

CITY OF SALEM SCHOOLS

RETURNING NONRESIDENT STUDENT APPLICATION – SCHOOL YEAR 2025-2026

Application Deadline is **JUNE 30TH**

Demographic Information: (Please Print)

Student's Name: _____ Date of Birth: _____
(Last) (First) (Middle)

Grade Level for 2024-2025: _____ Grade level for 2025-2026: _____

Parent/Guardian Name (Making Request): _____

(Street) (City) (State) (Zip)

Mailing Address (if different): _____

Cell Phone: _____ Home Phone: _____ Work Phone: _____

Does your student receive any special education or gifted services: **No Yes** If **yes**, you **must** attach an IEP or other supporting documentation.

Residency Information:

Please indicate which city/county you are a resident of by placing an X:

Roanoke City ____ Roanoke County ____ Craig County ____ Montgomery County ____ Other: _____

Additional Information:

Please **circle** which Salem City School you wish your child to attend:

Salem High School / Andrew Lewis Middle School / GW Carver Elem. / East Salem Elem. / South Salem Elem. / West Salem Elem.

Do you own a business or property in the City of Salem? **No Yes** If **yes**, what is the address? (**Documentation must be provided**)

Is either parent currently a **full time employee** of the City of Salem or City of Salem Schools? **No Yes** If **yes**, provide the name of the parent and the employer: _____

Are there any other City of Salem Schools non-resident students in the family? **No Yes** If **yes**, please list name(s) and current school(s): _____

The City of Salem School Board approves applications based upon the following criteria:

- Space Availability
- Evidence of Satisfactory Attendance
- Evidence of Satisfactory Behavior
- Evidence of Satisfactory Progress in an Academic Program

Tuition:

Salem City Schools may charge tuition not to exceed the total per capita cost of education, exclusive of capital outlay and debt service, for elementary or secondary pupils, and the actual, additional costs of any special education or gifted and talented program provided to the nonresident student (School Board Policy JEC-BR). (Please refer to page 2 for additional information)

Non-resident tuition is \$1,000.00 per student. Rates for multiple students **within the same household** is as follows: \$1,000 for the first student, \$500 for the second student, \$250 for third student and thereafter. Payment for tuition and fees for special education and/or gifted services **MUST** be received upon approval of application. There is a 50% reduction of tuition only for Salem business and property owners with proper documentation (fees for special education and gifted services is **not** reduced for business owners or property owners).

Failure to complete the forms accurately shall result in a revocation of permission to attend.

SIGNATURE OF PARENT OR GUARDIAN _____ (Page 1 of 3)

Fees:

Starting with the 2018-2019 school year, Salem City Schools will collect fees for non-resident students that require additional services. Please review the following information and initial.

_____ **Initial here** indicating that you have read the information and understand required tuition and fees. Applications will not be considered unless the application is fully completed.

*The following scenarios are **examples** only. Specific costs are based upon services specified within a student's Individualized Educational Program (IEP). Gifted and talented tuition is the actual cost.*

Gifted and Talented Services (K-5)	\$133.00	Per Year (K-5)
Speech Therapy 30 minutes, two times a week	\$635.00	Per Year
Occupational or Physical Therapy 30 minutes, once a week	\$1,548.00	Per Year
Special Education monitor only	\$432.00	Per Year
Special Education Service per Collaborative Class	\$1,362.60	Per Year
Special Education Services 60 minutes daily/Per Class	\$1,908.00	Per Year
1 Collaborative class daily and 30 minutes of Speech Therapy weekly	\$1,997.60	Per Year
Student requires a one-on-one instructional assistant	\$31,250.00*	Per Year

*Should a student require a one-on-one instructional assistant, the parent/guardian will be responsible for the full cost of salary with benefits.

IF YOU HAVE QUESTIONS, PLEASE CONTACT:

DR. FOREST JONES
DIRECTOR OF ADMINISTRATIVE SERVICES
CITY OF SALEM SCHOOLS
510 SOUTH COLLEGE AVENUE
SALEM, VIRGINIA 24153
(540) 389-0130

**Return this Application by June 30th, with ALL supporting documentation to:
Dr. Forest Jones, Director of Administrative Services,
Salem City Schools Administrative Offices, 510 South College Avenue, Salem, VA 24153**

The City of Salem School Board does not discriminate on the basis of sex, age, race, color, religion, disability, or national origin in employment or educational programs and activities.

Non-Resident Applications available: April 1st of each year
Applications due by: June 30th of each year
Acceptance letters mailed by: July 25, 2025
Tuition and Fees due by: August 18, 2025

Office Use Only:

CENTRAL OFFICE: Date Completed Packet Received: _____

PRINCIPAL:

Principal, please initial whether the student was approved or denied: _____APPROVED _____DENIED

REASON FOR DENIAL:

_____Lack of space availability

_____Poor Attendance

_____ Behavior does not meet expectations

_____Academic performance does not meet satisfactory expectations

Other: