

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

## BOARD OF EDUCATION

### CSBA Professional Governance Standards

*Adopted by the Santa Maria Joint Union High School District April 11, 2001*

#### THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

#### **To operate effectively, the board must have a unity of purpose and:**

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

#### THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

#### **To be effective, an individual trustee:**

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



**Board of Trustee Action Plans**  
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

## **RESPONSIBILITIES OF THE BOARD**

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

### **Effective boards:**

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.



## BOARD OF EDUCATION

Regular Meeting  
January 17, 2023

Santa Maria Joint Union High School District  
2560 Skyway Drive, Santa Maria, California 93455

5:15 p.m. Closed Session / 6:30 p.m. General Session

Pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings: The following board member will participate by teleconference at the listed location:

- David Baskett:  
2880 S. Las Vegas Blvd, Las Vegas, NV 89109 – Business Center

Each teleconference location is open to the public. Any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations. A copy of this agenda will also be posted outside of each teleconference location.

### YouTube links to VIEW only:

English: <https://www.youtube.com/channel/UCvPYs34Im9h0dAwgfi-gDGg>

Spanish: <https://www.youtube.com/channel/UCvP0f03ekQDsiYfv6OFfbg>

Mixteco: <https://www.youtube.com/channel/UCviEi9hvcQI96poD0PDiSIA>

*In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Arcy Pineda at 805-922-4573, Ext. 4202 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.*

*Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office at the noted address above, during normal business hours. In addition, such writings and documents are posted on the District's website: [www.smjuhsd.org](http://www.smjuhsd.org)*

### **PUBLIC COMMENT:**

The public may address the Board of Education on any item of interest that is within the Board's jurisdiction. If you would like to address the Board at the January 17, 2023 meeting, see the options for participation below. Please note: The Board appreciates all public participation in the meeting, but it cannot engage in discussion or specifically respond during the public comment period (Board Bylaw 9323; citing Education Code § 35145.5; Government Code § 54954.3).

- A. **In person:** Persons wishing to speak should complete a blue request form and hand it to the Board secretary. Please note: The time limit to address the Board may not exceed two minutes.
- B. **In writing:** Submit your comment via email to [SMJUHSD-Public-Comment@smjuhsd.org](mailto:SMJUHSD-Public-Comment@smjuhsd.org) by 3:00 p.m. on January 16, 2023. Please include your name, contact information, and topic. Written public comment will be submitted to the Board prior to the start of the Board meeting for their review but will not be read publicly at the meeting.

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## AGENDA

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### I. OPEN SESSION

#### A. Call to Order

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### II. CLOSED SESSION PUBLIC COMMENTS

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

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### III. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. **Certificated and Classified Personnel Actions** – Government Code § 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. **Conference with Legal Counsel - Anticipated Litigation** – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): Two matters.
- C. **Conference With Legal Counsel - Existing Litigation** - Government Code section 54956.9(d)(1):
  - OAH Case No. # 2022120194
- D. **Student Matters– Education Code § 35146 and § 48918.** The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission.

NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

- E. **Public Employee Performance Evaluation** – Government Code § 54957, subd. (b)(1) Title: Superintendent
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**IV. RECONVENE IN OPEN SESSION**

- A. **Call to Order/Flag Salute**
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**V. ANNOUNCE CLOSED SESSION ACTIONS** – Antonio Garcia, Superintendent

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**VI. REPORTS**

- A. **Student Reports** - Colin Fernandez/ERHS; Andrew Limon/DHS; Olivia Curiel/SMHS; Kendall Courtright /PVHS
  - B. **Superintendent’s Report**
  - C. **Board Member Reports**
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**VII. REPORTS FROM EMPLOYEE ORGANIZATIONS**

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**VIII. OPEN SESSION PUBLIC COMMENTS**

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

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**IX. PRESENTATIONS**

- A. **End of Year 2022 Data: Suspension Rates & English Learner Progress Indicator (ELPI)**  
Resource Person: Resource Person: John Davis, Assistant Superintendent of Curriculum; Karen Rotondi, Director of Teaching & Learning
- 

**X. ITEMS SCHEDULED FOR ACTION**

**A. INSTRUCTION**

- 1. **Board Policy Revision – First Reading. INFORMATION ONLY. Appendix D**

Resource Person: John Davis, Assistant Superintendent of Curriculum; Karen Rondi, Director of Teaching & Learning

The administration is presenting the proposed updates to Board Policy and Administrative Regulation 6146.1. The policy updates will be on the next board agenda for approval. For a full description, please see Appendix D.

Policy	Description
<p><b><u>Revision:</u></b></p> <p><b>BP 6146.1</b></p>	<p><b>High School Graduation Requirements</b></p> <p>Revision completed to reflect the graduation requirements of SMJUHSD Board of Education Resolution Number 01-2020-21 and California AB 101, which require high school students to complete a course in Ethnic Studies prior to graduation. The revised BP 6146.1 includes:</p> <ol style="list-style-type: none"> <li>1) The replacement of a Health course requirement with that of an Ethnic Studies course requirement</li> <li>2) Increase from 5 to 10 credits that student athletes and marching band members can apply toward P.E. 2.</li> </ol>
<p><b><u>Delete:</u></b></p> <p><b>AR 6146.1</b></p>	<p><b>High School Graduation Requirements</b></p> <p>The California School Board Association (CSBA) recommends deleting AR 6146.1, deeming the regulation as unnecessary with key concepts incorporated into Board Policy 6146.1</p>

**NO ACTION REQUIRED.**

**2. Proclamation declaring February 6-10, 2023 as National School Counseling and Guidance Week – Resolution Number 8-2022-2023**

Resource Person: John Davis, Assistant Superintendent of Curriculum

National School Counseling and Guidance Week will be celebrated February 6-10, 2023, to focus public attention on the unique contributions of professional school counseling and guidance staff members in our schools across the country. The National School Counseling and Guidance Week, sponsored by the American School Counseling Association (ASCA), highlights the tremendous impact school counselors and guidance staff can have in helping students achieve school success and plan for a career.

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education adopt Resolution 8-2022-2023 to declare February 6-10, 2023, as National School Counseling and Guidance Week.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

- Ms. Perez \_\_\_\_\_
  - Ms. Lopez \_\_\_\_\_
  - Dr. Garvin \_\_\_\_\_
  - Mr. Aguilar \_\_\_\_\_
  - Mr. Baskett \_\_\_\_\_
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**Santa Maria Joint Union High School District**  
**Resolution Number 8-2022-2023**

**Proclamation**  
**National School Counseling and Guidance Week**  
**February 6-10, 2023**

WHEREAS, counseling and guidance staff members are employed in our schools to help students reach their full potential; and

WHEREAS, counseling and guidance staff members are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, counseling and guidance staff members help parents focus on ways to further the educational, personal, and social growth of their children; and

WHEREAS, counseling and guidance staff members work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, counseling and guidance staff members seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling and guidance programs are considered an integral part of the educational process that enables all students to achieve success in school;

Therefore, the Board of Education of the Santa Maria Joint Union High School District do hereby proclaim February 6-10, 2023, as National School Counseling and Guidance Week.

Roll Call:

Ayes:

Noes:

Absent:

Abstain:

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President/Clerk/Secretary of the Board of Education  
Santa Maria Joint Union High School District



**3. Quarterly Report on Williams Uniform Complaints**

Resource Person: John Davis, Assistant Superintendent of Curriculum

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in January 2023 on the Williams Uniform Complaints for the months of October 2022 - December 2022. Each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

A public hearing is required.

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the Quarterly Report as submitted.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Ms. Perez	_____
Ms. Lopez	_____
Dr. Garvin	_____
Mr. Aguilar	_____
Mr. Baskett	_____

**B. BUSINESS**

**1. Fiscal Year 2021-2022 Audit Report and Plan of Corrective Actions – Appendix E**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

As required by Education Code §41010, the District retained the services of the auditing firm, Christy White Accountancy Corporation, to audit the books and accounts of the District. In accordance with Education Code §41020, the audit report for the year ended June 30, 2022 is hereby submitted to the Board of Education for review at this public meeting. The full audit report can be found on the District’s website under Business Services – [www.smjuhsd.org](http://www.smjuhsd.org)

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education accept the submission of the audit report for the year ended June 30, 2022 and approve filing it with the County Superintendent of Schools as required by Education Code §41020.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Ms. Perez	_____
Ms. Lopez	_____
Dr. Garvin	_____
Mr. Aguilar	_____
Mr. Baskett	_____

**XI. CONSENT ITEMS**

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

*All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Ms. Perez	_____
Ms. Lopez	_____
Dr. Garvin	_____
Mr. Aguilar	_____
Mr. Baskett	_____

A. Approval of Minutes – **Appendix F**

Special Board Meeting – November 16, 2022  
 Regular Board Meeting – December 13, 2022

B. Approval of Warrants for the month of December 2022

Payroll	\$ 11,331,804.10
Warrants	\$ 4,385,610.69
<b>Total</b>	<b>\$ 15,717,414.79</b>

C. Attendance Report

Ms. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the fourth month of the 2022-23 monthly attendance report presented on the last page of this agenda.

D. Approval of Contracts

Company/Vendor	Description of Services	Amount/Funding	Resource Person
Solution Tree, Inc.	Funding increase for 9/13/22 Board approved contract for Onsite Math at Work Professional Development speaker, Sarah Schuhl, on January 10, 2023.	\$7,100/ A-G Improvement Grant	John Davis
Joan Miner Montalban	Continuation of School Psychologist services, at PVHS, to be provided from January 12, 2023 to March 31, 2023.	NTE \$19,600/ Special Education Funds	John Davis
4Eleven Events	DJ sound and lighting services for SMHS Sadies Dance on February 11, 2023.	\$2,750/ SMHS ASB	Yolanda Ortiz

E. Facility Report – **Appendix B**

F. Obsolete Equipment – **Appendix C**

Education Code §17545 and 17546 allows the district to dispose of personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration is requesting authorization to dispose of obsolete items in the list below in compliance with government regulations. If an auction is warranted, the district will conduct an auction via the internet by and through its representative RT Auctions. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District’s website under Business Services/Facilities, Construction, and Purchasing: [www.smjuhsd.org](http://www.smjuhsd.org)

G. Student Accountability Report Card (SARC)

The following school sites have submitted their Student Accountability Report Card for Board approval:

- Righetti High School
- Delta High School

- Pioneer Valley High School
- Santa Maria High School

Since November 1988, state law has required all public schools receiving state funding, to prepare and distribute a School Accountability Report Card (SARC) by February 1st. The purpose of the report card is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators. SARC reports are available to view in each school’s individual websites, district website, or a hard copy is available upon request.

After a SARC has been finalized and made public, an LEA may revise and re-publish it. You may access the latest version at: [www.smjuhsd.org](http://www.smjuhsd.org)

H. Student Matters

Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: 607629, 361493, 607045, 361016, 360981, 363290, 356653

I. Denial of Claim

The District is in receipt of a claim filed by Morgan J. Good of Myers Law Group on behalf of Laurie Ramirez for alleged damages on or around July 11, 2022. It is recommended the Board of Education deny the claim and refer the matter to the District’s insurance carrier.

J. Notice of Completion

The following project was substantially completed on December 21, 2022. In order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) ERHS Shade Structure, Project #16-237 with Garrett Thiessen Construction (Contractor)

K. Purchase Orders

PO #	Vendor	Amount	Description/Funding
BPO23-00918	Dannis Woliver Kelley	NTE \$100,000.00	Legal Services SY 22-23 / General Fund Admin.

L. Out of State Travel

<b>REGULAR MEETING January 17, 2023</b>
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Person/Reason	Location/Date	Description	Funding Source
Amy Guerra (RHS) & Miguel Guerra (RHS) + 4 students  International Poultry Exposition	Atlanta, GA  January 24-26, 2023	Visit trade show, learn about diverse career opportunities, and participate in a social media contest.	VEA/AIG

M. Acceptance of Gifts

<b>Pioneer Valley High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Coyote Club (Amateur Wrestling)	Boys Wrestling	\$200.00
Coast Hills Foundation	Girls Basketball	\$200.00
Snap Raise, Inc.	Girls Soccer	\$3,770.40
<b>Total Pioneer Valley High School</b>		<b><u>\$4,170.40</u></b>
<b>Righetti High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Santa Barbara Bowl Foundation	RHS Marimba Band	\$4,000.00
Children's Creative Project	RHS Marimba Band	\$800.00
Landmark Event Staffing Services, Inc	Warrior Goats	\$2,748.00
Los Alamos Valley Mens Club	RHS Boys Soccer	\$5,000.00
Tomooka Bros.	RHS Girls Softball	\$650.00
Tomooka Bros.	RHS Girls Golf	\$350.00
Guadalupe Pereyra	RHS	Est. \$513.00 (New chair covers)
<b>Total Righetti High School</b>		<b><u>\$14,061.00</u></b>
<b>Santa Maria High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Snap Mobile Inc	Girls Wrestling	\$880.00
Trader Joe's	English class event	Est. \$75.00 (Food)
<b>Total Santa Maria High School</b>		<b><u>\$955.00</u></b>

**XII. FUTURE BOARD MEETINGS FOR 2023**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on February 14, 2023. Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. For **view only** live-stream links, refer to page 1 of the agenda.

