

## OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
**August 27, 2025** in the Nehaunsey Middle School library.

The meeting was called to order by Vice President, Meghann Myers at 6:31pm

### **Flag Salute**

### Roll Call:

|                                                                                             |                                                                                                                                 |
|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mrs. Erin Herzberg,<br>School Board<br>President<br>(Absent)       | <b>Chairperson: Policy</b><br>Gloucester County/State Board Association<br>Representative<br>Negotiations<br>Strategic Planning |
| <input checked="" type="checkbox"/> Ms. Meghann<br>Myers,<br>School Board<br>Vice-President | <b>Chairperson: Building &amp; Grounds</b><br>Curriculum & Instruction                                                          |
| <input checked="" type="checkbox"/> Mr. Andrew<br>Chapkowski                                | <b>Chairperson: Budget &amp; Finance</b><br>Building & Grounds<br>Policy                                                        |
| <input checked="" type="checkbox"/> Mr. John Goetaski                                       | <b>Chairperson: Strategic Planning</b><br>Budget & Finance<br>Building & Grounds<br>Curriculum & Instruction                    |
| <input checked="" type="checkbox"/> Mr. Michael<br>Hasenpat                                 | Building & Grounds<br>Budget & Finance<br>Strategic Planning                                                                    |
| <input type="checkbox"/> Mrs. Roseanne<br>Lombardo<br>(Absent)                              | <b>Chairperson: Curriculum &amp; Instruction</b><br>Policy<br>Paulsboro Board of Education Representative                       |
| <input checked="" type="checkbox"/> Mrs. Susan<br>Vernacchio                                | <b>Chairperson: Negotiations</b><br>Gloucester County/State Board Association Alternate                                         |

Quorum YES

Also present was Chief School Administrator, Mr. Ryan Hudson and Mr. Scott Campbell, Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the **Courier Post** and the **Township Clerk**. It was also posted in the Greenwich Township School Buildings. (Audiotaping Regulations - "The proceedings of this meeting were being audiotaped.")

**1. MINUTES**

A. Motion: (Chapkowski/Goetaski) to approve the following minutes:

June 19, 2025 – Regular Meeting  
June 19, 2025 – Executive Session Meeting

Motion carried by unanimous voice vote

**2. COMMITTEE REPORTS**

A. Committee meetings were held on August 21, 2025 at the Nehaunsey Middle School

|                                   |               |
|-----------------------------------|---------------|
| <b>Policy</b>                     | <b>5:30pm</b> |
| <b>Budget</b>                     | <b>6:00pm</b> |
| <b>Building and Grounds</b>       | <b>6:30pm</b> |
| <b>Curriculum and Instruction</b> | <b>7:00pm</b> |
| <b>Strategic Planning</b>         | <b>7:30pm</b> |
| <b>Negotiations</b>               | <b>8:00pm</b> |

*The next committee meetings are set for September 17, 2025 at Nehaunsey Middle School.*

**3. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Motion: (Chapkowski/Hasenpat) to approve the following as one, A-C as one.

A. Bills Lists

Recommend that the bills as presented by the Business Administrator in the following amounts are ordered paid covering 06/13/2025 to 08/21/2025 totaling the amount of \$2,465391.11. (Attachment)

1  
2 B. Voided Checks

3 Recommend approval to void the following checks as of August 21, 2025.  
4 (Attachment)

5 C. Student Activities Account

6 Recommend approval of the Student Activities Account Monthly Bank  
7 Reconciliation for the month of May and June 2025. (Attachment)  
8

9 Motion carried by unanimous voice vote.  
10  
11

12 **4. SUPERINTENDENT RECOMMENDATIONS**  
13

14 Motion: (Chapkowski/Vernacchio) to approve the following A.  
15

16 1. Recommend approval for the reappointment of the following Cafeteria/Lunchroom  
17 Aides for the 2025-2026 school year, at the salary indicated, effective September 1,  
18 2025, through June 30, 2026:  
19

|                             |                        |                                       |
|-----------------------------|------------------------|---------------------------------------|
| Garretson, Jr.,<br>Theodore | Cafe/Lunchroom<br>Aide | \$17.00/hour not to exceed \$5,950.00 |
| Krause-Maldonado,<br>Linda  | Cafe/Lunchroom<br>Aide | \$17.00/hour not to exceed \$5,950.00 |
| Reilly, Deanna              | Cafe/Lunchroom<br>Aide | \$17.00/hour not to exceed \$5,950.00 |

20  
21 2. Recommend approval to hire Kate Mancuso, Special Education K/1, Broad Street  
22 School, for the 2025 - 2026 school year at the salary of \$65,979.00, Step H, MA,  
23 pending receipt of all new hire documents, including Criminal History Review, and in  
24 accordance with the GTEA and GTSD policies and regulations.  
25

26 3. Recommend approval to hire Allison Sanders, Second Grade, Broad Street School,  
27 for the 2025 - 2026 school year at the salary of \$60,529.00, Step F, BA, pending receipt

1 of all new hire documents, including Criminal History Review, and in accordance with  
2 the GTEA and GTSD policies and regulations.

