

Knappa School District No. 4 • Astoria, Oregon 97103

The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.

Board of Directors’ Regular Meeting

May 1, 2024

6:30 p.m.

1. **Call to Order** – Chair Cullen Bangs

2. **Consent Agenda- (Motion for approval needed).....1**

2.1 Minutes from the April 10, 2024 Board Meeting

2.2 Personnel Update

2.3 OSEA MOU Summer Work Crew Pay

2.4 High School Registrar Job Description

2. **Information-** (Dr. Fritz).....13

3. Communications and Hearing of Interested Parties

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

5. **Superintendent Report-** (Dr. Fritz).....14

6. New Business

6.1 Seismic Upgrade Package- (motion needed).....17

6.2 Audit Report- (Pauly Rogers presentation)

6.3 Teacher Appreciation Resolution- (motion needed).....26

6.4 Budget Committee Applicants- (motion for one member needed).....27

7. **District Reports.....29**

a. Financial Report- (Diane Barendse

b. Sped Report- (Brittany Norton)

c. Hilda Lahti Elementary/Middle School- (Tammy McMullen)

d. Knappa High School- (Paul Isom)

8. **Board Member Reports and Future Agenda Items**

Next Meetings • Wednesday, May 8, 2024 Budget Committee Meeting 6:30 p.m., Knappa High School Library. Wednesday, May 15, 2024 Regular School Board Meeting 6:30 p.m. Knappa High School Library.

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

Board of Directors' Regular Board Meeting

Wednesday, April 10, 2024

6:30 p.m.

Present

Cullen Bangs- Chair

Will Isom-Director

Michelle Finn-Vice Chair

Brian Montgomery-Director

William Fritz-Superintendent

Diane Barendse-Business Manager

Tammy McMullen-HLE Principal

Paul Isom-KHS Principal

Jennifer Morgan-Board Secretary

Absent

Christa Jasper-Director

1. Call to Order – Chair-Cullen Bangs

1.1 Flag Salute-6:30 p.m.

2. New Business

Knappa Preschool Presentation- (Principal Tammy McMullen)-McMullen reviewed the preschool PowerPoint with the board. Discussion followed on preschool promise, staffing, and the plan for next year.

Alternative Education Presentation- (Principal Paul Isom Jackie Whitten)-Isom reviewed the PowerPoint that was included in the board packet. He thanked Jackie Whitten for her hard work and making the program a success.

NWRESO Options- (Dr. Fritz discussion)-Dr. Fritz stated that he and the board chair received an email from the superintendent of the ESD, asking if the board wanted more information about leaving the ESD and going out on our own. Dr. Fritz created a list of the things that the ESD does for us. We buy services from the ESD with our service credits, such as sped services, technology, and we would have a 10% markup if we opted out and needed to purchase those back, or find somewhere else. Tim V. let the board know what tech services we receive from the ESD. Discussion followed on the options to stay with the ESD or to look at opting out. Will Isom-the ESD board is not voted by the community, they are voted on by the other districts they represent, Discussion followed.

Budget Committee Appointment- (motion **IF** needed)-nothing at this time. Bangs if we don't have an additional member by May 1st, the board may need to suspend or amend the policy to have one less budget committee member than is stated in board policy. Discussion followed.

Amend Board Calendar to move April 24, 2024 meeting to May 1, 2024- (motion needed)
Isom moved to approve moving the April 24, 2024 meeting to May 1, 2024, Finn stated she may not be able to be at the meeting, Montgomery seconded, moved to vote approved unanimously.

Adjourn-7:55 pm

Meetings: May 1, 2024 Regular School Board, 6:30 p.m. Knappa High School Library, May 8, 2024 Budget Committee Meeting, Knappa High School Library, 6:30 p.m.

Knappa School District # 4

**The Superintendent Recommends the Following
May 1, 2024**

The hiring of Henry Samuelson as the Spanish/Social Studies Teacher at KHS

The resignation of Nick Mack as the Language Arts Teacher at KHS

**Knappa School District #4
Board Meeting Background Information**

Policy
 Financial
 Discussion

Vision & Goals
 Information
 Resolution

Capital Projects
 Employee Relations

Item Title: Authorization of Summer Work Crew Pay Rate

Presenter: Bill Fritz, Ph.D., Superintendent

Background Information Related to this Issue:

This summer, work needs to be done to update classrooms at Hilda Lahti Elementary. The work mostly comprises of moving furniture, supplies, boxes, and equipment as well as painting wall surfaces.

Rather than paying an outside vendor to do this work, it is more efficient to self-perform the tasks with Knappa School District employees during the summer. We have a number of employees who would like the extra work and pay during the break.

Our legal counsel has confirmed that self-performed work does not require adherence with prevailing wage requirements, so long as we partner with our local collective bargaining agents.

OSEA and KSD have discussed this matter and have tentatively agreed to an \$18/hour wage rate for this work and this is memorialized in the attached document.

We appreciate OSEA's collaboration on this matter and are pleased to be able to provide work to our own employees.

Payment for the work is out of bond proceeds.

