



School Board Office
6 Schoolhouse Road
Washington, Virginia 22747
Telephone (540) 227-0023
Fax (540) 987-8896
www.rappahannockschools.us

Date: July 31, 2023

Dear Parent or Guardian:

We are pleased to let you know that Rappahannock County Elementary School will be implementing the Community Eligibility Provision (CEP) for school year 2023-2024. CEP allows eligible schools participating in the USDA National School Lunch Program and School Breakfast Program to provide meals at no cost to all students without meal applications.

What does this mean for you and your student(s) attending the school(s) identified above?

Great news! All students attending Rappahannock County Elementary School are eligible to receive a nutritious breakfast and lunch at school at **no charge** to your household each school day. You do not have to take any action. The student(s) in your household who attend a participating CEP school will receive a complete breakfast and lunch meal without you paying a fee or submitting a meal application.

If you have questions or need information, please contact us at 540-227-0745, Ext 3460.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.