3

4 4. Recommend approval to hire Coleen Rubena, PT Classroom Special Education Aide,  
5 BSS for the 2025 - 2026 school year, at the salary of \$21,978.00, effective September  
6 1, 2025 - June 30, 2025, pending receipt of all new hire documents including the  
7 Criminal History Review, in accordance with the GTEA and GTSD policies and  
8 regulations.

9

10 5. Recommend approval to hire Caeden Morales, PT Classroom Special Education  
11 Aide, NMS for the 2025 - 2026 school year, at the salary of \$21,978.00, effective  
12 September 1, 2025 - June 30, 2025, pending receipt of all new hire documents  
13 including the Criminal History Review, in accordance with the GTEA and GTSD policies  
14 and regulations.

15

16 6. Recommend approval to hire Jordyn Court, PT Classroom Special Education Aide,  
17 BSS for the 2025 - 2026 school year, at the salary of \$21,978.00, effective September  
18 1, 2025 - June 30, 2025, pending receipt of all new hire documents including the  
19 Criminal History Review, in accordance with the GTEA and GTSD policies and  
20 regulations.

21

22 7. Recommend approval to hire Zoe Reale, PT Classroom Special Education Aide, BSS  
23 for the 2025 - 2026 school year, at the salary of \$21,978.00, effective September 1,  
24 2025 - June 30, 2025, pending receipt of all new hire documents including the Criminal  
25 History Review, in accordance with the GTEA and GTSD policies and regulations.

26

27 8. Recommend approval to renew the following substitutes at the respective rate listed  
28 below for the 2025 -2026 school year:

29

| SUBSTITUTE      | POSITION            | RATE             |
|-----------------|---------------------|------------------|
| Ford, Mary      | Principal Secretary | \$22.00/hour     |
| Franco, Dolores | School Nurse        | \$250.00 per day |

|                   |                     |                  |
|-------------------|---------------------|------------------|
| Franklin, Luke    | Custodian           | \$18.00/hour     |
| Gentile, Brianna  | School Nurse        | \$250.00 per day |
| Henderson, Jackie | Custodian           | \$18.00/hour     |
| Ireland, Dillon   | Custodian           | \$18.00/hour     |
| Rivera, Elsie     | Principal Secretary | \$22.00/hour     |
| Kimi Taylor       | Principal Secretary | \$22.00/hour     |
| Vogeding, Mark    | Custodian           | \$18.00/hour     |

1  
2 9. Recommend approval of the following Compliance appointments for the 2025-2026  
3 school year:

|                                               |                                                                                 |
|-----------------------------------------------|---------------------------------------------------------------------------------|
| Acting Superintendent in Emergency Situations | Scott A. Campbell                                                               |
| ADA Coordinator                               | John Tirico                                                                     |
| Affirmative Action Officer/Team               | Alisa Whitcraft, Officer/Principal<br>BSS                                       |
| Affirmative Action Team                       | Daniel Giorgianni - HIB Specialist<br>NMS<br>Stacy Podolski -HIB Specialist BSS |
| Air Quality Designee                          | Gerardo Batista                                                                 |
| Authority to Invest Funds                     | Scott A. Campbell                                                               |

|                                                                          |                                                |
|--------------------------------------------------------------------------|------------------------------------------------|
| Blood Borne Pathogens                                                    | Gerardo Batista                                |
| Custodian of Records                                                     | Scott A. Campbell                              |
| Hazardous Communications Trainer                                         | Scott A. Campbell & Gerardo Batista            |
| Homeless Liaison (District Education Stability Liaison - McKinney Vento) | Scott A. Campbell                              |
| Integrated Pest Management                                               | Gerardo Batista                                |
| Newspaper                                                                | Courier Post                                   |
| Official Bargaining Unit                                                 | GTEA, Greenwich Township Education Association |
| PEOSHA Officer                                                           | Gerardo Batista                                |
| Public Agency Compliance Officer (PACO)                                  | Scott A. Campbell                              |
| Qualified Purchasing Agent/Bid Threshold - Amt \$53,000.00               | Scott A. Campbell/\$53,000.00                  |
| Safety & Health Designee                                                 | Gerardo Batista                                |
| School Safety Director                                                   | John Tirico                                    |
| Section 504 Officer                                                      | John Tirico                                    |
| Title IX Coordinator                                                     | Alisa Whitcraft, Principal BSS                 |

1 10. Recommend approval of Anthony Camacho as an Academic Club advisor for the  
2 2025- 2026 school year at the stipend amount of \$750.00 per the GTEA contract.

