



# SHONTO PREPARATORY SCHOOLS

Haleebée Na'nitin Binahjji' Da'ólta'í Binitsékees dóó Bina'nitin Bidziil  
Empowering Student Learning Through Quality Education

PO Box 7900 • East Hwy 160 & Rt. 98 • Shonto AZ 86054-7900 • (928) 672-3500 • [www.shontoprep.org](http://www.shontoprep.org)

## Shonto Governing Board of Education, Inc. REGULAR BOARD MEETING MINUTES August 31, 2018

CALL TO ORDER: Mr. Tom Franklin, Jr., Board President, called the meeting to order at 5:42 pm.  
INVOCATION: Mr. Kenneth Y. Begishe gave the invocation.  
MEMBERS PRESENT: Tom Franklin, Jr., Mr. Royd Lee, & Mr. Kenneth Y. Begishe. Ms. Martha Tate arrived at 6:04 pm.

### #5824 ADOPTION OF AGENDA

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board adopts the agenda as presented.

The motion was approved by a vote of (3, 0, 0) CV

### #5825 SUPERINTENDENT'S REPORT

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the Superintendent's Report as presented.

The motion was approved by a vote of (3, 0, 0) CV

Mr. Kenneth Y. Begishe moved and Ms. Martha Tate seconded a motion to approve the following items:

### #5826 APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING OF JULY 16, 2018

That the Governing Board approves the minutes of the July 16, 2018 Special Board Meeting as presented.

### #5827 APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 3, 2018

That the Governing Board approves the minutes of the August 3, 2018 Regular Board Meeting as presented.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

### #5828 RATIFICATION OF THE AUGUST 2018 BOARD EXPENDITURE REPORT

That the Governing Board accepts and ratifies the August 2018 Board Expenditure Report as presented.

### #5829 RATIFICATION OF THE AUGUST 2018 MONTHLY EXPENDITURE REPORT

That the Governing Board accepts and ratifies the August 2018 Monthly Expenditure Report as presented.

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### #5830 RATIFICATION OF THE AUGUST 2018, FY 2018-19 ACCOUNTS PAYABLE VOUCHERS

That the Governing Board accepts and ratifies the FY 2018-19 August 2018 Accounts Payable Vouchers #1168, 1169, 1170, 1007, 1015, 1016, & 1022 in the amount of \$314,281.40.

### #5831 RATIFICATION OF THE AUGUST 2018, FY 2018-19 PAYROLL VOUCHERS

That the Governing Board accepts and ratifies the FY 2018-19 August 2018 Payroll Vouchers #3, 1008, 1009, 4, 1010, 1011, 1012, 5, 1014, 1015, 6, 1017, 1018, 1019, 7, 1020, & 1021 in the amount of \$360,371.73.

The motion was approved by a vote of (4, 0, 0) CV

### #5832 RATIFICATION OF THE AUGUST 2018 STUDENT ACTIVITIES FUND 850 REPORT

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following item:

That the Governing Board accepts and ratifies the August 2018 Student Activities Fund 850 Report.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

### #5833 APPROVAL OF THE 3<sup>RD</sup> READING OF THE BOARD POLICY ON THE SHONTO PREPARATORY SCHOOL HOUSING

That the Governing Board approves the third reading of the Board Policy on Shonto Preparatory School Housing as presented.

### #5834 APPROVAL OF THE 1<sup>ST</sup> READING OF THE BOARD POLICY ON EMPLOYEE SOCIAL MEDIA

That the Governing Board approves the first reading of the Board Policy on Employee Social Media as presented.

### #5835 APPROVAL OF THE 1<sup>ST</sup> READING OF THE BOARD POLICY ON STUDENT SOCIAL MEDIA/SOCIAL NETWORKING

That the Governing Board approves the first reading of the Board Policy on Student Social Media/Social Networking as presented.

