

PAULSBORO PUBLIC SCHOOLS

Board of Education Meeting
PAULSBORO, NEW JERSEY

MINUTES

WEDNESDAY, AUGUST 24, 2022

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

6:00 p.m.

Board of Education Executive Session

7:00 p.m.

Board of Education Meeting

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER (6:01 PM)

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, June 23, 2021 and Wednesday, September 8, 2021 for the change of February 21, 2022 Meeting to February 22, 2021 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2022-2023 Board of Education schedule of meetings was adopted by the Board of Education at the Meeting on July 27, 2022.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa (6:43 pm), Markee Robinson (Absent), Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to Executive Session to discuss personnel, contracts, and legal matters the results of which may be made known upon return to regular session or when conditions warrant.

Motion was made Mrs. D. Scott and seconded by Mrs. Cooper to go into Executive Session to discuss contracts and personnel matters.

Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

PRESENTATIONS –

A. Presentation by Business Administrator Anisah Coppin: New Jersey Department of Education Findings from the May 2022 Collaborative Monitoring Report.

The New Jersey Department of Education (NJ DOE) is responsible for the monitoring of the implementation and execution of a district's use of federal funds. In January 2022, the NJ DOE performed a review of the district's federal funds received and disbursed from the Every Student Succeeds Act (ESSA) and the Individual with Disabilities Education Act (IDEA) grants. The review covered the period of July 1, 2021, through January 28, 2022. A summary of the findings was presented to the Board. The Collaborative Monitoring Report, which details the report is attached. (**Attachment**)

B. Presentation by Superintendent Dr. Roy Dawson: Building Leadership Plan

C. Presentation by Paulsboro High School Assistant Principal James Pandolfo: Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2022 – 2023.
(Done in Executive Session.)

D. Presentation by Director of Special Services Stacey DiMeo: Impact Brett Dinovi and Associates has on our student improvement / growth and the need for their continued support to our students.

UPCOMING SCHEDULED EVENTS

Paulsboro Day: Saturday, September 10, 2022

RESOLUTIONS: - None at this time.

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

The following members of the public addressed the Board.

- Ms. A. Bagley – Inquired about secretarial positions she recently applied for.
- Ms. Cheryl Scott – Inquired about intervention strategies for students.
- Ms. Karen Armistead – Raised concerns about academic goals of the district and the focus of sports over academics. She also raised concerns about school building aesthetics and the amount of her property taxes going towards education when she is not seeing any improvements. She urged the board to work together to improve academic standards of Paulsboro students.

CORRESPONDENCE:

1. Thank You card from Susan Piccione to the Members of the Paulsboro Board of Education thanking them for her Retirement Gift.
2. Thank You card from Vincent and Ann Giovannitti to the Members of the Paulsboro Board of Education and Dr. Dawson thanking them for their Retirement Gifts.

NEW BUSINESS:

SAVE THE DATE – NJSBA 2022 CONFERENCE

Monday, October 24, 2022, to Wednesday, October 26, 2022.

Board President, Mr. Hamilton noted that the next Paulsboro Board of Education meeting falls on the same day as the start of the NJSBA 2022 Conference and suggested that the district change the date.

PENDING ITEMS: - None at this time.

BOARD BUSINESS: - None at this time.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

REPORT OF THE SUPERINTENDENT

EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

NEXT MEETINGS OF THE BOARD OF EDUCATION

Regular Meeting

**Monday, September 26, 2022 at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – B: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. D. Scott and seconded by Mr. Davis to approve the Report of the Board Secretary/Business Administrator Items A-B.

Informational: The Report of Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (Attachments)

Regular Meeting	July 27, 2022
Executive Meeting	July 27, 2022

B. Approval for payment of bills that are duly signed and authorized. (Attachment)

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

Roll Call Vote:

Theresa Cooper, Robert Davis (no-A), Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott (no-A), Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - O: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. D. Scott and seconded by Ms. Evans to approve Personnel Items B -O.

