

**CALIFON BOARD OF EDUCATION  
PUBLIC HEARING MINUTES  
April 27, 2022  
7:00 p.m. Library**

**\*I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:00 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Public Hearing and Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**\*II. THE PLEDGE OF ALLEGIANCE**

All who were in attendance pledged the flag

**\*III. ROLL CALL**

|                                     |                           |
|-------------------------------------|---------------------------|
| Mr. Christopher Keiser - President  | Present                   |
| Mr. Michael Reaves - Vice President | Present                   |
| Ms. Rebecca Kipp-Newbold            | Absent                    |
| Ms. Rita Lemley                     | Present                   |
| Mr. Netz Sacro                      | Present - arrived at 7:03 |

Also present

|                                   |         |
|-----------------------------------|---------|
| Dr. Michele Cone, Superintendent  | Present |
| Ms. Cheryl Zarra, Board Secretary | Present |

**\*IV. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

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**\*V. APPROVAL OF MINUTES**

1. Motion by Ms. Lemley and seconded by Mr. Reaves approve the April 13, 2022 Regular Session minutes.

Motion approved on a unanimous roll call vote.

**\*VI. WRITTEN COMMUNICATIONS**

None

**\*VII. SUPERINTENDENT'S REPORT**

Dr. Cone shared the following updates:

- HIB Report - zero (0)
- Enrollment 87
- Budget Presentation
  - Dr. Cone and Ms. Zarra presented the 2022-2023 Budget

**\*VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Did not meet

Policy & Legislation Committee: Did not meet

Finance, Facilities, & Transportation Committee: Discussed the 22-23 Budget

Personnel Committee: Did not meet

Negotiations Committee: Did not meet

Long Range Planning, Shared Services: Did not meet

**\*IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

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Motion made by Mr. Keiser and seconded by Mr. Reaves to discuss the Consent Agenda.

Motion approved on a unanimous all call vote.

Motion made by Mr. Reaves and seconded by Mrs. Lemley to approve the consent agenda.

Motion approved on a unanimous roll call vote.

***Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy***

***Finance:***

1. Motion to approve a change to the tentative budget previously submitted to the Hunterdon County Executive Superintendent to include \$71,762 in account line 11-215-100-101-000 for a tax increase of 3% due to unanticipated special education expenses.
2. Motion to adopt the 2022-2023 travel resolution and final adjusted school district budget.

**ADOPTION OF THE 2022-2023 BUDGET  
CALIFON BOARD OF EDUCATION**

Travel and Related Expense Reimbursement  
2022-2023

**WHEREAS**, the Califon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Board of Education to be necessary and unavoidable as noted on the Board of Education Out of District Travel and Reimbursement Forms; now

**THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the Board of Education Out of District Travel and Reimbursement Forms; and

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**BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$4,100 for all staff and board members.

**BE IT RESOLVED** that the Califon Board of Education budget be approved for the 2022-2023 School Year as follows:

|                              | GENERAL FUND | SPECIAL REVENUES | DEBT SERVICE | TOTAL       |
|------------------------------|--------------|------------------|--------------|-------------|
| 2022-2023 Total Expenditures | \$ 2,907,163 | \$ 115,709       | \$0          | \$ 3022872  |
| Less: Anticipated Revenues   | \$ 447,293   | \$ 115,709       | \$0          | \$ 563,002  |
| Taxes to be raised           | \$ 2,459,870 | \$ 0             | \$0          | \$2,459,870 |

**BE IT RESOLVED** that the Board of Education includes in the budget the adjustment for banked cap in the amount of \$24,000. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used for expenses related to special education. The Board of Education will complete this by June 30, 2023 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

**BE IT RESOLVED** that the Califon Board of Education will use the 2022-2023 state aid revenue and to request the use of \$24,000 in banked cap for special education expenses. Travel Related Expense Reimbursement for the 2022-2023 school year, in accordance with N.J.A.C. 6A:23A Subchapter 7, be approved for a maximum expenditure of \$4,100 for all staff and BOE members. The tentative Budget has been approved by the Hunterdon County Executive Superintendent and advertised in the Hunterdon Democrat on April 21, 2022.

4. Motion to approve the municipal tax payment schedule for the 2022-2023 school year as follows:

| Date Due          | General Fund Levy  | Debt Service Levy | Total Payment Due  |
|-------------------|--------------------|-------------------|--------------------|
| August 1, 2022    | \$409,979          |                   | \$398,018          |
| September 1, 2022 | \$409,978          |                   | \$398,018          |
| November 1, 2022  | \$409,978          |                   | \$398,018          |
| February 1, 2023  | \$409,978          |                   | \$398,018          |
| March 1, 2023     | \$409,978          |                   | \$398,018          |
| May 1, 2023       | \$409,979          |                   | \$398,018          |
| <b>Total</b>      | <b>\$2,459,870</b> | <b>\$0.00</b>     | <b>\$2,459,870</b> |

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*Transportation:*

*Facilities:*

*Personnel:*

*Curriculum and Instruction:*

*Policy:*

**\*X. OLD BUSINESS**

None

**\*XI. NEW BUSINESS**

None

**\*XII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

**\*XIII. BOARD COMMENT**

None

**\*XIV. EXECUTIVE SESSION**

**WHEREAS**, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

**WHEREAS**, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

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- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

**NOW THEREFORE BE IT RESOLVED** that the Board of Education adjourn to executive session at 7:40 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mr. Keiser, seconded by Mr. Reaves to adjourn to executive session.

Motion approved on a unanimous all call vote.

**\*XV. RECONVENE**

Motion made by Mr. Keiser, seconded by Mrs. Lemley to end the executive session at 8:20 pm and reconvene the public session with full board consent via all call vote.

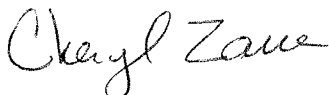
- Mr. Reaves inquired about a previous correspondence relating to a half day PreK program.
  - Dr. Cone responded that there has been no further action.

**\*XVI. ADJOURNMENT**

Motion made by Mr. Reaves, seconded by Mrs. Lemley to adjourn the meeting at 8:23 pm.

Motion approved on a unanimous roll call vote.

Respectfully submitted



Cheryl Zarra  
Board Secretary