

Alvord FFA



Handbook 2026-2027

Welcome

Dear Parents and Students,

Welcome to the 2025-2026 school year and the Alvord FFA. It is inspiring to see the new and returning students in our program. Our program of activities is loaded with a wide array of opportunities and activities for your participation. What you choose to do with these opportunities is up to you.

The Agricultural Science Program consists of three elements: Classroom instruction, Supervised Agricultural Experience and the FFA. This is a unique program, and if you choose to take these opportunities, we believe it will be a life-changing experience. Through each aspect of our program, you will experience personal growth and develop leadership skills which will be to your benefit in your future lives.

We encourage you and look forward to each of you taking these opportunities and making the best of them while you can. Remember, as with any endeavor you pursue, you only get out of this organization what you put into it. We are here to push you to the limits, offer guidance and support your endeavors as you grow and develop through our program. Please, do not hesitate to contact us if we can be of any assistance.

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Alvord FFA is an affiliated member of the National FFA Organization.

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Structure of FFA

The FFA operates on local, state and national levels. Student members belong to chapters organized at the local school level. Agricultural education instructors serve as chapter advisors. Chapters are organized under state associations headed by an advisor and executive secretary, often employees of the State Department of Education. States conduct programs and host annual conventions.

The National FFA Organization, governed by a Board of Directors and a Board of Student Officers, charters state associations; provides direction, programmatic materials and support; and hosts the National FFA Convention, which draws more than 45,000 attendees each Fall. The National FFA Alumni Association's more than 40,000 members in 1,200 affiliates assist in the continued growth and development of active FFA programs.

Applied Learning

The Agricultural Education Program provides a well-rounded, practical approach to learning through three components: classroom education in agricultural topics; hands-on supervised agricultural experience, and FFA.

FFA Dues

FFA membership is included in enrollment in an Ag Science class at either the Middle School (8th grade Principles of Ag), and the High School. If a student 3rd through 8th grade is not enrolled in an Ag class and would like to join Junior FFA, the student and parent/guardian must fill out a membership form and pay a \$7.00 fee.

FFA Jackets

FFA Jackets and tie/scarves can be purchased through the National FFA website. Please allow 4-6 weeks for delivery. All members are encouraged to purchase an FFA jacket if they have plans of competing on LDE's or CDE's. Please ask your advisor for help in ordering your jacket online.

Alvord Junior FFA

Junior FFA membership is open to Alvord ISD students in grades 3rd through 8th. Dues for Junior members will be \$7.00, if not enrolled in an Agricultural Science class. (That will be paid by the Chapter) Joining the Junior FFA allows the member to participate in local meetings as well as showing at school sponsored stock shows under the discretion and supervision of the Alvord Independent School District High School Agriculture Teacher. Since they are not enrolled in a High School Agriculture class, they are not allowed to participate in LDE's or CDE's.

Alvord FFA Officers

Chapter Officers shall be elected on a yearly basis by the chapter itself. Officers will be elected in April of each year and the results announced during the annual banquet. Officers are elected by a four part process. The 1st part will be an interview and equals 45% of the process. The 2nd part will be a quiz and equals 20% of the process. The 3rd part will be an application equal to 20%, and the final part will be the chapter vote equal to 15%.

District and Area Officers will be elected based on the district and area guidelines.

The FFA CREED

- I believe in the future of agriculture with a faith born not of words but of deeds; achievements won by the present and past generations of agriculturists; in the promise of better days through better ways even as the better things we now enjoy have come to us from the struggles of former years.
- I believe that to live and work on a good farm or to be engaged in other agricultural pursuits, is pleasant as well as challenging; for I know the joys and discomforts of agricultural life and hold an inborn fondness for those associations which, even in hours of discouragement, I cannot deny.
- I believe in leadership from ourselves and respect from others. I believe in my own ability to work efficiently and think clearly, with such knowledge and skill as I can secure, and in the ability of progressive agriculturists to serve our own and public interest in producing and marketing the product of our toil.
- I believe in less dependence on begging and more power in bargaining; in life abundant, and enough honest wealth to help make it so; for others as well as myself; in less need for charity and more of it when needed; in being happy myself and playing square with those whose happiness depends upon me.
- I believe that American agriculture can and will hold true to the best traditions of our national life and that I can exert and influence in my home and community which will stand solid for my part in that inspiring task.

