of School End of Quarter 4 Graduation 7pm Grade 6 “7 Down to the Cap and Gown” LGI 9am	28
29	30					



District Asbestos Management Plan 2024-25

The Hadley-Luzerne Central School District has submitted information regarding asbestos containing building materials in the central school district to the New York State Education Department in compliance with the Department’s notification procedures. This information is documented in the school district’s Asbestos Management Plan, which is in accordance with the United States Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA) of 1987 (40 CFR Part 763). This memorandum is intended to fulfill annual notification requirements.

In compliance with the AHERA Regulation, the school district conducted its Asbestos Triennial Re-inspection. Documentation related to the reinspection is available in the Asbestos Management Plan. The District continues to perform the required six month surveillance inspections as prescribed by AHERA. The Asbestos Management Plan for the Hadley-Luzerne Central School is available to the public for review Monday through Friday, 7am-3pm. To make an appointment, please contact Director of Facilities Brian Gereau at 518-696-2378 Ext. 3139.

District-Wide Safety Plan
Annual Notification 2024-2025

The Hadley-Luzerne Central School District has developed a District-wide Safety Plan in accordance with the New York State Safe Schools Against Violence in Education Law (Project SAVE) of 2000. The regulation requires that each public school district have a district-wide safety plan and that it is reviewed, updated and submitted to the New York State Education Department prior to July 1 annually. For more information concerning the district-wide safety plan, please contact Superintendent Burgess Ovitt at 518-696-2378.

Non-Discrimination Notice

The Hadley-Luzerne Central School District does not discriminate in employment or in the education programs and activities which it operates on the basis of sex, sexual orientation, age, ethnicity, religion, race, or handicap in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, or section 504 of the Rehabilitation Act of 1973 and the NYS Human Rights Law. Inquiries regarding this non-discrimination notice may be directed to Section 504/Title IX Coordinator at 518-696-2378.

Tobacco Policy

State law prohibits any tobacco related use on school property by anyone, including adults. This means that persons wishing to use tobacco related products at school or athletic events must leave school property to do so.

Fire Inspection Completed

The annual fire inspection was conducted in July 2023, and the required reports were submitted to the New York State Education Department. For questions please contact 518-696-2378.

Green Cleaning Products

Hadley-Luzerne Central School District’s goal is to obtain and utilize Green Cleaning Products that reduce potential impacts to human health and the environment as outlined in the NYS Office of General Services guidelines for environmental-sensitive cleaning and maintenance products.

Anti-Idling Law

The Anti-Idling Law prohibits the idling of a diesel or non-diesel fueled engine for more than five consecutive minutes except to maintain temperatures inside the vehicles during cold or hot weather when it is required by certain regulations and the operation of equipment. Hadley-Luzerne Central School District’s Transportation Department monitors compliance with the Anti-Idling Laws. When loading or unloading buses at school, buses are shut off. Visitors must follow the same rules and regulations regarding the idling of buses.

Voting Information

To vote in school elections you must be a registered voter. To register, please contact your local Board of Elections office at the phone numbers shown below. By registering, you will be eligible to vote in school elections and national elections.

Saratoga County Residents:
Saratoga County Board of Elections – 518-885-2249

Warren County Residents:
Warren County Board of Elections – 518-761-6426



October 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
					7-12 Interim Reports	Booster Club Soccer Round Robin
6	7	8	9	10	11	12
					Half Day of School PreK-12	
13	14	15	16	17	18	19
	NO SCHOOL Columbus Day	BOE Regular Mtg SMT Library 6:30pm	PSAT for Grades 10-12 HS 8:30am	All-County Band at Galway HS		PTSA Fall Festival All-County Band at Galway HS
20	21	22	23	24	25	26
			ASVAB for Grades 10-12 HS 8:30am	SUNY Adirondack Instant Admit Day HS 9am 7-12 Chorus Concert 7pm		
27	28	29	30	31		
				Halloween		



Transportation



SCHOOL BUS SAFETY



Message From The Transportation Department

Visit the district website at www.hlcs.org for a list of district roads and general pick up locations and approximate pick up times. Plan to be at your bus stop ten minutes before your scheduled pick up time. Times may vary slightly during the first week, then they should become regular and dependable.