Regular Board Meetings for 2023:

**REGULAR MEETING  
January 17, 2023**

March 14, 2023  
April 18, 2023\*  
May 9, 2023  
June 6, 2023\*

June 13, 2023  
July 11, 2023  
August 1, 2023\*  
September 12, 2023

October 10, 2023  
November 14, 2023  
December 12, 2023

*\*Not on the second Tuesday of the month*

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**XIII. ADJOURN**

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
MONTHLY REPORT OF ATTENDANCE  
FOURTH MONTH OF 2022-23

October 31, 2022 through November 25, 2022

	Fourth Month 2021-22			Fourth Month 2022-23			Cumulative ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
<b>ERNEST RIGHETTI HIGH</b>										
Regular	2249	2099.21	93.3%	2257	2087.36	92.1%		2132.53		2130.83
Special Education	111	100.86	90.3%	125	109.29	86.3%		102.31		110.03
Independent Study	68	39.07	56.8%	65	63.64	99.7%		37.40		61.23
Independent Study Spec Ed	8	4.21	54.1%	9	9.00	100.0%		2.95		6.57
Independent Study Virtual Academy	47	40.29	86.1%	0	0.00	0.0%		35.29		0.01
Independent Study Virtual Academy SPED	7	6.43	91.8%	0	0.00	0.0%		5.51		0.00
CTE Program	8	6.71	81.7%	4	2.00	50.0%		6.14		2.60
Home and Hospital Reg Ed	1	0.00	0.0%	1	1.00	100.0%		0.00		0.63
Home and Hospital Spec Ed	0	0.00	0.0%	4	3.14	78.6%		0.00		1.23
<b>TOTAL RIGHETTI</b>	<b>2499</b>	<b>2296.78</b>	<b>93.2%</b>	<b>2465</b>	<b>2275.43</b>	<b>91.8%</b>		<b>2322.13</b>		<b>2313.13</b>
<b>SANTA MARIA HIGH</b>										
Regular	2779	2665.29	95.8%	2830	2649.00	93.4%		2691.07		2706.41
Special Education	234	207.57	88.9%	264	230.43	86.8%		217.36		239.29
Independent Study	21	11.00	52.4%	20	19.57	97.9%		14.10		13.11
Independent Study 12+	0	0.00	0.0%	0	0.00	0.0%		0.00		0.00
Independent Study Spec Ed	1	0.36	31.3%	1	1.00	100.0%		1.54		1.00
Independent Study Virtual Academy	76	36.93	49.8%	0	0.00	0.0%		44.20		0.00
Independent Study Virtual Academy SPED	14	12.57	89.8%	0	0.00	0.0%		10.16		0.00
CTE Program	7	4.50	65.6%	9	5.29	58.7%		5.10		7.06
Home and Hospital Reg Ed	2	0.79	68.8%	5	3.71	78.8%		0.16		2.90
Home and Hospital Spec Ed	2	1.36	67.9%	6	3.43	59.3%		1.16		3.03
<b>TOTAL SANTA MARIA</b>	<b>3136</b>	<b>2940.37</b>	<b>95.3%</b>	<b>3135</b>	<b>2912.43</b>	<b>92.8%</b>		<b>2984.85</b>		<b>2972.80</b>
<b>PIONEER VALLEY HIGH</b>										
Regular	2818	2669.36	94.6%	2890	2725.64	94.0%		2730.19		2779.00
Special Education	167	154.71	92.1%	216	194.00	89.2%		159.00		199.17
Independent Study	87	47.86	59.2%	61	59.93	99.9%		34.71		55.94
Independent Study Spec Ed	20	13.50	69.0%	0	0.00	0.0%		9.44		0.00
Independent Study Virtual Academy	29	24.71	69.8%	0	0.00	0.0%		27.97		0.00
Independent Study Virtual Academy SPED	1	0.43	42.9%	0	0.00	0.0%		0.39		0.00
Home and Hospital Reg Ed	4	2.93	75.9%	12	10.36	86.3%		1.61		8.17
Home and Hospital Spec Ed	3	3.00	100.0%	6	4.93	97.2%		2.06		3.59
<b>TOTAL PIONEER VALLEY</b>	<b>3129</b>	<b>2916.50</b>	<b>94.5%</b>	<b>3185</b>	<b>2994.86</b>	<b>93.6%</b>		<b>2965.37</b>		<b>3045.87</b>
<b>DAY TREATMENT @ LINCOLN STREET</b>	<b>6</b>	<b>5.50</b>	<b>91.7%</b>	<b>7</b>	<b>2.93</b>	<b>41.8%</b>		<b>4.76</b>		<b>3.17</b>
<b>DISTRICT SPECIAL ED TRANSITION</b>	<b>19</b>	<b>18.50</b>	<b>100.0%</b>	<b>18</b>	<b>16.43</b>	<b>100.0%</b>		<b>18.13</b>		<b>16.59</b>
<b>DISTRICT SPECIAL ED TRANS/VOC MM</b>	<b>16</b>	<b>15.36</b>	<b>97.7%</b>	<b>14</b>	<b>13.43</b>	<b>100.0%</b>		<b>15.17</b>		<b>14.20</b>
<b>ALTERNATIVE EDUCATION</b>										
Delta Continuation	305	204.39	65.8%	307	239.17	79.7%		197.94		238.26
Delta 12+	1	1.29	90.3%	0	0.00	0.0%		1.24		0.00
Delta Independent Study	70	54.87	84.7%	38	31.38	78.0%		40.79		18.18
Delta Independent Study 12+	6	6.09	89.8%	2	1.21	47.2%		5.86		0.94
Delta Independent Study Spec Ed	0	0.00	0.0%	0	0.00	0.0%		0.00		0.00
DHS Home and Hospital Reg Ed	0	0.00	0.0%	0	0.00	0.0%		0.00		0.00
Reach Program--ERHS	7	4.79	77.0%	6	4.14	70.7%		3.13		5.06
Reach Program--DHS	0	0.00	0.0%	0	0.00	0.0%		0.00		0.00
Reach Program--SMHS	0	0.00	0.0%	0	0.00	0.0%		0.00		0.00
Reach Program--PVHS	17	8.93	56.8%	15	7.43	57.8%		5.60		5.57
Home School @ Library Program	11	11.00	100.0%	0	0.00	0.0%		9.69		0.00
Delta HS I.S. Program P	0	0.00	0.0%	7	5.36	75.1%		0.85		3.87
<b>TOTAL ALTERNATIVE EDUCATION</b>	<b>417</b>	<b>291.36</b>	<b>69.9%</b>	<b>375</b>	<b>288.70</b>	<b>77.0%</b>		<b>265.10</b>		<b>271.89</b>
<b>TOTAL HIGH SCHOOL DISTRICT</b>	<b>9222</b>	<b>8484.37</b>	<b>92.0%</b>	<b>9199</b>	<b>8504.20</b>	<b>92.4%</b>		<b>8575.51</b>		<b>8637.65</b>

CLASSIFIED PERSONNEL ACTIONS						
Action	Assignment	Site	Effective	Pay Rate	Hours	
Employ	Instructional Assistant-Spec Ed II	SMHS	1/11/23	15/A	6	
Change in Assignment	Food Service Worker I	SMHS	1/11/23	9/A	3 to 3.75	
Promote	Grounds Maintenance I	PVHS	12/19/22	16/E	8	
Promote	Instructional Assistant-Bilingual	RHS	1/11/23	13/B	6.5	
Change in Assignment	Instructional Assistant-Spec Ed I	MRCTE	1/11/23	13/B	6	
Resign	Bus Driver	DO	1/11/23	18/E	5.75	
Employ	Food Service Worker I	PVHS	1/11/23	9/A	3	
Dismiss	Custodian	RHS	1/11/23	15/A	8	
Revised Dates: Leave Without Pay	Bus Driver	DO	11/16/22-1/10/23	18/C	6	
Short-term Assignment	ELPAC Tester	LC	1/18/23-5/31/23	16/A	7	
Resign	Custodian	SMHS	1/4/23	15/E	8	
CERTIFICATED PERSONNEL ACTIONS						
Action	Assignment	Site	Effective	Salary	FTE	
Extra Prep Period	Int'l Language	SMHS	1/9/23-6/8/23	11/V	0.2	
Extra Prep Period	Science	PVHS	1/9/23-6/8/23	10/IV	0.2	
Extra Prep Period	Math	SMHS	1/9/23-6/8/23	28/V	0.2	
Extra Prep Period	Int'l Language	PVHS	1/9/23-6/8/23	14/IV	0.2	
Retire	Assistant Superintendent Curriculum	District	6/30/23	22/C	1.0	
Extra Prep Period	Math	PVHS	1/9/23-6/8/23	23/III	0.2	
Extra Prep Period	Physical Education	PVHS	1/9/23-6/8/23	9/V	0.2	
Extra Prep Period	Family Consumer Science	SMHS	1/9/23-6/8/23	22/V	0.2	
Extra Prep Period	Special Education	SMHS	1/9/23-6/8/23	25/V	0.2	
Extra Prep Period	Special Education	SMHS	1/9/23-6/8/23	12/V	0.2	
Extra Prep Period	Math	SMHS	1/9/23-6/8/23	12/V	0.2	
Extra Prep Period	Math	SMHS	1/9/23-6/8/23	10/IV	0.2	
Extra Prep Period	Special Education	SMHS	1/9/23-6/8/23	5/V	0.2	
Extra Prep Period	English	PVHS	1/9/23-6/8/23	26/V	0.2	
Extra Prep Period	Health	PVHS	1/9/23-6/8/23	12/V	0.2	
Extra Prep Period	Science	PVHS	1/9/23-6/8/23	27/V	0.2	
Extra Prep Period	Special Education	SMHS	1/9/23-6/8/23	14/V	0.2	
Extra Prep Period	English	PVHS	1/9/23-6/8/23	11/V	0.2	
Extra Prep Period	Math	PVHS	1/9/23-6/8/23	17/V	0.2	
Extra Prep Period	Math	SMHS	1/9/23-6/8/23	8/IV	0.2	
Revised Hire Date	Social Science	RHS	1/9/23-6/8/23	1/III	1.0	
Extra Prep Period	Math	SMHS	1/9/23-6/8/23	21/V	0.2	
Extra Prep Period	Art	SMHS	1/9/23-6/8/23	12/V	0.2	
Extra Prep Period	Science	SMHS	1/9/23-6/8/23	7/V	0.2	
Extra Prep Period	Math	PVHS	1/9/23-6/8/23	23/V	0.2	



**COACHING PERSONNEL ACTIONS**

<b>Name</b>	<b>Action</b>	<b>Assignment</b>	<b>Site</b>	<b>Effective</b>	<b>District</b>	<b>ASB/Booster</b>	<b>Employee Type</b>
	Employ- Stipend	Ballet Folklorico Advisor	PVHS	Spring 2023	\$3,482		WALK-ON

## Appendix B

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

December 2022

## 1. Santa Maria High School Construction Projects

### SMHS Reconstruction – Rachlin Partners

- Increment 1, Phase 1 - 50 Classroom and Administration Building: Installation activities continuing this period include utility infrastructure, concrete, structural steel, steel stud framing, HVAC, fire sprinkler, security, communications, moisture protection, exterior thermal insulation, installation of concrete walkways, utility rough-in, wiring, ceiling and soffit framing, exterior plaster, fire-life safety systems, low voltage, store front windows, doors, interior drywall, exterior painting and finish work (data, electrical, plumbing), white boards, interior painting, plumbing fixtures, cabinets, casework, landscaping, irrigation, and grading. The estimate for substantial completion remains April 2023. **(Photos)**
- Increment 2, Phase (To Be Determined) - Administration Building Conversion to Classrooms: Rachlin Partners is proceeding with reduction of project scope to the range of 40%-50% of the replacement cost to stay below the DSA 50% cost limit threshold, to avoid additional construction requirements. A cost estimate of the revised scope package will be completed by a third-party cost estimator, then resubmitted to DSA for review and comment on changes. If approved, a new Guaranteed Maximum Price (GMP) proposal will be requested from the contractor.
- Increment 1, Phase 1 – New Softball Field: Rachlin Partners is continuing design updates based on comments received during a November team site visit. Upon completion of the final design package, the contractor will provide a cost proposal with a goal of starting work after the completion of the softball season in May 2023.