FFA Motto

- ❖ Learning to Do
- ❖ Doing to Learn
- ❖ Earning to Live
- ❖ Living to Serve

FFA Code of Ethics

We will conduct ourself always to be a credit to our organization, chapter, school and community by:

- Dressing neatly and appropriately for the occasion
- Showing respect for others and being courteous always
- Being honest and not taking unfair advantage of others
- Respecting the property of others
- Refraining from boisterous talk, swearing and other unbecoming conduct
- Demonstrating good sportsmanship
- Attending meetings promptly
- Taking pride in our organization and its functions
- Sharing with others experiences and knowledge by attending state and national meetings

Official Dress

The uniform worn by FFA members at local, district, area, state, and national functions is called official dress. It provides identity and a distinctive, recognizable image to the organization.

- **Female members shall wear:**
 - White collared blouse
 - Black skirt-hem below/at the knee
 - Official FFA Scarf
 - Black nylon hosiery
 - Black dress shoes
 - Official FFA Jacket-zipped to the top
- **Male members shall wear:**
 - White collared shirt
 - Black pants or slacks
 - Official FFA tie
 - Black socks
 - Black shoes/black boots
 - Official FFA Jacket-zipped to top. No caps or hats permitted while in OD.

CDE Dress for Contests

- Buttoned down, collared shirt
- Nice jeans or slacks that fit at the waist and are free of fading or holes.
- Closed toe shoes are required
- Hats are allowed when appropriate
- Scrubs or other specific uniform decided on by your advisor
-

Official Dress for Livestock Shows

- Buttoned down collared shirt tucked into pants
- Nice jeans that fit at the waist and are free of fading or holes.
- Closed toe shoes are required. NO Tennis Shoes (in the show ring)
- Belt must be worn
- No Caps or Hats
- Hair should be pulled away from face and look orderly
- Depending on the show, a nice blouse may be worn

In addition to the previous guidelines, the Alvord ISD Student Dress Code is in effect at all FFA activities and competitions. If it is inappropriate to wear to school, it is inappropriate to wear to an FFA activity.

Alvord Friends of The FFA

The mission of the Alvord Friends of the FFA is to support and advocate for agricultural education and FFA through gifts of time, talent and financial resources at the local, state and national levels. Membership dues to the Alvord Friends of the FFA are set by the group. **Prior membership in FFA is not a requirement for membership in the Alvord Friends of the FFA.** Anyone wanting to support the FFA, agricultural education and the future of agriculture is welcome.

FFA Letter Jacket/Graduation Chords Incentive Program

Students of Alvord ISD FFA are eligible for letter jackets and/or FFA Graduation Chords. It is up to the Agriculture Science Teacher's discretion. The following criterion to award these incentives is as follows:

- 1) Have a minimum of 2 years of FFA membership
- 2) Have earned their Chapter Degree
- 3) Have participated in 2 Fundraising events each year
- 4) Have participated in a minimum of 5 chapter activities
- 5) Have accumulated a minimum of 250 points from participation in various FFA activities.

All activities have a point value, depending on the level of participation:

- Local/chapter activities = 5 points
- District/County activities = 10 points
- Area activities = 15 points
- State activities = 20 points
- National activities = 25 points
- Invitational contests = 10 points
- Community Service activities = 10 points
- CDE/LDE practices = 10 points for perfect attendance
- SAE project = 25 points (1 project per year)

(Students with multiple projects can only count one)

*****All points must be documented in the student's AET record books.

*****Maximum of 100 points per year on livestock shows

(Jackpot = local; County = district; Major = State)

Supervised Agricultural Experience Programs

A unique aspect of the Agricultural Science program is the Supervised Agricultural Experience Program (SAEP). It enables students to care for and exhibit livestock projects, develop agricultural crops or horticultural enterprises, or experience the other aspects of the agricultural industry. The SAEP is a powerful tool that teaches responsibility, time management, commitment, teamwork and sound financial practices.

Estimated Cost of Livestock Projects (Species Time Duration* Cost Feed/Track***)**

- Cattle 12 months Feb-March* \$3000** \$2500***
- Swine 5 months Nov-March* \$600** \$500***
- Sheep 9 months July-March* \$750** \$300***
- Goats 9 months July-March* \$750** \$300***
- Broilers 3 months Jan-March* \$2.00/head \$150***
- Rabbits 2 months Feb-March* \$250** \$100***

*All time durations will vary depending on the shows being purchased for and the locating of the project.

