

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, March 24, 2026
10:00 AM – Cooperative Office

<https://us02web.zoom.us/j/89691287012?pwd=jmhPQ3rFUPqv8hDXyQcNI05ucbzWvy.1>

Meeting ID: 896 9128 7012

Passcode: 658692

AGENDA

1. **Call to Order**
2. **Staff Representative**-Erin Bauer, Speech Language Pathologist/Stevensville Elementary
3. **Consent Agenda**
 - A. Minutes
 - B. Warrants
 - C. Resignations-None
 - D. New Hires-None
 - E. Next Meeting: April 28, 2026
4. **Public Comment-**
5. **Correspondence/Communications-**
6. **Board Action- None**
7. **Information and Discussion**
 - A. BVEC Audit Exit Conference
 - B. STAR Training
 - C. Graduation Discussion Committee for FAPE
 - D. Training Pathways Amid Shortages
 - E. Business Manager Application Received
8. **Adjourn**

03/04/26
09:10:09

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 3/26

Page: 1 of 2
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
12375		134 FLORENCE-CARLTON SCHOOL	4,098.88					
		Match Reimbursement March 2025						
1		03/01/26 Match Reimbursement 3/26	4,098.88		115 8 160-2144		800	3
12376		404 VICTOR PUBLIC SCHOOLS	5,838.97					
		Match Reimbursement March 2026						
1		03/01/26 Match Reimbursement 3/26	5,838.97		115 8 160-2144		800	3
12377		101398 MAJESTIC BUS SERVICE, INC	5,828.71					
		ROUTE TRANSPORTATION COSTS March 2026						
1		10855 03/01/26 PS Transportation Mar 26	5,828.71		110 1 280-2700		513	
12378		101394 KIRK L. CREWS, M.D.	639.00					
		CSCT Medical Director 24-25						
1		03/01/26 Medical Director March 2026	639.00*		115 8 160-2144		330	3
12379		101582 PACIFIC SOURCE ADMINISTRATORS	50.00					
		Health Insurance Cobra Administration						
1		47619 03/01/26 Health Insurance Cobra Adminis	50.00		115 12 456-2500		260	777
12381		101597 NEXUS CPA GROUP, PLLC	7,735.00					
		24-25 Audit Process - Progrss for annual Financial Statement Audit 65% billing						
1		508 02/17/26 24-25 Audit Process	7,735.00*		115 12 456-2315		300	777
12382		101584 VOVO HANDYMAN SERVICES LLC	120.00					
		PS maintenance - mount cubbies to wall and secure them to each other to prevent tipping						
1		26-4 02/25/26 PS maint Feb 2026	120.00*		115 1 456-2600		440	777
12383		101347 BMO FINANCIAL GROUP	5,817.97					
		Pcard transactions February 2026 035976						
79		Speech License and Assoc	85.00*		115 3 456-2150		810	777
82		Speech Supplies	61.57*		115 3 456-2150		610	777
83		Speech Protocols	102.20*		115 3 456-2150		610	777
84		Florence CSCT Supplies	5.39		115 33 160-2144		610	3
90		Office Solutions - copier	24.00*		115 12 456-2500		550	777
97		offsiite storage BVEC	75.00		115 12 456-2600		451	777
131		Zoom Subscription	88.14		115 8 160-2144		650	3
154		Office Supplies	53.23		115 12 456-2500		610	777
156		Town of Stevi Water/Sewage	68.50*		115 12 456-2600		421	777
159		Town of Stevi Water/Sewage	68.49*		115 1 456-2600		421	777
160		NW Energy gas/electric	137.62		115 12 456-2600		412	777