### SMHS 2022 Six Portable Classrooms – Rachlin Partners

- The Architect is reviewing a proposed resolution regarding the water ponding issue where existing and new asphalt pads meet. Project documentation closeout activities continue.

### SMHS 2022 Building 240 Electrical Upgrade – Ravatt-Albrecht Architects

- Backordered equipment was received. Installation by District M&O staff will be scheduled when it will not impact students.

## 2. Ernest Righetti High School Construction Projects

### **ERHS Maintenance and Operations Building – Rachlin Partners**

- The site Maintenance and Operations staff moved into the building. Contract documentation and closeout activities continue.

### **ERHS Phase 2 Improvements – Rachlin Partners**

- Construction activities in the 100 Building east and Industrial Arts Building completed this period include mechanical, electrical, and plumbing finishes, acoustical ceiling, visual display surfaces, interior accessories, laboratory casework, roof patch, power shut down to install a new electrical feed to the 100 Building, and flooring. A punch list walk was held on December 29, 2022, to review all Phase 4 work. Also, between January 3 and 10, 2023, new furniture was received and installed, staff were moved back into renovated classrooms, staff in the Agriculture Science Building and the western section of the 100 Building were relocated to temporary facilities, and Phase 5 construction activities commenced. Due to the continuing rains, installation efforts over winter break on the new electrical conduit and feeder cable from the gymnasium to the 200 Building were limited to interior runs at the gym and the 200 electrical room. Exterior work will occur when weather conditions allow. [\(Photo\)](#)

### **ERHS Quad Area Shade Canopy – Rachlin Partners**

- Path of travel improvements were completed during winter break. All work is now complete except for the installation of a new drinking fountain which remains on backorder. Final contract documentation and closeout activities are underway. [\(Photo\)](#)

### **ERHS Hillside Erosion Control Curbing and Fencing – Flowers and Associates**

- A proposal for engineering and design services is under development by the consultant. Work will include curbing, fencing, paving repair, sealing, and restriping. Construction will occur after the removal of the existing 12 portables in June 2023.

### **ERHS New Softball Field – PBK Architects**

- On December 15, 2023, revised schematic drawings were issued to the District team for review and comment. Due to the winter break, comments are expected to be received in mid-January. A final schematic layout will be created and issued to legal counsel for review and comment prior to design package development.

### **ERHS Boys and Girls Locker Room Modification – PBK Architects**

- As with the ERHS New Softball Field, on December 15, 2023, revised schematic drawings were issued to the District team for review and comment. Due to the winter break, comments are expected to be received in mid-January. A final schematic layout will be created and issued to legal counsel for review and comment prior to design package development.

### **ERHS Larch Street Fence Replacement – Support Services**

- Work commenced over the winter break but was not completed due to weather conditions. The fence posts and wire fabric were installed so the campus is secure. The contractor will continue work when conditions allow.

### **ERHS Press Box Conduit and Fiber Installation – Support Services**

- This project is pending availability of the electrical engineer to perform project development evaluations.

### 3. Pioneer Valley High School Construction Projects

#### **PVHS 3 New Modular Classrooms and One Restroom – Rachlin Partners**

- Construction is now targeted to commence in mid-January 2023. Modular buildings are under construction and are scheduled to be delivered for installation in March 2023. Project completion is scheduled to occur June 18, 2023.

#### **PVHS 12 Portable Classrooms Installation – Rachlin Partners**

- A design package was submitted to DSA on December 22, 2022. Planning includes commencement of site work in May 2023 with set up of buildings from ERHS to occur between late June and early August.

### 4. Mark Richardson Career Technical Education Center & Agriculture Farm

#### **MRCTEAF New Maintenance and Operation Building – 19 six Architects**

- The architect is continuing draft design for final site review. The bid and construction schedule will be developed upon completion of the design documents.

#### **MRCTEAF Well Installation – Support Services**

- The consultant continues to work with the County regarding permitting requirements. Bidding and construction scheduling will occur after receipt of final County approvals.

#### **MRCTEAF Front Office Space Design– 19 six Architects**

- A bid package is expected to be issued in January 2023. Construction is scheduled for Spring 2023.

### 5. District Wide and Support Services Center

#### **District Wide Project Closeout – Support Services**

- Closeout of legacy projects continues:
  - SMHS #03-103743 Wilson Gymnasium Renovation: No change. Reviews of the draft closeout package submitted in July 2022 continue at DSA. Anticipated work includes destructive metal roof testing.

#### **SSC Second Story Office and Tire Room Reconfiguration – Ravatt-Albrecht Architects**

- A completed contract package has been received from Alan Roinestad Construction Management. Relocation of an existing technology cabinet located in the construction area was completed during winter break under a separate contract. Construction is expected to commence in mid-January 2023. [\(Photo\)](#)

REGULAR MEETING

January 17, 2023

**Arc Flash Safety Assessment – Maintenance and Operations**

- Service agreements for work at SMHS, DHS, MRCTEAF, and the SSC were approved by the Board at the December 13, 2022, meeting. Site visits to conduct assessments and evaluations of arc flash hazards will be coordinated by M&O in the spring and summer of 2023. Assessment reports and engineering recommendations, along with completion of staff training, is expected in fall of 2023.

**SMHS & ERHS CTE Funded Project – Rachlin Partners**

- Final reviews of the project scope are underway. Bidding remains on track to occur in January 2023, with results to go to the Board in April 2023. Construction is expected to start at both locations in early May 2023 and last through September 2023.

Gary Wuitschick

Director – Facilities and Logistics

## Maintenance & Operations

### SMHS

- Performed continued after-lunch clean-up, exterior campus perimeter debris clean-up, and internal natural collection point location debris clean-up.
- Moved Physical Education offices items for delivery and installation of new staff furniture.
- Prepared baseball and softball fields for the spring season.
- Installed new temporary softball outfield fencing. **(Photo)**
- Performed routine landscape maintenance at areas A, B, and C.
- Installed new door in girls' Physical Education Building.
- Cleared plumbing clogs in several areas of campus.
- Continued installation and troubleshooting of new networkable thermostats in 900 classrooms.
- Cleaned and repaired roof gutters on the 500 Portable Classrooms.
- Completed HVAC repairs: new fan drive belts the 230 Building, new circulating fan in classroom 526.
- Repaired door lock hardware issues throughout campus.
- Palletized Health books from Library and deliver to Support Services Center for obsolete process.
- Performed restocking and regular delivery of PPE to requested areas and predetermined stations.
- Provided support of school event and civic center use activities: CPI Training, Family Math Night, Winter Fair, Basketball, Varsity Football Banquet, Wrestling Tournament, Guitar Concert, Guidance Coalition Meeting, CCEIS Parent Interviews, Staff Christmas Party. **(Photo)**
- Preventive work hours - 77
- Routine work hours - 128
- Total work orders completed - 256
- Event setup hours - 61

Tyson Ellis  
Plant Manager

### PVHS

- Prepared the pitcher's mounds and baselines on the baseball fields. **(Photo)**
- Maintained the field striping for soccer on the practice fields.
- Removed the football blocking sleds from the stadium for soccer season.
- Covered graffiti on the storage containers at the varsity softball field.
- Prepared for delivery and installation of a new marquee.
- Provided power for the new tankless domestic hot water system at the pool.
- Installed new scoreboards and shot clocks in the gymnasium.
- Repaired a water leak in the 300 Building between the first and second floors. **(Photo)**
- Assembled soccer bench seating shelters in the stadium.
- Removed obsolete smartboards from classrooms 211 and 303.
- Mounted cross-country CIF championship plaque in the Administration lobby.
- Re-installed partitions in the 400 Building north boys' restroom.
- Installed a handicap stall door in the 300 Building west boys' restroom.
- Provided support of school event and civic center use activities: ERHS Choir Performance in the PAC, Ready Set Goals Presentation, Winter Fair, AVID Party, Jostens Cap and Gown Presentation, Las Posadas Cultural Celebration, PVHS Winter Choral Concert, Freshman Movie Night, Winter Guard Tryouts, boys' and girls' basketball, CCSL games, ASB meeting, boys' and girls' wrestling, and cheerleading meeting.
- Preventive work order hours – 28 (includes 1 CTE)
- Routine work hours – 349 (includes 112 CTE)
- Total work orders completed – 179 (includes 20 CTE)
- Event setup hours – 49 (includes 6 CTE)

Dan Mather  
Plant Manager

## REGULAR MEETING

January 17, 2023

### ERHS

- Cleaned storm drains at DHS and ERHS.
- Replaced damaged benches at DHS.
- Repaired multiple irrigation issues at both Delta and Righetti.
- Prepared the grounds to trench and run conduit for an electrical upgrade.
- Installed a new ramp on a portable classroom 614.
- Repaired a hole in the 598 portable restroom floor.
- Replaced broken wall tiles in 800 Building second floor boys' restroom due to student vandalism.
- Repaired lighting issues in the 300 Building as well as the boys' and girls' locker rooms.
- Painted the electrical Power House exterior. **(Photo)**
- Repainted the curb and driveway for student drop off in front of the 200 Building.
- Repaired plumbing issues: plugged and leaking urinals, leaking sinks and sink drains.
- Replaced a fan motor in Delta classroom.
- Replaced damaged bases on the baseball field. **(Photo)**
- Inspected and repaired roofs at DHS and ERHS before storm.
- Packed and moved equipment into the new Maintenance and Operations shop.
- Hosted a battery-powered mower and grounds equipment demonstration. **(Photo)**
- Installed a new pedestrian gate in front of the 200 Building to meet a new ADA compliant walkway.
- Provided support of school event and civic center use activities: Delta's Thanksgiving Feast, PCPA Breaking Through performances, Cal Poly Upward Bound, Staff meetings, CSEA Chapter meeting, Tutoring, PTSA, SAT Testing, FFA Greenhand banquet, FFA lunch social, FFA monthly meeting, soccer meeting, cross country Banquet, volleyball banquet, and wrestling.
- Preventive work order hours – 51 (includes 4 DHS)
- Routine work order hours – 349 (includes 12 DHS)
- Total work orders completed – 97 (includes 10 DHS)
- Event setup hours – 90 (includes 11 DHS)

Danny Sheridan  
Plant Manager

### SSC

- All schools participated in carpet cleaning at the Support Services Center. **(Photo)**