**Cost for animals may vary depending on the quality of livestock and location purchased.

***Animals are not required to be kept at the AISD Project Center. The above costs do not reflect any charges that can occur for veterinarian fees, medication, validation, entry fees, state tags, etc. These would be additional expenses for the project.

Policies and Guidelines

The following policies and guidelines apply to the Alvord ISD FFA Chapter. As a leadership organization; students must be in good standing in and out of the school and are subject to dismissal from the organization for problems in any of the following areas: insubordination, truancy, cheating, drinking, drugs, the use of tobacco products or vapes and violation of the AISD student Code of Conduct or major breaches of the FFA Code of Ethics.

The FFA advisor and/or Director of Career and Technical Education reserve the right to add or amend these guidelines and rules as deemed necessary. This document will be kept updated and located on the AISD district website. *It will be the responsibility of FFA advisors, students and parents to utilize the district website to obtain and/or refer to the most current version of this document.*

Agricultural Department and FFA Membership

Alvord ISD adheres to guidelines and policies provided by the Texas FFA Association. Texas FFA allows local discretion of the school district to adopt more stringent membership guidelines as deemed necessary.

Texas FFA Guidelines:

<https://www.texasffa.org/>

National FFA Guidelines:

<https://www.ffa.org/About/WhoWeAre/Pages/The-Official-FFA-Manual.aspx>

Liabilities:

Animal Projects

No animal will be housed at the Ag Barn Facilities without a current signed receipt of this document, a signed "Alvord Agriscience Center contract" on file with the Campus Ag Science Teacher, all fees(FFA, Barn, etc...) paid and the animal must be approved by an Agricultural Science Teacher. The required documents will be provided by your AST.

Alvord ISD, the Agriculture Program, Alvord Friends Of The FFA, District Employees, or volunteers will assume **NO** responsibility for accidents or injuries to students, parents, visitors, livestock, or personal property resulting from the use of the facilities or equipment, as well as, livestock owned by other persons.

Insurance for animals kept at the facility is not maintained by the school district Agriculture Departments or FFA Chapters. It is the responsibility of the student to provide any insurance

coverage on his/her animal deemed necessary. The loss of an animal, or expenses incurred because of loss, injury, illness, etc., including veterinary bills, is the sole responsibility of the student and will not be the responsibility of the Alvord Independent School District, Agriculture Departments, Agriculture Teacher, Career and Technical Education Department, or FFA Chapters. All animals that are housed at the Ag Barn Facility are housed at their own risk.

If you are hauling with an Agriculture Science Teacher, after every show, trailers, tack, and animals are to be cleaned and disinfected before entering back into the barn. This cuts back on bringing unwanted diseases, bacteria, or pests in our facility.

Travel for School Activities

Before students can travel to any school sponsored activity, the teacher must have on file a field trip release form, Travel Guidelines contract and extracurricular medical permission form as well as any other documentation required by Alvord ISD. Your AST must be notified by email at least two weeks in advance to be excused from school. Junior exhibitors must print and complete the Junior exhibitor release form.

Visitors

Any visitor accompanying an Alvord Independent School District FFA student and/or parent and attending an Alvord ISD sponsored event or activity, must adhere to the appropriate conduct outlined in this document. Please allow 48 hours notice to your Agriculture Science Teacher for breeders, or groomsmen to enter our facility. Any student who has a visitor or non- Alvord ISD member or guest at the facility takes full responsibility for their visitor's actions or misconduct.

Misconduct

Any infraction of district rules, policies or guidelines as set forth in the AISD Student Code of Conduct, AISD Student Co-Curricular/Extracurricular Contract, and/or the AISD FFA Policy Handbook will result in disciplinary action and may cause immediate removal from the program. The Ag Science Teacher(s) in collaboration with campus administration will have the authority to suspend or remove any member for any infractions. All content of this document is at the discretionary interpretation of campus administration for determining consequences for inappropriate behavior.

Cell Phone Policy

We follow the Alvord ISD cell phone policy. For your student to participate on teams, events, etc, we have to be able to contact them quickly. The Cell Phone Policy form must be completed for your student to travel.