- A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
- B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

- C. Recommend approval to grant the Superintendent authority to use a Letter of Intent to hire staff, as needed, prior to the Monday, September 26, 2022, meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- D. Recommend approval of the 2022 - 2023 Holiday Calendar as per the attachment. (**Attachment – Please see page 2**)

Informational: The attached 2022 - 2023 Holiday Calendar was reviewed in advance with the Presidents of the Paulsboro Education Association and Paulsboro Administrators Association.

Since the holiday Juneteenth will fall on the 3rd Friday, June 16, 2023, in the state of New Jersey the PEA Custodians, Groundskeepers, Maintenance, Cafeteria, Technology Department and 12-month secretaries already have Fridays off, they opted not to select that day as one of their holiday choices.

Per the PEA Contract for the 2021-2024
ARTICLE XX – Section - WORK SCHEDULE

B. Work shift

- 6. Summer hours for Custodians, Groundskeepers, and Maintenance Staff equal ten (10 hours) a day (5:30am-3:30pm) Monday – Thursday (each day will count as 1.25 days toward the total work year) inclusive of a forty-five (45-minute) lunch with one fifteen (15 minute) break in the morning and one fifteen (15 minute) break in the afternoon. The four-day work week will commence the first full week after the last day of school and end at the completion of the first full week before the fall sports program begins.
- 7. Summer hours for Computer Technicians and Secretaries equal eight (8) hours a day (7:30am-3:30pm) Monday – Thursday (each day will count as 1.25 days toward the total work year) inclusive of a forty-five (45-minute) lunch with one fifteen (15 minute) break in the morning and one fifteen (15 minute) break in the afternoon. The four-day work week will commence the first full week after the last day of school and end at the completion of the first full week before the fall sports program begins.

Item - F. Holidays

- 1. All 12 month, Custodians, Groundskeepers, Maintenance, and Cafeteria workers who are salaried and full-time (8 hours/day) shall receive 16 holidays per year. All 10-month Custodians, Groundskeepers, Maintenance, and Cafeteria workers who are salaried and full-time (8 hours/day) shall receive 15 holidays per year. All 12-month computer technicians who are salaried and full time (8hours/day) shall receive 18 holidays per year. The selection shall be made within 30 days of the time an official school calendar is presented to the Association by the Superintendent.

2. They must be taken on days when school is not in session and must be consistent for all employees.
- E. Recommend approval for all Paulsboro Public School employees who hold a valid certificate to teach in New Jersey be approved for the Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2022 - 2023 school year.

AEP Teachers -Acct# 11-140-100-101-01-150

The teachers will be on a rotating schedule working as follows:

Teacher # 1	3:00p.m. – 5:00p.m.	2.0 hr. / day	\$40.00 per hour	\$ 80.00 per day
Teacher # 2	5:30p.m. – 7:30p.m.	2.0 hr. / day	\$40.00 per hour	<u>\$ 80.00</u> per day
				\$160.00

- F. Recommend approval for all Paulsboro Public School employees who hold a valid Principal’s certificate in New Jersey be approved for the Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2022 - 2023 school year.

AEP Administrator/Principal - Acct# 11-000-240-104-01-150

The following will be working this schedule:

Administrator/Principal 4:00p.m. – 7:30p.m. 3.5 hr./day at \$40.00 per hour -\$ 140.00 per day.

- G. Recommend approval for all Paulsboro Public School employees who hold a valid School Counselor’s certificate in New Jersey be approved for the Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2022 - 2023 school year.

AEP School Counselor – Acct# 11-140-100-101-01-150

The following will be working this schedule:

Counselor 3:00p.m. – 5:30p.m. 2.5 hr./day \$40.00 per hour \$ 100.00 per day

Informational: For many years, the Paulsboro Public Schools has operated alternative programs in order to prevent students from dropping out of school as well as develop the skills, behaviors and attitudes required to re-enter the typical day school program at Paulsboro High School and Paulsboro Junior High School.