Background (con't)

Financial Impact:

The overall cost of this work is estimated to be approximately \$15,000 plus mandatory benefits. Payment shall be made using bond proceeds. There is capacity within the bond budget for this expense.

Recommended Action:

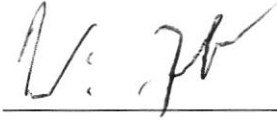
It is the recommendation of the Superintendent that the Board approve the letter of agreement between Knappa School District and OSEA, Chapter 52 which establishes the summer worker pay rate at \$18

March 19, 2024

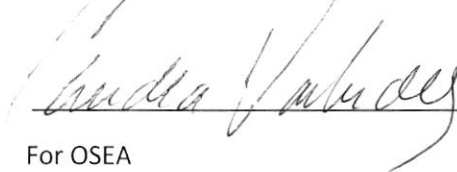
For the summer of 2024, Knappa School District has resources available through bond proceeds to provide summer work to existing employees in our schools. The work would largely involve packing/moving furniture, boxes, and equipment. It would also involve doing classroom painting.

The parties agree that the rate of pay for this work shall be \$18/hour.

Work will be offered to existing employees on a seniority basis.



For the District



For OSEA

TA.

4/4/2024

Date

4/4/2024

Date

KNAPPA SCHOOL DISTRICT
JOB DESCRIPTIONS

JOB TITLE/ASSIGNMENT

JOB TITLE: High School Registrar
LOCATION: Knappa High School
REPORTS TO: Principals ~~and Classroom Teachers~~
SUPERVISES: Students
FLSA STATUS: Non-Exempt
EMPLOYMENT STATUS: Regular

JOB SUMMARY

The High School Registrar position provides educational and classroom assistance under the guidance of teachers, principals and other supervisors, and assists in carrying out instructional activities, promoting student safety and well-being, and reinforcing classroom programs. The position has specific responsibility for observing and documenting 9th grade student progress, implementing plans for instruction and assisting students with any special health needs.

RESPONSIBILITIES/DUTIES

ESSENTIAL JOB FUNCTIONS

1. Confers with teachers, supervisor and other colleagues to plan day-to-day routines, programs, and special projects for the purpose of assisting in evaluating student progress.
2. Performs program-related instructional, behavioral and other activities including helping students with individualized educational plans (IEP, behavior, safety, etc.) and other related activities.
3. Assist students in defining long-range and short-range educational goals including preparation for college and other post-secondary education/training opportunities.
4. Performs instructional support tasks including preparing worksheets, organizing materials, creating and posting bulletin boards, collecting data and monitoring progress.
5. Provide information and assistance to students, parents, and teachers relating to student academic achievement and social development
<u>6. Maintains the District Student Information Data System accurately and prepares necessary enrollment reporting for the school district, including accurate reporting for the Oregon Department of Education.</u>
<u>7. Assists the High School team with tracking student graduation progress and works collaboratively with the high school team to plan student interventions.</u>
86. Implements district and program-adopted crisis prevention/intervention strategies including the use of de-escalating procedures.
97. Has consistent, daily and punctual attendance.

NON-ESSENTIAL JOB FUNCTIONS

1. Operate various office equipment including telephones and photocopier machines.
2. Helps perform building, classroom, and equipment maintenance, as directed.
3. <u>Assists with front office coverage as needed</u>
4.

OTHER REQUIREMENTS

1. Consistently follow all applicable federal and state laws and all district policies, work rules and supervisor directions.
2. Observe ergonomics of sedentary office work including placement of computers and monitors, and sitting alignment.
3. Observe proper lifting techniques and other strategies to avoid accidents and personal injury while performing job duties.
4. Perform other duties as assigned.

QUALIFICATIONS

- Preferred Bachelor's degree or Associates degree
- Demonstrated ability to effectively work with students in various environments.
- Demonstrated ability to work collaboratively with a wide variety of people in various settings.
- Demonstrated ability to quickly and effectively solve problems individually and in a group or team setting.
- Demonstrated knowledge of computer use and ability to use e-mail and internet software and proficiently use [Excel, MS Word, PowerPoint Synergy, and Outlook Express, and Google Docs/Forms/Sheets].
- Demonstrated strong skills in effective verbal and written communications.
- Demonstrated ability to follow directions and follow through on classroom plans and maintain effective working relationships with teachers, other educational assistants, other school district personnel and other district partners.
- Demonstrated ability to carry out instructions furnished in written, oral, schedule or diagram form.
- Demonstrated knowledge and understanding of child and adolescent growth and development and age-appropriate instruction. Preferred

- Demonstrated ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals.
- Demonstrated ability to perform detailed data collection and recording tasks.
- Demonstrated ability to personally lift students weighing up to 35 lbs and the ability to lift, with assistance, students weighing up to 150 lbs.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to walk, stand, sit, use hands and fingers for fine manipulation, handle or feel and reach with hands and arms and move around inside and outside of buildings. The employee is occasionally required to run, push, pull, bend, stoop, crawl, kneel or crouch. The employee must regularly lift and/or move up to 35 pounds. The employee may occasionally climb stairs or ladders. Specific vision abilities required by this job include close vision, distance vision, ability to adjust focus and peripheral vision.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

The work environment is a classroom setting for/with students. The noise level in the work environment constantly varies from low to high depending upon the location, the student population and current activities. The employee is occasionally exposed to wet or humid conditions and outdoor weather conditions, including seasonal heat and cold.