Eligibility to Participate

Eligibility in the Alvord ISD FFA organizations is based on the UIL eligibility standards found in TEA Code 33.081 "no pass, no play."

Problems and Chain of Command

When a problem or concern arises, the best way to resolve it is by following a set “chain-of command policy”. Always begin with the Supervising Teacher 1st. The Campus Ag Science Teacher 2nd. The Director of CTE 3rd and lastly the Campus Principal.

Alvord Independent School District Agriscience Facility Rules

General Rules and Regulations

The Agriscience Center is an educational facility of the Alvord Independent School District. Operation of the center is conducted through the Alvord Agriscience Department for the purpose of curriculum enhancement and assistance in meeting state mandated SAE requirements. The purpose of this contract is to standardize the rules and regulations concerning student use of the facilities. Your responsible attitude in abiding by these rules will help insure your part in enriching the learning experience for everyone. The following rules are enforced. Any new rules that may become necessary will be effective immediately upon notification of the students by the AST(s).

1. ALL SCHOOL RULES will apply for all students, adults, and guests, while on campus or at a livestock show.
2. State law prohibits the possession and use of alcoholic beverages, narcotic drugs, controlled substances, tobacco and firearms on school property. All violations will be reported. Profane and abusive language and sexual misconduct will not be tolerated.
3. The abuse of an animal by a student or adult will result in the student being required to remove their animal.
4. All projects to be kept at the facility must be approved by the **AST** who will inform the student of the **designated area** assigned where livestock projects are to be kept.
5. Students will not move their animal(s) or supplies without permission of the AST.
6. Students will be responsible for the care and feeding of their project **EVERY** day at the required times. Students who do not properly care for their project will be required to remove it from the facility. Students may trade out feeding and care responsibilities on the weekends, during vacations and on holidays. It is still their responsibility that the project be properly cared for. Students' animals should be checked twice a day regardless of feeding times.
7. The cleanliness and sanitation of the facility is the direct responsibility of every single person who has a project. The FFA Advisors will assign specific duties. Failure to carry out assigned duties will result in disciplinary action, fines, and/or eviction. (ie. clean wash racks)
8. Anyone responsible for defacing the facilities or equipment will face the same disciplinary action as defacing any school property and may be held financially responsible.
9. Sitting on or abusing gates, fences or panels is prohibited.
10. All vehicles are to remain parked until the student has finished his/her work and is ready to leave the center. Inappropriate operation of any vehicle will not be tolerated.

11. Horseplay and loitering are prohibited at the facility. The center is not a hangout! Take care of your business and leave.
12. The facility will be open from 5:30 a.m. to 9:00 p.m. daily, or as approved by the ASTs. No persons may be at the facility during any other times. It is possible that gates may be shut when the facility is closed.
13. **No dogs allowed on the property.**
14. Feed, health care, and other normal costs are the responsibility of the student.
15. Insurance for projects kept at the facility is not maintained by the school district, Agriscience Department, FFA Chapter or AST. They are not liable for any losses, injuries and/or damages incurred to persons, projects and/or property. 16. Any accident or safety hazard is to be reported immediately to the AST.
17. **If you bring a guest to the facility, then you are responsible for their actions, and no guests are permitted on the grounds without proper notification of the ASTs. (1 week minimum, unless it is an emergency)**
18. Parents/guardians are encouraged to spend as much time as possible with their child while they are at the facility.
19. Male animals capable of reproduction will not be allowed at the facility. (i.e. Bull, Boar, Stallion, Ram, Buck)
20. Students who fail to clean their assigned project area in a timely manner will be assessed a clean up fee, all pens will need adequate bedding at all times to ensure cleanliness.
21. Barn clean-up days will be scheduled by the advisors, **attendance is mandatory. Disciplinary actions can occur.**
22. Advisors reserve the right to disqualify a student from participating in livestock production activities.
23. If a student fails to abide by these rules and regulations, the following steps will be taken:

FIRST OFFENSE: Students will be warned and possible disciplinary action will be taken.

SECOND OFFENSE: Student, teacher, and parent will hold a conference. This may include disciplinary action.

THIRD OFFENSE: Students will be required to remove his/her project(s) from the center. Following student and parent notification of a third offense, if an animal is not removed from the facility within seven days, the animal will be sold, and the profits will be returned to its rightful owners, or the animal will be surrendered to Wise County Animal Control. Any expenses incurred, including transportation and handling cost will be charged to the owner of the animal.