### Graffiti & Vandalism

- DHS                 \$     0
- ERHS               \$   300
- SMHS               \$   700
- PVHS               \$   400

Reese Thompson  
Director – Maintenance, Operations, and Transportation

**Photo Gallery – Major Projects**



**SMHS 50-Classroom Building – The New Entrance to the School is Taking Shape**



**SMHS 50-Classroom Building – Telephone and Fiber Optic Cables are Installed**





**SMHS 50-Classroom Building – Hallway Lighting Installation Is In-progress**



**ERHS Modernization – Agriculture Science Teachers Inspect the New Science Laboratory**



**ERHS Quad Area Shade Canopy – Meeting to Improve the Path of Travel**



**SSC Second Story Reconfiguration – Relocating Existing Technology Cabinet**

## Photo Gallery – Maintenance & Operations



**SMHS – Nelson Frutos Installs the New Softball Outfield Fencing**



**SMHS – Yadira Zuniga Cleans the Cafeteria Floor**



**PVHS – Chase Richardson Preparing the Baseball Pitchers’ Mound**



**PVHS – Jesus Reyes Repairs a Leak in the 300 Building**



**ERHS – Ernest Paz Paints the Block Wall of the Power House**



**ERHS – The Grounds Crew Learning to Replace the Bases on the Baseball Field**



**ERHS – Grounds Employees Explore a Battery-Powered Equipment Demo Day**



**SSC – Ray Porraz and Sergio Garcia Venegas Cleaning the Professional Development Center Carpet**

REGULAR MEETING  
January 17, 2023

**Authorization for Sale or Disposal of Obsolete Equipment and Vehicles - Appendix C  
January 17, 2023**

<b>Tag #</b>	<b>Asset Category</b>	<b>Description</b>	<b>Serial #</b>
	ATHLETIC EQUIP	Stationary Bikes (1 lot , broken)	
	ATHLETIC EQUIP	FITNEX LIGHT ELIPTICAL	
	AV EQUIP	Quasar	
236652	AV EQUIP	NEC NP510 PROJECTOR	0300584FD
38705	AV EQUIP	SMARTBOARD SB680	M2-C84133
38260	AV EQUIP	SMARTBOARD SBM680	CO22JW07B0039
	COMM EQUIP	ARUBA WIRELESS ACCESS POINT	APIN0225
32311	COMM EQUIP	VULCAN 6 BURNER RANGE	481882975
32312	COMM EQUIP	VULCAN 6 BURNER RANGE	481882979
32313	COMM EQUIP	VULCAN 6 BURNER RANGE	481882974
	COMPUTER	DELL LAPTOP	33995016434
	COMPUTER	DELL LAPTOP	39106317890
29166	COMPUTER	DELL WORKSTATION	
29705	COMPUTER	DELLDESKTOP	GLMZ942
11291	COMPUTER	DELL DESKTOP OPTIPLEX 6X270	
29680	COMPUTER	DELL COMPUTER AIO	GLNZ942
22438	COMPUTER	Latitude D630 2 Duo	95LZ5H1
25853	COMPUTER	OPTIPLEX 9010 AIO	5M52TW1
29056	COMPUTER	Optiplex 9020 AIO	FQYFX12
26858	COMPUTER	PowerEdge T320 Hard Drives	1YTBBZ1
26813	COMPUTER EQUIP	Extreme Networks Switch	40415
32134	COMPUTERS	DELL 3030 AIO	JH7RKB2
32136	COMPUTERS	DELL 3030 AIO	JH7TKB2
29909	COMPUTERS	DELL 3030 AIO	934TS52
29918	COMPUTERS	DELL 3030 AIO	937YS52
31476	COMPUTERS	DELL 3030 AIO	8XRXR52
32081	COMPUTERS	DELL OPTIPLEX 7440 AIO	B6SRKB2
32659	COMPUTERS	OptiPlex 7450 AIO	41ZPMN2
32660	COMPUTERS	OptiPlex 7450 AIO	421SMN2
32661	COMPUTERS	OptiPlex 7450 AIO	41ZRMN2
32662	COMPUTERS	OptiPlex 7450 AIO	420RMN2
32663	COMPUTERS	OptiPlex 7450 AIO	420QMN2
32664	COMPUTERS	OptiPlex 7450 AIO	41YQMN2
32665	COMPUTERS	OptiPlex 7450 AIO	422PMN2
32666	COMPUTERS	OptiPlex 7450 AIO	420SMN2
32667	COMPUTERS	OptiPlex 7450 AIO	41XRMN2
32668	COMPUTERS	OptiPlex 7450 AIO	422MMN2
32669	COMPUTERS	OptiPlex 7450 AIO	421RMN2
32670	COMPUTERS	OptiPlex 7450 AIO	420TMN2
32671	COMPUTERS	OptiPlex 7450 AIO	41ZMMN2
32672	COMPUTERS	OptiPlex 7450 AIO	41XPMN2
32673	COMPUTERS	OptiPlex 7450 AIO	421PMN2
32674	COMPUTERS	OptiPlex 7450 AIO	421QMN2
32675	COMPUTERS	OptiPlex 7450 AIO	420MMN2
32676	COMPUTERS	OptiPlex 7450 AIO	41Z2MN2
32677	COMPUTERS	OptiPlex 7450 AIO	422NMN2



**Authorization for Sale or Disposal of Obsolete Equipment and Vehicles - Appendix C  
January 17, 2023**

32678	COMPUTERS	OptiPlex 7450 AIO	417NMN2
32679	COMPUTERS	OptiPlex 7450 AIO	420PMN2
32680	COMPUTERS	OptiPlex 7450 AIO	41YPMN2
32681	COMPUTERS	OptiPlex 7450 AIO	420NMN2
32682	COMPUTERS	OptiPlex 7450 AIO	41XSMN2
32683	COMPUTERS	OptiPlex 7450 AIO	41YRMN2
32684	COMPUTERS	OptiPlex 7450 AIO	421NMN2
32685	COMPUTERS	OptiPlex 7450 AIO	41YMMN2
32686	COMPUTERS	OptiPlex 7450 AIO	421MMN2
32687	COMPUTERS	OptiPlex 7450 AIO	421TMN2
32688	COMPUTERS	OptiPlex 7450 AIO	41XQMN2
32689	COMPUTERS	OptiPlex 7450 AIO	41YNMN2
32690	COMPUTERS	OptiPlex 7450 AIO	41ZLMN2
32691	COMPUTERS	OptiPlex 7450 AIO	41YLMN2
32692	COMPUTERS	OptiPlex 7450 AIO	41YSMN2
32693	COMPUTERS	OptiPlex 7450 AIO	41ZQMN2
33062	COMPUTERS	OptiPlex 7450 AIO	HCC5W52
33047	COMPUTERS	OptiPlex 7450 AIO	HC6ZV52
33048	COMPUTERS	OptiPlex 7450 AIO	HC70W52
33036	COMPUTERS	OptiPlex 7450 AIO	HC93W52
33044	COMPUTERS	OptiPlex 7450 AIO	HCBZV52
	MACH TOOLS	Victor Plasma Cutter Cutmaster 52	MX1416038093
11624	MONITOR	DELL MONITOR	
11344	MONITOR	DELL MONITOR	
33690	MONITOR	DELL 27 ULTRA HD 4K MONITOR	B0WS372
SMHS 520	PORTABLE CLASSROOM	Southern Modular	118701 / 702
SMHS 521	PORTABLE CLASSROOM	Southern Modular	118801 / 802
SMHS 522	PORTABLE CLASSROOM	Southern Modular	118901 / 902
SMHS 523	PORTABLE CLASSROOM	Southern Modular	119001 / 002
SMHS 524	PORTABLE CLASSROOM	Southern Modular	119101 / 102
SMHS 525	PORTABLE CLASSROOM	Southern Modular	119201 / 202
SMHS 526	PORTABLE CLASSROOM	Southern Modular	119301 / 302
SMHS 527	PORTABLE CLASSROOM	Southern Modular	119401 / 402
SMHS 528	PORTABLE CLASSROOM	Southern Modular	119501 / 502
SMHS 529	PORTABLE CLASSROOM	Southern Modular	119601 / 602
SMHS 530	PORTABLE CLASSROOM	Southern Modular	119701 / 702
SMHS 531	PORTABLE CLASSROOM	Southern Modular	119801 / 802
	PRINTER	HPA LASERJET P4015N	
28260	PRINTER	HP PRINTER	CNF8G178CRV
	PRINTER	HP LASERJET P4015N	
24209	PRINTER	CB495A HP Laserjet CP2025DN	CNGS383628
	SCOREBOARDS	TRANSLUX-FAIRPLAY SCOREBOARDS & SHOT CLOCKS	BB1620-1111
31600	SHOP EQUIP	Lincoln Arc Welder R35-325	AC54178
38044	SHOP EQUIP	Lincoln Arc Welder Idealarc SP-200	AC577365
	SHOP EQUIP	Lincoln Arc Welder Idealarc 250	AC532943

**REGULAR MEETING**  
**January 17, 2023**

**APPENDIX D**  
**Board Policies Presented for First Reading**

<b>Policy</b>	<b>Description</b>
<b><u>Revision:</u></b>  <b>BP 6146.1</b>	<b>High School Graduation Requirements</b>  Revision completed to reflect the graduation requirements of SMJUHS Board of Education Resolution Number 01-2020-21 and California AB 101, which require high school students to complete a course in Ethnic Studies prior to graduation. The revised BP 6146.1 includes: 1) The replacement of a Health course requirement with that of an Ethnic Studies course requirement 2) Increase from 5 to 10 credits that student athletes and marching band members can apply toward P.E. 2.
<b><u>Delete:</u></b>  <b>AR 6146.1</b>	<b>High School Graduation Requirements</b>  The California School Board Association (CSBA) recommends deleting AR 6146.1, deeming the regulation as unnecessary with key concepts incorporated into Board Policy 6146.1

**HIGH SCHOOL GRADUATION REQUIREMENTS**

The Governing Board desires to prepare all students to successfully complete the high school course of study and obtain a diploma that represents their educational achievement and increases their opportunities for postsecondary education and employment.

*(cf. 5127 - Graduation Ceremonies and Activities)*

*(cf. 5147 - Dropout Prevention)*

*(cf. 6011 - Academic Standards)*

*(cf. 6143 - Courses of Study)*

*(cf. 6146.3 - Reciprocity of Academic Credit)*

**Course Requirements**

District students shall complete graduation course requirements as specified in Education Code 51225.3 and those adopted by the Board, except for students who are exempted as provided in "Exemptions from District-Adopted Graduation Requirements," below. Students who are exempted from district-adopted graduation requirements shall be eligible to participate in any graduation ceremony and school activity related to graduation in which other students are eligible to participate.

**Course Requirements**

To obtain a high school diploma, students shall complete the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Four courses in English (Education Code 51225.3)

*(cf. 6142.91 - Reading/Language Arts Instruction)*

2. Two courses in mathematics (Education Code 51225.3)

Students shall complete at least one mathematics course, or a combination of the two mathematics courses, shall meet or exceed state academic content standards for Algebra I or Mathematics I. Completion of such coursework prior to grade 9 shall satisfy the Algebra I or Mathematics I requirement, but shall not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)

Successful completion of an approved computer science course that is classified as a "category C" course based on the University of California (UC) and California State University (CSU) "A-G" admission requirements shall be counted toward the satisfaction of additional graduation requirements in mathematics. (Education Code 51225.3, 51225.35)

3. Two courses in science, including biological and physical sciences (Education Code 51225.3)
4. Three courses in social studies, including United States history, world history, a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)

5. One course in visual or performing arts, world language, or career technical education (CTE). For purposes of this requirement, a course in American Sign Language shall be deemed a course in world language. (Education Code 51225.3)

To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education. (Education Code 51225.3)

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)
7. Beginning with the 2024-25 graduation class, a course in ethnic studies (SMJUHSD Resolution Number 01-2020-21; Education Code 51225.3)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

### **Exemptions from District-Adopted Graduation Requirements**

Prior to the beginning of grade 10, the individualized education program (IEP) team for each student with disabilities shall determine whether the student is eligible for exemption from all coursework and other requirements adopted by the Board in addition to the statewide course requirements for high school graduation, and if so, shall notify the student's parent/guardian of the exemption. A student with disabilities shall be eligible for the exemption, if the student's IEP provides for both of the following requirements: (Education Code 51225.31)

1. That the student take the alternate assessment aligned to alternate achievement standards in grade 11 as described in Education Code 60640
2. That the student complete the standards aligned coursework to meet the statewide coursework specified in Education Code 51225.3

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*

*(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)*

District students are required to complete graduation course requirements specified above, including the requirements imposed by Education Code 51225.3 and those adopted by the Board. However, a foster youth, homeless student, former juvenile court school student, child of a military family, or migrant student who transfers into the district or between district schools any time after completing the second year of high school, or a newly arrived immigrant student who is in the third or fourth year of high school and is participating in a newcomer program, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of the fourth year of high school.

Within 30 days of the transfer into a school by a foster youth, homeless student, former juvenile court school student, child of a military family, migrant student, or a newly arrived immigrant

student, or of the commencement of participation in a newcomer program, as applicable, the Superintendent or designee shall notify any eligible student of the availability of the exemption and whether the student qualifies for it. (Education Code 51225.1)

### **Retroactive Diplomas**

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

In addition, the district may retroactively grant high school diplomas to former students who: (Education Code 48204.4, 51430, 51440)

1. Departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure

Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the U.S. or through online or virtual courses.

2. Were interned by order of the federal government during World War II or are honorably discharged veterans of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a district school immediately preceding the internment or military service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars

Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received by their next of kin.

3. Are veterans who entered the military service of the U.S. while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a district school
4. Were in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis

### **Honorary Diplomas**

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the student's home country following the completion of one academic school year in the district

2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)

**Summary of Required Courses and Credits**

English	40 credits
Mathematics	20 credits
Science	20 credits
Social Studies	30 credits
Visual or Performing Arts; or Foreign Language; or CTE	10 credits
Physical Education*	20 credits
Ethnic Studies** (5 credits)	
Additional Elective Courses needed to fulfill graduation requirement of 220 credits	

\*Note: A maximum of 10 credits can be applied towards P.E. 2 requirement for athletes and marching band members.