For more information, please call the Transportation Office at 518-696-2112 ext. 3141.

“School Bus Safety Is... One Bus Stop at a Time”

Be cool...follow the rules:

- 1. Be ready when the bus arrives. You are required to be at your stop 10-minutes before your scheduled pick-up time.
- 2. The driver has the right to assign seats.
- 3. Always cross at least 10-feet in front of the bus and wait for the driver’s signal. Never crawl under a bus, and never go behind the bus.
- 4. If you need to go to a different location, your parent or guardian must send a written request to the school office. You cannot ride a different bus or get off at a different bus stop without a bus pass issued by the school office.
- 5. No food or gum is allowed on the bus. Alcohol, tobacco, and marijuana are forbidden.
- 6. No skateboards or rollerblades are allowed on the bus. Musical instruments that will not fit in a student’s lap cannot be transported to or from school on the buses.
- 7. No aerosol cans are allowed on a school bus (i.e. bug spray, hair spray, etc.)
- 8. You must stay in your seat while the bus is in motion, with arms and legs kept out of the aisle.
- 9. Remain seated until the bus stops at your destination.
- 10. Head and/or arms must be kept inside the bus at all times.
- 11. Quarreling, fighting, or rough play will not be tolerated.
- 12. Swearing or abusive language must not be used. Yelling or shouting is not be allowed. It can distract the driver and cause an accident.
- 13. For the safety of our youngest elementary students in K-4 we ask that they be released to a parent/guardian or responsible adult. If a parent/guardian/responsible adult is not present, elementary students in grades K through 4 will remain on the bus.
- 14. No electronics on the bus.



May 2025

@HadleyLuzerneCSD

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
 <div>4</div>	<div>5</div>	 <div>6</div>	 <div>7</div>	<div>1</div> <div>Grades 3-8 NYS ELA Testing Make Up</div>	<div>2</div> <div>Grades 3-8 NYS Math Testing Make Up</div>	<div>3</div> <div>10</div>
<div>11</div> <div>Mother’s Day</div>	<div>12</div> <div>BOE Regular Mtg/ Budget Hearing SMT LGI 6:30pm</div> <div>Grades 5 & 8 NYS Science Testing</div>	<div>13</div> <div>Annual Budget Vote and Election Noon-8pm SMTES LGI Room Art Show SMT LGI 5:30-7:30pm</div>	<div>14</div> <div>6th Grade Parent/Student Orientation HS 6pm</div> <div>PreK and Kindergarten Round Up</div>	<div>15</div> <div>Grades 5-12 Spring Choral Concert HS Aud 7pm</div>	<div>16</div>	<div>17</div>
<div>18</div> <div>2nd Annual Booster Club Golf Outing, Bend of the River 10am</div>	<div>19</div>	<div>20</div>	<div>21</div> <div>High School Scholarship Night HS Aud. 7pm</div>	<div>22</div> <div>Grades 5-12 Spring Band Concert HS Aud 7pm</div>	<div>23</div> <div>7-12 Interim Reports</div>	<div>24</div>
<div>25</div>	<div>26</div> <div>NO SCHOOL Memorial Day HS Band - Memorial Day Parade 11am</div>	<div>27</div>	<div>28</div> <div>National Junior Honor Society Induction 6pm Art/Poetry Night HS Library 6:30pm</div>	<div>29</div>	<div>30</div> <div>HS Spirit Day</div>	<div>31</div> <div>Class of 2026 Prom</div>



Emergency Information System

EMERGENCY INFORMATION SYSTEM

Emergency Information System

In cases of emergency or school closings or delays, the district will notify parents through an automatic phone system. Please make sure your child’s school has your current phone numbers and email addresses.

To have a phone number removed from the automated system, please call the Guidance Office where the student is enrolled.

During inclement weather, parents may also listen to the local radio/TV stations for information regarding the closing of school; visit www.hlcs.org; and check the district’s Facebook page.