24. Pen Needs:

Minimum of 3-4" of shavings (optional)

Names and Contact Information on each pen

Fan/Heat Lamp depending on weather conditions

Appropriate feed and clean water

Cords must be hung appropriately. Please make sure they are not pulling on the outlets, as well as out of reach from all surrounding animals and walkways. If cords are found being used incorrectly they will be taken down.

Possible disciplinary action that may be incurred shall include written reprimand; infraction referral to appropriate principal; and fines and/or special work assignments.

Alvord Independent School District Agriscience

Guidelines

Revised 07/01/2026

All participants will comply with the following regulations and criteria.

1. As an Alvord ISD facility supporting school-related activities, the most recent AISD Student Handbook and AISD Discipline Management Plan and Student Code of Conduct will apply.
2. For security purposes, the facility will be open between 5:30 a.m. and 9:00 p.m. (or as approved by AST's). Students with early release are NOT allowed to feed their animals prior to the end of school, as animals need to be fed approximately 12 hours apart. Any deviance from this guideline will result in probation. Please speak to an advisor if a special circumstance occurs.
3. The ASTs will monitor all guidelines and criteria closely. Ethical and humane treatment of animals and violation of regulations will not be compromised.
4. The student must be a paid Alvord FFA (High School Students) or Junior FFA (3rd thru 8th grade) members in good standing to utilize the facility. High School students not enrolled in an Ag class will not be allowed to house their animal in the facility.
5. Guests must have prior permission to enter the complex from the Agricultural Science Teachers. This includes veterinarians. The student is responsible for his/her family and guest(s) at all times. If the guest violates the rules of the Agricultural Science Facility, it will be treated as though the student violated the rules.
6. Biosecurity is first. No animals or guests are to be brought into the barn unless you have permission from the Agricultural Science Teachers. If the Agricultural Science Teachers do not see the animal first, it will be removed at the owner's expense. If it is not a show animal, it does not come into the barn!
7. Animal pen(s) must be kept clean at all times. Failure to maintain proper care of the pen area and animal(s) will result in the students receiving a fine, and possibly being put on probation, which constitutes a warning, and the problem must be remedied within one (1) day of probation date to the satisfaction of the Agricultural Science Teacher. The second and final warning will result in the student being evicted from the facility and the animal will be removed from the premises.
8. Students will provide their own animal care equipment. Make sure all of your personal stuff is marked. Each student will have space in the feed room for their feed and feed stuff only. Required items are:
 - ❖ Correct feed trough for lambs, goats, and cattle (water buckets for shows)
 - ❖ Correct feed trough for swine projects (water buckets for shows)
 - ❖ Fan for summer w/ appropriate extension cord. (Extension cords must be hung CORRECTLY)

- ❖ Heat lamp for winter w/ appropriate extension cord.
 - ❖ Stall shavings
9. All shots and/or medications should be administered under the care/direction of a Veterinarian and/or the Agricultural Science Teachers. If you choose to give your own medication, you must pay for it, and the Agricultural Science Teacher must be notified first.
 10. If a student is evicted from the facility, they will not be allowed back on the premises.
 11. All manure, feedstuffs, and trash must be properly disposed of in the approved designated areas **ONLY. All trash** needs to be hauled down to the dumpster. All shavings and manure need to be placed in their designated areas (ensure that there is no trash incorporated with manure and shavings (ie. hay strings, feed bag string, shaving bags) All wheelbarrows WILL be emptied after each use, and dumped in the correct location.
 12. The feed room, wash area, and driveway are to be kept neat and clean. Any valuables are suggested to be brought to and from home as needed. The school district and employees are not responsible for theft and damage. Students will not be permitted to bring in tack not approved by the Agricultural Science Teacher. **The safety, sanitation, and the appearance of the barn are a priority.**
 13. The student is responsible for cleaning and maintaining the project area (pen) at all times. For example the wash rack/aisle every time your animal defecates. At certain times of the year, students may be required to clean their project area and assist others in cleaning the facility as a whole.
 14. Priority for space will be given to AISD FFA Member's show animals. If there are too many projects then priority will be given to students starting in the 12th grade and working down from there.
 15. No modifications may be made to the existing structure. Students or family members are NOT allowed to alter any structure, doing so may result in immediate removal of project(s) from the barn. No Exceptions.
 16. All students' projects are under the direct supervision of the Agricultural Science Teachers, and may be used as part of the classroom experience.
 17. All Alvord ISD owned equipment is to remain at the facility unless approval is given from the Agricultural Science Teacher. **Trailers are not available for student or parent use.**
 18. Animal Removal: Show animals must be removed within two weeks following the project's last show. (Unless approved by the AST overseeing the project.) The animal must be show eligible and entered in a show for the group they are housed to remain in the facility. (See Guidelines Below)
 - A. Show Eligibility for Market Animals:
 1. The animal must be the correct age and weight (Determined by the AST)