\*\*Note: Ethnic Studies requirement can be fulfilled through the successful completion of a qualifying course that meets the district's ethnic studies specifications.

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**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 1600-1651	Graduation of students from grade 12 and credit toward graduation
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 220	Prohibition of discrimination
Ed. Code 47612	Average daily attendance in charter school
Ed. Code 48200	Compulsory attendance
Ed. Code 48204.4	Parents/guardians departing California against their will
Ed. Code 48412	Certificate of proficiency
Ed. Code 48430	Continuation education schools and classes
Ed. Code 48645.5	Former juvenile court school students; enrollment
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49701	Provisions of the Interstate Compact on Educational Opportunities for Military Children
Ed. Code 51224	Skills and knowledge required for adult life
Ed. Code 51224.5	Algebra in course of study for grades 7-12
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Course credits

Ed. Code 51225.3	High school graduation requirements
Ed. Code 51225.31	Exemption for students with disabilities
Ed. Code 51225.35	Mathematics course requirements; computer science
Ed. Code 51225.36	Instruction in sexual harassment and violence; districts that require health education for graduation
Ed. Code 51225.5	Honorary diplomas; foreign exchange and terminally ill students
Ed. Code 51225.6	Instruction in cardiopulmonary resuscitation; districts that require health education for graduation
Ed. Code 51225.9	Courses of Study, Grades 7 to 12; Career Technical Education
Ed. Code 51226.7	Model Curriculum in Ethnic Studies
Ed. Code 51228	Course of study; offerings and timely opportunity
Ed. Code 51230	Credit for community emergency response training
Ed. Code 51240-51246	Exemptions from requirements
Ed. Code 51250-51251	Assistance to military dependents
Ed. Code 51410-51413	Diplomas
Ed. Code 51420-51427	High school equivalency certificates
Ed. Code 51430	Retroactive high school diplomas
Ed. Code 51440	Credit and granting of diploma to veterans and members of the military service
Ed. Code 51450-51455	Golden State Seal Merit Diploma
Ed. Code 51744-51749.6	Independent study
Ed. Code 56390-56392	Recognition for educational achievement; special education
Ed. Code 60640	California Assessment of Student Performance and Progress
Ed. Code 66204	Certification of high school courses as meeting university admission criteria
Ed. Code 67386	Student safety; affirmative consent standard

**Management Resources Description**

Court Decision	O'Connell v. Superior Court (Valenzuela) (2006) 141 Cal.App.4th 1452
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">California Department of Education, High School</a>
Website	<a href="#">University of California, List of Approved A-G Courses</a>
Website	<a href="#">CSBA</a>

**Cross References**

<b>Code</b>	<b>Description</b>
0460	<a href="#">Local Control And Accountability Plan</a>
0460	<a href="#">Local Control And Accountability Plan</a>
0470	<a href="#">COVID-19 Mitigation Plan</a>



1312.3	<a href="#">Uniform Complaint Procedures</a>
1312.3	<a href="#">Uniform Complaint Procedures</a>
1312.3-E(1)	<a href="#">Uniform Complaint Procedures</a>
1312.3-E(2)	<a href="#">Uniform Complaint Procedures</a>
4112.2	<a href="#">Certification</a>
4112.2	<a href="#">Certification</a>
5113.2	<a href="#">Work Permits</a>
5113.2	<a href="#">Work Permits</a>
5126	<a href="#">Awards For Achievement</a>
5126	<a href="#">Awards For Achievement</a>
5127	<a href="#">Graduation Ceremonies And Activities</a>
5145.6	<a href="#">Parent/Guardian Notifications</a>
5145.6-E(1)	<a href="#">Parent/Guardian Notifications</a>
5147	<a href="#">Dropout Prevention</a>
6000	<a href="#">Concepts And Roles</a>
6011	<a href="#">Academic Standards</a>
6141	<a href="#">Curriculum Development And Evaluation</a>
6141	<a href="#">Curriculum Development And Evaluation</a>
6142.1	<a href="#">Sexual Health And HIV/AIDS Prevention Instruction</a>
6142.1	<a href="#">Sexual Health And HIV/AIDS Prevention Instruction</a>
6142.2	<a href="#">World Language Instruction</a>
6142.2	<a href="#">World Language Instruction</a>
6142.3	<a href="#">Civic Education</a>
6142.4	<a href="#">Service Learning/Community Service Classes</a>
6142.6	<a href="#">Visual And Performing Arts Education</a>
6142.7	<a href="#">Physical Education And Activity</a>
6142.7	<a href="#">Physical Education And Activity</a>
6142.8	<a href="#">Comprehensive Health Education</a>
6142.8	<a href="#">Comprehensive Health Education</a>
6142.91	<a href="#">Reading/Language Arts Instruction</a>
6142.92	<a href="#">Mathematics Instruction</a>
6142.93	<a href="#">Science Instruction</a>
6142.94	<a href="#">History-Social Science Instruction</a>
6143	<a href="#">Courses Of Study</a>
6143	<a href="#">Courses Of Study</a>

6145	<a href="#">Extracurricular And Cocurricular Activities</a>
6145	<a href="#">Extracurricular And Cocurricular Activities</a>
6145.2	<a href="#">Athletic Competition</a>
6145.2	<a href="#">Athletic Competition</a>
6145.6	<a href="#">International Exchange</a>
6145.6	<a href="#">International Exchange</a>
6146.11	<a href="#">Alternative Credits Toward Graduation</a>
6146.11	<a href="#">Alternative Credits Toward Graduation</a>
6146.2	<a href="#">Certificate Of Proficiency/High School Equivalency</a>
6146.2	<a href="#">Certificate Of Proficiency/High School Equivalency</a>
6146.2-E(1)	<a href="#">Certificate Of Proficiency/High School Equivalency</a>
6146.3	<a href="#">Reciprocity Of Academic Credit</a>
6146.3	<a href="#">Reciprocity Of Academic Credit</a>
6146.4	<a href="#">Differential Graduation And Competency Standards For Students With Disabilities</a>
6151	<a href="#">Class Size</a>
6152.1	<a href="#">Placement In Mathematics Courses</a>
6152.1	<a href="#">Placement In Mathematics Courses</a>
6155	<a href="#">Challenging Courses By Examination</a>
6155	<a href="#">Challenging Courses By Examination</a>
6158	<a href="#">Independent Study</a>
6158	<a href="#">Independent Study</a>
6159	<a href="#">Individualized Education Program</a>
6159	<a href="#">Individualized Education Program</a>
6159.2	<a href="#">Nonpublic, Nonsectarian School And Agency Services For Special Education</a>
6159.2	<a href="#">Nonpublic, Nonsectarian School And Agency Services For Special Education</a>
6161.1	<a href="#">Selection And Evaluation Of Instructional Materials</a>
6161.1	<a href="#">Selection And Evaluation Of Instructional Materials</a>
6161.1-E(1)	<a href="#">Selection And Evaluation Of Instructional Materials</a>
6162.5	<a href="#">Student Assessment</a>
6172.1	<a href="#">Concurrent Enrollment In College Classes</a>
6172.1	<a href="#">Concurrent Enrollment In College Classes</a>
6173	<a href="#">Education For Homeless Children</a>
6173	<a href="#">Education For Homeless Children</a>
6173-E(1)	<a href="#">Education For Homeless Children</a>
6173-E(2)	<a href="#">Education For Homeless Children</a>

6173.1	<a href="#"><u>Education For Foster Youth</u></a>
6173.1	<a href="#"><u>Education For Foster Youth</u></a>
6173.2	<a href="#"><u>Education Of Children Of Military Families</u></a>
6173.2	<a href="#"><u>Education Of Children Of Military Families</u></a>
6173.3	<a href="#"><u>Education For Juvenile Court School Students</u></a>
6175	<a href="#"><u>Migrant Education Program</u></a>
6175	<a href="#"><u>Migrant Education Program</u></a>
6176	<a href="#"><u>Weekend/Saturday Classes</u></a>
6177	<a href="#"><u>Summer Learning Programs</u></a>
6178	<a href="#"><u>Career Technical Education</u></a>
6178	<a href="#"><u>Career Technical Education</u></a>
6178.1	<a href="#"><u>Work-Based Learning</u></a>
6178.1	<a href="#"><u>Work-Based Learning</u></a>
6178.2	<a href="#"><u>Regional Occupational Center/Program</u></a>
6179	<a href="#"><u>Supplemental Instruction</u></a>
6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6184	<a href="#"><u>Continuation Education</u></a>
6184	<a href="#"><u>Continuation Education</u></a>
6200	<a href="#"><u>Adult Education</u></a>
6200	<a href="#"><u>Adult Education</u></a>
9000	<a href="#"><u>Role Of The Board</u></a>

***Presented for First Reading January 17, 2022***

**Regulation 6146.1: High School Graduation Requirements**

**Status:** ADOPTED

**Original Adopted Date:** 12/10/2014 | **Last Revised Date:** 05/11/2021 | **Last Reviewed Date:** 05/11/2021

Requirements for graduation and specified alternative means for completing the prescribed course of study shall be made available to students, parents/guardians, and the public. (Education Code 51225.3)

(cf. 5126 - Awards for Achievement)  
(cf. 6146.11 - Alternative Credits Toward Graduation)  
(cf. 6145.6 - International Exchange)  
(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

Students shall not be required to have resided within the district for any minimum length of time as a condition of high school graduation. (Education Code 51411)

If a student successfully completes the district's graduation requirements while attending a juvenile court school or nonpublic, nonsectarian school or agency, the district shall issue the student a diploma from the school the student last attended. (Education Code 48645.5)

Comprehensive High School Graduation Course Requirements  
Beginning with the 2012-13 school year, students who have not completed the Foreign Language or Visual and Performing Arts requirement of 10 credits for graduation, will have the option of fulfilling this requirement by taking an approved Career-Technical Education course.

**1. English (Four Years) - 40 Credits\***

English 4 or other senior English course must be taken in the senior year.

English Requirement for English Learners: Effective with the Class of 2009, English Learners may earn a maximum of 30 English credits from English Language Development (ELD) and remediation courses. The remaining

English credits must be earned from L2 or mainstream English courses.

Students taking intervention classes may earn a maximum of 20 credits in district approved intervention courses and must earn an additional 20 credits in Regular English classes.

**2. Math (Two years) - 20 Credits\*\***

Must include 10 credits of Algebra or 20 credits of 2-year Algebra

At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. Students may satisfy the Algebra I course requirement prior to grade 9.

**3. Science (Two Years) - 20 Credits**

10 Credits of Physical Science and 10 Credits Biological Science

**4. Social Studies (Three years) - 30 Credits**

10 Credits Modern World History

10 Credits US History

5 Credits Government and 5 Credits Economics

**5. Visual and Performing Arts, World Language, CTE, or American Sign Language (one year) - 10 Credits**

**6. Physical Education (Two years in grades 9-10) - 20 Credits**

No more than five credits may be earned in non-physical education classes and applied toward the 20-unit physical

education requirement. Non-physical education courses approved by the site in excess of the five credits will earn elective credit.

7. Health - 5 Credits

8. Electives - 75 Credits

Starting with the Class of 2012, a maximum of 10 credits of any combination of teacher aide/student clerk may be applied towards completion of graduation requirements.

9. Total Minimum Credits Required - 220 Credits

Ninth, 10th, and 11th grade comprehensive high school students must be enrolled in a minimum of 60 credits (Six periods). Twelfth grade students in good academic standing and not credit deficient may be approved to take a reduced class schedule of a minimum of 40 credits (four periods) per school year.

#### Continuation High School and Alternative Education Differential Graduation Course Requirements

Beginning with the Class of 2011, students attending the continuation high school or other district alternative education programs must earn a minimum of 205 credits in the subjects listed below. Students earn five credits for each semester class passed with a grade "D" or better.

1. English (Four years) - 40 Credits

English 4 or other senior English course must be taken in the senior year.

English Requirement for English Learners: Effective with the Class of 2009, English Learners may earn a maximum of 30 English credits from English Language Development (ELD) and remediation courses. The remaining English credits must be earned from L2 or mainstream English courses.

Students taking intervention classes may earn a maximum of 20 credits in district approved intervention courses and must earn an additional 20 credits in Regular English classes.