The work involves regularly implementing crisis prevention/intervention protocols and involves a risk of injury, exposure to contagious diseases, including bloodborne pathogens, physical injury from students and other adverse conditions.

ACKNOWLEDGMENT

THIS JOB DESCRIPTION IS INTENDED TO PROVIDE AN OVERVIEW OF THE REQUIREMENTS OF THE POSITION. IT IS NOT NECESSARILY ALL INCLUSIVE, AND THE JOB MAY REQUIRE OTHER ESSENTIAL AND/OR NON-ESSENTIAL FUNCTIONS, TASKS, DUTIES, OR RESPONSIBILITIES NOT LISTED. THE DISTRICT RESERVES THE SOLE RIGHT TO ADD, MODIFY, OR EXCLUDE ANY ESSENTIAL OR NON-ESSENTIAL FUNCTION AT ANY TIME WITH OR WITHOUT NOTICE.

NOTHING IN THIS JOB DESCRIPTION IS INTENDED TO CREATE A CONTRACT OF EMPLOYMENT OF ANY TYPE OR GUARRANTEE ANY SPECIFIC TERMS OR CONDITIONS OF EMPLOYMENT.

I have read this job description and understand its requirements.

SIGNATURE _____

DATE _____

Date ~~Education Assistant~~ High School Registrar Job Description was established or last revised:
May 1, 2024

Knappa School District # 4

Information

May 1, 2024

The hiring of Sara Owen as the Knappa High School Volleyball Coach

The hiring of Emma Mullins as the Knappa HS Assistant Volleyball Coach.

The resignation of Chrissy Knapp as the HLE kitchen helper

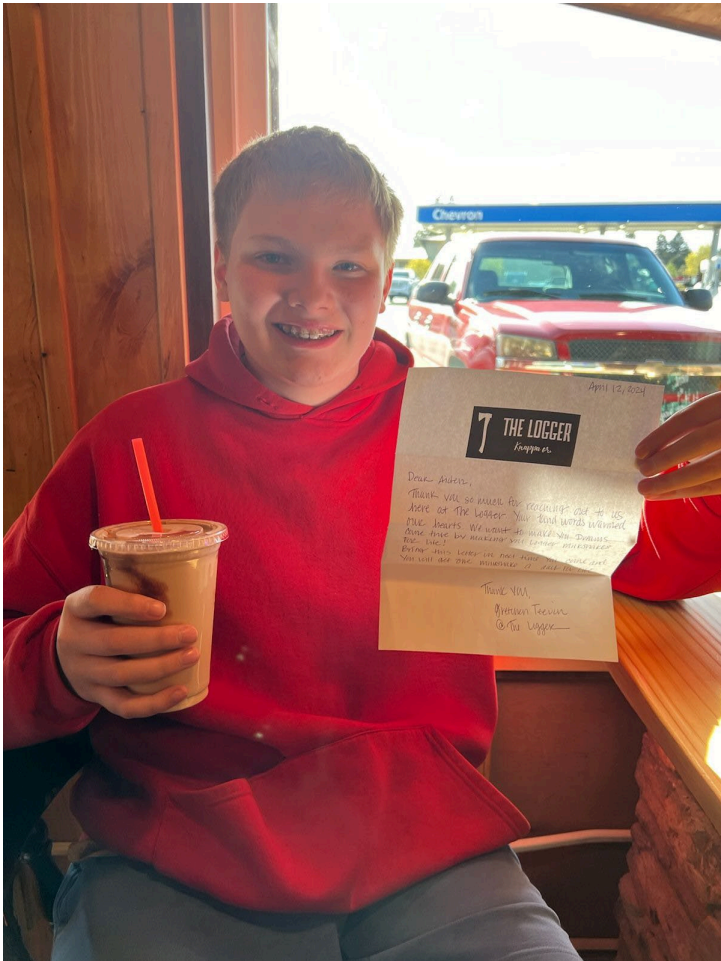
The resignation of Breanna Kinder as a Program Assistant at HLE

Superintendent Report

May 1, 2024

It's Springtime! We are seeing the typical spring happenings within our schools. Fourth graders are doing swim lessons, outdoor school is coming up, spring athletics are well underway (and successful). Prom is this weekend. The Foundation dinner is complete (\$96,500 tallied so far). The plant sale, sponsored by the Alternative Education and Forestry students is happening. The art show was two weeks ago and showcased the tremendous talent, tenacity, and skills of our students. State testing is wrapping up, and opt outs are down in grades 3-5, but persist in grades 6-11). Teacher appreciation celebrations are next week. Tracie Brockey and the high school basketball team have been teaching basketball to our youngest Bulldogs (soon to become Lady Loggers). And yes, Aiden Cleary, 6th grader is now enjoying his "daily milkshakes for life" which are the result of his persuasive writing letter (prompted by Ms. Montgomery). He was featured on Portland Fox News 12! Our musicians are headed for the Portland Symphony performance.

