

Naatsis'Aan Community School



Naatsis'Aan Community School, Inc.
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Pursuant to 10 NN Section 106©, this notice is hereby given to the General Public that the To'Nanees'Dizi II Schools, School Board Members, will hold a **regular school board meeting** on **July 18, 2024, at Leupp School, Inc. at 11:45 AM**. The orders in which items appear on the agenda are considered but are subject to change by the board without prior notice during the meeting. Pursuant to 10 NNC Section 106, the Board may vote to go into the executive session which may not be open to the public at any time during the meeting, regarding personnel matters, confidential records, legal advice, and pending or contemplated litigation. If any disabled person needs any type of accommodation, please notify Ms. Helena Botone, Principal at (928) 672-2335 ext. 201 at least 24 hours before the meeting.

PROPOSED AGENDA

1. **MEETING CALL TO ORDER** Meeting was called to order by _____ at _____.
2. **INVOCATION** Invocation was provided by _____.
3. **ROLL CALL** WG: _____ AW: _____ SY: _____ MT: _____
4. **ADOPTION OF AGENDA (Tab 1)** M: _____ S: _____ Vote: _____ / _____ / _____
5. **RECOGNITION OF GUEST**
6. **CALL TO THE PUBLIC** (Limited to 3 minutes. No personnel matters) - None
7. **ADOPTION OF MINUTES (Tab 2)**
Approve Special Board Meeting Minutes of June 20, 2024. M: _____ S: _____ Vote: _____ / _____ / _____
8. **REPORTS (Tab 3)**
Principal M: _____ S: _____ Vote: _____ / _____ / _____
9. **FINANCIAL REPORT (Tab 4)**
Business Technician / Vouchers M: _____ S: _____ Vote: _____ / _____ / _____
Business Technician / Budget Report M: _____ S: _____ Vote: _____ / _____ / _____
10. **UNFINISHED BUSINESS - (Tab 5) - None**
11. **NEW BUSINESS**
 - A. Consideration and possible approval to accept the changes in the 2024-2025 Personnel Policies and Procedures.
 1. 4:19 Business Travel Expenses - Addition: No. 6. School will not be responsible for fees associated with pets, extra person or beds.
 2. 4:20 Credit Cards – A. The school will have no more than **one two** credit card, if any, at a time.
 3. 4:20 Credit Cards – B. Authorized users include only full time School employee and **Principal** who have a legitimate need for the credit card.
 4. 4:20 Credit Cards – C. The school credit card shall remain in the physical possession of the Business Technician, **with and Principal** having access when Business Technician is unavailable until checked out by an authorized user.
 5. 5:04 Annual Leave and Undesignated Leave – B. Accrual of Annual Leave **Payout Fifty Percent (50%) upon Leaving the Organization.**
Full-Time Employees: Twelve (12) months employees are eligible to receive 6 hours of Annual Leave per pay period. If the available Annual Leave is not used by the end of the contract year; subject to contract renewal, employees may carry unused time forward to the

To'Nanees'Dizi II Schools

Willie Grayeyes, **Member** * Mrs. Angie Williams, **Member** * Mr. Stanley Yazzie, **Member**

next contract year. The total amount of unused Annual Leave is capped at 200 hours. When the employee uses paid Annual Leave time and brings the available amount below the cap, Annual Leave accrual will begin again. Upon termination of employment, employees shall be paid **fifty percent (50%)** for unused Annual Leave upon request **termination** annual leave in excess of 40 hours **fifty percent (50%)** may be paid to the employee at the end of their contract.

6. 5:04 Annual Leave and Undesignated Leave – C. Accrual of Undesignated Leave – All Full-Time employees shall receive ninety-six (96) hours Undesignated Leave per contract year. Employees may ~~not~~ carry over any unused Undesignated Leave into the new contract year. ~~If employees do not use the leave available to them within the contract year, upon request, they may be paid at fifty (50) percent of accumulated unused hours in excess of forty (40) hours. Forty (40) hours may be carried over to the new contract year.~~ Part-time and temporary employees are not eligible to earn Undesignated Leave time. Full-time employees may donate undesignated leave to a full-time employees. Upon termination of employment, individuals ~~can~~ **shall** be paid at fifty (50) percent of unused accumulated undesignated leave hours.

M: _____ S: _____ Vote: ____/____/____

- B. Consideration and possible approval for six (6) teachers to attend the Virtual (online) SIOP Course for English Learner Institute I & II, at 9:00 AM – 3:30 PM on July 24 – 25, 2024. M: _____ S: _____ Vote: ____/____/____
- C. Consideration and possible approval to have two key staff members to work on the 2024-2025 BIE One Plan and the Fiscal Review Corrective Action Plan (FRCAP) findings for 80 hrs. M: _____ S: _____ Vote: ____/____/____
- D. Consideration and possible approval for two (2) parents to work on the Family Engagement policy for two (2) days stipends. 2 parent x \$150/day x 2 days. Total amount: \$600. BIE is requiring their involvement.

M: _____ S: _____ Vote: ____/____/____

12. TRAVEL

- E. Consideration and possible approval for one (1) board member, and two (2) parents to attend the NAGSA Summer Conference at Little American Hotel, Flagstaff, on August 9 – 10, 2024. M: _____ S: _____ Vote: ____/____/____
- F. Consideration and possible approval one (1) board member, and two (2) staff to attend The Navajo Education Research Symposium at the Northern Arizona University, High Country Conference Center, Flagstaff, Ariz. On July 25, 2024.

M: _____ S: _____ Vote: ____/____/____

13. PROCUREMENT

- G. Consideration and possible approval to purchase \$15,928.74 Tennant company T3650 Rider from Hillyard. \$14,589.30 + 1,339.44 (tax) = \$15,928.74. M: _____ S: _____ Vote: ____/____/____
- H. Consideration and possible approval to purchase a Trident EX20 Extractor from Hillyard in the amount of \$9,485.53. M: _____ S: _____ Vote: ____/____/____
- I. Consideration and possible approval to purchase a New Kubot L3902 HST – 4WD from Swag Inc. in the amount of \$28,000 + (AG tires) \$6,500 = \$34,500 + (New landpride rear blade) \$1,700 = \$36,200. M: _____ S: _____ Vote: ____/____/____
- J. Consideration and possible approval to purchase playground tiles from Rubbermulch in the amount of \$50,640.00.

M: _____ S: _____ Vote: ____/____/____

14. PERSONNEL / EXECUTIVE SESSION

Entered executive session at _____ M: _____ S: _____ Vote: ____/____/____
Exit executive session at _____ M: _____ S: _____ Vote: ____/____/____

- K. Consideration and possible approval of available Stipend Positions and amounts for FY 2024-2025.

M: _____ S: _____ Vote: ____/____/____

- L. Consideration and possible approval for the Business Technician position to change to Business Technician/Human Resource position.

M: _____ S: _____ Vote: ____/____/____

15. INFORMATION AND ANNOUNCEMENTS

16. NEXT BOARD MEETING August 15, 2024, at Little Singer Community School at 11:00 AM

17. ADJOURNMENT Meeting adjourned at _____.