The motion was approved by a vote of (4, 0, 0) CV

### #5836 APPROVAL OF THE K-8 ATHLETICS STUDENT AND PARENT HANDBOOK

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the K-8 Athletics Student & Parent Handbook as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5837  
APPROVAL OF THE MEMORANDUM OF UNDERSTANDING: EVE'S PLACE - DOMESTIC VIOLENCE ADVOCACY PROGRAM

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following item:

That the Governing Board approves the Memorandum of Understanding with Eve's Place as presented.

The motion was defeated by a vote of (4, 0, 0) CV

#5838  
APPROVAL OF THE LEA TITLE 1 STATEMENT OF ASSURANCE

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the LEA Title I Statement of Assurance as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5839  
APPROVAL OF STAFF VOLUNTARY DONATION TO THE HIGH SCHOOL

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following item:

That the Governing Board approves of staff voluntary donation to the high school as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5840  
APPROVAL OF CHARGE ACCOUNT WITH KAYENTA ACE HARDWARE FOR THE MAINTENANCE DEPARTMENT

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves starting a charge account with Kayenta Ace Hardware for Maintenance Department needs for service and repair which may need immediate attention when parts and supplies are needed.

The motion was approved by a vote of (4, 0, 0) CV

#5841  
APPROVAL OF CAPITAL ASSETS DISPOSAL OF THREE SHONTO PREPARATORY SCHOOL VEHICLES

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves Capital Assets Disposal of three (3) SPS Vehicles as listed:

1. 365CY – VIN# 3FTNF21L13MB30105 – F250 Single Cab Pickup Truck – brown
2. 100DR – VIN# 1FTRF17293NB46584 – F150 Single Cab Pickup Truck – brown
3. 651DT – VIN# 1FTRF17203NB46585 – F150 Single Cab Pickup Truck - brown

The motion was approved by a vote of (4, 0, 0) CV

#5842  
APPROVAL OF STUDENT TRAVEL TO THE CHUSKA CHALLENGE FIELD TRIP IN TSAILE, AZ ON SEPTEMBER 28-30, 2018

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

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That the Governing Board approves travel for ten (10) students and two (2) chaperones to participate in the Chuska Challenge in Tsaille, AZ on September 28-30, 2018.

The motion was approved by a vote of (4, 0, 0) CV

#5843  
APPROVAL OF STUDENT TRAVEL FOR HIGH SCHOOL STUDENTS TO LONDON, UK AND PARIS, FR ON MARCH 15-24, 2018

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the support of a student trip request to Europe in March 2019 for Shonto Preparatory Technology High School students as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5844  
APPROVAL OF THE PERSONNEL REPORT FOR ADMINISTRATIVE STAFF

## 1. RETRO-ACTIVE APPROVAL OF STIPEND AGREEMENT FOR 2018-19:

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Stipend:

	<u>Name</u>	<u>Position</u>	<u>Purpose</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Thomas, Peter	Federal Projects Coordinator	Assist High School with Charter School related tasks	per school year	Shonto Preparatory School	District	07/01/2018 – 06/30/2019

No action taken. The vote was (2, 2, 0) CV Mr. Royd Lee and Mr. Tom Franklin, Jr. opposed.

## 2. APPROVAL OF SHORT-TERM CONTRACT FOR 2018-19:

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Short-Term Contracts:

	<u>Position Title</u>	<u>Purpose</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Administrative Personnel (9)	Beyond the Lockdown Training	/hour; 7 hours	Shonto Preparatory School	ISEP/ ESS/ Charter	09/29/2018

The motion was approved by a vote of (4, 0, 0) CV

#5845  
APPROVAL OF THE PERSONNEL REPORT FOR CERTIFIED STAFF

## 1. APPROVAL OF EMPLOYMENT CONTRACT FOR SY 2018-19:

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Employment Contract:

	<u>Name</u>	<u>Position Title</u>	<u>Salary for SY1819</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Ray, Betty M.	Dine Studies & Language Teacher, High School	PreK12 Certified: prorated	High School	Charter	09/04/2018 – 05/24/2019

The motion was approved by a vote of (3, 1, 0) CV Mr. Tom Franklin, Jr. opposed.

