

DRAFT – Unofficial Until Approved
Meeting Minutes 2/12/2013

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Session on February 12, 2013 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg. #1, and Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mrs. Claire Place, President

Mr. Peter Livingston, Clerk

Mr. Steven Auslander, Board Member

Mr. Jeffrey Neff, Board Member

Mr. Carlos Ruiz, Board Member (absent)

Rachel Dick, Student Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Neff made a motion to approve the Agenda. Mr. Auslander seconded; the motion carried unanimously.

3. REPORTS

- Student Board Member report –Miss Rachel Dick presented her student Board member report.

Past:

ACES had their Talent Show last Friday.

Current:

This week, ACES is holding a “Love of Reading” Week.

Friday, Tanque Verde High School is holding the Sadie Hawkins dance, the main fundraiser for the Freshmen Class.

The new sports season for Tanque Verde High School is beginning, with the first baseball and softball scrimmage on Thursday.

Tanque Verde National Honor Society is beginning to organize a group to participate in the Susan G. Komen Race for the Cure on March 17.

- **Superintendent’s Report** – Dr. Price shared with Board members, at the high school they may have noticed 3 concrete pads out by the fields. These were put in place awaiting bleachers. This is Tanque Verde High student, Eric O’Brien’s Eagle Scout Project. To date he’s raised approximately \$6000 toward the Bleacher Project.

A meeting was held last Friday at the high school with Librarian, Ms. Kate Bradley, staff, students and two Veterans. Dr. Price as well as two Board members, Mrs. Place and Mr. Auslander, also attended the meeting. The purpose of the meeting was to discuss some of the details surrounding the Memorial Plaza and get input from all. Mr. Auslander and Mrs. Place both appreciate the thought and effort going into this project. They witnessed first-hand student interaction with the Veterans. After hearing the Veteran’s stories, student perspectives were changed with a new found appreciation of the sacrifices made by our Military. Students shared how this project is impacting them personally.

Dr. Price added, at the last Board meeting the Open Enrollment policy adoption was tabled with an expectation to be heard at this meeting. Because we are currently in the middle of the Open Enrollment cycle, a decision was made to hold off until after April to bring this policy back. Dr. Price explained, with policy adoptions, once a policy is adopted it becomes effective on the date of adoption.

- **Enrollment update** – Mr. O’Shea advised the Board that our current enrollment is at 1906.
- **District Report Card** – Mr. O’Shea reported to Board members we are staying on budget. He said, Dr. Price mentioned Board members may be asking him when reporting on the budget, to perhaps use a different report, a more simplified report. Mrs. Place passed out the example of the report to all – she picked this up at the BOLTS conference she and Mr. Livingston attended. Mr. O’Shea explained that it’s not as simple as pushing a button, the information needs to be extracted from our accounting system and he will come up with similar monthly reports for the Board.
- **Legislative update** – Dr. Price said he followed up with Senators Crandall and Bradley after the Community Linkage Advisory Committee meeting – thanking them for their contribution. Mr. Livingston and Mr. Neff talked about setting up an appointment to meet with Senator Kimberly Yee. Dr. Price said he would try and make contact while he is in Phoenix tomorrow.
Mr. O’Shea added he has information regarding HB 2349 – this house bill proposes that part of the year end cash balances in M & O, Soft Capital and unrestricted Capital is used to offset some State Aid funding. Also, there are changes to the assessment ratios to the Class 1 (Commercial and Utilities) property taxes – residential property is Class 3. Mr. O’Shea said he will be following this house bill closely and update the board as information becomes available.
- **Facilities report** – Mr. O’Shea said there are a few remaining items still to complete with the Solar projects. We received the \$100,000 capital funding that was negotiated with the Solar project, and will be looking at finishing up projects around the district with the funds. The educational curricular component of the project is coming together. Ms. Glennon is working with SOLON representatives, as well as TEP and training is scheduled. We’ve received some of the equipment but not all; however, we are on track.
- **Board comments** – Mr. Livingston and Mrs. Place talked about the BOLTS conference they attended. There was discussion about changing district policy relating to the Open Call to the Public offered at the first meeting of the month. Mrs. Place and Mr. Livingston would like Board members to consider changing policy, adding to that meeting, a Limited Call to the Public. The Open Call to the Public allows for comments on topics not appearing on the agenda and the Limited Call to the Public would allow for comments related to items that do appear on the agenda. They both felt this addition would encourage community participation.

Dr. Price said we would have a first reading of this policy at the next board meeting.

Mrs. Place also mentioned she attended the ABEC conference – the conference that Dr. Price was an invited speaker. She said the focus was on developing partnerships within the community. She said it was well attended and informative.

Mrs. Place added she would like to talk, at some point, with Rachel Dick about possible internship opportunities.

4. CALL TO THE PUBLIC

There was no call to the Public

5. CONSENT AGENDA *(see attached)*

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Mr. Livingston seconded; the motion carried unanimously.

6. INFORMATION ITEMS

A. TVHS AP Class Offerings

Dr. Price started by handing out the current TVHS Advanced Classes offered:

Pre Advanced Placement Classes

Pre- AP English 9

Pre- AP English 10

Advanced Placement Classes

AP English Language

AP English Literature

AP Biology

AP US Government

AP World History

AP Spanish

Honors Classes

Honors Biology

Honors Chemistry

DUAL Enrollment Classes

DE Writing

DE Calculus

DE Chemistry

DE US History

Dr. Price added, during registration process students/parents are welcome to identify classes that do not appear. Dr. Price asked Mr. Auslander to send him a list of classes he would like offered.