Art Show (right)



Aiden Cleary enjoying his daily milkshake (left)

Foundation Dinner and Auction (right)



Knappa Hoops (left)

Construction. The walls for the gym are being lifted into place and should be complete today (May 1). The middle school rough in work (electrical, plumbing, and fire sprinklers) is happening now and the outer shell and sheetrock will soon follow. All is running on or a bit ahead of schedule.

**Knappa School District #4
Board Meeting Background Information**

Policy
 Financial
 Discussion

Vision & Goals
 Information
 Grants

Capital Projects
 Employee Contracts
 Bond

Item Title: Seismic Construction Buyout

Presenter: Dr. Fritz, Klosh Group, and Fortis Construction

Background Information Related to this Issue:

The remainder of the high school seismic buyout has gone out to bid. While pricing was favorable, the scope changed a bit as design continued to account for items previously not included in the design development scope. The cost is \$51,293 higher than the previous budget, which can be carried within the bond.

Local contractors include RGS Construction (Astoria), Big River (Astoria), NW School Equipment (Astoria), JP Plumbing (Astoria), and Inland Electric (Seaside). 64% of the contractors are local.

The buyout includes 1% in design contingency and 5% in construction contingency within the GMP.

Work is slated to begin near the end of the 2024 school year and will be complete in the early fall. Contingency plans are being arranged for practices and weight room use as we move toward fall sports.

Background (con't)

Financial Impact:

The total cost of the buyout is \$2,678,125, of which \$488,558 has already been authorized as pre –construction and roofing scope. The seismic grant match obligation is \$100,000 which is satisfied by a \$452,340 bond contribution.

Recommended Action:

It is the recommendation of the Superintendent that the Board authorize the seismic GMP buyout in the amount of \$2,189,567 with Fortis Construction.



Knappa High School Seismic Grant Update

Agenda

- Budget and Funding Summary
- Project Estimate
- Schedule
- Funding Approval Request

SRGP Budget and Funding

Budget	Amount
Fortis Design & Precon	\$ 330,160
Fortis Construction	\$2,347,965
Investigative Work	\$ 11,337
Structural Inspections	\$ 35,000
HazMat Survey	\$ 20,000
Abatement	\$ 30,000
Project Management	\$ 33,280
Moving/Storage	\$ 10,000
Permit Fees	\$ 30,000
SRGP Contingency	\$ 100,318
TOTAL	\$2,948,060



Total Fortis SRGP Amount:
\$2,678,125

Funding Source	Amount
SRGP Grant	\$2,495,720
Bond Funds*	\$ 452,340
TOTAL	\$2,948,060



* Min. matching funds to comply with grant terms is \$100k

Overall Project Budget & Funding Summary

Anticipated Cost Report			
Knappa SD Renovation			
Date Updated: April 26, 2024			
		Budget	
		F	H
			N = L+M
Cost Group Cost Code Account Description		CD Budget	Approved Budget
			Projected Project Budget
01 - Construction Sub-total		15,589,504	15,589,504
02 - Other Construction Sub-total (Design + Precon)		2,182,156	2,182,156
03 - District Direct Costs Sub-total		1,178,952	1,178,952
04 - Furniture, Fixtures, and Equipment Sub-total		425,432	425,432
05 - Professional Fees & Expenses Sub-total		855,816	855,816
06 - Miscellaneous Development Costs Sub-total		402,515	402,515
07 - Finance & Interest Costs Sub-total		274,551	274,551
08 - Owner's Project Contingency Sub-total		112,799	112,799
09 - SRGP Sub Total		2,948,060	2,948,060
	Total	23,969,785	23,969,785
		\$ -	
Project 2022 Knappa School District Funding			0
000 Bond		\$ 14,000,000	
000 Bond Premiums		\$ 2,190,742	2/29/24 Bond Finance Report
000 Interest Proceeds		\$ 946,289	2/29/24 Bond Finance Report
000 Arbitrage Taxes on Interest		\$ (286,991)	Actual as of 3/6/24
000 Future Estimated Arbitrage		\$ (125,000)	
100 State Match (OSCIM Grant)		\$ 4,000,000	
200 ESSER		\$ 482,294	Per 12/11/23 email from KSD
200 Energy Trust of Oregon		\$ 116,731	Actual as of 1/31/24
250 County Fire Grant		\$ 150,000	
300 Seismic Grant		\$ 2,495,720	
400 SRGP Match from Maintenance Fund		\$ -	4/29/24 Remove \$50k match per Bill
Total Budget		\$ 23,969,785	