The Alternative Education Program (AEP) is a twilight program which is open between 3:00 PM and 7:30 PM on Monday through Friday. The AEP serves students in Grades 7 – 12 who are experiencing academic, behavioral, and/or social problems while attending the typical school program during the day. Classes are composed of only a few students, so each receives the individual attention from the teacher that is needed for them to grow academically. Students follow the same curricular framework as their counterparts who attend school during the regular school day. The program includes a counseling component designed to help students develop the social and behavior skills needed to return to and flourish in the typical day school program.

- H. Recommend approval of Federal Family Leave of Absence, Staff #842 DOH 12/01/2015, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Monday, August 15, 2022 - Friday, August 26, 2022	Unpaid Federal Family Leave (10 days)

- I. Recommend approval for all Paulsboro Public School employees who hold a valid certificate to teach including substitute teachers in New Jersey for the following services on an as needed basis for the 2022-2023 school year. The pay rate for these positions is \$40.00 per hour.

Morning Monitors	After School Detention	Tutoring / Homebound Instruction
Saturday School	Credit Completion	Afternoon Monitors

Informational: From time-to-time buses are delayed or some other circumstance exists that requires a student to be supervised after regularly contracted hours for the staff. The change

recommended about clarifies that instructional aides and other employees who hold valid certificates as Substitute Teachers may performs these duties. It also adds afternoon monitors to the list.

- J. Recommend approval for all Paulsboro Public School Administrators who hold a valid certificate to work Saturday School for the 2022-23 school year at the pay rate of \$40.00 per hour.

Informational: Administrators will only work Saturday School.

- K. Recommend approval to appoint Rozetta Baylor to the position of Part-Time Hall Monitor at Paulsboro Junior/Senior High School. Ms. Baylor will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background review. Resume and /or application are on file in the Administration Building.

Informational: This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II). Interviews were conducted and references checked by Paulsboro Junior/Senior High School Principal Paul Morina.

- L. Recommend approval to appoint Mr. Paul Schnetzler to the position of Paulsboro HVAC / Maintenance Technician for the 2022-2023 school year. Mr. Schnetzler will earn \$41,534.00. This recommendation is contingent on the successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Mr. Schnetzler has 11 years of experience. Interviews were conducted by the Director of Facilities John Swanson.

- M. Recommend approval to appoint Yvette Crawford to serve as a Substitute Custodian to be used on an “as needed” basis. The pay rate for this position is \$13.00 per hour and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

- N. Recommend approval to appoint Norman Scott to the position of Full Time Helpdesk Technician for the 2022-2023 school year. This is a 12-month position at eight (8) hours per day (40 hours per week) with benefits. Starting salary at Step 1 - \$29,440.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on the successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Mr. Scott has worked for the district as a Part time Helpdesk Technician for the last two years. Interviews were conducted by the Director of Technology Shaun O’Bryant.

- O. Recommend approval to appoint Danielle Richardson to the position of Full Time 10-month Principal’s Secretary at the Paulsboro Junior / Senior High School for the 2022-2023 school year. Ms. Richardson will earn Step 1 - \$36,710.00 as per agreement with the Paulsboro Education Association. Resume and /or application are on file in the Administration Building.

Informational: Ms. Richardson has been a Part Time Secretary for the Paulsboro High School Guidance Department for the past year and a half. Interviews were conducted by Paulsboro Junior / Senior High School Principal Paul Morina and Director of District Student Personnel Paul Sommers.

Roll Call Vote:

Theresa Cooper (no-EFG), Robert Davis (no-EFGLO), Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott (abstained–EFG), Tyesha Scott (no-EFGNO) and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

PERSONNEL P - II: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mr. Davis and seconded by Mrs. D. Scott to approve Personnel P-II.

- P. Recommend approval to change the degree status for Loudenslager Elementary School Fourth Grade Teacher Danielle Relation from BA Step D to BA+30 Step D – \$51,082.00 effective August 30, 2022

Informational: Ms. Relation recently completed her BA +30 at Grand Canyon University.

- Q. Recommend approval to appoint Monica Moore-Cook to the position of Paulsboro Junior High Principal at Paulsboro Junior / Senior High School. Ms. Moore-Cook will earn \$115,000.00 as per the agreement with the Paulsboro Administration Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mrs. Moore-Cook has twenty-seven years of experience at the Paulsboro Public School District and is very familiar with the Paulsboro Community. She has served as a teacher and supervised the After School JOY Program.

