

**Westside Elementary School  
School Council Notes  
December 6, 2022  
4:30 p.m.**

**1. Call to Order**

The meeting was called to order at 4:30 p.m. by Dr. Hammond.

**2. Pledge of Allegiance**

Led by a 4th grade student in attendance

**3. Welcome and Introductions**

Dr. Hammond explained that at our last meeting we had a quorum and didn't move forward because the attendees were mostly WES staff.

**4. Old Business**

Dr. Hammond explained the **purpose** of having a School Council.

**Election of Officers of the School Council**

Prior to elections, questions and concerns were addressed:

1. Will the agenda be given ahead of time? Answer: The chairperson and secretary will communicate and create an agenda.
2. Requirements for vice chairperson and secretary were read aloud. The chairperson calls the meeting to order.
3. If there are less than four members in attendance can we carry on with the meeting?  
Answer: No.
4. Dr. Hammond gave a detailed explanation of what happens during a School Council meeting and the members were told that anyone in attendance can pose questions, state concerns, or give praise reports.

**Elections were held. Results of the election:**

Amy Lopez- Chairperson  
Porsha Dinkins- Vice Chairperson  
Emilia Sadler- Secretary

**By-Laws**

Members were also told that they represent Westside Elementary School and must keep matters confidential, if needed. We uphold the Code of Ethics by how we represent Westside and our actions within the community.

By-Laws were discussed in great detail. A copy was given to each council member.

P. 8- Established 10/4/22

- P.11- Intent of members that may not be able to serve
- P.12- Meeting dates
- P.14- Elections will be held in September after Labor Day
- P. 17- Elected for a term of one year

Dr. Hammond made a motion to adopt the By-Laws.

1st- P. Dinkins

2nd- A. Lopez

### **School Council Meeting Dates** ✓

### **School-wide Goals**

Increase academic achievement in all academic areas.

### **PBIS**

Support system for behavior; rewards are given based on positive behavior and students receive tickets to purchase items at the PBIS Store. Students also have celebrations each 9 weeks. A 4th grade student in attendance explained the PBIS process and the CATS Expectations.

### **5. New Business**

**MAP Assessment-** Students are able to communicate their reading and math goals. Students receive their results immediately and those meeting or exceeding their goals will receive a treat. MAPs tell us where our students are growing. The plan is to show the data at the next School Council meeting.

### **Calendar of Events**

12/16/22- Early dismissal

12/8/22- Christmas Luncheon for kindergarten, second, and fourth grade parents

The cafeteria is not large enough to accommodate all grade levels, so parents were invited to either the Thanksgiving or Christmas Luncheon.

12/13/22- Holiday Make & Take- Stations will be set up and the students will make crafts and take them home.

12/16/22- Kindergarten Caroling

1/3/23- Teachers return to school

1/4/23- Students return to school

Questions/Praise reports/Concerns:

Q. Can parents eat lunch with students on a block schedule throughout the year?

A. Dr. Hammond does not foresee this happening. Our cafeteria cannot accommodate that many people at one time. At this time we have half of our students eating in the cafeteria and the other half eating in classrooms on a rotation schedule.

**Distance Learning Day**

Q. Please explain the distance learning days that have been added to our calendar.

A. Students have the opportunity to make up assignments at home while teachers are in the building for priority conferencing, collaborative meetings, etc. Dr. Hammond went on to explain the PLC process.

**Praise Report:**

"I love this school!" -student

**Adjournment**

Dr. Hammond adjourned the meeting at 5:05 p.m.