

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

March 26, 2013

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Isaac Simmons, Chairman; Mr. Roger P. Milton; Mr. Charlie D. Frost; Mr. Judge B. Helms; and Ms. Audrey D. Lewis. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Isaac Simmons, at 6:07 p.m.

2. OPENING PRAYER

The opening prayer was led by Mr. Charlie D. Frost.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. Daniel Stanley with the Division of Forestry presented the Board with a check in the amount of \$4,821.91 for the district's share of distribution from the Lake Talquin receipts. He stated that districts receive 15% of revenues. The Board and Superintendent thanked Mr. Stanley for his presentation.

Ms. Beckwith recognized Mr. Craig McMillan as a business partner. She stated that Pat Thomas Insurance sponsored the building dedication for Dr. Robert Bryant.

The Board and Superintendent recognized Ms. Delshauana Jackson for receiving the Outstanding Principal Leadership Award.

Ms. Lewis recognized the Superintendent and staff for working together with the district's finance.

ITEMS FOR CONSENT

Mr. Simmons removed from the agenda item #8L – Insurance Committee Recommendations for Pay Card. He entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Judge B. Helms, seconded by Ms. Audrey D. Lewis and carried unanimously.

5. REVIEW OF MINUTES

- a. February 19, 2013, 2:00 p.m. – School Board Workshop
- b. March 5, 2013, 1:00 p.m. – School Board Workshop
- c. March 5, 2013, 4:30 p.m. – School Board Workshop
- d. March 5, 2013, 6:00 p.m. – Regular School Board Meeting
- e. March 11, 2013, 5:00 p.m. – Student Hearing
- f. March 11, 2013, 6:00 p.m. – Student Hearing

ACTION REQUESTED: The Superintendent recommended approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2012 – 2013

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Budget Amendment Number Seventeen

Fund Source: 420 Federal Funds
Amount: \$286,395.23

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. Purchase Orders for Federal Projects

Fund Source: Title I Part A and Title I School Improvement
Amount: \$216,660.00

ACTION REQUESTED: The Superintendent recommended approval.

- b. Purchase Orders for Federal Projects

Fund Source: Title I School Improvement
Amount: \$50,765.40

ACTION REQUESTED: The Superintendent recommended approval.

- c. Purchase Orders for Federal Projects

Fund Source: Title I Part A
Amount: \$17,537.38

ACTION REQUESTED: The Superintendent recommended approval.

- e. Purchase Orders for Federal Projects
Fund Source: Title I Part A
Amount: \$23,414.00
ACTION REQUESTED: The Superintendent recommended approval.
- f. Purchase Orders for Capital Improvements
Fund Source: Capital Improvements Fund 379
Amount: \$14,950.00
ACTION REQUESTED: The Superintendent recommended approval.
- g. Memorandum of Understanding – CIS of Florida
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.
- h. GASB 45 OPEB Contract
Fund Source: General Fund
Amount: \$9,493.00
ACTION REQUESTED: The Superintendent recommended approval.
- i. School Food Service Membership in POWER Buying Group
Fund Source: School Food Service
Amount: Estimated \$3,400.00 in dues payable by August 31, 2013
ACTION REQUESTED: The Superintendent recommended approval.
- j. Insurance Committee Recommendations for Health Insurance Vendor
Beginning October 1, 2013
Fund Source: All Funds and employees participating in health insurance
benefits
Amount: Based on individual employee's selections for health insurance
ACTION REQUESTED: The Superintendent recommended approval.
- k. Insurance Committee Recommendations for Life and Dental Insurance
Vendor for Insurance Year Beginning October 1, 2013
Fund Source: All Funds and employees participating in life and dental
insurance plans
Amount: Reduction in life insurance and no change in dental insurance
premiums
ACTION REQUESTED: The Superintendent recommended approval.

9. STUDENT MATTERS

- a. Student Expulsion – See back-up material

Case #49-1213-9102

ACTION REQUESTED: The Superintendent recommended approval.

- c. Student Expulsion – See back-up material

Case #52-1213-0211

ACTION REQUESTED: The Superintendent recommended approval.

- d. Student Expulsion – See back-up material

Case #54-1213-0211

ACTION REQUESTED: The Superintendent recommended approval.

- e. Student Expulsion – See back-up material

Case #56-1213-0061

ACTION REQUESTED: The Superintendent recommended approval.

10. SCHOOL FACILITY/PROPERTY

- a. Board Approval of Bid #1213-14 – Gas Piping at East Gadsden High School

Fund Source: Capital Outlay

Amount: \$23,884.00

ACTION REQUESTED: The Superintendent recommended approval.

- b. Board Approval of Bid #1213-15 – Chiller Repair at James A. Shanks Middle School

Fund Source: Capital Outlay

Amount: \$26,722.00

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (*) were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

*8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- d. Purchase Orders for Federal Projects

Fund Source: Title I Part A Parent Involvement

Amount: \$16,710.00

Mr. Helms requested clarity on the wording for the purchase orders for federal projects to read free books to all students. He stated that he wanted the books to reflect the appropriate age group.

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8d. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

11. **CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS**

- a. Discussion and Request to Advertise the Board's Intent to Amend School Board Rule 8.40 (General Food Service Requirements)

Fund Source: N/A

Amount: N/A

Mr. Simmons requested an overview of the request to advertise and amend School Board Rule 8.40 (General Food Service Requirements).

Mrs. Wood stated that in response to an audit ended June 30, 2011, the finding allows the flexibility to get quotes from vendors for fresh fruits and vegetables. She stated that the amendment of School Board Rule 8.40 (General Food Service Requirements) will bring the district in compliance with the purchasing law.

Following discussion, Mr. Roger P. Milton made a motion to accept the Superintendent's recommendation to approve agenda item #11a. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*9. **STUDENT MATTERS**

- b. Student Expulsion – See back-up material

Case #50-1213-0231

The parent of student #50-1213-0231 addressed the Board to request a hearing.

Mr. Judge B. Helms made a motion to reconsider the Board's action on agenda item #9b. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

Mr. Roger P. Milton made a motion to defer action on agenda item #9b until a hearing was held on April 2nd at 3:00 p.m.

The Board scheduled a workshop on April 9th at 4:00 p.m.

ACTION REQUESTED: The Superintendent recommended approval.

12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. James stated that he had high expectations for students on the upcoming FCAT Test. He stated that FCAT Testing was scheduled for April 15th – 26th. He stated that East Gadsden High School Football Coach accepted a position at FAMU. He stated that the building dedication for Dr. Robert Bryant was scheduled for Thursday, April 4th at 6:00 p.m.

13. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost stated that he had received a request to gather information on the district's tobacco free policy to submit to the Board for state compliance. He requested the Superintendent inform principals that they are to listen to parents at conferences to help resolve student issues.

Mr. Helms stated that he recommended Ms. Joy Dixon meet with Ms. Rosalyn Smith regarding the Tobacco Free Program. He announced that a church and community event was scheduled for Sunday, April 7th at Mt. Calvary Church honoring Dr. Robert Bryant.

Mr. Simmons announced that a workshop was scheduled for April 9th at 4:00 p.m. to discuss the following: 1) TCC Partnership with GTI; 2) Merging of Havana Elementary School and Havana Middle School; and 3) the use of Capital Outlay Funds. He stated that there are legislative bills that will effect education and impact districts in many ways. He thanked the Board for attending the Legislature Days at the Capitol.

14. The meeting adjourned at 6:47 p.m.