Mrs. Moore-Cook also served as a Supervisor for the Pennsgrove School System. Interviews were conducted by Paulsboro Board of Education Vice President Danielle Scott, Paulsboro Board Member Robert Davis, Director Student Personnel Services Paul Sommers, and Supervisor of Curriculum & Instruction Kristen Reid.

- R. Recommend approval to accept the resignation of Loudenslager Elementary School Guidance Counselor Kayla Callaway effective date will be October 2, 2022, or when this position is filled.

Informational: Ms. Callaway has served the Paulsboro Public Schools for 2 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- S. Recommend approval to accept the resignation of Billingsport Early Childhood Center Pre-School Intervention and Referral Team (PIRT) member Natalie Fisher effective date will be September 29, 2022, or when this position is filled.

Informational: Ms. Fisher has served the Paulsboro Public Schools for 4 months. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- T. Recommend approval to accept the resignation of Billingsport Early Childhood Center Instructional Aide Haley Wellington effective August 1, 2022.

Informational: Ms. Wellington has served the Paulsboro Public Schools for 3 years.

- U. Recommend approval to accept the resignation of Loudenslager Elementary School Instructional Aide Phoebe Pugh effective August 3, 2022.

Informational: Ms. Pugh has served the Paulsboro Public Schools for 6 months.

- V. Recommend approval to accept the resignation with the intent to retire of Paulsboro High School History Teacher Michael Vizzini effective January 31, 2023.

Informational: Mr. Vizzini has served our district for 20 years.

- W. Recommend approval to accept the resignation of Paulsboro Junior High School English Teacher William Brown effective date will be October 14, 2022, or when this position is filled.

Informational: Mr. Brown has served the Paulsboro Public Schools for 4 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- X. Recommended approval of the following staff members to Extra-Curricular Positions at Loudenslager Elementary for the 2022 - 2023 School Year. The School Store and Student Council Positions are as per agreement with the Paulsboro Education Association.

<u>Position</u>	<u>Staff Member</u>	<u>2022 - 2023</u>	<u>Account #</u>
School Store	Toni Howard	\$894.00	11-401-100-100-00-997
Student Council Advisor	Gianna Lombardi	\$940.00	11-401-100-100-00-997

- Y. Recommended approval of the following staff members to serve as Lunch Detention Monitors at Loudenslager Elementary School for 2022 - 2023 School Year.

<u>Position</u>	<u>Staff Member</u>	<u>2022 - 2023</u>	<u>Account #</u>
Lunch Detention Monitor	Heather Parks	\$18.80/Hr.	11-000-262-107-03-012
Lunch Detention Monitor	Samantha Strube	\$18.80/Hr.	11-000-262-107-03-012

Informational: Heather Parks is a Basic Skills Aide and Samantha Strube is a Part-Time Intervention Aide both at Loudenslager Elementary School.

- Z. Recommend approval to appoint Cheryl Serpiello to the position of Multiple Disabilities Teacher at Loudenslager Elementary School. Mrs. Serpiello will earn MA Step O - \$87,294.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mrs. Serpiello has 17 years of experience in education and holds Masters in Education with certification in Elementary Education (K-6) and Teacher of Students with Disabilities. Mrs. Serpiello has worked most recently as a teacher in the Swedesboro-Woolwich School District. Interviews were conducted by Loudenslager Principal Matthew Browne, Billingsport Early Childhood Center Principal Tina Morris and Director of Special Services Stacey Dimeo.

- AA. Recommend approval to appoint Marcelina Guzman to the position of Guidance Counselor at Loudenslager Elementary School. Mrs. Guzman will earn MA+30 Step N - \$80,419.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal History Background review. Resume and /or application are on file in the Administration Building.

Informational: Mrs. Guzman has 13 years of counseling experience at Winslow Township and Trenton Public Schools and holds a Master's of Science in Counseling Psychology. Interviews were conducted by Loudenslager Principal Matthew Browne, Director of Student Services Paul Sommers and Supervisor of Curriculum and Instruction Kristen Reid. Mrs. Guzman will replace Mrs. Kayla Callaway who resigned from her position as Guidance Counselor in August 2022.