2. Math (Two years) - 20 Credits

Must include 10 credits of Algebra or 20 credits of 2-year Algebra

At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. Students may satisfy the Algebra I course requirement prior to grade 9.

3. Science (Two years) - 20 Credits

10 Credits of Physical Science and 10 Credits Biological Science

4. Social Studies (Three years) - 30 Credits

10 Credits Modern World History

10 Credits US History

5 Credits Government and 5 Credits Economics

5. Visual and Performing Arts, World Language, CTE, or American Sign Language (One year) - Credits

6. Physical Education (2 years in grades 9-10) - 20 Credits

No more than five credits may be earned in non-physical education classes and applied toward the 20-unit physical education requirement. Non-physical education courses approved by the site in excess of the five credits will earn elective credit.

7. Health - 5 Credits

8. Electives - 60 Credits

Starting with the Class of 2012, a maximum of 10 credits of any combination of teacher aide/student clerk may be applied towards completion of graduation requirement.

#### 9. Total Minimum Credits Required - 205 Credits

##### Senior English Approved Courses

The following courses have been approved to fulfill the Senior English requirement in lieu of the student taking English 4. These courses must be taken in the student's senior year:

1. Agriculture Leadership & Communication
2. Communication Technology
3. Developmental Psychology of Children
4. Fashion Design
5. Introduction to Education
6. Music History
7. Theatre History
8. Technology Concepts for Communication
9. Professional Business Communication cd

##### Health Requirement Approved Courses

Courses that may count towards the 5-unit health requirement include:

1. Health
2. Introduction to Family & Consumer Sciences & Health—
3. Child and the Family A/B
4. Family Health
5. Marriage and Family
6. Marriage and Family/Family Health
7. Child and Family A/B
8. Single Living
9. Health 11/12
10. Developmental Psychology of Children A/B
11. Independent Living & Health

##### Non-Graduating Seniors from the Class of 2010

The above revised diploma requirements do not apply to the non-graduating seniors from the Class of 2010. These students will still be required to fulfill the Class of 2010 course and diploma requirements. With administrative approval, these non-graduating seniors from the Class of 2010 may be permitted to continue for an additional senior year provided that they maintain continuous enrollment, minimum course loads of 40 credits (four periods) per school year, and satisfactory attendance.

Upon satisfactory progress and continuous enrollment throughout the first semester of this additional senior year, these students will be reclassified beginning with the start of the second semester of the 2010-2011 as students under the guidelines of the Class of 2011. These students will then be considered members of the Class of 2011 and therefore the Class of 2011 course and diploma requirements will apply.

#### **2020-21 Graduation Requirement Amendment**

As a direct result of the COVID-19 pandemic, Resolution 15-2020-21 temporarily amends the District's graduation requirements during the 2020-21 school year for certain students.

- 12th grade students of the District who have met State graduation requirements, but who are unable to complete the full number of credits required by Board Policy 6146.1 as a direct result of hardship created by the COVID-19 emergency, as specifically determined by the Superintendent or designee, shall be deemed to have satisfied graduation requirements of the District if they have completed the minimum standards required by the Education Code.
- The Board hereby authorizes the Superintendent or designee to determine, on a case-by-case basis, and on recommendation of school site administration, which District students satisfy the specific conditions set forth and therefore qualify for graduation in 2021 based on a modified credit

requirement.

■ Modified Credit Requirement for 2020-21 School Year- 180 Total Credits:

English - 30 Credits  
World History - 10 Credits  
US History - 10 Credits  
Government - 5 Credits  
Economics - 5 Credits  
Mathematics - 20 Credits  
Physical Science - 10 Credits  
Life Science - 10 Credits  
Physical Education - 20 Credits  
VPA Art/World Lang/CTE - 10 Credits  
Health - 5 Credits  
Electives - 45 Credits

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**APPENDIX E**  
**AUDIT PRESENTATION**

**January 17, 2023**  
**Board Meeting**





# **Santa Maria Joint Union High School District**

**2021-22 AUDITED FINANCIAL STATEMENTS**

## The Opinion Letter - Financial Statements

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Santa Maria Joint Union High School District, as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Opinions

- Internal Control (Other Auditors' Reports, page 74)
- Federal Compliance (Other Auditors' Reports, page 76)
- State Compliance (Other Auditors' Reports, page 79)

## MD & A - Financial Highlights

- Total net position \$113,911,619 as of June 30, 2022. An increase of \$44,868,589 from the prior year, which is attributed to the receipt of County School Facilities Funds state revenue for the MRCTE Center project, along with the \$67 million H2016 Bond issuance.
- Overall revenues \$185,123,707 exceeded expenses of \$140,255,118.
- Governmental funds combined fund balance \$155,768,977

# Financial Trends

## SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2022

	2023 (Budget)	2022	2021	2020
General Fund - Budgetary Basis**				
Revenues And Other Financing Sources	\$ 149,330,817	\$ 145,828,042	\$ 137,178,024	\$ 119,583,210
Expenditures And Other Financing Uses	144,767,077	144,983,599	122,434,118	110,586,970
Net change in Fund Balance	\$ 4,563,740	\$ 844,443	\$ 14,743,906	\$ 8,996,240
Ending Fund Balance	\$ 45,833,794	\$ 41,270,054	\$ 40,425,611	\$ 25,472,714
Available Reserves*	\$ 19,783,068	\$ 13,480,628	\$ 26,407,670	\$ 16,271,786
Available Reserves As A Percentage Of Outgo	13.67%	9.30%	21.57%	14.71%
Long-term Liabilities	\$ 264,418,497	\$ 269,600,082	\$ 248,446,713	\$ 244,643,956
Average Daily Attendance At P-2***	8,565	8,442	8,193	8,193

# Audit Findings

- Financial Statement Findings – NONE!
- Federal Award Findings – NONE!
- State Award Findings – NONE!



**THANK YOU!**

**REGULAR MEETING**  
**January 17, 2023**

**APPENDIX F**

**Draft of Minutes**

**Special Board Meeting – November 16, 2022**

**Regular Board Meeting – December 13, 2022**



**REGULAR MEETING OF THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
November 16, 2022**

A special meeting of the Santa Maria Joint Union High School District Board of Education was held at the Support Services Center on November 16, 2022, with a closed session scheduled at 5:30 p.m. and an open session immediately following.

Members present: Karamitsos, Perez, Palera, Lopez, Garvin

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**OPEN SESSION**

**Call to Order**

**PUBLIC COMMENTS**

No public comments.

The meeting was adjourned to a closed session.

**RECONVENE IN OPEN SESSION/ANNOUNCE CLOSED SESSION ACTIONS**

Dr. Karamitsos called the meeting to order at 6:08 p.m. and led the Flag Salute. Mr. Garcia announced there were no closed session actions to report.

**PUBLIC COMMENTS**

No public comments.

**ITEMS SCHEDULED FOR ACTION**

**GENERAL**

**Approval of MOU for Classified Bargaining Unit regarding new language and salary scale stated in Article 3 and the associated appendices – *Appendix A***

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Joni McDonald, Director of Classified Human Resources

The District has reached agreement with the California School Employees Association (CSEA) to adhere to the new language and salary scale stated in Article 3 and the salary scale.

The Memorandum of Understanding (MOU) dated November 10, 2022, will take effect pending approval by both parties.

A motion was made by Mr. Palera and seconded by Ms. Lopez to approve the Agreement with the Classified Bargaining Unit as presented. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Dr. Karamitsos	Yes
Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes

**Approval of MOU for Classified Bargaining Unit regarding increased district contribution to health care premium rates – *Appendix B***

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Joni McDonald, Director of Classified Human Resources

The District has reached agreement with the California School Employees Association (CSEA) to adhere to the increased district contribution regarding health and welfare benefits as written in Article 4.

The Memorandum of Understanding (MOU) dated November 10, 2022, will take effect pending approval by both parties. For specific details please refer to Appendix B.

A motion was made by Ms. Lopez and seconded by Mr. Palera to approve the Agreement with the Classified Bargaining Unit as presented. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Dr. Karamitsos	Yes
Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes

**BUSINESS**

**Public Disclosure of Collective Bargaining Agreement with the California School Employees Association Chapter 455 (CSEA #455) – *Appendix C***

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District’s financial status. The District has reached two Memorandums of Understanding (MOU) with the California School Employees Association Chapter 455. The MOU dated November 10, 2022 terms include a 7.06% increase to the salary schedule retro-active to July 1, 2022 and a one-time 3% off-schedule payment of

**SPECIAL MEETING**  
**November 16, 2022**

base salary to each eligible member. In 2023-24, an increase of 3.00% to the salary schedule effective July 1, 2023. In addition, MOU dated September 16, 2022 increases district contributions in Article 4.1.4.2 to health benefits beginning with the January 1, 2023 plan year.

The total cost of the Memorandums of Understanding is projected to be \$3,381,620 beginning in 2022-23 and \$791,203 beginning in 2023-24. Further documentation of the fiscal impacts (as required by AB1200) is shown in Appendix C.

A motion was made by Mr. Palera and seconded by Ms. Lopez to approve the AB 1200 Public Disclosure of Collective Bargaining Agreement with the Classified School Employees Association Chapter 455. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Dr. Karamitsos	Yes
Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes

**FUTURE BOARD MEETINGS FOR 2022**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on December 13, 2022. Closed session is scheduled to begin at 5:00 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

Mr. Palera and Dr. Karamitsos thanked the rest of the Board members and staff for their support during their time with the district.

**ADJOURN**

The meeting was adjourned at 6:18 p.m.

**REGULAR MEETING OF THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
December 13, 2022**

A regular meeting of the Santa Maria Joint Union High School District Board of Education was held at the Support Services Center on December 13, 2022, with a closed session scheduled at 5:15 p.m. and an open session immediately following.

Members present: Perez, Lopez, Garvin, Aguilar, Baskett

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**OPEN SESSION**

**Call to Order**

Ms. Perez called the meeting to order at 5:15 p.m.

**CLOSED SESSION PUBLIC COMMENTS**

Name	Topic
Nancy Relles	Student Matters
Tomas Guzman	Student Matters
Martha Morelos	Student Matters

The meeting was adjourned to a closed session.

**RECONVENE IN OPEN SESSION/ANNOUNCE CLOSED SESSION ACTIONS**

Ms. Perez called the meeting to order at 6:42 p.m. Ms. Lopez led the Flag Salute. Mr. Garcia announced the closed session actions. The Board unanimously approved both Certificated and Classified personnel actions. Student Matters were approved with recommended changes. The parent and students will be notified of the details.

**ORGANIZATION FOR YEAR DECEMBER 13, 2022 TO DECEMBER 2023**

**Installation of Board Members Elected November 2022**

Education Code 5017 states that each elected governing board member shall hold office commencing on December 1. The Oath of Office was administered by Mr. Garcia to board members elected to office November 8, 2022: Ms. Diana Perez, Mr. Feliciano Aguilar, and Mr. David Baskett.

**Approval of President**

As outlined in Board Bylaw 9100, the current Clerk of the Board was confirmed as the President of the Board of Education.

A motion was made by Mr. Baskett and seconded by Dr. Garvin to approve Diana Perez as the President of the Board of Education. The motion passed with a roll call vote 5- 0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Approval of Clerk**

A motion was made by Dr. Garvin and seconded by Mr. Baskett to approve Amy Lopez as the Clerk of the Board of Education. The motion passed with a roll call vote 5- 0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Approval of Secretary to the Board of Education**

A motion was made by Ms. Lopez and seconded by Dr. Garvin to appoint Antonio Garcia as the Secretary of the Board of Education. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**County Committee on School District Organization**

The Board of Education is required to designate the representative and an alternate to elect members of the County Committee on School District Organization. The current representative is Jack Garvin with Diana Perez as alternate.

A motion was made by Ms. Lopez and seconded by Mr. Aguilar to approve Jack Garvin as the representative and Diana Perez as alternate to the County Committee on School District Organization. The motion passed with a roll call vote 5- 0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Selection of Meeting Dates, Time, and Place for 2023**

To facilitate payroll requirements and other reporting deadlines, the administration recommended the Board meet each month on the dates listed below.

The meetings will be held at 5:15 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center.

