

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Thursday, August 11, 2022
9:00 a.m. – Cooperative Office/Zoom

Minutes

1. **Call to Order** – Dr. DoBell called the meeting to order at 9:02 AM. Board Members in attendance: Dr. DoBell, Mr. Thennis, Mr. Biesiot, Mr. Fiske, and Ms. Woodard. BVEC administration in attendance: Ms. Rammell. BVEC staff in attendance: Cami Hildebrand, Erin Bauer, Brynn DuBose, and Rylee Clark. Board Clerk: Jill Reynolds.
2. **Consent Agenda** – was approved by unanimous consent.
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Resignations
 1. None
 - E. New Hires
 1. Vanessa Thiemann, CSCT Mental Health Therapist, Darby Secondary
 2. Matthew Devestine, CSCT Behavioral Consultant, Darby Secondary
 - F. Next Meeting – Tuesday, September 27, 2022, 9:00 am cooperative office
3. **Public Comment** – None.
4. **Correspondence** – None.
5. **Board Action**
 - A. **Late Contract submission-Erin Bauer-SLP, Stevensville**

Ms. Rammell explained that contracts were due 7/18/22 and she called Erin on 7/19/22 to tell her the contract had not been received. Erin was actually in her car driving to the office with her signed contract at the time Ms. Rammell called. Ms. Rammell explained that Erin is a valued employee and she recommended accepting the late submission. Mr. Fiske made a motion to accept the late submission as recommended. Mr. Thennis seconded the motion. Discussion: Dr. DoBell reiterated that contracts are legal documents, and it is important they be returned within the given time frame and by the deadline. Motion carries 5-0.
 - B. **Late Contract submission-Brynn DuBose-CSCT MH Therapist, Florence**

Ms. Rammell explained that contracts were due 7/18/22 and she called Brynn on 7/19/22 to tell her the contract had not been received. Brynn was actually in her car driving to the office with her signed contract at the time Ms. Rammell called. Ms. Rammell explained that Brynn is a valued employee and she recommended accepting the late submission. Brynn explained that she left town on 6/30/22 and did not return until 7/18/22. When she opened the contract and saw the due date, she knew she should hand deliver it to the Cooperative on 7/19/22 versus mailing the contract. Mr. Fiske made a motion to accept the late submission as recommended. Mr. Biesiot seconded the motion. Discussion: Dr. DoBell reiterated that contracts are legal documents, and it is important they be returned within the given time frame and by the deadline. Motion carries 5-0.

C. Late Contract submission-Rylee Clark-CSCT Behavior Consultant, Florence

Ms. Rammell explained that contracts were due 7/18/22 and she called Rylee on 7/19/22 to tell her the contract had not been received. Rylee was surprised by this because she had mailed the signed contract on or about 7/14/22. Ms. Rammell called Rylee again on 7/22/22 to tell Rylee we still did not have her signed contract and Rylee needed to come to the office and sign a contract. Before Rylee could come sign a contract, the signed contract was received on 7/26/22. Ms. Rammell explained that Rylee is a valued employee and she recommended accepting the late submission. Mr. Fiske made a motion to accept the late submission as recommended. Mr. Biesiot seconded the motion. Discussion: Dr. DoBell reiterated that contracts are legal documents, and it is important they be returned within the given time frame and by the deadline. Motion carries 5-0.

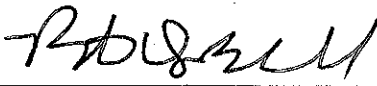
D. 2022-2023 Budget -

Ms. Rammell explained that historically the Cooperative budget was presented in March for Board approval. This year the budget is being presented in August with Board approval because we wanted to finish bargaining, we did not have all final funding numbers, and we had several open positions we had hoped to fill. There are two open Speech Therapist positions that will be filled by outside contractors. The budget presented covers these costs. Mr. Biesiot made a motion to approve the budget as presented. Mr. Thennis seconded the motion. Motion carries 5-0.

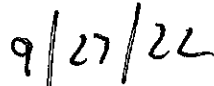
6. Information and Discussion

- A. SLP Services – Ms. Rammell explained the Cooperative would be using outside contractors to fill the two open SLP positions. Kate Brewer will provide the SLP for Lone Rock and we will contract with Alisa Martin to provide services for the Preschool and to assist Erin Bauer in Stevensville. We will also contract with Rock Creek Teletherapy to assist in Stevensville due to the size of the Stevensville caseload.
- B. OPI Special Education Monitoring – Ms. Rammell explained the process and calendar for Special Education Monitoring and that she will be assisting the school staff throughout the process.
- C. CPI Training – Ms. Rammell and Cami identified the dates for CPI training, where the training will be held, and if they still needed a list of attendees.
- D. The Superintendents discussed the plans for the All Valley PIR Day on 10/19/22.


7. **Adjourn** – Dr. DoBell adjourned the meeting at 10:00 AM.



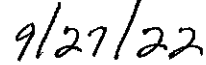
Board Chair Signature



Date



Board Clerk Signature



Date