- BB. Recommend approval to appoint Lisa Latch to the position of Classroom Aide at Billingsport Early Childhood Center earning Step 2 - \$26,975.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on the successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Latch has 20 years of teaching experience as a Health & Physical Education Teacher at St. Michael the Archangel School in Clayton, New Jersey, has previously served as a Field Hockey and Basketball Coach at Paulsboro High School and is a 1991 graduate of Paulsboro High School. Interviews were conducted and references checked by Loudenslager Principal Matthew Browne and Billingsport Principal Tina Morris.

- CC. Recommend approval to appoint Jessica Wells to the position of Classroom Aide at Billingsport Early Childhood Center earning Step 2 - \$26,975.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on the successful

completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Wells has served as an Instructional Aide at Audubon School District for the past year. Interviews were conducted and references checked by Loudenslager Principal Matthew Browne and Billingsport Principal Tina Morris.

DD. Recommend approval to appoint Joanna Gyulay to the position of 1:1 Aide at Billingsport Early Childhood Center earning Step 1 - \$26,920.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on the successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted, and references checked by Loudenslager Principal Matthew Browne and Billingsport Principal Tina Morris.

EE. Recommend approval to appoint Barry Jenkins to the position of Special Education Classroom Aide at Loudenslager Elementary School earning Step 3 - \$27,041.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on the successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Mr. Jenkins has served as a substitute teacher for the East Greenwich School District for the past three years. Interviews were conducted and references checked by Loudenslager Principal Matthew Browne. Mr. Jenkins will replace Ms. Phoebe Pugh whose resignation is up for approval by the Board of Education position in August 2022.

FF. Recommend approval to appoint Anne Noble-Vetter to the position of Paulsboro Junior High School Science Teacher for the 2022-2023 school year. Ms. Noble-Vetter will earn BA Step O - \$84,894.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on the successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Noble-Vetter has 20 years of teaching experience. Interviews were conducted by Paulsboro Junior / Senior High School Principal Paul Morina, Director of District Student Personnel Paul Sommers and Junior High School Assistant Principal John Giovannitti.

GG. Recommend approval to appoint Lauren Vanderslice to the position of Special Education 2:1 Instructional Aide at Loudenslager Elementary School earning Step 3 - \$27,041.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on the successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Vanderslice has worked as a paraprofessional for 10 years at HollyDell Learning Center, Washington Township and East Greenwich. Interviews were conducted and references checked by Loudenslager Principal Matthew Browne and Billingsport Principal Tina Morris. Ms. Vanderslice replaces Mary Ann Giannotti was approved by the Board of Education for a teaching position at Loudenslager Elementary School in July of 2022.

HH. Recommend approval to appoint the following employees for the 2022-2023 school year. All appointments are contingent on enrollments. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted, and references checked by Loudenslager Elementary School Principal Mr. Matthew.

Aide	School	Position	Hours/Day	Salary/Hour 2022-2023
Ana Ortiz	L	Playground/Cafeteria	2.0	\$15.00
Letia Hobgen	L	Playground/Cafeteria	2.0	\$15.00

L – Loudenslager Elementary School Account # 11-000-262-107-03-910

- II. Recommend approval to pay each of the following up to six hours at their contracted hourly rate in order to provide time for them to complete the online Safe School Training mandated by the New Jersey Department of Education.

Aide	School	Position	Hours/Day	Salary/Hour 2022-2023
Ana Ortiz	L	Playground/Cafeteria	2.0	\$15.00
Letia Hobgen	L	Playground/Cafeteria	2.0	\$15.00

L – Loudenslager Elementary School Account # 11-000-262-107-03-910

Roll Call Vote:

Theresa Cooper (no-Q), Robert Davis (no-X, Y, AA, BB, CC, DD, EE, GG; abstained Q), Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott, Tyesha Scott (no -CC, DD, EE)

MOTION CARRIED

INSTRUCTIONAL SERVICES A - D: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mr. Lisa and seconded by Mr. Davis to approve Instructional Services Items A-D.