- Updated funding sources
- **Current budget balances with sources of funding**

Project Buyout

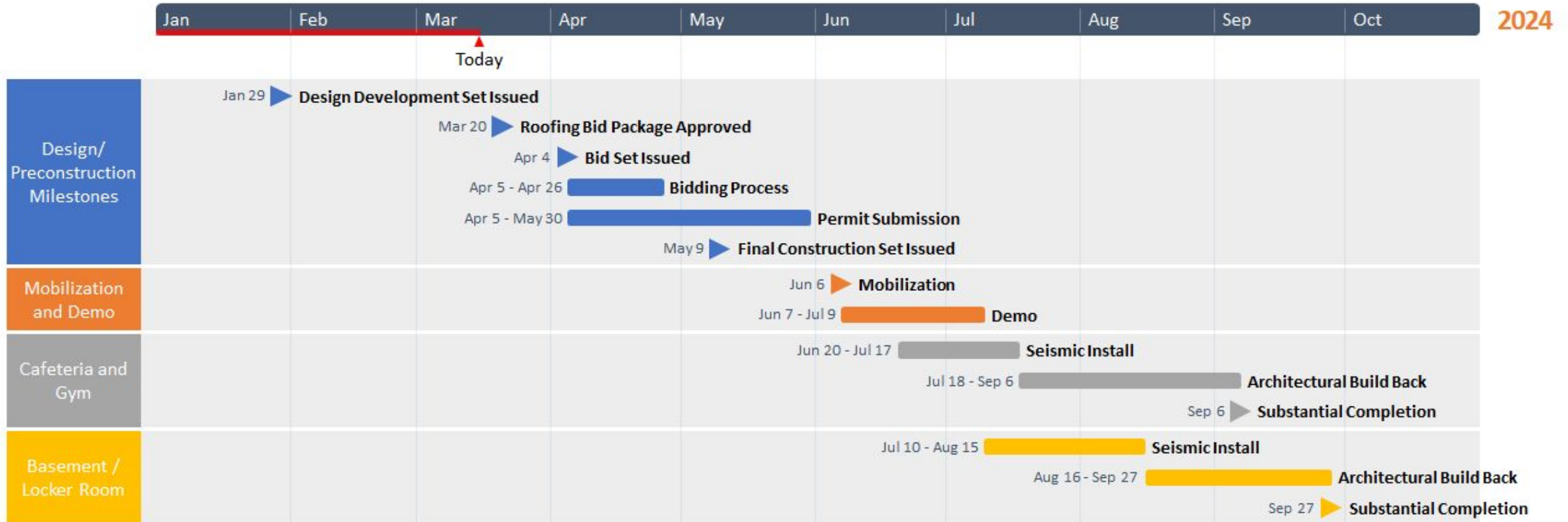
Spec or Res Person	SP#	Description	5 - Subcontractor	Scope Package Total	\$/GFS	
		General Conditions / Site Req				
		General Conditions	Fortis (From WinEst)	\$ 227,430	\$ 9.10	
		Site Requirements	Fortis (From WinEst)	\$ 41,330	\$ 1.65	
		SUBTOTAL FORTIS WORK			\$ 268,760	\$ 10.75
		Subcontractor Work				
	01.70	FINAL CLEANING	NW Construction Services	\$ 19,960	\$ 0.80	
	02.40	DEMOLITION	RGS / McD Wetle	\$ 146,966	\$ 5.88	
	03.30	CONCRETE	RGS	\$ 69,912	\$ 2.80	
	05.10	FRP	ConTech	\$ 89,989	\$ 3.60	
	06.10	STRUCTURAL FRAMING	RGS	\$ 720,930	\$ 28.84	
	07.46	EXPANSION JOINTS	RGS	\$ 95,991	\$ 3.84	
	07.50	MEMBRANE ROOFING	McDonald Wetle	\$ 160,089	\$ 6.40	
	08.10	DOORS, FRAMES, AND HARDWARE	SBC / CA	\$ 20,683	\$ 0.83	
	09.20	METAL STUDS, GYPSUM BOARD, AND CEILINGS	Cascade Acoustics	\$ 166,778	\$ 6.67	
	09.60	FLOORING	Don Frank Floors	\$ 35,458	\$ 1.42	
	09.90	PAINTINGS AND COATINGS	WE Given	\$ 78,450	\$ 3.14	
	13.20	BLEACHERS	NW School Equipment	\$ 45,489	\$ 1.82	
	22.00	PLUMBING	JP Plumbing	\$ 5,082	\$ 0.20	
	23.00	MECHANICAL	TBD	\$ 37,000	\$ 1.48	
	26.00	ELECTRICAL	Inland Electrical	\$ 60,850	\$ 2.43	
	31.00	SITWORK AND UTILITIES	Big River	\$ 47,588	\$ 1.90	
		SUBTOTAL SUBCONTRACTOR WORK			\$ 1,801,215	\$ 72.05
		SUBTOTAL FORTIS WORK (From Above)			\$ 268,760	\$ 10.75
		SUBTOTAL			\$ 2,069,976	\$ 82.80
	1	Design Contingency	1.00%	\$ 20,700	\$ 0.83	
	3	Construction Contingency	5.00%	\$ 104,534	\$ 4.18	
	8	Sub Bond Program	1.30%	\$ 28,538	\$ 1.14	
	9	Contractor Bond	0.75%	\$ 16,678	\$ 0.67	
	10	Fee	4.80%	\$ 107,540	\$ 4.30	
	11	Preconstruction	Lump Sum	\$ 330,160	\$ 13.21	
		SUBTOTAL DIRECT JOB COST			\$ 608,150	\$ 24.33
		TOTAL			\$ 2,678,125	\$ 107.13