B. Show Eligibility for Breeding animals:

1. Age - will be based on the State Fair of Texas guidelines. For example; for breeding goats the animal cannot be older than 3 years prior to the show.
2. Bred by - all breeding animals must be bred or have given birth by (24) months of age. If bred, pregnancy must be proven by a blood test. Please plan accordingly for this.

C. Exceptions:

- ii. Animals bred to produce a SAE project may be kept as long as production is in progress. Open ineligible animals are not allowed to be housed at the facility. Housing for this category will be the first needing to be removed if space becomes an issue. Also animals not shown and being used for production may lose access to a stall if needed by other livestock projects.

19. Projects must be related to FFA. No 4-H projects. The animals listed below may be kept at the facility:

- A. Breeding Heifers
- B. Market Steers
- C. Breeding Gilts
- D. Market Pigs
- E. Breeding Lambs
- F. Market Lambs
- G. Breeding Does
- H. Market Goats

22. Animals NOT allowed at AISD barn:

- A. Male breeding animals of any species

23. All students will be required to help clean the entire facility after their designated show grouping on the date assigned by the Agricultural Science Teacher. If a student does not help clean out the barn, their check from that show grouping will be held until their area is clean to the specifications of the Agriculture Science Teacher.

24. Animals are to be washed in designated areas only.

25. Animals are to be exercised in the designated area only. No animals are allowed to be loose in the barn.

26. The student is to respect the value of the Alvord ISD Agricultural Science Facility. Any defacing of property or equipment will mean dismissal from the complex IMMEDIATELY.

27. Passageways, including door openings, are not to be cluttered with boxes, equipment or animals. Both routine and emergency traffic must be able to move efficiently.

28. All broken or stolen equipment is to be reported immediately. All equipment is to be cleaned and returned to the proper storage area after each use.

29. **No pets allowed at the barn. If dogs are brought to the barn the student will be put on probation.**

30. All doors, especially the door to the feed room, are to be kept closed at all times.

31. Slander or defamation of any type will not be tolerated.

32. Fly Control. During warm weather you are responsible for controlling the fly population in your pen and on your animal. If you are unsure what products to use please check with your supervising AST.

33. Cosmetic Procedures. Alvord FFA ASTs will not haul animals for cosmetic purposes. If an animal requires non-cosmetic medical attention, the Ag Teachers will make arrangements to haul it to the vet. However Ag Teachers will not haul for cosmetic purposes. If you choose to have a procedure completed then it will be the owners responsibility to get the animal to and from the vet, or have a vet come to the barn with the Ag Teachers approval and notification prior to appointment.

34. **Trailers are not for student or parent use.**

35. If an animal needs to be hauled for medical purposes, ASTs must be given ample notification time. (14 days is necessary unless it is an emergency)

36. Neither AISD nor the Alvord ISD Agricultural Science Teachers nor any school official will be responsible for injury to or death of any project animal (or offspring) while it is on school property or any other property. (Securing project insurance is an owner option and is encouraged.)

37. Feed Room Procedures: All items belonging to a student must be labeled clearly with the student's name. All feed and feedstuff must be off the ground and in a container of some sort. Alvord Ag Department will supply each student with one barrel, any additional barrels must be purchased by the student. Tack may have to be removed depending on space.

If a student/parent fails to abide by these rules and regulations, the following steps will be taken:

FIRST OFFENSE: Verbal warning and possible disciplinary action could be taken.

SECOND OFFENSE: Student, Teacher, and Parent will hold a conference. This may include a disciplinary action.

THIRD OFFENSE: Students will be required to remove his/her project(s) from the facility. Following student and parent notification of the third offense, if an animal(s) is not removed from the center within fourteen days, the animal will be sold at market. Any expenses incurred, including transportation and handling cost will be deducted from the sale proceeds and remaining money if any will be forwarded to the student.