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## 2. APPROVAL OF CONTRACT ADDENDUM FOR SY 2018-19:

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Contract Addendum:

<u>Name</u>	<u>Position Title</u>	<u>Salary for SY1718</u>	<u>Salary for SY1819</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Dewakuku, Kirkland	Elementary Teacher, 6 <sup>th</sup> (Emergency)	Classified:	Certified:	Elementary School	ISEP	08/20/2018 – 05/24/2019

The motion was approved by a vote of (4, 0, 0) CV

## 3. RETROACTIVE APPROVAL OF STIPEND AGREEMENTS FOR SY 2018-19:

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Stipends:

<u>Name</u>	<u>Purpose</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Yazzie, Seraphine	4-H Sustainable Living Club Sponsor	per hour; 2 hours per day; 2-4 days per week	Elementary School	ISEP	08/16/2018 – 05/16/2019
b. Numkena, Louise	4-H Large Animal Sponsor	per hour; 2 hours per day; 2-4 days per week	Elementary School	ISEP	08/16/2018 – 05/16/2019
c. Begaye, Lena Bryant, Berlinda Tunney, Sarah	After-School Enrichment Instructor (Certified)	per hour; 2 hours per day; 2-4 days per week	Elementary School	ISEP	08/16/2018 – 05/16/2019
d. Benally, Kenneth	Athletic Director, High School	per year; 220 days per year	High School	Charter	07/16/2018 – 06/07/2019
e. Smith, Frank	Athletic Director, PreK8	per year; 220 days per year	Elementary School	ISEP	07/16/2018 – 06/07/2019
f. David, Kimberly	Cultural Arts Sponsor (Certified)	per hour; 2 hours per day; 2-4 days per week	Elementary School	ISEP	08/16/2018 – 05/16/2019
g. Haviland, Marlita	Extended Hours Librarian (Certified)	per hour; 2 hours per day; 2-4 days per week	Elementary School	ISEP	08/16/2018 – 05/16/2019
h. Bryant, Berlinda	Girls Who Code Sponsor (Certified)	per hour; 2 hours per day; 2-4 days per week	Elementary School	ISEP	08/16/2018 – 05/16/2019
i. Miles, Harrison	Head Coach-Volleyball	per season	Elementary School	ISEP	08/14/2018 – 10/28/2018
j. Tunney, Sarah	Multi-Media Instructor (Certified)	per hour; 2 hours per day; 2-4 days per week	Elementary School	ISEP	08/16/2018 – 05/16/2019
k. David, Kimberly	Outdoor Adventure Leader (Certified)	per day; hours per day vary; days per week vary	Elementary School	ISEP	08/16/2018 – 05/16/2019
l. David, Kimberly	Residential Tutor (Certified)	per day; 2 hours per day; 2-4 days per week	Shonto Preparatory School	District	08/21/2018 – 05/22/2019

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- |    |               |                                |   |                   |      |                            |
|----|---------------|--------------------------------|---|-------------------|------|----------------------------|
| m. | Tunney, Sarah | SMaSE Chaperone<br>(Certified) | per day; hours<br>per day vary; days per<br>week vary | Elementary School | ISEP | 08/16/2018 –<br>05/16/2019 |
|----|---------------|--------------------------------|---|-------------------|------|----------------------------|

The motion was approved by a vote of (3, 1, 0) CV Mr. Tom Franklin, Jr. opposed.