Previous Budget	\$/GFS	Delta
\$ 227,449	\$ 9.10	\$ (19)
\$ 41,330	\$ 1.65	\$ -
\$ 268,779	\$ 10.75	\$ (19)
\$ 12,600	\$ 0.50	\$ 7,360
\$ 157,193	\$ 6.29	\$ (10,227)
\$ 100,468	\$ 4.02	\$ (30,556)
\$ 107,478	\$ 4.30	\$ (17,489)
\$ 800,742	\$ 32.03	\$ (79,812)
\$ 71,625	\$ 2.87	\$ 24,366
\$ 136,865	\$ 5.47	\$ 23,224
\$ 11,500	\$ 0.46	\$ 9,183
\$ 106,625	\$ 4.27	\$ 60,153
\$ 31,000	\$ 1.24	\$ 4,458
\$ 49,755	\$ 1.99	\$ 28,695
\$ 17,000	\$ 0.68	\$ 28,489
\$ 8,000	\$ 0.32	\$ (2,918)
\$ 22,500	\$ 0.90	\$ 14,500
\$ 42,560	\$ 1.70	\$ 18,290
\$ 40,750	\$ 1.63	\$ 6,838
\$ 1,716,661	\$ 68.67	\$ 84,554
\$ 268,779	\$ 10.75	\$ (19)
\$ 1,985,440	\$ 79.42	\$ 84,536
\$ 59,563	\$ 2.38	\$ (38,863)
\$ 102,250	\$ 4.09	\$ 2,284
\$ 27,914	\$ 1.12	\$ 624
\$ 16,314	\$ 0.65	\$ 364
\$ 105,191	\$ 4.21	\$ 2,349
\$ 330,160	\$ 13.21	\$ -
\$ 641,392	\$ 25.66	\$ (33,242)
\$ 2,626,832	\$ 105.07	\$ 51,293

Variances from Estimate:

- Structural design did not change much, lowered estimate contingency
- Rated floor below stage
- More wall and ceiling patch back
- MEP conflicts
- 64% local subcontractors awarded!!!!

Project Schedule



Funding Approval Request

- Construction GMP - \$2,678,125
- Design/Precon (\$330,160)
- Early Roofing Approval – (\$158,398)
- Funding Approval Request - \$2,189,567

RESOLUTION -23-2402
ACKNOWLEDGING May 6-10th 2024
TEACHER APPRECIATION WEEK
IN THE KNAPPA SCHOOL DISTRICT

WHEREAS, teachers make public schools great; and

WHEREAS, teachers work to open students' minds to ideas, knowledge and dreams;
and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS, teachers continue to influence us long after our school days are only memories;

NOW, THEREFORE, we, the members of the Board of Directors for the Knappa School District, hereby declare our appreciation to our teaching staff and acknowledge

May 6-10, 2024, to be:

Teacher Appreciation Week

BE IT FURTHER RESOLVED that we urge administrators, teachers, parents, students, and others from our community to join us in recognizing the dedication and hard work of these individuals.

By **Knappa Board of Directors this 1st day of May
2024**

Cullen Bangs, Chair
Knappa School District #4

William Fritz, Superintendent
Knappa School District #4

Board of Directors



KNAPPA SCHOOL DISTRICT

41535 Old Hwy 30, Astoria OR 97103
(503) 458-5993 • FAX (503) 458-6979



Budget Committee Application

(Please Print)

Jesse Andrew Browning _____ Telephone (503) 298-0663

Legal Name _____
Occupation Logger for Father's company 6/98-12/2016 Business owner 1/2017-3/2021-Home Depot
Student Beginning 9/2024 Middle School Football Head Coach

Address 94970 Redut Road _____ City Astoria _____ State OR _____ Zip 97103

N/A
Business Address & Phone _____

Emergency Contact • Name/Phone Jared Browning (Brother) (503) 440-2745

Budget Preparation Experience:

In 18 1/2 years, working for my father's logging company, I had worked my way to the top of his company. Closely planning logging costs in bidding logging jobs. I also did this for the past 7 1/2 years of running my own business in the logging industry. I recently closed my business. Not because of poor budgeting. The economy, recent changes in technology and new state laws, I got out!
Number of years in our district: 17

Do you have children attending our schools? (if yes, which school) yes 1, 7th grade currently at Knappa Middle School

Have you served on other school committees? No, unless you count being the KMS Head Football Coach in 2023, and hopefully again for 2024.

Where are you registered to vote? Oregon, Clatsop County, Knappa, Precinct 106

Three personal references who can speak about your qualifications to work in a school setting:
Name _____ Address _____ Telephone _____
_____ Astoria, Oregon _____
_____ Astoria, Oregon _____
_____ Knappa, Oregon _____



KNAPPA SCHOOL DISTRICT

41535 Old Hwy 30, Astoria OR 97103
(503) 458-5993 • FAX (503) 458-6979



Budget Committee Application

(Please Print)

Doug Montgomery
Legal Name

503-338-9337
Telephone

Construction
Occupation

92698 old market rd. Astoria OR 97103
Address City State Zip

Business Address & Phone

Kailey Montgomery 503-468-2761
Emergency Contact - Name/Phone

Budget Preparation Experience:

I have experience preparing and managing construction job budgets. This includes analyzing, auditing and forecasting man hours and material costs for the most efficient use of funds for a project.

