**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**July 7**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held July 7, 2022, 5:40 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Sherry Eddins, Brandi Carr, and Superintendent: Kelly Cobb

# ABSENT

Wendy Massey, Eric Payne and Mike Bailey

**CALL TO ORDER**

Mr. McLeod called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mrs. Eddins to adopt the agenda as presented. A second was made by Mrs. Carr and it passed unanimously.

**APPROVAL OF MINUTES OF JUNE 9, 2022 AND JUNE 23, 2022**

The minutes of the June 9, 2022 and June 23, 2022 meetings were approved as printed.

**FINANCIAL STATEMENT AND BANK/CASH RECONCILIATION FOR MAY 2022**

The May financial statement and cash/bank reconciliation report was provided.

**APPROVAL TO AWARD PRODUCE BID**

Mrs. Cobb recommended the board award the produce bid to Regional Produce Distributors for the 2022-2023 school year. Mr. McWaters moved to accept the recommendation. A second was made by Mrs. Carr and passed unanimously.

**APPROVAL TO AWARD BREAD AND BAKERY BID**

Mrs. Cobb recommended award of the Bread and Bakery bid to Flowers Baking Company of Thomasville, LLC. Mrs. Carr moved to accept the recommendation. A second was made by Mrs. Eddins and passed unanimously.

**APPROVAL OF REVISING GRADING PROCEDURES FOR GRADES K-2**

Mrs. Cobb recommended revising the K-2 grading procedure as discussed in today’s work session. A motion to accept the recommendation was made by Mr. McWaters. A second was made by Mrs. Eddins and passed unanimously.

**APPROVAL OF AGREEMENT FOR THERAPY DOG**

Mrs. Cobb recommended approval of agreement for therapy dog as discussed in today’s work session. Mrs. Carr moved to accept Mrs. Cobb’s recommendation with a second by Mr. McWaters and it passed unanimously.

**REVIEW AND ACCEPTANCE OF CHILD NUTRITION PROGRAM CHARGE POLICY FOR MEALS**

Mrs. Cobb recommended the board review and accept the Child Nutrition Program charge policy for meals as presented in their packet. Mrs. Eddins made a motion to accept Mrs. Cobb’s recommendation. A second was made by Mrs. Carr and it passed unanimously.

**EXECUTIVE SESSION (IF NEEDED)**

No executive session was held.

**PERSONNEL**

Mrs. Cobb recommended the following personnel actions be approved as presented in writing:

**CERTIFIED PERSONNEL**

**The following resignations are recommended to be approved:**

1. **Justin Powers -** Teacher at Kinston High School effective immediately.

**The following employments are recommended to be approved:**

1. **Sasha Jarrell –** Teacher at Kinston High School for the 2022-2023 school year.
2. **Connie Nichols –** Teacher at New Brockton Middle School for the 2022-2023 school year.
3. **Christy McDaniel –** Mental Health Coordinator for Coffee County Schools for the 2022-2023 school year.
4. **Christina Keel -** Teacher at Zion Chapel Elementary School for the 2022-2023 school year.
5. **Anthony Donaldson -** Teacher at Zion Chapel High School for the 2022-2023 school year.

**The following transfer is recommended to be approved:**

1. **Dillon Davis –** Teacher at Zion Chapel High School to Teacher at New Brockton Middle School for the 2022-2023 school year.

**The following leave is recommended to be approved:**

1. **Scott Crosby –** Teacher at Kinston High School. Mr. Crosby is requesting catastrophic leave beginning August 1, 2022.

**CLASSIFIED PERSONNEL**

**The following employment is recommended to be approved:**

1. **Malloree Prescott –** Teacher Aide at Zion Chapel School.

Mrs. Carr made a motion to accept Mrs. Cobb’s recommendation with a second by Mr. McWaters and it passed unanimously.

**ACKNOWLEDGEMENTS**

Mrs. Eddins stated that she was impressed with all of the Coffee County administrators and teachers for all the work they have done. Mr. McLeod thanked board members for being able to attend the board meeting. He also thanked the presenters for the information they provided during the work session.

**SUPERINTENDENT’S COMMENTS**

Mrs. Cobb informed board members that we were still needing to hire an Ag Teacher at Kinston, bus drivers and a mechanic. She also invited board members to attend Institute at the New Brockton Farm Center on August 4, 2022.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held August 4, 2022.

**ADJOURN**

There being no further business, the meeting adjourned.