Television stations making such announcements are:

WRGB Channel 6 • WTEN Channel 10 • WNYT Channel 13

www.hlcs.org



@HadleyLuzerneCSD



@HadleyLuzerneCS



GO EAGLES



Stay up to date with our sports
schedules virtually:
[www.schedulegalaxy.com/
schools/936](http://www.schedulegalaxy.com/schools/936)



November 2024



@HadleyLuzerneCSD

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3 Daylight Savings Time Ends, Fall Back	4	5 Election Day	6 HS Honor Society Inductions (NHS, MHS, SHS, FHS) Auditorium 7pm	7 Seniors & Families Financial Aid Workshop, Library 6pm	8 Emergency Release Day (15-minutes early) First Quarter Ends	9
10	11 NO SCHOOL Veterans Day	12 BOE Regular Mtg SMT Library 6:30pm School Photo Retakes PreK-12 Jr/Sr HS Report Card Night HS Cafeteria 4-6pm	13 K-6 Math Fun Night at HS 6-7pm	14 ASVAB Post Workshop Test 8:30am	15	16
17	18	19	20 Red Cross Blood Drive HS Auditorium 8am-2pm	21	22	23
24	25	26	27 Half Day PreK-6 Parent/Teacher Conferences Dismissal at 11am	28 Half Day PreK-6 Parent/Teacher Conferences Dismissal at 11am	29	30
				Thanksgiving Day		
				Thanksgiving Recess – NO SCHOOL		



School Attendance and Health Information



SCHOOL ATTENDANCE / HEALTH INFORMATION

Requirements For School Attendance

In accordance with the NYS Education Department Guidelines, students in grades PreK, K, 1, 3, 5, 7, 9, and 11, are required to have a physical exam as well as all students participating in sports. Also, all new students entering the district must have a physical on file. If your child has not received an examination by his/her own physician, he/she will have the exam completed by our school physician during the course of the school year. Attendance: All children absent from school must submit a written excuse upon return.

Legal Absences Include:

1. Sickness
2. Sickness or death in the family
3. Religious observance
4. Required to be in court
5. Attendance at organized clinics
6. Remedial health treatment
7. Impassable road
8. Quarantine
9. Music lessons
10. Approved cooperative work program
11. Approved college visits
12. Military obligations

Illegal Absences Include:

- Family vacation
- Truancy
- Babysitting
- Oversleeping
- Driver education
- Getting permit or license



Reporting An Absence

When your child is too ill to attend school:

SMTES:

Call or email Nurse Horn
518-696-2378 ext. 1107
horna@hlcs.org

HS:

Call or email Wendy Fuller
518-696-2112 ext. 3114
fullerw@hlcs.org

Medication During School Hours

According to New York State Education Law 257, Mandated Procedure: All medication orders must be renewed ANNUALLY. This applies to a change in medication, as well as updated dosages. Furthermore, an adult must deliver all medications to the school in the original container.

All medications, prescription or non-prescription must be accompanied by a written prescription to the school nurse from the doctor and permission by the parent to administer the medication. The pharmacy label is not a sufficient order and cannot be used in lieu of a written order from a licensed prescriber.

All medication MUST be provided by the guardian/parent. We are sure you can understand that this procedure is designed to protect the child, the parent, and the school, and we hope in the event that your child must take medication during school hours, that you will cooperate with us.

Is My Child Too Ill for School?

Please be advised if your child has a temperature of 100 degrees and/or is vomiting, the child will need to be picked up from school and the child should not return to school until he/she is 24 hours free of temperature or vomiting.

BMI Reporting

Hadley-Luzerne will be required to report Body Mass Index (BMI) information to the New York State Department of Health unless a waiver is signed and returned to the school nurse.



