

**Unofficial Until Approved**  
**Meeting Minutes 10/26/2017**

The Public Hearing for the FY 2017-18 Expenditure Budget Revision #1 of the Tanque Verde Unified School District Governing Board on Thursday, October 26, 2017. The hearing was called to order at 7:03 p.m.

1. ROLL CALL

Board Members:

Mr. Carlos Ruiz, President

Mr. Jeffrey Neff, Board Clerk (absent)

Mr. Steven Auslander, Board Member

Ms. Susan Fry, Board Member

Mr. Jeremy Schalk, Board Member

Taylor Nye, Student Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

Mr. Adam Hamm, Business Manager (absent)

2. INFORMATION AND DISCUSSION ITEMS

This is a notification that the Tanque Verde Unified School District is holding a public hearing and board meeting to vote on the revision to FY 2017-18 Expenditure Budget to ensure the 1.06% teacher salary increase pursuant to Laws 2017, Ch. 305, §33.

Mr. Ruiz asked if there were any comments from the audience, there were none.

Dr. Hagerman remarked that the budget revision the Governing Board will be voting on tonight is to ensure the 1.06% teacher salary increase is accurately reflected in the budget. He provided a little history, starting back in July when the Governing Board approved the budget; the 1.06% teacher salary increase was based on projected numbers. The budget revision tonight reflects actual numbers.

3. ADJOURNMENT

The hearing adjourned at 7:05 p.m.

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The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a regular Board meeting on October 26, 2017 in the Board Room, at Tanque Verde School District Administrative Office, 2300 N. Tanque Verde Loop Rd, Tucson, Arizona 85749. The meeting was called to order at 7:05 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, President

Mr. Jeffrey Neff, Board Clerk (absent)

Mr. Steven Auslander, Board Member

Ms. Susan Fry, Board Member

Mr. Jeremy Schalk, Board Member

Taylor Nye, Student Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

Mr. Adam Hamm, Business Manager (absent)

2. APPROVAL OF AGENDA

**MOTION:** Mr. Auslander made a motion to approve the agenda. Ms. Fry seconded; the motion carried unanimously.

3. CONSENT AGENDA (*see attached personnel report*)

**MOTION:** Mr. Schalk made a motion to approve the Consent Agenda as presented. Ms. Fry seconded; the motion carried unanimously.

4. INFORMATION AND DISCUSSION ITEMS

A. TVES - Student Presentation: Bucket Drums performance – Ms. Jenny Cain

TVES Music teacher, Ms. Jenny Cain introduced her students in attendance. The students from Ms. Runkle's 5<sup>th</sup> grade class:

Anastasia Velosa

Josh McCown

Emily Schlatter

Lindsay Gaines

The students performed *Strange Asparagus* on a 5 gallon bucket, striking the floor and buckets with their Boomwhackers (Boomwhackers are tuned plastic percussion tubes producing different qualities of sound).

The following students from Ms. Foster's 5th grade class also performed:

Noah Lawson

Talia Thompson

Julia Sprotte

Jaxon Maher-Dahlen

Ms. Cain performed *Blue Muffin Tuesday* with the above students from Ms. Foster's class. Everyone played on a 5 gallon bucket using drum sticks.

Ms. Cain added all 5<sup>th</sup> grade students have been practicing and have a performance scheduled soon.

B. Community Programs Adult Leisure Update – Ms. Karen Reifschneider

Ms. Karen Reifschneider presented the Governing Board Members with gifts which were made in the wheel pottery program. She briefly spoke about the history of the adult leisure program and the passage of the 2009 Bond which allowed for the community adult leisure programs, and which started the relationship with the school district.

Ms. Reifschneider presented a financial report from the program's inception to present day. The enrollment and gross income show that the program has grown every year, by nearly 10%; however, last year there was a 30% increase in enrollment. Currently there are 803 enrollments (not students), and most classes are full.

