

DRAFT – Unofficial Until Approved
Meeting Minutes 9/10/2015

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Session on September 10, 2015 in the Board Room, at the Tanque Verde Unified School District Administrative Office, at 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Dr. Peter Livingston, President	Ms. Susan Fry, Board Member
Mr. Carlos Ruiz, Clerk	Mr. Jeffrey Neff, Board Member (arrived at 7:02)
Mr. Steven Auslander, Board Member	Tino Watson, Student Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent
Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Ruiz made a motion to approve the agenda. Ms. Fry seconded; the motion carried unanimously.

3. REPORTS

• **Student Board Member Report – Tino Watson**

Current:

At ACES the annual Back to School BBQ was held on August 28th, 2015 on campus. Tanque Verde High School students in the National Honor Society and Student Council volunteered at this event.

The Tanque Verde High School football team won their first home game of the year on August 21st, beating visiting San Carlos 20-0. Go Hawks!

TVHS Student Council hosted the school's first dance of the year: A Night to Dye For. The dance was very successful, and revenue will be used for charity and upcoming events. Members of the TVHS StuCo traveled to Ironwood Ridge High School for the annual AASC (Arizona Association of Student Councils) Regional Leadership Conference on August 31st.

ACES, TVES, EGJH and TVHS all held their Open Houses in August.

The new stadium lights on the TVHS football field have had positive outcomes for home football games. The first home game of the year had one of the largest turnouts in school history.

TVHS and EGJH fall sports started practice in August.

Many TVHS clubs are underway, including National Honor Society, Spanish Club, ChemClub, Science Bowl Club and SkillsUSA.

Future:

The Chalk Art Marathon for grades K - 8 is took place at ACES and TVES on Wednesday, September 9th from 12:30 p.m. to 5:30 p.m. The purpose of the event is to get students

to celebrate science and art by making chalk drawings.

The TVHS band is hosting its annual Junior High - High School Band Night with EGJH on Friday, September 11th at TVHS. The EGJH band will get the opportunity to tour the high school band room, meet TVHS band members, and perform with the TVHS band for the entire football game.

Dr. Livingston commented, "This is a great example of schools interacting, which is what we hope will continue to happen."

The TVHS band will begin travelling to invitational competitions starting in late September.

On Saturday, September 12th, TVHS Cheer Squads are holding a car wash fundraiser at Crossroads Coffee House from 8:00 - noon. Funds will help cheerleaders go to competitions.

- **Superintendent's Report – Ms. Sharp presented the following reports:**

- Char's Art Fund (CAF)

A meeting with Char and George Atkinson was held on August 25, 2015. At the meeting Ms. Sharp expressed the district's appreciation for their continued focus and support of the Arts program in TVUSD. The Atkinsons are generous supporters and intend to continue to provide monetary support – they are looking for district commitment.

The meeting agenda included a proposal from the Atkinsons; requesting a 'committee driven' plan for enhancing and stabilizing elementary art education. Currently, Art Teacher Alicia Marrano is informally facilitating a number of initiatives in a lead role – linking art at the elementary and high school level - an example is the art work in the board room. CAF is still 'on the books', and would not be appropriate for the salaries and benefits of teachers. It would be used for supplementing the art supply budget, space issues or perhaps training. The district is supportive of this, as it obviously benefits the students immeasurably, and the district as well.

A data driven report will be a good first start. Our Community Liaison, Claire Place is aware of this request and will help with developing a letter to past contributors. Ms. Sharp said we will continue to support the internal efforts regarding the arts; Ms. Sharp has met with Ms. Place and conveyed this message.

The Chalk Art Marathon was held yesterday, Ms. Sharp said the art work was beautiful. We had approximately 70 students combined, from ACES and TVES, participating this fundraiser. Alicia Marrano did a fabulous job organizing this event combining Art with Science – in support of the STE(A)M initiative.

- Tutoring and Transportation, an update

There are a number of students who would benefit from after school tutoring. The district was approached by Fred Killion (former director of Amity), asking for our support as he works to facilitate volunteers who are interested in helping students with after-school homework. We have come to a number of agreements – we have identified close to 30 students who will benefit from this. The district will provide certified teachers,

as tutors and Desert Skies United Methodist Church will provide the location, voluntary tutor assistants, and snacks for the students. TVUSD will provide transportation – a bus will go directly from TVES to the church, three days a week. We are very pleased this has worked out, and a thank you to Amy Lindflott, Transportation Coordinator; Susan Centers, TVES Principal; Fred Killion and Dr. Candace Lansberry, for gathering many volunteers and providing food; and to Robert Cannon at Amity, for his guidance and assistance.