- A. Recommend approval for Antonio Pandolfo, son of Paulsboro High School Assistant Principal James Pandolfo to attend Paulsboro High School as a Professional Courtesy during the 2022-2023 school year. This student will be in the eleventh-grade class.
- B. Recommend approval to approve Senior Privilege for Shawna Smith for the 2022-23 school year.

Informational: Shawna has attended Paulsboro High School for three years and would like to graduate with her classmates this coming June. She is a member of the National Honor Society. Currently, Ms. Smith is living with her cousin in Clayton.

- C. Recommend approval to approve the Memorandum of Understanding agreement with the Center for Family Services Empowering Rights of Victims “SERV”. NJ SERV is an organization that works with victims of domestic and sexual abuse. Eight sessions will take place after school, with NJ SERV presenting to participating Junior and Senior High School students. The preventative curriculum primarily focusing on how media shapes our culture and views of sexual and gender identity. (**Attachment**)

Informational: The purpose of the collaboration is to decrease the number of students who behave in a negative manner at school as a result of social media influence and traumatic experiences in the home/community. Guidance and administration will assist with identifying students for participation. This program is at no cost to the board.

- D. Recommend approval to approve our collaboration, partnership, and participation in the New Jersey Partners in Action Advocacy Coalition (NJPAAC). NJPAAC is an advocacy group that promotes and develops girls’ leadership, advocacy initiatives, and decreases sexual violence against girls in the community; training and coaching opportunities are available.

Informational: The purpose of entering into a partnership with NJPAAC is to gain access to resources and networks that will support and empower girls, through school/community connections, decrease and prevent girls from engaging in negative behaviors in and out of school, and utilize state resources to enhance girls’ academic careers. Guidance and administration will assist with identifying participating students. This program is at no cost to the board.

- E. Informational: Congratulations to the following four (4) members of the rising senior class who attended the ROPES Summer Institute at Rowan University:

Angelina Lane	Kwydir Parker
Alisoami Perez	Autumn Richman

R.O.P.E.S. stands for Rowan University’s Opportunity for Postsecondary Excellence and Success, where our students participated in an in-person, two-week institute that combines career exploration and social opportunity to build community, connect with Rowan faculty and explore their chosen field of study. Students participated in experiential learning and worked collaboratively with other South Jersey students to create projects that were showcased in a culminating presentation. We’re extremely proud of our students, who will continue to take one free college course each semester during their senior year of high school through the ROPES program.

Note: Item E was moved up on the agenda just before the presentations were given, so that students and their family could be acknowledged without having to sit through the board meeting if they so desired.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott (abstained C, D), Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

STAFF AND CURRICULUM DEVELOPMENT A - K: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Lombardo and seconded by Mr. Davis to approve Staff and Curriculum Development Items A-K.

- A. Recommend approval for the following administrators to attend the monthly meetings of professional groups:

Administrator	Professional Group
Director of Athletics John Giovannitti	Colonial Conference Athletic Directors monthly and various sportsmanship, team and awards meetings/banquets. NJSIAA Athletic Directors (Regular, Voting and Awards Meetings/Banquets)
Director of Child Study Team Stacey DiMeo	Gloucester County Directors of Special Education Special Education Medicaid Initiative (SEMI)
School Business Administrator Anisah Coppin Payroll Secretary & Treasurer Michelle Jankauskas	Gloucester County School Business Officials
Director of Curriculum, Instruction and Assessment Christine Lindenmuth	Gloucester County Curriculum Consortium McKinney-Vento Meetings for Homeless Students
Superintendent of Schools Dr. Roy Dawson	Gloucester County Chief School Administrators County Office of Education Meetings
Director, Facilities John Swanson	Gloucester/Camden County Buildings & Grounds Supervisors
Loudenslager Elementary School Principal Matthew Brown	Gloucester County Association of Elementary and Middle School Administration (GCAEMSA)
Paulsboro High School Principal Paul Morina	Gloucester/Salem County Principals Meetings

- B. Recommend approval of the District Mentoring Plan for the 2022-2023 school year. This recommendation includes authorization to submit the plan to the New Jersey Department of Education.