*Disciplinary action may include: Written reprimand, referral to appropriate principal, fines and/or special work requirements.

ALVORD ISD Ag Science Teacher Guidelines and Expectations

All AISD ASTs (AST's) will be responsible for following all district policies, including expectations and guidelines listed in the AISD Employee Handbook, Career and Technical Education Employee Handbook, AISD FFA Handbook, and policies and protocol listed in the Student Code of Conduct. All ASTs are under direct supervision of campus administration.

The following guidelines are currently in force. **Any new rules that may become necessary will be effective immediately** upon notification to campus administration and ASTs.

AST Guidelines and Expectations

- Each AISD AST will be responsible for:
 - Instructing students in the field of Agricultural Science
 - Supervising their campus' FFA Chapter activities
 - Selecting and supervising FFA Supervised Agricultural Experience projects (Livestock, Ag Mech, Agriscience Fair, etc)

Amendments

This document will be kept updated and located on the AISD website. *It will be the responsibility of teachers, students, and parents to utilize the District website to obtain and/or refer to the most current version of this document.*

Alvord ISD Agriscience Equipment Policy

The Alvord Agriscience Department has a variety of equipment that can be used by students in our program. These items must be checked out from an AST and should never be taken without permission.

Equipment available:

Cattle:

Clippers*
Blowers
Stall Dividers
Muck Cart

Lambs & Goats:

Clippers*

Blowers

Lamb and Goat Stand

Cage/Popper for transportation

Swine:

Clippers*

Pen dividers

Pig boards

*Clippers require a \$5 deposit for each set of blades you need to use, since they will need to be sharpened after use.

If you have questions about any other items, please contact an AST so we can make sure something was not missed.

**Acknowledgement of Alvord Agriscience Facility Information
(only required for individuals that will be utilizing the facility)**

- ✓ Livestock Program
- ✓ Agricultural Science Center Rules and Regulations
- ✓ Agriscience Center Guidelines

I have received an Alvord ISD Agricultural Science Center Handbook. I have read over the information and understand the policies for the Agriculture, Food and Natural Resources and FFA Programs. If I have any questions, I will feel free to contact the instructors.

Parents and students please initial in the boxes below.

- ☐ ☐ I understand I am only guaranteed a pen for my animal, and at any point in time turnouts may become unavailable for my project.
- ☐ ☐ I understand it is a privilege to house my animal in the agriscience center, and that it is not a right.

Signed: _____
(STUDENT)

Signed: _____
(PARENT/GUARDIAN)

Parent Information:

Name: _____

Phone: _____

Address: _____

Student and Parent Acknowledgement

- ☐ My student and I accept responsibility for accessing, reading, and following the policies in the Alvord ISD FFA Policy Handbook on the Alvord ISD website.
- ☐ I understand that the **Alvord ISD FFA Policy Handbook** and **Alvord ISD Student Code of Conduct** contain information that my student and I may need during the school year. All students will be held accountable for their behavior and will be subject to disciplinary consequences outlined in both documents. If I have questions regarding the **Alvord ISD FFA Policy Handbook**, please contact the High School Ag Science Teacher.
- ☐ I allow my student's name and photograph to be used in any FFA and/or Alvord ISD publications.

Student Name: _____

Student Signature: _____

Parent Name: _____

Parent Signature: _____

Parent Contact Information: _____ Date Signed: _____

AHS Faculty/Student Communication Waiver

Communication has become increasingly easier between faculty and students. This is due to the fact that students carry cell phones with the ability to text. To ease communication, it would be beneficial for the faculty that are responsible for having off campus activities with students, to have the opportunity to text pertinent information – clarifying schedules, notification of emergencies, etc.

This waiver will grant AHS faculty permission to call or text important information to your students to the number you provide on this form.

We would also like to have a parent/guardian contact number as well so it can be included in any text that may be sent.

Any and all inappropriate communication should be directed to the AHS Principal.

I, (print name)_____, agree that an AHS faculty member my contact my son/daughter by cell phone (call or text) to relay any pertinent information related to school sponsored or school related off campus events and activities. Communication should only be on an “as needed” basis.

Students Name: _____

Contact Number: _____

Parent/Guardian Number: _____

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____