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct./Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
162	NW Energy gas/electric	137.61		115 1 456-2600		412	777
163	PS Cleaning	550.00		115 1 456-2600		430	777
164	Office cleaning	110.00		115 12 456-2600		430	777
169	School Psych CH toner cartridg	49.99*		115 2 456-2140		610	777
175	Internet 2 months	480.00*		115 12 456-2500		531	777
176	PS roof repair loose shingles	500.00*		115 1 456-1000		440	777
177	SASE Envelopes	980.90		115 12 456-2500		532	777
178	Amazon Web Svcs-Big Sistah	265.84		115 8 160-2144		535	3
188	Jamf Annual cost - ipad mgmt	206.25		115 12 456-2500		535	777
189	Adobe for AG	16.04*		115 18 160-2144		650	3
194	AG OP Supplies	6.49		115 34 160-2144		610	3
195	AG OP Supplies	11.28		115 46 160-2144		610	3
196	AG Resource Book	13.35*		115 18 160-2144		610	3
197	Annual Amazon Prime Subscripti	129.00		115 12 456-2500		650	777
198	PS Supplies	132.77*		115 1 457-1000		610	797
199	School Psych QI Assessmennts	1,360.00*		115 2 456-2140		610	777
200	OT PT Supplies	63.87*		115 4 456-2160		610	777
201	LR MH Supplies	35.44		115 40 160-2144		610	3
12384	100975 ACROTEC INC.	150.00					
	troubleshoot missing progress notes 2/23/26						
1	10855 03/01/26 missing progress notes	150.00		115 6 160-2144		330	3
12385	101537 ROCK CREEK TELETHERAPY	4,120.57					
	PT Services February 2026						
1	2396 03/03/26 PT Services Feb 2026	4,120.57*		115 4 280-2160		320	
	# of Claims 10	Total: 34,399.10	# of Vendors 10				

03/18/26
12:12:14

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 3/26

Page: 1 of 1
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Claim Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
12380	101541 BITTERROOT LAUNDRY & CLEANERS	86.42					
	MAT RENTAL Mar 2026						
1	178543 03/12/26 PS MAT RENTAL Mar 26	54.41		115 1 456-2600		430	777
2	Office mat rental Mar 26	32.01		115 12 456-2600		430	777
12386	101080 Kim Mutchler	70.28					
	Mileage Reimbursement Jan-Mar 2026						
1	Mileage Reimb Jan-Mar 26	70.28*		115 4 456-2160		581	777
12387	101164 KALEVA LAW OFFICE	137.50					
	Legal Fees February 2026						
	discussion with director re: special education						
1	9750 03/05/26 Legal Fees Feb2026	137.50*		115 12 456-2500		330	777
12388	101589 HILLER COMPANIES LLC	780.00					
	Annual Fire & Security Alarm Monitoring						
1	2095795 03/04/26 annual alarm monitoring	780.00*		115 12 456-2600		330	777
12389	101588 GRANITE TECHNOLOGY SOLUTIONS	1,305.62					
	Phones						
	Monthly IT support for monitoring laptops, security, et.						
2	48357 02/28/26 Monthly IT Maintenance	1,163.40*		115 12 456-2600		300	777
3	48357 Phones	142.22*		115 12 456-2500		531	777
	# of Claims	5	Total:	2,379.82	# of Vendors	5	

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, February 24, 2026
10:00 AM – Cooperative Office/Zoom