January 17, 2023*	May 9, 2023	August 1, 2023*
February 14, 2023	June 6, 2023 *	September 12, 2023
March 14, 2023	June 13, 2023	October 10, 2023
April 18, 2023*	July 11, 2023	November 14, 2023
		December 12, 2023

*\* Not on second Tuesday of the month*

A motion was made by Ms. Lopez and seconded by Dr. Garvin to approve the proposed dates and times for meetings of the Board of Education for 2023. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**PRESENTATIONS**

**Recognition of Outgoing Board Members**

On behalf of the school district and community, Ms. Perez recognized Mr. Dominick Palera and Dr. Carol Karamitsos for their outstanding service during their many years on the school board.

**RECESS**

**REPORTS**

### **Student Reports**

Colin Fernandez/ERHS: The guidance teams provided students stress & time management lessons along with assistance updating their four-year plans and completing FAFSA applications. VPA hosted two concerts and participated in holiday parades. An annual bake-off and Spirit Week were also held.

Olivia Curiel/SMHS: ASB planned the Winter Fair and hosted their monthly Senate meeting. FFA held their chapter public speaking contest, the Guitar class hosted a concert, and the Cafecito parent meeting was well attended. College applications were a success and sports are in full swing.

Kendall Courtright /PVHS: PV hosted a Holiday Spirit Week and Winter Fair. The Culinary Department had a trip to Olive Garden and the Student Improv Team had their second comedy show. The fall sports teams played well this season and the Cheer Team has a display at this year's Elks Christmas event.

Andrew Limon/DHS: Not in attendance.

### **Superintendent's Report**

Mr. Garcia congratulated the mid-year retirees. He gave background information on the name plates the Board members were gifted by students at the Mark Richardson CTE Center with assistance from their instructor and support staff. Counselors and their guidance teams successfully guided students in completing college applications by the November 30th deadline. He attended Pioneer's Winter Concert and shared Pioneer Valley's Anthony Morales received the Central Section Athletic Director of the Year. Events he attended included: Santa Maria's Cafecito parent meeting, Righetti's Fiesta Mexicana, and a cultural arts event. A winter intercession will be held at the comprehensive sites to give students the opportunity to improve their fall grades and/or gain skills that will improve their performance in the spring semester.

### **Board Member Reports**

Ms. Perez: She thanked the community for her re-election and suggested an open house for the community of the Mark Richardson Center.

Ms. Lopez: She welcomed the Board's new members. Ms. Lopez has participated in Santa Maria High's Counseling Department's Advisory Council the past year and praised the student interventions they have in place. She is also excited about the wellness centers upcoming conversations.

Dr. Garvin: He will facilitate communication between Dr. Robinson and his contact from the Northern California Carpenters Union to explore student opportunities. Dr. Garvin visited the school sites and attended the annual CSBA Conference in San Diego.

Mr. Aguilar: He shared he is employed with the local elementary school district. He thanked his wife and children as it is a family effort to make his education contributions possible. Mr. Aguilar is interested in maximizing student success and seeing the Santa Maria Valley education as a whole.

Mr. Baskett: He thanked staff for the name plate and the voters in the community.

**REPORTS FROM EMPLOYEE ORGANIZATIONS**

Tami Contreras: Beginning in January, Stacy Newby will be the new CSEA President along with Kathy Grimes as Vice President. Tami thanked the Board and staff for their collaborations during her time as President. CSEA contract negotiations are complete.

**OPEN SESSION PUBLIC COMMENTS**

Name	Topic
Francisco Lozano	Welcome Board Members/Introduce MICOP
Kathy Grimes	Salaries
Christy Ortiz	Health courses
Julie Shires	Personal story

**ITEMS SCHEDULED FOR ACTION**

**GENERAL**

**Ratification of CSEA Labor Agreement – Appendix C**

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Joni McDonald, Director of Classified Human Resources

The District and the California School Employees Association (CSEA) have completed successor negotiations and have reached a tentative agreement. Upon ratification and approval by both parties, the successor agreement will be in effect from July 1, 2022, through June 30, 2025. (See Appendix C)

A motion was made by Dr. Garvin and seconded by Ms. Lopez to approve the new CSEA Labor Agreement as presented. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

- |             |     |
|-------------|-----|
| Ms. Perez   | Yes |
| Ms. Lopez   | Yes |
| Dr. Garvin  | Yes |
| Mr. Aguilar | Yes |
| Mr. Baskett | Yes |



**BUSINESS**

**2022-2023 First Interim Report – Appendix D**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Michelle Coffin, Director of Fiscal Services

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The First Interim report shall cover the period ended October 31 and be approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, is posted on the District website at [www.smjuhsd.org](http://www.smjuhsd.org).

A motion was made by Dr. Garvin and seconded by Mr. Baskett to adopt a Positive Certification for the First Interim report for fiscal year 2022-2023 as shown in Appendix D. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Authorization to Make Budget Revisions – Resolution Number 5-2022-23**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

Income and expenditures have been updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2022-2023 First Interim Report has been adjusted to reflect these changes, is presented as Resolution Number 5-2022-2023.

A motion was made by Ms. Lopez and seconded by Dr. Garvin to approve Resolution Number 5-2022-2023 authorizing budget revisions as identified in the 2022-2023 First Interim Report. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Annual Accounting for School Facilities Fees – Resolution Number 6-2022-2023/Appendix E**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

In accordance with California Government Code Section 66006, the district shall, within 180 days after the close of the fiscal year, make available to the public an accounting of developer fees collected. The district is required to identify the type of fees collected, beginning, and ending fund balance and interest earnings, attached hereto as Exhibit A of Resolution No. 6-2022-2023. In addition, the district shall list proposed projects for a period of five years, attached hereto as Exhibit B of Resolution No. 6-2022-2023. Section 66001 requires districts collecting developer fees to make additional findings every five years in which those fees remained unexpended at the end of a fiscal year.

A public hearing was required. The public hearing was opened. No public comments. Public hearing was closed.

A motion was made by Dr. Garvin and seconded by Ms. Lopez to approve Resolution Number 6-2022-2023. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Delegation of Governing Board Powers and Duties – Resolution 7-2022-2023**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

Education Code Section 35161 grants the Board of Education the authority to delegate various powers and duties to employees of the district to act on its behalf. It is necessary to update the resolution and authorized signatures, annually and in addition to periodic changes of personnel.

Approval of Resolution 7-2022-2023 and the submission of Authorized Signature forms, designate various staff to act on behalf of the Board of Education with specific limitations and restrictions.

A motion was made by Dr. Garvin and seconded by Ms. Lopez to approve Resolution Number 7-2022-2023 Delegating Specific Powers and Duties of the Board of Education and the submission of Authorized Signature forms and notify the County Superintendent of Schools accordingly. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Approve Bid: Pioneer Valley High School 3 Modular 1 Restroom Installation, (Project #20-342)**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

The administration opened bids November 18, 2022, for the Pioneer Valley High School 3 Modular 1 Restroom Installation, (Project #20-342). The bid recap and administrative recommendation follows:

BIDDER	BASE BID
RDZ Contractors, Inc. <i>Nipomo, CA</i>	\$667,000.00
Specialty Constructors Services, Inc. <i>Grover Beach, CA</i>	\$754,000.00

Pre Con Industries, Inc. <i>Santa Maria, CA</i>	\$767,800.00
Newton Construction & Management <i>San Luis Obispo, CA</i>	\$879,000.00
Spiess Construction Co., Inc. <i>Santa Maria, CA</i>	\$885,700.00
Edwards Construction Group <i>Santa Maria, CA</i>	\$1,000,617.20

Eight (8) companies attended the mandatory job walks on November 1 and 8, 2022. Six (6) bids were received by administration. RDZ Contractors, Inc. was determined to be the apparent low bidder.

A motion was made by Dr. Garvin and seconded by Ms. Lopez to award the Pioneer Valley High School 3 Modular 1 Restroom Installation, (Project #20-342) to the lowest bidder, RDZ Contractors, Inc. for the bid amount of \$667,000.00 to be paid from Fund 25. The motion passed with a roll call vote 5-0.

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|-------------|-----|
| Ms. Perez   | Yes |
| Ms. Lopez   | Yes |
| Dr. Garvin  | Yes |
| Mr. Aguilar | Yes |
| Mr. Baskett | Yes |

**Approve Bid: ERHS Larch Street Fence Replacement (Project #22-409)**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

The administration opened bids on November 15, 2022, for the ERHS Larch Street Fence Replacement (Project #22-409). The bid recap and administrative recommendation follows:

BIDDER	BASE BID
Big Wakoo Fence, Inc. <i>(Arroyo Grande, CA)</i>	\$41,760.00

Cardoza Fencing <i>(Bakersfield, CA)</i>	\$60,042.00
Harris Steel Fence, Co. <i>(Los Angeles, CA)</i>	\$127,188.00

Three (3) bids were received by administration. Big Wakoo Fence, Inc. was determined to be the apparent low bidder.

A motion was made by Ms. Lopez and seconded by Dr. Garvin to award the ERHS Larch Street Fence Replacement (Project #22-409) to the lowest bidder, Big Wakoo Fence, Inc. for the bid amount of \$41,760.00 to be paid from Fund 01. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**CONSENT ITEMS**

A motion was made by Dr. Garvin and seconded by Ms. Lopez to approve the following consent items, as presented, with recommendation changes to Student Matters. The motion passed with a roll call vote 5-0.

**Roll Call Vote:**

Ms. Perez	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

A. Approval of Minutes – **Appendix F**

Regular Board Meeting – November 8, 2022

B. Approval of Warrants for the month of November 2022

Payroll	\$ 13,623,848.63
Warrants	\$ 3,531,448.66
<b>Total</b>	<b>\$ 17,155,297.29</b>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, was available to answer questions regarding the third month of the 2022-23 monthly attendance report.

D. Approval of Contracts

Company/Vendor	Description of Services	Amount/ Funding	Resource Person
Knowledge Saves Lives, Inc.	Risk assessment services, report and cost-effective solutions will be provided at all five sites to help identify vulnerabilities and evaluate current policies and procedures related to campus safety from November 1, 2022 to November 1, 2023.	\$32,500.00/ ESSER III	John Davis
Santa Maria Elks Lodge #1538 Club Services	Venue rental and security for SMHS 2023 prom.	\$2,472.00/ SMHS ASB	Yolanda Ortiz

E. Facility Report – **Appendix B**

F. Student Matters - Education Code § 35146 and § 48918

Administrative Recommendation to suspend the order of expulsion for student: 606955

Administrative Recommendation to order expulsion of students: 362845, 607037, 606598

Administrative Recommendation to suspend the order of expulsion: 357500

Administrative Recommendation to order expulsion: 370881, 368800, 608027, 370141, 363565, 357483, 362726, 606512, 606482

G. Approval of Board Policies

The board policies listed below were presented for approval. The policies were listed for first reading on the November 8, 2022 board agenda.

Board Policy	Description
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<p><u>Revision:</u></p> <p>BP 4118 AR 4118</p>	<p>Dismissal/Suspension/Disciplinary Action</p> <p>The updates to BP/AR 4118 are to include some additional language to clarify that exercising First Amendment rights is not grounds for discipline.</p>
<p><u>New Policy:</u></p> <p>BP 4218</p> <p><u>Revision:</u></p> <p>AR 4218</p>	<p>Dismissal/Suspension/Disciplinary Action</p> <p>The new BP 4218 and updates to AR 4218 are done to reflect procedural rights under <i>Skelly v. State Personnel Board</i>, including notification of the materials upon which the proposed action is based and the employee's right to respond to a designated district official ("Skelly officer") who will decide whether the recommended discipline should be imposed. The new BP 4218 contains material formerly in the AR that pertains to board actions in disciplinary hearings for classified employees and new material consistent with BP 4118 - Dismissal/Suspension/Disciplinary Action for certificated employees. The BP also reflects a new law (AB 2234, 2018) which requires the board to delegate its authority to an administrative law judge in cases involving allegations of egregious misconduct with a minor. Updates to AR 4218 include a consolidation of the causes for disciplinary action, the addition of the requirement to set a timeline by which the employee may request a hearing, which must be not less than five days after serving notice upon the employee, and the expansion of the "Compulsory Leave of Absence" section to include definitions of "mandatory" and "optional" leave of absence offenses and reflect requirements pertaining to extension of the leave and compensation during the leave.</p>
<p><u>Revision:</u></p> <p>BP 4119.22 BP 4219.22 BP 4319.22</p>	<p>Dress and Groom</p> <p>This BP was updated to reflect SB 188, which prohibits discrimination against traits historically associated with race, including hair texture and "protective hairstyles" such as braids, locks, and twists.</p>
<p><u>Revision:</u></p> <p>BP 6173 AR 6173</p>	<p>Education for Homeless Children</p> <p>Board policy and administrative regulation have been updated to reflect the required changes that include the housing questionnaire, per Ed Code, administered annually to all students, homeless educational rights and resources published on the District/school websites, annual Board presentation on the progress of homeless students, and in our uniform complaint procedures.</p>

H. Discard or Sell Obsolete Textbooks

<b>REGULAR MEETING</b> <b>December 13, 2022</b>
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The following textbooks were submitted for discard by various sites. The administration is requesting that the Board of Trustees approve the discard of the textbooks as listed below.