Mr. Livingston said he would like to see the classes our bordering districts are offering, Sabino, Cat Foothills, University High. Dr. Price said we would gather this information. He added, TVHS Principal Mr. Anderson and he will be meeting with a Plato Representative soon to look at class offerings.

B. Safety Procedures/Protocols Update

Dr. Price talked about the Safety Training we had on Monday; Mrs. Place and Mr. Auslander were invited to attend, Administrators, personnel from Community Programs and Pre-school also attended. Three Pima County Sheriff Deputies conducted the 2 hour training. There will be ongoing training and a tactical site walk thru will be planned for each campus. Dr. Price offered our campuses to the Pima County Sheriff's Department to be used for training purposes; he also offered staff and students to assist in these trainings. Dr. Price also offered the Sheriff's Department access to office space on all of our campuses (he called them sub-stations) so they can complete paperwork, make calls; whatever it is they need to do.

C. Board Retreat – Board members decided to schedule the retreat on Sunday, March 3, 2013 from 9:00 a.m. to 4:00 p.m.

D. Solar Dedication – Thursday, Feb. 28, 2013 - Dr. Price said he will let Band Director Mr. Broccolo know about this and see if we can have some musical entertainment. We will be working with SOLON in planning this dedication.

E. State 301 – Mr. O'Shea said the district was notified that we were overpaid State 301 funds, as were a number of other school districts. The first notice indicated we were overpaid by \$28,000, a second notification adjusted the overpayment amount to \$15,935. Mr. O'Shea said the teachers impacted by this will see a \$136 (approximately) adjustment in their last paycheck in June 2014.

F. Monarch Waystation Project/Logo - Ms. Karen Reifschneider requested Board consideration to accept the Monarch Butterfly as the Logo for the Community Programs – it is a metaphor of sorts – representing students, adults, community, administration. She would like to have a Logo contest involving our Students and the Adult Students as well. There was discussion about the plantings around the area and perhaps expanding curriculum in JTED to begin planting Milkweed and Nectar plant seeds to be used to help maximize the utilization of our habitat. Board members asked about the Logo contest, suggesting perhaps the Adult students would compete in designing the Adult Leisure Butterfly Logo and Students would compete in designing the Student Activities Classes Butterfly Logo. Mrs. Reifschneider would like to involve Art teachers in the logo contest. Dr. Price added he invited Mrs. Reifschneider to the next Administrators meeting to talk about this project with the administrators.

7. ACTION ITEM**A. MOA Tanque Verde Baptist Church**

Mr. Livingston said the MOA was well written, it clearly defines the responsibilities of the district and the Church. Dr. Price added there are two Boy Scouts willing to work and contribute to this project towards their Eagle Scout projects.

MOTION: Mr. Livingston made a motion to approve the MOA with Tanque Verde Baptist Church. Mr. Neff seconded; the motion carried unanimously.

B. Consideration of Website and Media Services Consultant

Mr. O'Shea read into the record his recommendation:

Approve the selection of Enterprise Media Inc., to provide Website & Media Services to the District for the 12 months ending February 2014 as per the attached job description for a total monthly amount of \$2000.

Mr. Aulander read into the record his letter to Dr. Price:

Hi Doug,

I'll be submitting a bid in the name of Enterprise Media Incorporated pursuant to the Recent RFP for website and media services. As a member of our school district's Governing Board, this presents a conflict of interest. When this particular item is up for a vote at a Board meeting, I will recuse myself.

Sincerely,

Steven Auslander

Mr. Auslander announced he is recusing himself from this vote.

MOTION: Mr. Neff made a motion to approve the Website and Media Services Consultant. Mr. Livingston seconded; the motion carried unanimously.

8. **ANNOUNCEMENTS** – None

9. **FUTURE BOARD AGENDA ITEMS** – None

10. **ADJOURNMENT**

Mr. Auslander made a motion to adjourn. Mr. Livingston seconded; the motion carried unanimously. The meeting adjourned at 8:57 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

Claire Place, Board President

Peter Livingston, Board Clerk

Steven Auslander, Board Member

Jeffrey Neff, Board Member

ABSENT

Carlos Ruiz, Board Member

Personnel Items - Board Meeting - February 12, 2013

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Administrator Resignations	Position	Reason	Site	FTE	Salary	Date
Certified Resignations	Position	Reason	Site	FTE	Salary	Date
Donna Wilson	HS Spanish Teacher	Voluntary Resignation / Retirement	TVHS	1.00	\$40,856.00	5/24/2013
Classified Agreements	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Andrea Mason	Acctng / HR Assistant	Moving out of Tucson	District	0.50	\$9.55	2/21/2013
OTHER						
Mindi Daniel	Substitute Teacher	new	varies	varies	Sub Pay	1/9/2013
Rebecca Pferdeort	Sub Bus Driver	new	Trnsptn	varies	\$10.10 hour	1/29/2013
Orawan (May) Breckenridge	Classified Substitute	new	varies	varies	Classified Sub	2/4/2013
Mike Ratajczak	Asst. Volleyball Coach	Resignation from this assignment only.	TVHS	varies	\$2,008.00	2/4/2013
William (Bill) Sprague	Substitute Teacher	new, currently a Sub Bus Driver	varies	varies	Sub Pay	2/7/2013
Llewlyn (Sam) Smyth	Classified Substitute	new	varies	varies	Classified Sub	2/6/2013