

DEMAREST BOARD OF EDUCATION

AGENDA – REGULAR MEETING

November 17, 2015

6:30 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Cantatore, Geller, Kirtane, Molina, Verna, Woods, Holzberg

II. ADJOURN TO EXECUTIVE SESSION, if necessary

A. The Board has determined it will enter into Executive Session for the following reasons:

1. Update on legal matter.
2. New secretary hire.

B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Moved by:

Seconded:

Action (v):

III. REOPEN PUBLIC MEETING

A. Move to reopen the Regular Meeting to the public.

Moved by:

Seconded:

Action (v):

B. Roll Call: Cantatore, Geller, Kirtane, Molina, Verna, Woods, Holzberg.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES OF THE MEETINGS

A. Move to accept the minutes of the:

Executive Session – October 13, 2015
Committee-of-the-Whole Meeting – October 13, 2015
Regular Meeting – October 20, 2015

Moved by: *Seconded:* *Action (v):*

VI. CORRESPONDENCE

VII. BOARD PRESIDENT’S REPORT

VIII. SUPERINTENDENT’S REPORT

IX. REVIEW OF AGENDA

- A. Board members review the items.
- B. Move to open the meeting to public discussion limited to agenda items.

Moved by: *Seconded:* *Action (v):*

- C. Public discussion.
- D. Move to close the meeting to public discussion.

Moved by: *Seconded:* *Action (v):*

X. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following substitute teachers for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98):

Debbie Ayton	Julia Caruso	Robert DiDio
Matt Famularo	Carol Lipton	George Margoules
Adrienne Relyea		

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to amend the following stipend position for the 2015/2016 school year, effective September 1 2015, as recommended by the Chief School Administrator:

<u>STIPEND POSITION</u>	<u>TEACHER</u>	<u>AMOUNT</u>
Student Council	D. Ruberto (remove Korines)	\$2,172

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

X. ACTIONS (Continued)

A. Instruction – Staffing (Continued)

3. Move to approve the following Teacher Mentor, as recommended by the Chief School Administrator:

<u>Position/Grade</u>	<u>Teacher</u>	<u>Mentor</u>
Gr. 2-4 Resource Room	Jaimie Ehardt	Jennifer Straub

Moved by:
Action (RC): C Gel K M V W H

4. Move to approve guide movement for Wendy Fine, School Psychologist, from MA+16 to MA+32, Step 2, for the 2015/2016 school year, retroactive to September 1, 2015, as recommended by the Chief School Administrator.

Moved by:
Action (RC): C Gel K M V W H

5. Move to approve an extended unpaid leave of absence for Christina Korines, Grades 5-8 World Language Teacher, from December 11, 2015 to January 4, 2016, as recommended by the Chief School Administrator.

Moved by:
Action (RC): C Gel K M V W H

B. Instruction – Pupils/Programs

1. Move to acknowledge the 2015 Demarest Middle School Girls Volleyball Team as the Northern Valley Regional Champions, as recommended by the Chief School Administrator.

Moved by:
Action (RC): C Gel K M V W H

2. Move to confirm a Non Domiciled Tuition Agreement with Mr. & Mrs. Meirom for their children to attend Demarest Public Schools during the 2015/2016 school year beginning November 9, 2015 as non-residents pending domicile, at annual rates of \$14,871 for Fifth and Second Grades, as recommended by the Chief School Administrator.

Moved by:
Action (RC): C Gel K M V W H

3. Move to approve Suzanne Calegari to provide Home Instruction beginning November 12, 2015 through December 10, 2015 (tentatively) for Student ID# 000202033 at a rate of \$33 per hour, not to exceed 10 hours per week, as recommended by the Chief School Administrator.

Moved by:
Action (RC): C Gel K M V W H

4. Move to approve a Special Education Tuition contract with the Closter Board of Education for Student ID # Z.K. (State ID to be determined) to attend the Preschool Learning/Language Disabled Class at Hillside School (half-day) for the 2015/2016 school year at a prorated cost of \$12,574.75 beginning October 28, 2015 through June 30, 2016, as recommended by the Child Study Team.

Moved by:
Action (RC): C Gel K M V W H

X. ACTIONS (Continued)

C. Support Services – Staffing

1. Move to accept the notice of resignation Jeong Mi Lee, Instructional Aide at Demarest Middle School for Student ID # 222086, effective November 24, 2015, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to approve the provisional employment of Lisa Kessler, Step 1, as an Instructional Aide at Demarest Middle School for Student ID # 22208, not to exceed 29 hours weekly, effective November 24, 2015 for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

3. Move to approve the provisional employment of (Kenia) Liz Galow as a substitute nurse for the 2015/2016 school year at a substitute teacher per diem rate as per policy, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

D. Support Services – Board of Education

1. Move to approve the Demarest PTO to use the Demarest Middle School gymnasium on Saturday, January 23, 2016 from 9:00 a.m. to 5:00 p.m. for rehearsals and Friday and Saturday, January 29-30, 2016, 3:00 p.m. to 10:00 p.m., for performance of the musical Wizard of Oz, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to approve the request of the Demarest PTO to use the facilities at Luther Lee Emerson School for International Heritage Day from 3:00 p.m. to 9:00 p.m. on Friday, March 11, 2016 and from 8:00 a.m. to 6:00 p.m. on Saturday March 12, 2016, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

3. Move to approve the request of Rebel 76 Soccer (Vikings Soccer Club) to use the gymnasium at County Road School for youth soccer programs on Mondays, Thursdays and Fridays from 6:00 p.m. to 9:00 p.m. beginning December 7, 2015 through March 17, 2016 at no cost, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

4. Move to approve the creation of and job description for Maintenance/Custodial, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

X. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

5. Move to acknowledge the Demarest Board of Education official election results of the November 3, 2015 election, certified by John S. Hogan, Bergen County Clerk, as recommended by the Chief School Administrator:

Kristie Woods, 521	Theodoros Alevrontas, 338	Eli Nachmany, 297
<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC):</i>	C Gel K M V	W H

6. Move to approve Cynthia Paspalas, School Nurse, to attend the Bergen County Department of Health Services workshop held on November 30, 2015 in Hackensack, NJ at a cost of \$35 for registration with statutory mileage reimbursement, as recommended by the Chief School Administrator.