Ms. Reifschneider thanked the Governing Board for approving the Wellness perk that allows district employees to receive two (2) free classes a year. Ms. Reifschneider acknowledged three district employees at the meeting tonight who are currently enrolled in programs.

Ms. Reifschneider acknowledged and introduced the following volunteers who help in the studios:

Nancy Howell – *Fiber program*: Weaving assistant

Kathryn Falk – *Pottery program*: Glaze formulation

Heide Foy and Colette Price - *Pottery program*: Loading gas kiln

Jerry Bird – *Pottery program*: Firing of the gas kiln

Ms. Reifschneider also introduced:

Linda Baker –*Pottery Instructor* and the potter who made the ceramic mugs.

**C. Board Goals: New Teacher Support** – Dr. Scott Hagerman and Ms. Frances Verbois

Ms. Verbois thanked the Governing Board and Dr. Hagerman for this opportunity to be involved the New Teacher Support. She expressed concern about hiring and retaining qualified excellent teachers, and the challenges we face. To help connect with our ‘new’ and ‘new to-us’ teachers, this program helps to nurture and build relationships with these teachers.

Program goals:

- Increase knowledge level and awareness of the culture of TVUSD
- Develop and encourage positive relationships with mentor and mentee – provide emotional support and help decrease stress
- Increase our teacher retention

Program objectives:

- Student achievement
- School Culture
- Community Engagement
- High quality professionals

The New Teacher Support Program will include a number of elements. To name a few:

- First year new teachers will be mentored for 2 years.
- Experienced new teachers will be mentored for 1 year, or longer if requested from principals.
- Two group meetings will be held per month – Aug. – Dec. / One group meeting per month Jan. – May.
- Half day subs will allow for curriculum planning.
- Mentors will carry out one (1) classroom “Stop by” per semester – these “stop by’s” are intended to provide information for discussion ONLY.
- Mentees will observe two master teachers during the school year.

Dr. Hagerman added that Ms. Verbois is mentoring at the elementary sites. TVHS teacher, Ms. Sarah Jayne and EGJH teacher, Ms. Jennifer Maxwell will be developing a model to fit the secondary sites.

D. DGD – R District Credit Card regulation change – Dr. Hagerman

Dr. Hagerman indicated we changed language in regulation DGD – R District Credit Cards. Though changes to regulations do not require Board approval; he wanted to make sure the Board was aware of the change. We removed language from the regulation that was over and above what the auditors require; it held us to a higher reporting standard. Therefore, the language was removed, and we now align with the auditors' requirements.

E. Booster Clubs – Mr. A.J. Malis

Mr. Malis reported to the Governing Board about the booster clubs on his campus and how they function. In an effort to support the 2017-2018 Board Goals of *Fiscal Responsibility* (to have more transparency in organizations that support our school) and *Community Engagement* (to collaborate with parent groups in response to Board Policy KJA-Relations with Booster Clubs), he is seeking board approval to move forward with developing a parent support organization handbook to guide parents in creating and managing booster clubs in TVUSD. He anticipates a three step process: the first step is Board approval; the second step is to meet with the existing clubs to seek their input and to include them to be part of establishing a template that clearly outlines the responsibilities and functions of a Booster Club and have it all available in the handbook; the third step is to bring it back to the Governing Board.

Ms. Fry asked about the existing programs, and whether there will be a transition period? She also asked how do other schools operate, are they operate as 501c 3 organization, and how will this work for them and for the school district? Ms. Fry thought perhaps more research would be good.

Mr. Ruiz wondered if the district could provide some assistance in the process, for example, a training session with experts.

F. Preschool – Dr. Scott Hagerman

Dr. Hagerman provided a summary of the Preschool Committee work, ADE Title 1 Action Plan and next steps moving forward.