➤ **Preschool Feasibility Committee**

The first meeting was held on September 1, and 13 District employees attended, and three were absent. This is a large group, and obviously too many to do ‘real’ work during the committee meeting. The question on the table was:

Is it feasible for TVUSD to open its own Preschool?

The committee was very clear – this is an Advisory Committee. The end product will be a report, delivered to the Governing Board, for consideration.

The many topics associated with this were broken out for small group attention, and most meeting participants volunteered to research a topic of interest. Examples include: Facilities Review and Needs; Location; Policy Review; and more. The committee will reconvene in about three weeks, and share what information has been gathered to date.

➤ **Test of Emergency Phone System**

The tests are complete - slightly different this year.

We announced in advance, to ensure none are missed. The schedule:

Tuesday, Sept. 8 – 6:00 p.m. TVES

Tuesday, Sept. 8 – 6:15 p.m. ACES

Wednesday, Sept. 9 – 6:00 p.m. EGJH

Thursday, Sept. 10 – 6:00 p.m. TVHS

The announcements were sent on Constant Contact at each site, and it was posted on the website. We wanted to make certain this topic was captured in tonight’s public meeting minutes – as another communication method. Any person who expected to, and didn’t receive a call should email the Registrar at the School site. E-mail is preferred as it provides a written record of the correction.

It takes approximately 20 - 30 minutes to call everyone and complete the emergency test according to IT Director, Mr. Blackwell.

• **Community Liaison Report – in Ms. Claire Place’s absence, her report was submitted electronically – see below:**

➤ TVUSD Career Day 2015 – is on, Friday, September 25th. As of Sept. 3rd most guest speakers have been confirmed at all school sites, with the exception of a small number. Feedback from last year's participants has been very positive. Confirmation letters are being sent to confirm date, time and location for each speaker.

Communication is ongoing with the staff member who is coordinating for each school

(ACES - Sherri Rosalik; TVES - Kim Hubbard; EGJH - Marsha Shelton; TVHS - Jen Marner). A wide array of speakers will be participating and sharing their expertise and experiences with our students at all grade levels.

➤ Make a Difference Day – is on, Saturday, October 24th. The principals have identified their project priorities for each site and reviewed those with Adam Hamm and Nicolas Barrios. The project coordinator for the LDS Church community, Mr. Lance Clyde, will visit each campus in advance of the official project planning meeting on September 18th to preview the projects. Nicolas is compiling information on needed supplies which will be provided to Claire Place for the central project coordination plan in advance of that meeting. Unfortunately, it will not work for the Eller College students to volunteer this year, due to a scheduling conflict. We will invite them to participate again next year.

➤ Advocacy Effort on Bus Fleet Proposed Rule Change

A communication is regarding a proposed rule change addressing inward opening (a.k.a. scissor or butterfly) doors on pre-2008 school buses will be mailed tomorrow.

➤ News and Views - The first edition of the District News and Views is scheduled for electronic publishing by the end of September. District staff members were invited to make contributions to the publication throughout the year, and guidelines were provided to enable teachers and staff members to submit stories highlighting achievements and items of interest throughout the district. Contributions for the first 2015-16 publication were due on September 9th.

➤ Logo and Website Update - A committee is meeting on September 15th to begin an initial review of the website provider contract and assess the needs of the district in preparation for the expiration of the current contract on June 30, 2016. In addition, the work on a logo redesign continues - We are still working to identify an appropriate budget for this work, and to review portfolios of potential graphic designers. It has also been learned that many website providers have in-house graphic design teams. This option is being researched for cost and feasibility in conjunction with the website provider contract. If there were a benefactor interested in supporting the district to enhance the image, brand and marketing efforts of the district, this would enable us to have much greater potential for a comprehensive project that would take us well into the 21st century. The cost associated with a comprehensive rebranding and marketing effort may require a directed contribution by a community member(s) with an understanding and interest in the need for public school districts and staff members to have the necessary tools to present a positive, professional image, and to be current and competitive in the market driven environment of education in Arizona.

Anyone interested in providing financial support of this effort should contact Claire Place, TVUSD Community Liaison, at 520-749-5751 ext. 4104.

- **Enrollment update – Mr. Adam Hamm**

Mr. Hamm reported enrollment is at 2076, over all down 19 students from last month. The high school had the most significant drop in enrollment, 16 students – mostly 9th graders;

this is very common. The junior high was down one student, ACES increased by two students while TVES dropped two students. The high school will continue to work from the waiting list to fill any excess capacity. We are still up from last year's 100th day.

- **District Report Card – Mr. Adam Hamm**

Our report card reflects we are on track; trending is similar to previous years. The state is making deposits in a timelier manner compared to past years. Mr. Neff asked if we've ever had to dip into our revolving account due to delays in deposits from the state; Mr. Hamm said, "No."