MINUTES - FINAL

1. **Call to Order** - Mr. Stiegler called the meeting to order at 10:00 AM. Board members in attendance: Mr. Stiegler, Ms. Weems, Mr. Fiske, Mr. Konen. Mr. Biesiot via Zoom. BVEC administration in attendance: Ms. Rammell, Ms. Gillespie (via Zoom). Staff in attendance: Wendy Schroeder. Board Clerk: Jill Reynolds.
2. **Staff Representative** - Wendy Schroeder, School Psychologist, Darby, and Victor stated that the year is going well and smoother this year versus last due to a reduction in the number of evaluations. She is also excited about the work being done with the Montana Autism project.
3. **Consent Agenda** – approved by unanimous consent.
 - A. Minutes
 - B. Warrants
 - C. Resignations-None
 - D. New Hires-None
 - E. Next Meeting: March 24, 2026
4. **Public Comment** – None.
5. **Correspondence/Communications** -
 - A. Governance Letter
 - B. Association’s Request to Open Collective Bargaining – see Agenda item 7C.
6. **Board Action** – None.
7. **Information and Discussion**
 - A. Business Manager Recruitment Active – Ms. Rammell updated the Board on the posting for a Business Manager. The position is posted on the BVEC website, on the MASBO website, and on OPI Jobs for Teachers. No applicants or calls received yet.
 - B. Therapy Readiness Amid Shortages – Ms. Rammell addressed the need for outsourcing our OT and PT services due to open positions. Her first option is always to fill the roles with an on-site employee, only going to third party teletherapy when she is unable to fill a position. Ms. Rammell is in contact with Bitterroot Health for options they might have to help fill roles in schools. They have not had available staff so far. Ms. Rammell also explained that whether the services are from Bitterroot Health or Rock Creek Teletherapy, they will rarely have any experience with School-Based services and will require training when they start.
 - C. Collective Bargaining – Cami Hildebrand, BVEC Union President, sent their request to open bargaining on February 13, 2026. The first meeting will be in the week of March 9th. The association did send a list of data they would like from BVEC. At this time, there was no request for language changes. Mr.

BVEC Monthly Finance Review

February, 2026

% Year 60%

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 110	Transportation	Beginning Reserve	\$ 5,484				
		Revenue	\$ 31,481	\$ 59,287	(27,806)		Timing - Districts billed January and June
		Expenditures	\$ 35,121	\$ 59,287	24,166	59%	
		Gain/Loss	\$ (3,640)	\$ -	\$ (3,640)		
		Ending Reserve	\$ 1,844				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 114	Retirement	Beginning Reserve	\$ 361,333				
		Revenue	\$ 117,924	\$ 135,716	(17,792)		Timing - County Reimbursements
		Expenditures	\$ 35,832	\$ 135,716	99,884	26%	
		Gain/Loss	\$ 82,092	\$ -	\$ 82,092		
		Ending Reserve	\$ 443,426				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115	Mental Health	Beginning Reserve	\$ 360,152				
		Revenue	\$ 284,177	\$ 436,530	(152,353)		Budget included using \$6153 of reserves
		CSCT Stabilization Grants	\$ 22,950				
		Other	\$ 127,828	\$ 127,828	(0)		
		Match Reimbursements	\$ 88,270	\$ 139,815	51,545	63%	
		Expenditures	\$ 264,490	\$ 423,742	159,252	62%	
		Gain/Loss	\$ 82,195	\$ 801	\$ 58,444		
		Ending Reserve	\$ 442,347				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115	Special Education	Beginning Reserve	\$ 343,487		-		
		Carry Over	\$ 155,500		-		
		Revenue	\$ 667,213	\$ 812,829	(145,615)		
		IDEA Allocations to Districts	\$ 303,754	\$ 499,316	195,563		
		Expenditures	\$ 224,876	\$ 373,017	148,141	60%	
		Gain/Loss	\$ 138,584	\$ (59,505)	\$ 198,089		
		Ending Reserve	\$ 455,526				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115	Preschool	Beginning Reserve	\$ -	\$ -			
		Carry Over	\$ 7,739	\$ 7,739			
		Revenue	\$ 6,925	\$ 29,619	(22,694)		OPI Preschool dollars will not cover full year of para, part of the year will be charged to IDEA B
		IDEA Allocation to Darby	\$ 4,155	\$ 6,925	2,770		
		Expenditures	\$ 29,315	\$ 30,433	1,118	96%	
		Gain/Loss	\$ (26,545)	\$ -	\$ (18,806)		
		Ending Reserve	\$ -				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 182	Special Education	Beginning Reserve	\$ 109,221				
		Revenue	\$ 767,212	\$ 913,286	(146,074)		Timing - Districts billed in January Timing - 3 month payout in June
		Expenditures	\$ 520,128	\$ 906,042	385,914	57%	
		Gain/Loss	\$ 247,084	\$ 7,244	\$ 239,840		
		Ending Reserve	\$ 356,306				