April 2025



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 Grades 5-12 Chorus Concert	4 Third Quarter Ends	5
6	7 BOE Regular Mtg/ Budget Workshop/Adopt Budget SMT LGI 6:30pm	8 NYSSMA Majors (Band) Columbia HS	9	10	11	12 Spring Vendor Fair
		PTSA Penny Wars at SMTES				
13	14	15	16	17	18 Good Friday	19
		Spring Recess – NO SCHOOL				
20 Easter	21	22	23	24 NYSSMA Majors (Choral) Queensbury HS	25	26
27	28	29	30 Grades 3-8 NYS ELA Testing			



Code of Conduct on School Property



CODE OF CONDUCT ON SCHOOL PROPERTY

The district is committed to providing an orderly, respectful environment that is conducive to learning. To create and maintain this kind of an environment, it is necessary to regulate public conduct on school property and at school functions. For purposes of this section of the code, “public” shall mean all persons when on school property or attending a school function including students, teachers and district personnel. The restrictions on public conduct on school property and at school functions contained in this code are not intended to limit freedom of speech or peaceful assembly. The district recognizes that free inquiry and free expression are indispensable to the objectives of the district. The purpose of this code is to maintain public order and prevent abuse of the rights of others. All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner. In addition, all persons on school property or attending a school function are expected to be properly attired for the purpose they are on school property.

A. Prohibited Conduct

No person, either alone or with others, shall:

1. Intentionally injure any person or threaten to do so.

2. Intentionally damage or destroy school district property or the personal property of a teacher, administrator, other district employee or any person lawfully on school property, including graffiti or arson.

3. Disrupt the orderly conduct of classes, school programs or other school activities.

4. Distribute or wear materials on school grounds or at school functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others, or are disruptive to the school program.

5. Intimidate, harass or discriminate against any person on the basis of actual or perceived race, creed, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression).

6. Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed.

7. Obstruct the free movement of any person in any place to which this code applies.

8. Violate the traffic laws, parking regulations or other restrictions on vehicles.

9. Possess, consume, sell, offer, manufacture, distribute or exchange alcoholic beverages, controlled or illegal substances or any synthetic versions (whether or not
- specifically illegal or labeled for human consumption), or be under the influence of either on school property or at a school function

10. Possess or use weapons in or on school property or at a school function, except in the case of law enforcement officers or except as specifically authorized by the school district.

11. Loiter on or about school property.

12. Gamble on school property or at school functions.

13. Refuse to comply with any reasonable order of identifiable school district officials performing their duties.

14. Willfully incite others to commit any of the acts prohibited by this code.

15. Violate any federal or state statute, local ordinance or Board policy while on school property or while at a school function.
- Code of Conduct Penalties

Persons who violate our code shall be subject to the following penalties:

1. Visitors. Their authorization, if any, to remain on school grounds or at the school function shall be withdrawn and they shall be directed to leave the premises. If they refuse to leave, they shall be subject to ejection.

2. Students. They shall be subject to disciplinary action as the facts may warrant, in accordance with the due process requirements.

3. Tenured faculty members. They shall be subject to disciplinary action as the facts may warrant in accordance with Education Law - 3020-a or any other legal rights that they may have.

4. Staff members in the classified service of the civil service entitled to the protection of Civil Service Law - 75. They shall be subject to immediate ejection and to disciplinary action as the facts may warrant in accordance with Civil Service Law - 75 or any other legal rights that they may have.

5. Staff members other than those described in subdivisions 3 and 4. They shall be subject to warning, reprimand, suspension or dismissal as the facts may warrant in accordance with any legal rights they may have.

Code of Conduct Enforcement

The Principal or his/her designee shall be responsible for enforcing the conduct required by this code.

When the Principal or his or her designee sees an individual engaged in prohibited conduct, which in his or her judgment does not pose any immediate threat of injury to persons or property, the Principal or designee shall tell the individual that the conduct is prohibited and attempt to persuade the individual to stop. The Principal or designee shall also warn the individual of the consequences for failing to stop. If the person refuses to stop engaging in the prohibited conduct, or if the person’s conduct poses an immediate threat of injury to persons or property, the Principal or designee shall have the individual removed immediately from school property or the school function. If necessary, local law enforcement authorities will be contacted to assist in removing the person. The district shall initiate disciplinary action against any student or staff member, as appropriate, with the “Penalties” section above. In addition, the district reserves its right to pursue a civil or criminal legal action against any person violating the code.

A complete copy of the HLCS Policy Manual approved by the Board of Education can be found on the district website www.HLCS.org.