3 11. Recommend approval of the July 1, 2025 to June 30, 2026 contract for Mr. Scott  
4 Campbell, School Business Administrator, in accordance with NJSA 18A:7-8 (j) as  
5 approved by the Executive County Superintendent that the provisions of the contract  
6 pursuant to N.J.A.C. 6A:23A-3.1 are in compliance with applicable laws and regulations.  
7

8 12. Recommend approval of the attached GTSD 2025 - 2026 Emergency Virtual and  
9 Remote Instructional Plan and LEA checklist for Virtual or Remote Instruction Plan, as  
10 submitted to the County Office of Education on July 21, 2025. (Attached)

11 13. Recommend approval of the Nehaunsey Middle School and Broad Street  
12 Elementary School Student Handbooks for the 2025-2026 school year. (Attached)  
13

14 14. Recommended Board of Education for approval of the placement of Makayla  
15 Fisher-Woodward, a student from Rowan University, at Broad Street School under the  
16 supervision of Carlyn Exley. This placement will take place from 9/2/2025 to 12/17/2025,  
17 in fulfillment of the student's teacher preparation requirements.

18

19 15. Recommended Board of Education for approval of the placement of music students,  
20 Kayla Arnold, Richard Beckman, Noah Buchanan & Thunder Cassidy from Rowan  
21 University, at Broad Street School under the supervision of Donald Haney. This  
22 placement will take place 2 hours a day, 1 day a week from 9/11/2025 to 10/30/2025, in  
23 fulfillment of the student's teacher preparation requirements.

24

25 16. Recommend acceptance of notice of resignation from Sarah Wedgewood, Broad  
26 Street School, 2nd Grade Teacher, effective October 17, 2025 with a 60 day notice ,  
27 with much gratitude and appreciation. (Attached)

28

29 Motion carried by voice vote except A14.

30

31 **5.. POLICY & REGULATION**

32

33 Motion: (Goetaski/Myers) to approve A.

- 1 A. Recommend approval of the second readings for the following
- 2 Policies and/or Regulations: (Attachments)

3

| Number   | Type | Section        | Title                                                                      | 1st Reading | 2nd Reading |
|----------|------|----------------|----------------------------------------------------------------------------|-------------|-------------|
| P0173    | R    | Bylaws         | <b>DUTIES OF PUBLIC SCHOOL ACCOUNTANT</b>                                  | x           |             |
| P0174    | M/R  | Bylaws         | <b>LEGAL SERVICES</b>                                                      | x           |             |
| P0177    | M/R  | Bylaws         | <b>PROFESSIONAL SERVICES</b>                                               | x           |             |
| P1570    | M/R  | Administration | <b>INTERNAL CONTROLS</b>                                                   | x           |             |
| P1620    | M/R  | Administration | <b>ADMINISTRATIVE EMPLOYMENT CONTRACTS</b>                                 | x           |             |
| P6111    | M/R  | Finances       | <b>SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM</b>                | x           |             |
| P6220    | M/R  | Finances       | <b>BUDGET PREPARATION</b>                                                  | x           |             |
| P0143    | R    | Bylaws         | <b>BOARD MEMBER ELECTION AND APPOINTMENT</b>                               | x           |             |
| P1636.01 | N    | Administration | <b>NOTIFICATION OF PROMOTION, NEW JOB, AND TRANSFER OPPORTUNITIES</b>      | x           |             |
| P1648.15 | A    | Administration | <b>RECORDKEEPING FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS- COVID-19</b> | x           |             |
| P2422    | M/R  | Programs       | <b>STATUTORY CURRICULAR REQUIREMENTS</b>                                   | x           |             |
| P5117    | R    | Students       | <b>INTERDISTRICT PUBLIC SCHOOL CHOICE</b>                                  | x           |             |

|          |     |          |                               |   |  |
|----------|-----|----------|-------------------------------|---|--|
| P5339.01 | M/N | Students | <b>STUDENT SUN PROTECTION</b> | x |  |
|----------|-----|----------|-------------------------------|---|--|

1  
2 (N=New/R=Revised/M= Mandatory/A=Abolished)

3  
4 Motion carried by unanimous voice vote.