The initial preschool committee work previously proposed:

- A new space, four (4) classrooms
- Use private funding to pay for the building (an economic loss projection of \$10,000 to \$20,000 a year, at least initially)

ADE conducted a Preschool audit; audits are on a six (6) year cycle. The audit revealed some ADE findings, though the preschool is a private preschool, the findings need to be addressed. The district, because of the preschool special education requirements, will need to be involved to address the ADE findings even though the program is not ours.

We will be using *the Early Childhood Quality Improvement Practices* (ECQUIP) process to improve the quality of our early childhood program.

- The use of Teaching Strategies GOLD© by both the special education staff and the private preschool
- ADE Early Childhood Assessment Validation system

- Changes to the classroom-based assessments and observations for classroom monitoring

Moving forward:

- Deadline - the preschool license expires in 2019
- Re-establish the Preschool committee past members and new members
- Look at proposals that use existing space
- Bring back two options for Board consideration

#### G. School Letter Grades – Dr. Scott Hagerman

The School Letter grade scores are now considered preliminary scores. Committees are being formed and meetings are underway to consider solutions and offer suggestions to change the system before finalizing the scores. The AIMS grades had a focus on proficiency; the focus for the K-8 AzMERIT Grades is on growth. 50% of the AzMERIT letter grade is based on academic growth, schools without ELL (English Language Learners) scores the growth counts as 55%. ELL does not apply to TVUSD – so our growth is calculated at 55%. The School Letter Grade system is complicated and flawed, and in the next three months the Board will consider potential revisions. In December, the State Board of Education will provide policy and technical guidance needed to finalize the revisions. After which, the final letter grades for the school year 2016-17 will be issued and a timeline for appeals of the final letter grades will be announced.

### 5. ACTION ITEMS

#### A. ASBA – Proposed Changes to ASBA Bylaw and Voting Instructions – Dr. Scott Hagerman

The Board will discuss, consider and give direction on voting on several bylaw change proposals (A-H) from the Arizona School Board Association.

**MOTION:** Ms. Fry made a motion to accept, voting YES on the ASBA Bylaw change for *Proposal A*. Mr. Schalk seconded; the motion carried unanimously.

**MOTION:** Ms. Fry made a motion to accept, voting YES on the ASBA Bylaw change for *Proposal B*. Mr. Schalk seconded; the motion carried unanimously.

**MOTION:** Ms. Fry made a motion to decline, voting NO on the ASBA Bylaw change for *Proposal C*. Mr. Schalk seconded; the motion carried unanimously.

**MOTION:** Ms. Fry made a motion to accept, voting YES on the ASBA Bylaw change for *Proposal D*. Mr. Schalk seconded; the motion carried unanimously.

**MOTION:** Ms. Fry made a motion to accept the ASBA Bylaw change for *Proposal E* as presented. After much discussion, the motion died; the Governing Board chose not to vote on *Proposal E*.

**MOTION:** Ms. Fry made a motion to decline, voting NO on the ASBA Bylaw change for *Proposal F*. Mr. Schalk seconded; the motion carried unanimously.

**MOTION:** Ms. Fry made a motion to decline, voting NO on the ASBA Bylaw change for *Proposal G*. Mr. Schalk seconded; the motion carried unanimously.

**MOTION:** Ms. Fry made a motion to decline, voting NO on the ASBA Bylaw change for *Proposal H*. Mr. Schalk seconded; the motion carried unanimously.

**MOTION:** Ms. Fry made a motion to grant authority to Governing Board President, Mr. Carlos Ruiz, as the district designee to cast the board's electronic Bylaw vote between Thursday, November 2, 2017 and Monday December 4, 2017. Mr. Schalk seconded; the motion carried unanimously.

B. 17-18 Superintendent Action Steps for Board Goals – Dr. Scott Hagerman  
The Governing Board reviewed the action steps specific to each goal.

**MOTION:** Ms. Fry made a motion to approve the 17-18 Superintendent Action Steps for Board Goals as presented. Mr. Schalk seconded; the motion carried unanimously.