Under section *1G Total Fixed Assets* and *1H Total Fixed Assets per ADM* there will be some clean up starting mid-October. The numbers may change (currently 40,161,585) due to new thresholds.

- **Legislative Update – Mr. Neff**

Mr. Neff attended the CD 10 Town Hall meeting on Saturday, Sept. 5 at Bear Canyon Library from 1:00 p.m. to 2:30 p.m. There was non-partisan discussion and it was well attended. Discussions about whether there would be a "Special Session," the consensus is, there will not be. The education pendulum is shifting to a more favorable position; the Governor is under a lot of pressure.

Mr. Ruiz added he attended a Kids and Teachers First focus group breakfast meeting. The emphasis, to make sure our students get a great education and that our teacher have what they need to do their jobs. It is about making sure more money is directed into the classrooms. Teacher shortage is a big issue in Arizona.

Businesses are not relocating to Arizona because of the education system.

- **Facilities Report – Mr. Hamm**

- Transportation – Dirt Roads/Bus Maintenance update

Mr. Hamm reported we have one dirt road on our school bus route picking up and dropping off students. This is hard on the buses; the engines are in the rear of the buses and circulating dust through the engine. The road is not well maintained, with the rains there is a washboard effect. Within the last eight years we've had to replace 14 leaf springs, which are costly, about \$300-\$500 per spring and 8 hours of labor for each installation. Our buses travel at 15 mph or less and are vibrated, and with the engines inhaling dirt this will shorten the lifespan. Ms. Fry asked how many students are being picked up on the dirt road bust stop and their approximate age. Mr. Hamm said he didn't know and would follow up with Transportation Coordinator Amy Lindflott and find out. He said he will also ask her to explore alternate bus routes.

- Solatubes/Sky light update

While attending an AASBO conference Mr. Hamm was offered 10 Solatubes for our school District. Mr. Hamm said he is working with the principals identifying the classrooms at each site where the Solatubes will be installed. There are studies that daylighting has a

strong impact on students’ learning and achievement particularly the Special Education student population.

Mr. Hamm said this should have minimal impact on our energy efficiency. Ms. Sharp thanked Mr. Hamm for moving this project forward.

• **Board Comments – Dr. Livingston**

None

5. CALL TO THE PUBLIC

There were no comments from the public during this session.

6. CONSENT AGENDA *(see attached personnel report)*

Please note a change in Robert Chaney’s resignation date from Sept. 9, 2015 to Sept. 11, 2015.

MOTION: Mr. Neff made a motion to approve the Consent agenda. Mr. Auslander seconded; the motion carried unanimously.

7. INFORMATION AND DISCUSSION ITEMS

A. A Device in Every Hand update – Mr. Tony Blackwell

Mr. Blackwell started with District Goal 2.5 *Fully implement district technology programs, and transition to a 1:1 technology program that integrates web-based resources and a sound infrastructure for student learning* in his presentation to the governing board. He said they are looking at different devices that fall into one of two groups:

Composition: Notebooks; Chromebooks; Tablets

Consumption: E-Readers and Smart Phones.

Each group has its strength and weakness. Composition types have a large range of functionality, more real-estate on the display and battery-life and footprint concerns.

Composition types have smaller displays, limited or no options for creating content on device battery-life and footprint rarely a concern. Before decisions can be made we will need to determine our intended use of the device, is it for:

Composition	Textbooks	Research
Reference	Assessment testing	Classroom response system (clicker)
Off-site?		

Based on our current use, Mr. Blackwell believes Chromebooks may match our needs best and they’re affordable. If the goal is to place a device in every hand, we will need to increase our bandwidth.

Current capacity:	2090
Internet Bandwidth:	100Mbps
Inter-building Bandwidth:	200 Mbps

Chromebooks:	500	E-Readers:	90
Laptops:	200	Static Labs	3
Tablets:	40		

An alternative could be to allow students to bring their own device to school – many students are doing so already. This option would require us to support the devices by providing stations for students who bring devices.

Ms. Fry asked, “Are teachers asking for this?” Board members discussed, adding curriculum should drive this decision and teachers need to be prepared. Ms. Sharp said there is more research to be done, and that curriculum materials are under consideration. The Governing Board can expect information in the future.

B. Fourth Year Math Credit through CTE – Mr. A.J. Malis

Mr. Malis requested board members consider embedding a 4th year of math credit into the Precision Manufacturing JTED course.