<b>Textbook Title</b>	<b>ISBN #</b>	<b># of Copies</b>
Modern World History Patterns of Interactions	978-0618-557158	875
Niebla	8437603471	22
Yerma	873600723	22
Fiesta al Noroeste	8423310728	22
Repaso	0078460506	78
Repaso	0844274127	80
La Hojarasca	9500700875	30
Ficciones	8420633127	19
Voces de Hispanoamerica	0838416039	19
Literatura Moderna Hispanica	0844270296	66
Bodas de Sangre Dona Rosita la Soltera Y Poesia Lirica	9561308850	22
Los Funerales de la Mama Grande	8439704518	26
Sendas Literarias	0838451268	41
The Mexican American Heritage	0892290366	19
Oceanography: A view of the Earth	0136297420	153

- I. Authorization to Utilize Region 4 ESC/OMNIA Partners - Office Depot, Inc. R190303 for the Length of the Contract through June 30, 2024.

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, “school districts may, without competitive bidding, utilize contracts, master agreements and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that the purchase of Office Supplies and Educational School Supplies be made utilizing the provisions of the PCC that allows purchasing from Region 4 ESC/OMNIA Partners - Office Depot, Inc. R190303 through June 30, 2024 with the option to renew for five (5) additional one-year periods through June 30, 2029.

- J. Authorization to Utilize Region 4 ESC/OMNIA Partners - Wenger Music Center Contract #R191204 for the Length of the Contract through October 31, 2023.

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, “school districts may, without competitive bidding, utilize contracts, master agreements and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded



the contracts without further competitive bidding.” The district administration recommends that the purchase of Performing Arts Apparel, Instruments, Furnishings, Storage, and Related Services be made utilizing the provisions of the PCC that allows purchasing from Region 4 ESC/OMNIA Partners - Wenger Music Center Contract #R191204 for the Length of the Contract through October 31, 2023 with the option to renew for one (1) additional one-year periods through October 31, 2024.

- K. Authorization to Utilize Sourcewell-Quadient, Inc. for Mailing and Postage Equipment and Technology for the length of the Contract through February 28, 2026

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, “school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information, technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of Mailing and Postage Equipment and Technology be made utilizing the provisions of the PCC through Quadient, Inc. Sourcewell RFP #011322 through February 28, 2026.

- L. Approval of Change Order No. 4 with Rachlin Architects for Architectural and Engineering Services at Ernest Righetti High School, to include Phase 4 and 5 Construction Administration for Project # 18-280 Phase 2 Modernization

The proposal submitted by Rachlin Architects includes Architectural and Engineering construction administration and closeout services for phases 4 and 5. The original contract provided for 3 phases through July 31, 2022. Due to limited empty classroom space for temporary relocation, the construction schedule was extended from 3 to 5 phases increasing the schedule by 9 months (August 1, 2022, to April 30, 2023). The monthly cost was reduced from \$19,706.63 to \$15,420.00 to reflect anticipated diminishing support requirements, and it was presented as a “not to exceed” amount. The total Contract Change Order #4 amount is \$138,780.00.

- M. Ernest Righetti High School Phase 2 Modernization Project #18-280: Approval of Change Order No. 5 for Additional Construction Costs

Change Orders (CO) No. 1 and No. 2 utilized contract Allowances and resulted in no change to the original contract amount of \$14,989,000.00. Change Orders No. 3 and No. 4 were approved by the Board on September 13, 2022, in the amounts of \$242,003.34 and \$43,913.13 respectively, bringing the contract total to \$15,274,916.47.

Additional funds are requested in the amount of \$390,820.61 for Change Order No. 5 for construction costs provided by RSH Construction of Atascadero, CA. Additional and unforeseen work identified during course of construction includes scope changes

in Building C, H & I (e.g., Tapcon screws in concrete walls, extending & rerouting water lines, security system corrections, floor repairs, additional window shades, etc.), as well as additional roof repairs to prepare for seasonal weather, and replacement of electrical feeders to replace aged components that were not able to be repaired. The additional funds allocated by Change Order No. 5 increases the contract amount to \$15,665,737.08.

**N. Notice of Completion**

The following projects are substantially complete. To file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) SSC FRONT OFFICE FURNITURE #22-434 with FIT Furniture Installation Team, Contractor. Substantial Completion on October 28, 2022.
- 2) SSC FRONT OFFICE FLOORING, #22-434 with Floor It, Inc., Contractor. Substantial Completion on October 21, 2022.
- 3) PVHS SECURITY CAMERA ADDITIONS 2022, #22-441 with Smith Mechanical-Electrical-Plumbing, Contractor. Substantial Completion on November 23, 2022.

**O. Approval to Contract with Falcon Power Consultants for Arc Flash Testing at Santa Maria High School, Delta High School, the Support Services Center, and the Mark Richardson Career & Technical Education Center. (Project #22-404)**

The proposal submitted by Falcon Power Consultants includes on-site data gathering, protective device coordination study, short circuit study, equipment evaluation, Arc Flash Hazard analysis and assessment, engineering recommendations, a one-day customized, site specific NFPA-70E Arc Flash Awareness Training, and a Customized Safety Program. Contract is not to exceed \$153,200.

**P. Approval of Amendment No. 1 and No. 2 with Rachlin Partners for Architectural and Engineering Services at Santa Maria High School (SMHS) to Include No. 1, Negotiated Cost Reduction and No. 2, Pre and Post Construction and Enhanced Construction Administration Services for Project # 21-390 CTE Renovations at SMHS.**

The initial Rachlin Partners (RP) Architectural and Engineering Services (A&ES) agreement in the amount of \$622,521.70 included traditional pre-design, programming, schematic design, construction documentation, Division of State Architect (DSA) coordination, bidding, limited construction administration, and project closeout services. Amendment No. 1 includes a negotiated cost reduction in the amount of \$69,713.50 related to a decrease in the overall project budget. Amendment No. 2 includes additional site pre and post construction planning support including site coordination meetings, project scheduling, relocation of existing equipment, evaluation

of new equipment, post construction installation of equipment, etc. and enhanced construction administration services including daily on-site observation and management support of budgets, schedules, change orders, and site construction closeout. Amendment No. 2 increases the Contract by a not to exceed amount of \$78,810.00 for 12 months of services. Combined, the Amendment #1 decrease of \$69,713.50 and the Amendment #2 increase of \$78,810.00 increases the total A&ES agreement to \$631,618.20.

- Q. Approval of Amendment No. 1 and No. 2 with Rachlin Partners for Architectural and Engineering Services at Ernest Righetti High School (ERHS) to Include No. 1, Negotiated Cost Reduction and No. 2, Pre and Post Construction and Enhanced Construction Administration Services for Project # 21-391 CTE Renovations at ERHS.

The initial Rachlin Partners (RP) Architectural and Engineering Services (A&ES) agreement in the amount of \$532,690.60 included traditional pre-design, programming, schematic design, construction documentation, Division of State Architect (DSA) coordination, bidding, limited construction administration, and project closeout services. Amendment No. 1 includes a negotiated cost reduction in the amount of \$55,769.30 related to a decrease in the overall project budget. Amendment No. 2 includes additional site pre and post construction planning support including site coordination meetings, project scheduling, relocation of existing equipment, evaluation of new equipment, post construction installation of equipment, etc. and enhanced construction administration services including daily on-site observation and management support of budgets, schedules, change orders, and site construction closeout. Amendment No. 2 increases the Contract by the not to exceed amount of \$78,810.00 for 12 months of services. Combined, the Amendment #1 decrease of \$55,769.30 and the Amendment #2 increase of \$78,810.00 increases the total A&ES agreement to \$555,731.30.

- R. Out of State Travel

Person/Reason	Location/Date	Description	Funding Source
Amy Hennings (SMHS) & Richard Guiremand (SMHS) + 17 Students  Attend Close Up Teacher Program	Mar 4-10, 2023 Washington D.C.	Students will participate in Close Up Washington D.C, a civics education program. They will experience our government and the political process by interacting with congressional members in daily workshops.	LCAP Goal 4
Salvador Reynoso  National Association of School Psychologist	Feb 7-10, 2023 Denver, CO	Recruitment of School Psychologists	Human Resources

<b>REGULAR MEETING December 13, 2022</b>
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Charles Kim (RHS) The Midwest Clinic	Dec 19-22, 2022 Chicago, IL	Conference with world-renowned educators, musicians, workshops, and performances for music educators.	LCAP Goal 4
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S. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO23-00692	Softchoice Corporation	\$77,303.50	Adobe Creative Cloud / General Fund IT
PO23-00891	Culver-Newlin Inc.	\$36,104.89	18-280==ERHS Modernization Phase 4 Furniture / Fund 25 Developer Fees
PO23-00892		\$11,636.30	
PO23-00893		\$22,754.14	
PO23-00894		\$29,618.29	
PO23-00895		\$69,777.89	
PO23-00896		\$40,245.56	
PO23-00897		\$40,245.56	
PO23-00898		\$40,245.56	

T. Acceptance of Gifts

**Pioneer Valley High School**

<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Fellowship of Christian Athletes	Football	\$1,000.00
Elks Rodeo/Solstra Communities California	Center Stage	\$500.00
Snap Raise/Snap Raiser Mobile, Inc.	Cross Country	\$5,007.80
Elks Rodeo/Solstra Communities California	FFA/Tyler Land Judging	\$500.00
Santa Maria Elks Lodge 1538	PVHS Band	\$500.00
Snap Raise/Snap Raiser Mobile, Inc.	Girls Volleyball	\$7,151.40
Monte Verde Farms/Pedro Cardenas	Boys Wrestling	\$800.00
Greg Dickinson	PV College Club	\$100.00
Kelly Davis	PV College Club	\$140.00
Santa Barbara Bowl Foundation	Center Stage	\$4,500.00

**Total Pioneer Valley High School**

**\$20,199.20**

**Righetti High School**

<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Cynthia & Christina Camacho	Marimba Band	\$943.00
Tri Counties Wrestling Assoc.	Wrestling	\$277.00
Krafty Koncessions	ASB Football Experience	\$200.00
Krafty Koncessions	ASB Football Experience	\$150.00
City of Santa Maria	Marimba Band	\$400.00
Parent Teacher Club PTC	Marimba Band	\$100.00
Charities Aid Foundation America On Behalf of Cristian Bolanos	Marimba Band	\$1,000.00

<b>REGULAR MEETING</b> <b>December 13, 2022</b>
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Landmark Event Staffing Services, Inc (On Behalf of Samuel "Dutch" Van Patten)	Warrior Goats	\$1,484.00
Cruz R Maestas-Central Coast Cleaning	Girls Basketball	\$200.00
The Kiwanis Club of Guadalupe	Marimba Band	\$1,000.00
Santa Maria Lodge No 1538	Band	\$500.00
Cynthia & Christina Camacho	Marimba Band	\$943.00
<b>Total Righetti High School</b>		<b><u>\$6,254.00</u></b>

<b>Santa Maria High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
On Time Sports LLC	Athletics General	\$105.00
Santa Maria Lodge No 1538	Band	\$500.00
Santa Maria Noontimers Lions Club	Close Up Washington	\$1000.00
Santa Maria Lodge No 1538	FFA Beef & Rabbit	\$400.00
Fellowship of Christian Athletes	Boys Wrestling & FCA	\$1000.00
Snap Mobile, Inc	Girls Basketball	\$4616.00
S Tommie Josephson	Close Up Washington	\$100.00
Saints Football Boosters	Girls Basketball	\$200.00
Bonita Packing Company Inc	FFA Floral Judging	\$1000.00
Lavagnino for Supervisor	Close Up Washington	\$2150.00
<b>Total Santa Maria High School</b>		<b><u>\$11,071.00</u></b>

**FUTURE BOARD MEETINGS FOR 2023**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on January 17, 2023. Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

**ADJOURN**

The meeting was adjourned at 8:19 p.m.