

(Minutes submitted are unofficial until approved at the next month's regular meeting of the Board of Trustees.)

**FLORENCE COUNTY SCHOOL DISTRICT FIVE
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 25, 2023**

MEMBERS PRESENT:

Mr. Joshua B. Timmons, Chairman
Mr. Andrew B. Gaster
Mrs. DeAnna H. Green, Secretary
Mr. Roger A. Parsons

Mrs. Mary C. Powell
Mr. Ervin J. Richardson, Vice Chairman
Mr. Frank A. Travaglio

STAFF PRESENT:

Mrs. Allana Prosser, Superintendent
Mrs. Robin Altman
Mr. Paul Amann
Mrs. Lacinda Burrows

Mr. Brian Goins
Mr. Adam Kennedy
Mrs. Mirandi Squires
Mrs. Tina Williams, Recorder

OTHERS PRESENT:

Mr. Ben Zeiger, Attorney with Haynsworth, Sinkler, & Boyd
Student – Miles Williams & Family

The Board of Trustees of Florence County School District Five met for regular session on Monday, September 25, 2023, at 7:00 p.m. at the District Office Boardroom.

1. **Call to Order, Welcome, and Pledge of Allegiance** – Chairman Timmons called the meeting to order at 7:00 p.m. He welcomed those present and asked everyone to stand and join in the Pledge of Allegiance.
2. **Confirmation of Notice to Media** – Chairman Timmons stated that in accordance with the S.C. Code of Laws, 1976, as amended, Section 30-4-80(E), the following were notified of this meeting: *Morning News*, *NPO News*, WMBF-TV, WPDE-TV, and www.fsd5.org.
3. **Approval of Agenda** – The Agenda was approved by general consent of the board.
4. **Special Recognition**
 - A. SCSBA Boardmanship Institute – Mr. Ervin Richardson was recognized for receiving third level for 100 training hours from the South Carolina School Board Association Boardmanship Institute. The Board commended Mr. Richardson on this outstanding achievement and presented him with a certificate and lapel pin from the SCSBA.
 - B. SCReady Achievement – The board recognized JMS Student Miles Williams for receiving a maximum score in math on the 2022-23 SCReady Assessment. The board commended Miles on an outstanding accomplishment and presented him with a certificate.
5. **Public Forum** – There was no one present to address the board in Public Forum.
6. **Consent Agenda (A-B)** – Chairman Timmons reviewed the items of the Consent Agenda which included Board Minutes for August 28, 2023, and Monthly Financial Statement for August. All items passed by general consent of the board.

7. Regular Agenda

A. Superintendent's Report

1. Mrs. Prosser presented a PowerPoint slide outlining the next month's upcoming school activities within the district.
2. Finance – Mrs. Wanda Willis was unable to attend the meeting.
 - a. In a finance update, Mr. Ben Zeigler, attorney with Haynsworth, Sinkler & Boyd, presented an overview in regards to the General Obligation Bonds. The three areas he discussed are items C-E in the For Action Agenda.
3. Academics – In Academic Updates, Mr. Goins reiterated that JMS student Miles Williams received the highest obtainable scale score on SCReady Math with an exemplary score. He reviewed the newly released 2023 test score data from SCDE showing the gains that have been made in math and English. Mr. Goins explained the Parent University that Mrs. Stephanie Miles, Ms. Rosanne Owens, and Mrs. Robin Tanner will host quarterly. The focus is improving reading comprehension and reading fluency as part of the ATSI Continuous Improvement Plan. As part of the state and federal monitoring audit, Mr. Goins said the district is currently going through a desk audit of our instructional and federal programs. He said the remainder of the audit will be an on-site visit on September 26, 2023, and to date, feedback has been positive.
4. Operations – Mr. Kennedy gave the following updates:
 - a. Food Service – National School Lunch Week is October 9-13, 2023.
 - b. Technology – The district's hardware firewall is in the process of being replaced. Performance Matters (PM) implementation from the IT side has been completed, and adjustments to the program itself are in conjunction with Mr. Goins and the PM support staff.
 - c. Support Staff – All students are properly routed in Traversa. SCDE expects to ship the first round of tablets to be installed on buses in the next 60 days with a future goal of having tablets on all SC buses. The tablets will provide multiple functions to include GPS for the drivers as well as the ability to scan each kids ID card on the bus to keep a record of the students riding the bus. Once all tablets are installed on FSD5 buses, the district will look into implementing the student ID scanning functionality on the buses.
 - d. Safety and Security Updates – Schools are completing their first lockdown drill for the year. All schools are doing an excellent job. Model Safe Schools checklist has been completed and accepted by the SCDE for the district. The COPS and SCDE security grants are still pending.
 - e. District Efficiency Case Study – The district has entered into agreements with Schneider Electric and ABM to perform building walkthroughs to identify areas to save on utility costs. Cost savings found from utility savings could be used to maximize district funds for other projects.

8. For Action Agenda

A. Second Reading of the following policies:

1. Mrs. Green moved, seconded by Mr. Richardson, that the board approve the Second Reading of Policy JFABD, JFABD-R, JFABD-E (1-3) (Admission of Homeless Students). The motion carried unanimously.

2. Mr. Travaglio moved, seconded by Mrs. Powell, that the board approve the Second Reading of New Policy JFABE – (Admission of English Learner and Migrant Students). The motion carried unanimously.
 - B. SCSBA Delegate Assembly – Chairman Timmons called for nominations for a voting delegate to the SCSBA Delegate Assembly in December. Mr. Timmons volunteered to serve as the Delegate and Mrs. Green volunteered to serve as alternate. Mr. Travaglio moved that Mr. Timmons serve at the SC Delegate Assembly as the voting delegate for FSD5, and Mrs. Green as the alternate in the event that Mr. Timmons is unable to attend, seconded by Mr. Richardson. There being no other nominations, the motion carried unanimously.
 - C. Acceptance of the Defeasance Resolution – Mr. Richardson moved, seconded by Mr. Travaglio, that the board approve the Acceptance of the Defeasance Resolution. The motion carried unanimously.
 - D. Certify Bond Referendum Results – Mr. Green moved, seconded by Mr. Richardson, that the board approve the certification of the Bond Referendum Results as presented by Attorney Ben Zeigler. The motion carried unanimously.
 - E. Resolution for Sale of the 7.5 Million Dollar Bond – Mr. Travaglio moved, seconded by Mr. Gaster, that the board approve the Resolution for the Sale of the 7.5 Million Dollar Bond. The motion carried unanimously.
9. **Executive Session** – Mr. Richardson moved, seconded by Mr. Gaster, that the board enter the Executive Session Agenda to discuss the Superintendent’s Evaluation. The motion carried unanimously, and the board entered Executive Session at 7:34 p.m.
 10. **Reconvene in Open Session with Action if Necessary from Executive Session**– Following Executive Session, Mr. Parsons moved, seconded by Mr. Gaster, that the board exit Executive Session and return to Open Session at 8:24 p.m. with no action taken.
 11. **Adjournment** - There being no further business, Mr. Gaster moved, seconded by Mrs. Powell, that the meeting be adjourned. The motion carried unanimously, and the meeting adjourned at 8:24 p.m.

Tina Williams, Board Secretary

Minutes Approved