## 4. APPROVAL OF STIPEND AGREEMENT FOR SY 2018-19:

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following Stipend Agreement:

	<u>Name</u>	<u>Purpose</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Allison, Shannon Beard, Justice Benally, Kenneth Certified Teacher Certified Teacher Hathale, Rory Saganey-Singer, Shawnia Sombbrero, Julio	After-School Academic Tutor (Certified)	per hour; 2-3 hours per day; 2-4 days per week	High School	Charter	09/04/2018 – 05/24/2019

The motion was approved by a vote of (4, 0, 0) CV

## 5. APPROVAL OF SHORT-TERM CONTRACT FOR SY 2018-19:

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following Short-Term Contracts:

	<u>Position Title</u>	<u>Purpose</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Begaye, Belinda Certified Teacher Certified Teacher Chee, Elizabeth Graymountain, Alice	Dine Studies & Language Curriculum Work adjustment & instruction	/hour; 7 hours	Shonto Preparatory School	District	09/22/2018
b.	Certified Personnel (49)	Beyond the Lockdown Training	/hour; 7 hours	Shonto Preparatory School	ISEP/ ESS/ Charter	09/29/2018

The motion was approved by a vote of (4, 0, 0) CV

## 6. APPROVAL OF RESIGNATIONS:

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Resignations:

	<u>Name</u>	<u>Position</u>	<u>Service</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Yazzie, Carlotta	High School Teacher – Dine Studies & Language	4 years, 0 months	High School	Charter	07/31/2018
b.	Yellowman, Erma	PreK-2 Teacher – Dine Studies & Language	1 month	Elementary School	ISEP	08/31/2018

The motion was approved by a vote of (3, 1, 0) CV Mr. Tom Franklin, Jr. opposed.

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#5846  
 APPROVAL OF THE PERSONNEL REPORT FOR  
 CLASSIFIED STAFF

1. APPROVAL OF CONTRACT ADDENDUM FOR SY 2018-19:

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following Contract Addendum:

<u>Name</u>	<u>Position</u>	<u>Salary for SY1718</u>	<u>Salary for SY1819</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Calamity, Jr., Lewis	Lead Maintenance Worker	Specialized:	Specialized: (prorated)	Maintenance & Operations	District	09/04/2018 – 06/30/2019
b. Yazzie, Tamara	Keyboard Instructor	Classified:	Supplemental: per day additional	High School	Charter	08/07/2018 – 05/24/2019

The motion was approved by a vote of (4, 0, 0) CV

2. APPROVAL OF PART-TIME EMPLOYMENT OFFER FOR SY 2018-19:

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following Employment Offer:

<u>Name</u>	<u>Position Title</u>	<u>Salary for SY1819</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Smith, Marcale	Substitute Security Officer	Part-Time: per hour	Shonto Preparatory School	District	09/04/2018 – 06/30/2019

The motion was approved by a vote of (4, 0, 0) CV

3. APPROVAL OF RETROACTIVE STIPEND AGREEMENT FOR SY 2018-19:

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Stipends:

<u>Name</u>	<u>Purpose</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Bearshield-Yazzie, Corilee Bedoni, Esther Begay, Curven Burtel, Cassandra Clitso, Lena Dugi, Shirlandra Grass, Cheryl Morris, Cynthia Secakuku, Jason Smith, Pearl	Administrator on Duty for 2018-2019 School Year	per day; 2-3 days per week; hours vary	Shonto Preparatory School	District	07/01/2018 – 06/30/2019
b. Clitso, Teresa Kee, Helen Laughter, Christine Littleman, Alyce Nez, Shirene	After-School Enrichment Instructor (Classified)	per hour; 2 hours per day; 2-4 days per week	Elementary School	ISEP	08/16/2018 – 05/16/2019