Number of years in our district: 29

Do you have children attending our schools? (if yes, which school) Yes, Hilda Lahti

Have you served on other school committees? No

Where are you registered to vote? Clatsop County

Three personal references who can speak about your qualifications to work in a school setting:

Name	Address	Telephone
	<u>916</u>	

Knappa School District 4

2023-2024 Expenditure/Revenue Report (All Funds)
For Period Ending March 31, 2024

Fund/Appropriation	Adopted Budget	Increase/ (Decrease)	Final Budget	YTD Expenditures Revenues	(Favorable) / Unfavorable Budget	Anticipated Expenses	(Favorable) / Unfavorable Budget	Explanation
General Fund Revenues/Beg Balance				6,874,199			-	
General Fund Expenditures (100)								
Instruction	3,536,395	-	3,536,395	2,413,453	(1,122,942)	1,180,054	57,112	
Support Services	2,906,107	-	2,906,107	2,280,714	(625,393)	770,123	144,730	
Enterprise & Community	-	-	-	-	-	-	-	
Transfers	577,000	-	577,000	-	(577,000)	-	(577,000)	
Contingency per Board Policy DBDB	615,000	-	615,000	-	(615,000)	-	(615,000)	
Total General Fund Expenditures	\$ 7,634,502	-	7,634,502	4,694,167	(2,940,335)	1,950,177	(990,158)	
Debt Service Fund 300 Revenues/Beg Balance				690,804				
Debt Service Fund Expenditures (Fund 300)								
Debt Service	702,000	-	702,000	263,400	(438,600)	-	(438,600)	
Total Debt Service Fund Expenditures	\$ 702,000	\$ -	\$ 702,000	\$ 263,400	\$ (438,600)	\$ -	\$ (438,600)	
Capital Project Fund Revenues/Beg Balance				17,070,421				
Capital Project Funds (400's)								
Support Services	4,250,000	-	4,250,000	110,352	(4,139,648)	242,442	(3,897,206)	
Facilities Acquisition & Construction	16,800,000	-	16,800,000	4,489,314	(12,310,686)	4,607,319	(7,703,367)	
Transfers	-	-	-	-	-	-	-	
Total Capital Project Fund Expenditures	\$ 21,050,000	\$ -	\$ 21,050,000	\$ 4,599,666	\$ (16,450,334)	\$ 4,849,761	\$ (11,600,573)	
	\$	0	\$	\$	\$	\$	\$	

Knappa School District
Special Education Board Report
Prepared by: Brittany Norton
4/29/2024

Current Special Education Staffing:

District Level:

- Director of Special Education- Brittany Norton
- Special Education Secretary- Rachel Justus
- Speech and Language Pathologist- Liz Jolley
- Behavior Specialist - Lisa Graham
- School Psychologist- Dixie Lee Davis (private contract)
- Occupational Therapist- Colleen Overman (private contract)
- Physical Therapist- Ann Eckel (NWRESA)

***We will have a new PT for the 2024-25 school year**

Knappa High School:

- High School Learning Specialist- David Ramsey
- Youth Transition Specialist- Deanna Roscoe

Hilda Lahti Elementary/Middle School:

- K-3 Learning Specialist- Rich Simonsen (outside agency contract)***
- 4th/5th grade Learning Specialist- Brittany Norton***
- Middle School Learning Specialist- Deirdre Welch

Current Special Education Enrollment (as of 4/29/2024):

Knappa High School:

- Total Students enrolled: 128
- Total Students eligible for special education: 25
- Students in Transition Services (post-high school through age 21): **
- Percentage of students eligible for special education: 20%

Hilda Lahti Middle School:

- Total Students enrolled: 111
- Total Students eligible for special education: 28
- Percentage of students eligible for special education: 25%

Hilda Lahti Elementary School (grades K-5):

Total students enrolled: 196

Total students eligible for special education: 55

Percentage of students eligible for special education: 28%

Consortium Placements:

6 students enrolled currently (all Knappa slots are full)

Total Number of Students enrolled in Special Education:

108 students (25% of total enrollment)

Students in the district based on eligibility categories

(some students may have more than one eligibility)

Specific Learning Disability- 49 students (45%)

Speech or Language Impairment- 18 students (17%)

Other Health Impairment- 20 students (19%)

Autism Spectrum Disorder- 13 students (12%)

Low Incidence Eligibilities* - 10 students (9%)

*Low incidence eligibilities include Intellectual Disability, Deaf or Hard of Hearing, Emotional Behavior Disability, Orthopedic Impairment, Deafblindness, Visual Impairment, Traumatic Brain Injury, and Developmental Delay