5  
6 **6. CURRICULUM & INSTRUCTION**

7  
8 Motion: (Goetaski/Vernacchio) to approve A-B.

9  
10 A. The administration respectfully requests the Board of Education's approval of the  
11 district's curriculum for the 2025–2026 school year. The proposed curriculum remains  
12 unchanged from the 2024–2025 school year, reflecting the Board's previously adopted  
13 standards and instructional goals.

14  
15 B. Recommend approval for the following individual(s) to attend out-of-District  
16 workshop(s):

| Name/Position                 | Workshop, Location, Time                                                              | Date       | Cost                                  |
|-------------------------------|---------------------------------------------------------------------------------------|------------|---------------------------------------|
| Karen Bucolo/CSA<br>Secretary | Strauss Esmay FMLA/NJFLA<br>Intensive, Ocean County<br>College, Toms River, NJ<br>9am | 10/14/2025 | \$145.00 plus<br>tolls and<br>mileage |

17  
18  
19 Motion carried by unanimous voice vote.

20  
21  
22 **7. BUDGET & FINANCE**

23  
24 Motion: (Vernacchio/Goetaski) to approve the following; A.

25  
26 **A.**  
27 1. Recommend approval of the Transportation Agreement with Gateway Regional  
28 School District, effective 7/1/2025 - August 31, 2025 for ESY transportation, at a cost of  
29 \$5,500.00. (Attachment)

1 2. Out of District Placement, student #2599680360 was originally approved at the  
2 6/19/25 meeting at \$45,600.00 with Bankbridge School. Student did not attend ESY,  
3 therefore adjusting the contracted cost to \$43,540.00 for the 2025- 2026 school year.

4

5 3. Recommend approval of the Transportation jointure between Greenwich Township  
6 School District and Gateway Regional School District, for 2 Pre-K buses at the cost of  
7 \$86,070.00 per bus for a total of \$172,140.00 for the 2025 - 2026 school year.

8

9 4. Recommend approval of the Transportation jointure between Greenwich Township  
10 School District and West Deptford School District, effective 9/1/2025 through 6/30/2026  
11 on Bankbridge Developmental Transportation route and Bankbridge Elementary Route  
12 at a cost of \$36,000.00

13

14 5. Recommend approval of the 2025-2026 contract with KD National Force Security and  
15 Greenwich Township School District. (Attachment)

16

17 6. Recommend approval to accept \$171,579.00 of Special Education Extraordinary Aid.  
18 The Extraordinary Aid program provides additional aid to districts with classified  
19 students who have certain expenses over a set threshold, pursuant to N.J.S.A.  
20 18A:7F-55. This reimbursement is for costs incurred during the 2024-2025 school year.

21

22 7. Recommend approval of the submission and acceptance the ESEA grant for the  
23 2025-2026 school year in the amounts as listed:

24

|             |             |
|-------------|-------------|
| Title IA    | \$97,607.00 |
| Title IIA   | \$14,829.00 |
| Title IV    | \$10,000.00 |
| Title I SIA | \$82,500.00 |

25

26 8. Recommend approval of the submission for the 2025-2026 Preschool Education Aid  
27 Grant to the New Jersey Department of Education, Division of Early Childhood  
28 Education Office.

29

1 9. Recommend approval of the agreement between the Camden County Educational  
2 Services Commission and the Greenwich Township Board of Education for the  
3 2025-2026 school year to provide Early Childhood/Preschool Consulting Services.  
4 (Attachment)

5  
6 Motion carried by unanimous voice vote.

7  
8 **8. Building and Grounds**

9  
10 Motion: (Chapkowski/Goetaski) to approve A

11  
12 A. Recommend approval of the following Use of Facilities Requests.

13

| Group                | Date of Use                     | Time         | Location       | Purpose                                        |
|----------------------|---------------------------------|--------------|----------------|------------------------------------------------|
| Gibbstown PTO        | 8/27/2025                       | 9:30am-12 pm | BSS            | Playground & Popsicles-<br>Parent Meet & Greet |
| Gibbstown Volleyball | 9/20/25, 1/3/2026 &<br>2/7/2026 | 8am - 12pm   | NMS Gym        | Volleyball Practices                           |
| Gibbstown PTO        | 9/17/2025                       | 5pm - 9pm    | BSS Auditorium | PTO General Meeting                            |
| Gibbstown PTO        | 9/26 - 10/3/2025                | 8am - 12 pm  | BSS Library    | Book Fair                                      |
| Gibbstown PTO        | 10/2/2025                       | 5pm - 9pm    | BSS Gym        | Book Fair Family Night/ Ice<br>Cream Social    |

14  
15 Motion carried by unanimous voice vote.