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Chee, Krystalynn

c.	Laughter, Seth	Cross Country Assistant Coach	per season	Elementary School	ISEP	08/14/2018 – 10/28/2018
d.	Lowe, Brittany	Volleyball Assistant Coach	per season	Elementary School	ISEP	08/14/2018 – 11/05/2018
e.	Yazzie, Tamara	Volleyball Assistant Coach	per season	High School	Charter	08/07/2018 – 10/27/2018
f.	Benally, Arlene	Cultural Arts Sponsor (Classified)	per hour; 2 hours per day; 2-4 days per week	Elementary School	ISEP	08/16/2018 – 05/16/2019
g.	Begay, Curven	Cross Country Head Coach	per season	Elementary School	ISEP	08/14/2018 – 10/28/2018
h.	Yazzie, Amber	Volleyball Head Coach	per season	High School	Charter	08/07/2018 – 10/27/2018
i.	Clitso, Teresa Johnson, Chavis Littleman, Alyce	SMASE Chaperone (Classified)	per day; hours per day vary; days per week vary	Elementary School	ISEP	08/16/2018 – 05/16/2019

The motion was approved by a vote of (3, 1, 0) CV Mr. Tom Franklin, Jr. opposed.

#### 4. APPROVAL OF STIPEND AGREEMENT FOR SY 2018-19:

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following Stipends:

	<u>Name</u>	<u>Purpose</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Delmar, Katherine Dodson, Leneo Joey, Deborah Peaches, Bruce Redshirt, Fabian Part-Time Personnel Tracy, Sr., Silas	Fleet Mechanic & Safety Inspector (8)- Assist with Fleet in vehicle safety check (tire pressure, wipers, fluid check, etc.), wash vehicle and assist with other routine maintenance	per hour; hours per day vary; days per week vary	Shonto Preparatory School	District	09/04/2018 – 06/30/2018

The motion was approved by a vote of (4, 0, 0) CV

#### 5. APPROVAL OF SHORT-TERM CONTRACTS FOR SY 2018-19:

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following Short-Term Contracts:

	<u>Position Title</u>	<u>Purpose</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Exempt Personnel (6)	Beyond the Lockdown Training	/hour; 7 hours	Shonto Preparatory School	ISEP/ ESS/ Charter	09/29/2018

The motion was approved by a vote of (4, 0, 0) CV

#5847  
APPROVAL OF THE PERSONNEL REPORT FOR ADMINISTRATIVE STAFF

Ms. Martha Tate moved to recall item 10.A. 1.a. and Mr. Kenneth Y. Begishe seconded the motion.



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The motion was approved by a vote of (3, 1, 0) CV Mr. Tom Franklin, Jr. opposed.

## 1. RETRO-ACTIVE APPROVAL OF STIPEND AGREEMENT FOR 2018-19:

Ms. Martha Tate moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Stipend:

<u>Name</u>	<u>Position</u>	<u>Purpose</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Thomas, Peter	Federal Projects Coordinator	Assist High School with Charter School related tasks	per school year	Shonto Preparatory School	District	07/01/2018 – 06/30/2019

The motion was approved by a vote of (3, 1, 0) CV Mr. Tom Franklin, Jr. opposed.

#5848  
ADJOURNMENT

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion for adjournment:


That the Governing Board adjourn the Regular Meeting at 7:49 PM.

The motion was approved by a vote of (4, 0, 0) CV

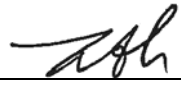
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### CERTIFICATION

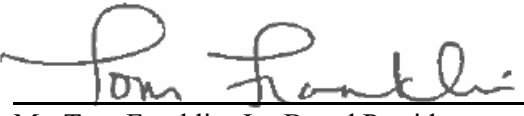
RECORDED BY:

  
Ms. Cassandra Burtel, Administrative Assistant  
Office of the Superintendent

CONCURRED BY:

  
Mr. Lemual Adson, Superintendent  
Shonto Preparatory Schools

APPROVED BY:

  
Mr. Tom Franklin, Jr., Board President  
Shonto Governing Board of Education, Inc.

October 5, 2018  
Date

Motion: Mr. Kenneth Y. Begishe Second: Ms. Martha Tate

VOTE: 4 in favor, 0 opposed and 0 abstained.