December 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7 Breakfast with Santa Junior Class Vendor Fair
8	9 BOE Regular Mtg SMT Library 6:30pm	10 Grades 5-6 Winter Concert HS Aud. 7pm	11	12 Gr. 7-12 Chorus & Band Concert HS Aud. 7pm	13 7-12 Interim Reports	14
	PTSA Holiday Shoppe SMTES					
15	16	17 Grades 3-4 Winter Concert SMT LGI 9am	18 Grade 1 Winter Concert SMT LGI 9am Grade 2 Winter Concert SMT LGI 10:30am	19 PreK & Kindergarten Winter Concert SMT LGI 9am Chorus Community Caroling 5pm	20 Grades 9-12 Holiday Music Tour	21
22	23	24	25 Christmas	26	27	28
	Holiday Recess – NO SCHOOL					
29	30	31 New Year’s Eve				
	Holiday Recess – NO SCHOOL					



Immunization Requirements for Attending School



IMMUNIZATION REQUIREMENTS

All children must be age-appropriately immunized to attend school in NYS. The number of doses depends on the schedule recommended by the Advisory Committee for Immunization Practices (ACIP). Intervals between doses of vaccine must be in accordance with the “ACIP-Recommended Child and Adolescent Immunization Schedule.” Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. See footnotes for specific information for each vaccine. Children who are enrolling in grade-less classes must meet the immunization requirements of grades for which they are age equivalent. Dose requirements MUST be read with the footnotes of this schedule at <http://www.health.ny.gov/publications/2370.pdf>

Vaccines	Prekindergarten (Day Care, Head Start, Nursery or Pre-k)	Kindergarten and Grades 1, 2, 3, 4, and 5	Grade 6, 7, 8, 9, 10, and 11	Grade 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td) ²	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years of age or older or 3 doses if age 7 years or older and the series was started at 1 year of age or older	3 doses	
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine adolescent booster (Tdap) ³	Not applicable		1 dose	
Polio vaccine (IPV/OPV) ⁴	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older		
Measles, Mumps and Rubella vaccine (MMR) ⁵	1 dose	2 doses		
Hepatitis B vaccine ⁶	3 doses	3 doses or 2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15 years of age		
Varicella (Chickenpox) vaccine ⁷	1 dose	2 doses		
Meningococcal conjugate vaccine (MenACWY) ⁸	Not applicable		Grade 7, 8, 9, 10, and 11: 1 dose	Grade 12: 2 doses or 1 dose if the dose was received at 16 years of age or older
Haemophilus influenzae type b conjugate vaccine (Hib) ⁹	1 to 4 doses	Not applicable		
Pneumococcal Conjugate vaccine (PCV) ¹⁰	1 to 4 doses	Not applicable		



March 2025



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 Hadley Youth Wrestling Tournament
2	3	4	5 H-L Goes Global FHS Event	6 Brooks BBQ HS 3:30-6:30pm	7 7-12 Interim Reports PTSA Talent Show	8
9 Daylight Savings Time Begins, Spring Forward	10 BOE Regular Mtg SMT Library 6:30pm	11 SMT Spring Pictures	12	13 Cole's All-Star Circus HS 6pm	14	15
16	17	18	19 100 Nights Celebration Class of 2025	20	21	22
	PTSA Spring Book Fair					
23	24	25	26	27	28	29 3-on-3 Basketball Tournament HS Gym
30 High School Musical 2pm	31				High School Musical 7:30pm	



Pesticide Notification



Initial Notification To Persons In Parental Relation And Staff Pursuant to

Section 409-h of the State Education Law and Commissioner’s Regulation 155.24.*

September 2024

Dear Parent, Guardian, and School Staff;

New York State Education Law Section 409-H and State Education Department Commissioner’s Regulation 155.24, effective July 1, 2001, require all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The Hadley-Luzerne Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72-hours following an application;
- Anti-microbial products;
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- Silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- Boric acid and disodium octaborate tetrahydrate;
- The application of EPA designated biopesticides;
- The application of EPA designated exempt materials under 40CFR152.25;
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to Mary Visscher, District Clerk, HLCS, PO BOX 200, Lake Luzerne, NY 12846.

Brian Gereau is the school pesticide representative. He can be contacted for further information on these requirements by calling 518-696-2112 X3139.