<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC):</i>	C Gel K M V	W H

E. Support Services – Fiscal Management

1. Move to confirm the October 16 – 31, 2015 payroll in the amount of \$355,772.03.

<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC):</i>	C Gel K M V	W H

2. Move to confirm the November 1 – 15, 2015 payroll in the amount of \$363,132.68

<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC):</i>	C Gel K M V	W H

3. Move to approve the October 2015 bills in the amount of \$613,430.748 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$ 605,950.74
20 Special Revenue Funds	<u>7,480.00</u>
	<u>\$ 613,430.74</u>

<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC):</i>	C Gel K M V	W H

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez, certify that as of October 31, 2015, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC):</i>	C Gel K M V	W H

X. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31, 2015 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

6. Move to acknowledge receipt of the September 30, 2015 Report of the Board Secretary, 148 and Report of the Treasurer, A-149.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

7. Move to confirm the following transfers for October 2015:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-217-100	Extraordinary Services Salaries	10,105
11-000-219-110	CST Other Salaries	1,000
11-000-221-104	Improv of Instruction Salaries Other Prof Staff	100
11-000-230-890	General Administration Misc Expenditures	180
		\$ 11,385

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-216-320	Related Services Purchased Prof Ed Services	9,905
11-000-216-500	Related Services Other Purch Services	200
11-000-219-320	CST Purchased Prof Ed Services	1,000
11-000-230-590	General Admin Other Purch Services	180
11-000-221-600	Improvement of Instruction General Supplies	100
		\$ 11,385

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, December 22, 2015 at 6:30 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

XI. REPORTS

XII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

Moved by:

Seconded:

Action (v):

B. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

XIII. NEW BUSINESS

Presentation by EI Associates regarding next year's capital projects.

XIV. EXECUTIVE SESSION (Continuation as needed)

A. Move to reenter the Executive Session to discuss personnel/legal matters/negotiations.

Moved by:

Seconded:

Action (v):

B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

XV. ADJOURNMENT

A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA – REGULAR MEETING

November 17, 2015

6:30 P.M.

X. ACTIONS (Continued)

A. Instruction – Staffing (Continued)

Amend Resolution No. 2, to change teacher assignment

2. Move to amend the following stipend position for the 2015/2016 school year, effective September 1 2015, as recommended by the Chief School Administrator:

<u>STIPEND POSITION</u>	<u>TEACHER</u>	<u>AMOUNT</u>
Student Council	D. Ruberto(.65)/J. Verno(.35)	\$2,172

Moved by:
Action (RC): C Gel K M V W H

Seconded:

Add Resolutions No. 6-7

6. Move to approve the provisional employment of Andrew Kang as a substitute teacher for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by:
Action (RC): C Gel K M V W H

Seconded:

7. Move to approve guide movement for Danielle Ruberto, Grade 7 Language Arts Teacher, from BA to BA+16 Step 1, effective September 1, 2015, as recommended by the Chief School Administrator.

Moved by:
Action (RC): C Gel K M V W H

Seconded:

C. Support Services – Staffing (Continued)

Add Resolution No. 4

4. Move to approve the provisional employment and award a non-tenure agreement to Kathy Ann Daly, Step 1, Level II of the Secretary's Salary Guide, as Principal's Secretary at County Road School, for the 2015/2016 school year, effective December 21, 2015, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

Moved by:
Action (RC): C Gel K M V W H

Seconded:

D. Support Services – Board of Education (Continued)

Amend Resolution No. 3, to change days

3. Move to approve the request of Rebel 76 Soccer (Vikings Soccer Club) to use the gymnasium at County Road School for youth soccer programs on Mondays, Wednesdays and Fridays from 6:00 p.m. to 9:00 p.m. beginning December 7, 2015 through March 17, 2016 at no cost, as recommended by the Chief School Administrator.

Moved by:
Action (RC): C Gel K M V W H

Seconded:

X. ACTIONS (Continued)D. **Support Services – Board of Education (Continued)**Add Resolution No. 7

7. Move to approve the requests of Demarest Athletic Association (DAA) to use the district facilities for youth sports programs as detailed below, as recommended by the Chief School Administrator:

LOCATION	DATES	TIMES	COST
LLE Gym	11/18/15 – 12/22/15	Monday-Friday 6:00-9:00pm	n/a
LLE Gym	1/4/16 – 4/1/16	Monday-Friday 6:00-9:15pm	n/a
LLE Gym	1/9/16 – 3/26/16	Saturdays 8:30am-6:00pm	\$50/hour
LLE APR	1/9/16 – 3/26/16	Saturdays 9:00am-11:00am	\$50/hour
DMS Gym	1/4/16 – 3/31/16	Monday-Friday 6:00-9:00pm	n/a
DMS Gym	1/4/16 – 3/26/16	Saturdays 1:00-5:00pm	\$50/hr
CRS Gym	1/4/16 – 3/31/16	Tuesday & Thursday 6:00-8:00pm	n/a

Moved by:

Action (RC):

C

Gel

K

M

V

Seconded:

W

H