This proposal will allow students to receive his/her 4th year of math credit after successfully completing the 3-year block of Precision Manufacturing. The JTED teacher of record would teach the equivalent amount of math over the length of the program. The JTED teacher would have a highly qualified teacher on campus that would assist in planning and embedding the math in the JTED content instruction.

Due to the extent of math required in the three years of Precision Manufacturing, the State Board of Career and Technical Education and State Board of Education declared this course eligible for embedded academic math credit through its Engineering Sciences content.

A thorough curriculum development and review process is required for the JTED course to be eligible. Mr. John Puiia (JTED teacher) and Mr. Ben Schonewald (HQ Math teacher) will participate in a 5 weekend, 10 day professional development program over the next 5 months. This course will allow them to integrate the math curriculum into the existing program so it meets the requirement of the JTED course and satisfies the academic math content standards at the high school level.

By allowing fourth year math credit through CTE, many students who often struggle through the traditional 4th year math classes (pre-calculus, statistics and probability) will be equipped with math skills they’ll really use, in an area that might lead to a career in this field of study.

Board members liked this proposal and felt this would be something students would appreciate having as an option. They asked that this be brought back as an action item on a future board agenda.

8. ACTION ITEM

A. Second Reading:

Policy Advisory No. 523	FCB— Retirement of Facilities
Policy Advisory No. 524	GBI— Staff Participation in Political Activities
Policy Advisory No. 525	GDQA— Support Staff Reduction in Force
Policy Advisory No. 526	IKE-RB — Promotion and Retention of Students
Policy Advisory No. 527	IKF— Graduation Requirements
Policy Advisory No. 528	JFAB — Tuition/Admission of Nonresident Students

Policy Advisory No. 529	JFABC – Admission of Transfer Students
Policy Advisory No. 531.....	JLF-EB – Reporting Child Abuse/Child Protection
Policy Advisory No. 532	JLIA – Supervision of Students
Policy Advisory No. 533	JQ-R – Student Fees, Fines, and Charges
	JQ-EB – Student Fees, Fines, and Charges
Policy Advisory No. 534	JRCA-R – Request for Transfer of Records
Policy Advisory No. 535	KDB-R – Public’s Right to Know/Freedom of Information

MOTION: Mr. Auslander made a motion to adopt Policy Advisory 523, 524, 525, 526, 527, 528, 529, 531, 532, 533, 534 and 535 as submitted. Mr. Neff seconded; the motion carried unanimously.

9. ANNOUNCEMENTS

Collaborative Art Work posted in the Governing Board Room
Disabilities Screening (Birth to 5 years) at the district office Wednesday, Sept. 16 – 8:30 to 11:30.

10. FUTURE BOARD AGENDA ITEMS

Fourth Year Math Credit through CTE

11. ADJOURNMENT

Dr. Livingston adjourned the meeting at 8:30 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Peter Livingston, Board President

Carlos Ruiz, Board Clerk

Steven Auslander, Board Member

Jeffrey Neff, Board Member

Susan Fry, Board Member

Personnel Items - Board Meeting - September 10, 2015

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Certified Resignations						
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Other Continuations	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Robert Chaney	Custodian	Resignation	TVHS	1.00	\$10.93	9/9/2015
Other Discontinuations	Position	Reason	Site	FTE	Wage	Date
Bill Kipling	Head Golf Coach	Resignation	TVHS	Varies	\$2,868.00	8/21/2015
Pat McClanahan	Head Boys Basketball Coach	Resignation	EGJH	Varies	\$1,434.00	9/1/2015
Shana Olayvar	Assistant Girls Soccer Coach	Transfer to Head Girls Soccer Coach	TVHS	Varies	\$2,008.00	SY 15-16
Other New Hires	Position	Reason	Site	FTE	Wage	Date
Marene Rothman	Certified Substitute	New	Varies	Varies	Sub Rate	SY 15-16
Sarah Barker	Assistant Volleyball Coach	Replace Kelsey Poag	EGJH	Varies	\$717.00	8/26/2015
Belinda Tellez	Volunteer Volleyball Coach	New	TVHS	Varies	\$0.00	SY 15-16
Chris Voutsas	Head Boys Basketball Coach	Replace Pat McClanahan	EGJH	Varies	\$1,434.00	10/5/2015
Pat McClanahan	Assistant Boys Basketball Coach	Replace George Radnothy	EGJH	Varies	\$717.00	10/5/2015
David Carpenter	Certified Substitute	New	Varies	Varies	Sub Rate	SY 15-16
Marlene Johnson	Certified Substitute	New	Varies	Varies	Sub Rate	SY 15-16
Shana Olayvar	Head Girls Soccer Coach	Replace Kelly Shupe	TVHS	Varies	\$2,868.00	SY 15-16