** Total number of students too low to report but is greater than 0

***We are hoping to have a full time K-5 learning specialist for next year (still hiring)

HLE Board Report - April 2024

23-24	Aug	Sept	Oct	Nov	Jan	Feb	Mar	Apr	May	June
preK	18	18	18	18	17	18	18	17(+tk)		
K	33	34	33	33	33	33	33	33		
1/2	50	52	51	50	52	52	52	53		
3	35	35	35	35	34	34	34	33		
4/5	65	69	70	70	71	71	72	71		
6	39	38	38	38	35	35	35	34		
7	37	38	38	38	37	38	37	38		
8	37	34	34	34	36	36	36	35		
KVA	7	7	7	8	7	7	7	8.5		
K-8 Total	303	307	306	306	305	306	306	304.5		
<hr/> 22-23	311	317	310	314	313	315	316	312	315	311
<hr/> 21-22	332	316	318	320	318	321	321	324	330	327

Another month of school has flown by! Right before Spring Break, Missoula Children’s Theater came to the district. MCT was a HUGE hit! We had a record # of students participating this year. Thank you to Liz Jolly for playing the piano and to Carrie Palenske for organizing the event. Our students grew in their confidence and enthusiasm. Next year’s play is already



scheduled and planning started.





Our fourth and fifth grade students are finishing up their SBAC testing and starting swim lessons. We are thankful for the Knappa Schools Foundation and all their support for our kiddos. They fund the theater and the swim lessons for HLE.

Our Advanced band participated in two band festivals this month, one being an overnight trip to Seattle. The students enjoyed many educational Seattle sites as well as learning more about



their craft.



Middle school students who earned 3.0 GPA went on a trip to Camp Kiwanilong for archery, canoeing, fishing, games, and a hike. We had some rain, but overall it was a fun time. Students are really hoping we can add a Gaga ball pit on campus for recess times.

Fifteen students from our building participated in the mental math competition held at Clatsop College earlier in April. Congrats to Bristol Weichal who came home with a 2nd place finish! Nice job!!



Our classrooms are buzzing with experiential learning and activities connecting science, literature, and life. In Mrs. Johnson's class, they have adopted a pet cow. They will meet "Mabel" on May 2nd!!



Mrs. Johnson's class COW!

May 2nd, our 4th and 5th grade students will attend the Oregon Symphony and participate in a jazz themed day playing their recorders!

The school year is quickly coming to an end. We only have a few days left to teach them what we can this school year! I appreciate all our staff and am looking forward to honoring our teacher's next week.

Respectfully submitted,

Tammy McMullen

Principal

Hilda Lahti Elementary and Knappa Middle School





Knappa High School

All learners prepared to rise to the opportunities and challenges of the world

Paul Isom
Principal
isomp@knappak12.org

Jenny Smith
Athletic Director
smithj@knappak12.org

Chris Gremar
Guidance Counselor
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Stephanie Baldwin
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April 2024 KSD Board Report

Enrollment 2023-24

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	34	35	35	33	33	34	32	32	32		
10	36	34	33	33	33	31	31	31	31		
11	34	34	34	33	33	32	32	31	31		
12	35	36	36	35	35	36	36	36	36		
Total	139	139	138	134	134	133	131	130	130		

2022-23

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	36	37	37	36	34	34	35	34	35	35	35
10	39	35	33	33	33	33	33	33	33	33	33
11	39	35	35	36	34	34	35	35	34	34	34
12	34	36	37	37	36	36	35	35	35	35	35
Total	148	143	142	142	137	137	138	137	137	137	137

2021-22

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
9	43/1	44	44	44	43	44	44	44	40	39	39
10	39/1	40/2	40/2	40/2	38/2	38/1	40/1	41/1	38/1	38/1	38/1
11	35	33/1	33/1	34	33	33	33	33	33	33	33
12	34/4	34/4	34/4	34/4	33/4	33/4	33/1	32/2	32/2	32/2	32/2
Total	151/6	151/7	151/7	152/6	153	153	154	153	146	145	145

*KHS enrollment/KVA enrollment



Knappa High School

*All learners prepared to rise to the
opportunities and challenges of the world*

Paul Isom

Principal

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Jenny Smith

Athletic Director

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Chris Gremer

Guidance Counselor

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Head Secretary

baldwins@knappak12.org

It has been a busy month of April! We started state testing for our juniors and we're excited to see those results when they start rolling in.

Spring sports are heading into the final few weeks. All of our teams are performing well and primed for postseason play. Track will be the first team to try to qualify for state when they compete at districts next week! Several students are hoping to qualify for the state meet in Eugene on May 16th and 17th.

May week is underway with many fun activities and days planned including a community service day Thursday (May 2nd). The week concludes with prom on Saturday, which will be held at Pier 39. Thank you to the junior class advisor Amanda Isom for organizing Prom and Hannah Mather for coordinating all of the fun May week activities!

I also want to thank the Assistance League for all they do for our kids. In April, they took a group of students to get new clothes and they also took girls to get prom dresses. By all accounts both events went great and the kids were really excited to get new stuff!

Respectfully,

Paul Isom

Principal, KHS