C. Board consideration to reschedule the December 14, 2017 Board meeting to December 5, 2017 - Dr. Scott Hagerman

Dr. Hagerman stated the December 14, 2017 board meeting is scheduled during the annual ASBA conference being held in Phoenix, and due to the nature of some of the agenda topics, he recommended the meeting be rescheduled to Tuesday, December 5, 2017.

**MOTION:** Mr. Auslander made a motion to reschedule the December 14, 2017 Board meeting to December 5, 2017. Ms. Fry seconded; the motion carried unanimously.

D. FY 17-18 Budget Revision #1– to ensure 1.06% teacher salary increase – Dr. Scott Hagerman

**MOTION:** Ms. Fry made a motion to approve FY 17-18 budget Revision #1 – to ensure 1.06% teacher salary increase. Mr. Ruiz seconded; the motion carried unanimously.

**6. ANNOUNCEMENTS**

Make a Difference Day – October 28, 2017 at ACES, TVES and TVHS starting at 8:00 a.m.  
Pima County School Board / Superintendent Collaborative – November 20, 2017

**7. FUTURE BOARD AGENDA ITEMS**

Climatec/LED lights - November

Master Plan - November

*Board Goals: Program Updates - November*

*Board Goals: Community Facility Usage Report – December*

*Board Goals: Teacher Recruitment and Fiscal Responsibility – January*

*Board Goals: Culture and Climate - February*

*Board Goals: Vision and Mission at the sites and Board - March*

*Board Goals: Community Involvement - April*

*Board Goals: Evaluation 2017-18 SY / 2018-19 SY - May*

**8. ADJOURNMENT**

Mr. Ruiz adjourned the meeting at 8:40 p.m.

Respectfully submitted by,  
Judy Bower, Governing Board Secretary

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Carlos Ruiz, Board President

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Susan Fry, Board Member

**ABSENT**

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Jeffrey Neff, Board Clerk

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Jeremy Schalk, Board Member

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Steven Auslander, Board Member

**Personnel Items - Board Meeting - October 26, 2017 revised**

<b>Administrator Contracts</b>	Position	Reason	Site	FTE	Date
<b>Administrator Resignations</b>	Position	Reason (Replace / New)	Site	FTE	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Date
<b>Certified Resignations</b>	Position	Reason (Replace / New)	Site	FTE	Date
<b>Classified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Date
<b>Classified Agreements</b>	Position	Reason (Replace / New)	Site	FTE	Date
Gail Vielledent	Paraprofessional I	Replace Dolora McKendrick	TVES	0.813	10/18/2017
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Date
Robert Slocum	Custodian	Personal	TVHS	1.0	10/23/2017
<b>Other Continuations</b>		Reason (Replace / New)	Site	FTE	Date
<b>Other Discontinuations</b>	Position	Reason	Site	FTE	Date
Svea Anderson	PD Site Coordinator	Transfer to different Extra Duty Assignment	ACES	Varies	10/2/2017
<b>Other New Hires</b>	Position	Reason	Site	FTE	Date
Solvej Kristensen	Gifted Teacher - TOSA	Replace Jana Dawson	ACES	1.0	8/22/2017
Arlene Johnson	Sub Nurse	New	Varies	Varies	10/16/2017
Molly Romano-Homoki	PD Site Coordinator	Replace Svea Anderson	ACES	Varies	10/2/2017
Svea Anderson	District Stem Coordinatr	New	District	Varies	10/2/2017
Michelle Golembie	Substitute Teacher	New	Varies	Varies	10/26/2017
Michelle Berry	Volunteer Girls Basketball Coach	New	Varies	Varies	10/20/2017
Kathryn VanKirk	Substitute Teacher	New	Varies	Varies	10/26/2017
Cathy Lawson	Classified Sub	New	Varies	Varies	10/26/2017
Khrystle Zap	Substitute Teacher	New	Varies	Varies	10/26/2017