



## REQUEST FOR PROPOSAL: New Primary Grades Playground

Furlow Charter School is soliciting proposals for the design, supply, and installation of playground equipment that meets the needs of children in grades K-3rd (ages 5-8). Our goal is to fully replace existing playground equipment with structures that promote physical activity, social interaction, and developmental play for all children.

### SCOPE OF WORK

The selected vendor will be responsible for:

- **Equipment Supply:** Provide high-quality, durable playground equipment that is compliant with all safety standards;
  - Primary Playground
    - Play equipment should include roof/coverings for sun protection
    - Play equipment should include at least two slides
    - Play equipment should include a climbing element
    - Play equipment should include STEM/STEAM activities, such as musical instruments, and/or panels with science activities
    - Play equipment should reflect school colors as the dominant color palette (see logo included on this document)
    - Play equipment should accommodate 20-40 students at a time
- **Installation:** Complete the installation of the equipment, ensuring all safety regulations and guidelines are followed.
  - This should include options for ground cover mulch that is ADA compliant
  - Removal and disposal of the existing playground structures that are in the location currently
  - Installation of new playground equipment in the Primary Playgrounds
  - Installation of playground area borders
  - Include securing any necessary permits for this project - Vendors stating permitting and proper location of utilities not included, may be excluded from consideration

The total budget for this project is \$50,000. In the event this project cannot be executed within the budget, Furlow Charter School reserves the right to accept parts of a quote, but not the entirety.

**Current Primary Grades Playground Equipment**



#1



#2



#3

A site visit is **required** prior to proposal submission and must be arranged with Nicole Walker at [nwalker@furlowcharter.org](mailto:nwalker@furlowcharter.org). The school is open every weekday from 8:00 am-3:30 pm for in-person visits.

Quotes should include an installation timeline and product lead times, as well as contingencies to address any installation issues involving ground leveling or intermediate solutions in the case of unexpected delays. Quotes should include an itemized list of materials/products with specifications and any warranties for the products and installation.

**QUOTES ARE DUE BY 4:00 PM ON March 7, 2025.**

## **FORM OF PROPOSAL**

Proposals must consist of the following information:

- Identification of the point of contact for this RFP process with phone number and email
- Anticipated project start date and timeline
- Verification that all playground removal and installation work will be completed no later than **June 20, 2025**
- Experience and qualifications of employees that would be assigned to this project
- Itemized list of proposed costs, time of installation and lead time for ordered products
- Any warranties available for the products or installation
- References of prior projects
- Information regarding any local contacts
- Contractor's Affidavit (attached to this RFP)
- Certificate of Liability showing Furlow Charter School, Inc. as the Certificate Holder
- W9

## **PROPOSAL SUBMISSION**

Proposals should be emailed to [sduff@furlowcharter.org](mailto:sduff@furlowcharter.org).

The due date for questions is February 28, 2025.

The due date for proposals is March 7, 2025, 4:00 PM.

Please address questions to Stephanie Duff, Chief Financial Officer, [sduff@furlowcharter.org](mailto:sduff@furlowcharter.org)

## **EVALUATION CRITERIA**

Proposals received will be evaluated based on price/value, timeline, warranties, references, prior experience with the vendor, local preference, and compliance with RFP requirements.

**Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Furlow Charter School, Inc. has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Name of Project

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on \_\_\_\_\_, \_\_\_\_, 2025 in \_\_\_\_\_(city), \_\_\_\_\_(state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
NOTARY PUBLIC My Commission Expires: \_\_\_\_\_