16  
17  
18 **9. OLD BUSINESS**

19  
20 Motion: (Goetaski/Meyers) to approve A

21  
22 **A.**

23 1. Request to approve Nancy Marrero, NMS Custodian, at a corrected contractual  
24 amount of \$49,434.00 for the 2025 - 2026 school year under the GTEA contract  
25 guidelines. This is a difference of -\$5.00 that was originally approved at the April 30,  
26 2025 meeting.

1 2. Review of the New Jersey Quality Single Accountability Continuum (NJQSAC).  
2 (Attachment)

3

4 Motion carried by unanimous voice vote.

5

6 **10. NEW BUSINESS**

7

8 Motion to Table to Executive Session (Chapkowski/Hasenpat)

9 Motion carried by unanimous voice vote.

10

11 **A.**

12 1. Recommend approval of the Memorandum of Agreement between the Greenwich  
13 Township BOE and the Greenwich Township Education Association effective July 1,  
14 2025, to June 30, 2027. The Board gives the Board President or Vice President  
15 approval to sign this agreement.

16

17 **11. CORRESPONDENCE**

18

19 None at this time

20

21 **12. PUBLIC - AGENDA/NON-AGENDA ITEMS**

22

23 This is the time when anyone from the public who wishes to speak to the Board  
24 may do so. Please state your name, address and phone number. The Board  
25 recognizes the value of public comment on educational issues and the  
26 importance of allowing members of the public to express themselves on school  
27 matters of community interest. The Board will follow Policy #0167 – Public  
28 Participation in Board Meetings, which allows members of the public three (3)  
29 minutes to address the Board.

30

31

32 **13. EXECUTIVE SESSION**

33

34 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A.*  
35 *10:4-6, et seq.*, which provides that an Executive Session, not open to the public,  
36 may be held for certain specified purposes when authorized by Resolution. The  
37 Board of Education for Greenwich Township, assembled in public session on  
38 **August 27, 2025** hereby resolves that an Executive Session closed to the public  
39 shall be held on **August 27, 2025** at **6:49 pm** in the Nehaunsey Middle School  
40 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion  
41 of certain matters which relate to items authorized by *Open Public*  
42 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

1  
2 Motion: (Chapkowski/Myers) to enter into Executive Session at 6:49 pm to  
3 discuss the following:  
4

|                                     |                                                                                                                                                                                                                                                                       |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>            | Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:                                                                                                                                  |
| <input type="checkbox"/>            | Matters in which the release of information would impair the right to receive government funds, and specifically:                                                                                                                                                     |
| <input type="checkbox"/>            | Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:                                                                                                                                               |
| <input checked="" type="checkbox"/> | Matters concerning negotiations, and specifically: Memorandum of Agreement with G.T.E.A.                                                                                                                                                                              |
| <input type="checkbox"/>            | Matters involving the purchase of real property and/or the investment of public funds, and specifically:                                                                                                                                                              |
| <input type="checkbox"/>            | Matters involving the real tactics and techniques utilized in protecting the safety and property of the public; and specifically:                                                                                                                                     |
| <input checked="" type="checkbox"/> | Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Ongoing Litigation                                                                                                                             |
| <input type="checkbox"/>            | Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: |
| <input type="checkbox"/>            | Matters involving quasi-judicial deliberations, and specifically:                                                                                                                                                                                                     |

5  
6 It is anticipated that such matters may be disclosed to the public upon the  
7 determination of the Board that the applicable exception no longer applies and the  
8 public interest will no longer be served by such confidentiality.  
9

10  
11 Motion: (Chapkowski/Goetaski) to adjourn the Executive Session and  
12 return to the Regular meeting at 7:00 pm  
13

14 Motion carried by unanimous voice vote.  
15

16 **14. NEW BUSINESS**  
17

18 Motion: (Chapkowski/Vernacchio) to approve A  
19 **A.**

20 1. Recommend approval of the Memorandum of Agreement between the Greenwich  
21 Township BOE and the Greenwich Township Education Association effective July 1,  
22 2025, to June 30, 2027. The Board gives the Board President or Vice President  
23 approval to sign this agreement.

24 Motion carried by unanimous vote.

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**15. ADJOURNMENT**

Motion: (Goetaski/Vernacchio) to adjourn the meeting at 7:03 pm

Motion carried by unanimous voice vote.

Respectfully submitted,



Scott A. Campbell, Board Secretary

*Next Board of Education Regular Meeting is scheduled for September 24, 2025 at 6:30 pm.*