Sincerely,

Burgess Ovitt, Superintendent of Schools

Hadley-Luzerne Central School District Request for Pesticide Application Notification

If you are a person in parental relation, list the school(s) your child(ren) attend(s):

If you are a school employee, list the school(s) or building(s) regularly worked in:

Name:

Address:

Day Phone:

Evening Phone:

E-Mail Address:

Written notification must be provided to all persons in parental relation and staff at the following intervals throughout the school year: at the beginning of the school year or the beginning of summer school; within 2 school days of the end of: the January break, spring recess and the end of summer school; and within 10 days of the end of the school year.

The Hadley-Luzerne Central School District uses an integrated pest management (IPM) approach to pests.

IPM is recommended by the NYS Education Department and the US EPA.

PESTICIDE NOTIFICATION



January 2025



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 NO SCHOOL New Years Day	2	3	4
			Holiday Recess – NO SCHOOL			
5	6 Classes Resume	7	8	9	10	11 Alumni Basketball Game HS Gym 6pm
					SWCMEA All-County Choral Festival	
12 Snow date for the Alumni Basketball Game	13 BOE Regular Mtg SMT Library 6:30pm	14	15	16	17	18 Grades 9-12 Semi Formal
19	20 NO SCHOOL Dr. Martin Luther King, Jr. Day	21	22	23	24 Second Quarter Ends	25
		NYS Regents Exams – Classes In Session				
26	27	28	29 NO SCHOOL Asian Lunar New Year	30	31	



Family Rights, Student Insurance



Family Rights

Each year we like to remind parents that you have the following rights according to Section 99.7 of the Family Rights and Privacy Act of 1974:

1. The right to inspect and review the student's education records.
2. The right to seek amendment of your child's educational records that you believe to be inaccurate, misleading, or otherwise in violation of the student's privacy rights.
3. The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that the Act and Section 99.31 authorize disclosure without consent.
4. The right to file with the United States Department of Education a complaint under Sections 99.63 and 99.64 concerning alleged failures by the district to comply with the requirements of the Act and this part.

A copy of our district's Student Records Policy may be obtained in the main office of the Hadley-Luzerne Central School District. If you have a question in reference to any of the above items, please feel free to contact one of the administrators at the school.

Special Education Information

Section 4402 of the NYS Education Law requires you have access to information for parents, guardians and other family members about laws, regulations and policies affecting special education programs and services. You may access "A Parent's Guide to Special Education" on our website hlcs.org or at:

www.p12.nysed.gov/special-education/parents-guide-special-education

For anyone without access to the internet, copies may be obtained at the Special Education Office, HLCS, SMTES, 27 Hyland Drive, Lake Luzerne, NY.

Student Accident Insurance

Should a student at the Hadley-Luzerne Central School District be injured at an approved school function, the parent or guardian must notify the appropriate Health Office and acquire appropriate insurance form (Parent Part B). The form must be completed by the parent/guardian and mailed to the address on the form. No claim is filed if the Health Office has not received written notification of the injury from the supervisor. (Always keep copies) The School District provides a very limited Student Accident Insurance Policy which may provide some excess coverage. This coverage is initiated after the parents/guardians' personal health plan has been used. Therefore, ALL BILLS related to the injury will first be paid by the family health insurance carrier. Should a balance remain, it should be submitted to the school's Student Accident Insurance Carrier. The amount of coverage if any, is determined by the insurance company, not the school. The benefits payable by the School Insurance carrier for school related claims are according to a fee schedule. ANY REMAINING BALANCE WILL BE THE PARENT'S RESPONSIBILITY. NO CLAIM IS FILED UNTIL THE PARENT COMPLETES PART B ON THE BLUE FORM AND MAILES IT TO THE INSURANCE COMPANY (THE PHONE NUMBER AND ADDRESS ARE ON THE FORM).



February 2025



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
						Youth Basketball Round Robin
9	10	11	12	13	14	15
BOE Regular Meeting 6:30pm SMT Library						
16	17	18	19	20	21	22
SCHOOL CLOSED Presidents' Day						
	Mid Winter Recess - NO SCHOOL					
23	24	25	26	27	28	