Informational: The District Mentoring Plan must be reviewed, revised, and submitted to the New Jersey Department of Education annually. The purpose of the plan is to delineate how

teachers new to the profession as well as those new to the district will be mentored. Mentor selection, roles and responsibilities of mentors, mentor training, and training for new teachers are included in the plan. A copy of the Mentoring Plan is attached for review by members of the Board of Education. **(Attachment)**

Note: It should be mentioned that mentor and buddy teachers do not participate in the evaluation of new teachers. Their work is strictly professional development.

- C. Recommend approval of the following Mentor / Buddy Teachers at Paulsboro Schools District and Paulsboro High School for the 2022-2023 school year:

Subject	New Staff Member	Buddy	Mentor
English Teacher	Christina Franchetti	Brittany Toole	NA
Basic Skills Math Teacher	Ryan Pennypacker	NA	Christopher Costenbader
Physical Education Teacher	Christine Stetson	NA	Thomas Hampel
District ESL Teacher	Jessica LaPorta Scherer	Eric Koellner	NA

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve

- D. Recommend approval for the following Paulsboro High School teachers to serve as Lead Teachers for the Annual School Plan (ASP) Committee. Each teacher will earn a stipend of \$1,500 for the 2022-2023 school year. The stipends will be paid via Title I / School Improvement Part A funds.

Rachel Wulk – History	Holly Klein - English
Phillip Neff – Science	Monica Garner – Special Education
Thomas Damminger – Mathematics	Paul Sommers – Data Manager

Informational: The New Jersey Department of Education placed Paulsboro High School in Targeted Status and Paulsboro Junior High School in Comprehensive Status. As a result, the schools must create an Annual School Plan as well as SMART Goals to guide improvement. The staff members above are the leads for the ASP Committee. They serve in a manner similar to Department Chairpersons. The ASP meets two times per month. The Lead Teachers also coordinate the work of the departmental Professional Learning Communities (PLCs). The overall goal is to improve student achievement.

- E. Recommend approval for the continued use of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) process and observation instrument for Principals and Assistant Principal during the 2022-2023 school year.

Informational: NJPEPL has been used for several years. The assessment tool must be approved annually.

- F. Recommend approval for the continued use of the McREL evaluation tool for teachers during the 2022-2023 school year.

Informational: McREL has been used in Paulsboro for about 8 years. It is one of the research-based instruments approved by the New Jersey Department of Education. The evaluation instrument must be approved annually.

- G. Recommend approval for to have “Stand Tall” Steve Jones speak at our staff convocation Opening Day. Mr. Jones will speak to the entire staff as the Keynote speaker for the Paulsboro Public Schools. Mr. Jones will then follow up with professional development with the school building Administration regarding school culture and climate.

Informational: Steve Jones has presented as a keynote, professional development, workshop, consultation, and coaching to schools across America. A former Superintendent, Principal and teacher Mr. Jones is well known for his expertise in the area of school culture and climate. Total cost to the board will be \$2,500.00 to be paid with grant funded funds.

- H. Recommend approval to implement an African American Studies course as an elective option for the 2022-2023 school year.

Informational: The Amistad Commission ensures that the Department of Education and public schools of New Jersey implement materials and texts which integrate the history and contributions of African Americans. In order to ensure the history of Africans and African Americans is integrated into the social studies curriculum, the Paulsboro High School will implement an African American Studies course as an elective option for the 2022-2023 school year. Partnership with and resources from the Amistad Commission will be utilized to facilitate the teaching of this course.

- I. Recommended approval to have all District wide administrators receive Professional Development in the areas of Harassment, Intimidation & Bullying (HIB), school law, staff and parent communication, staff and student code of conduct.

Informational: The New Jersey Department of Education requires school Administrators to receive yearly professional development in a multitude of areas. The New Jersey Principals and Supervisors Association (NJPSA) offers specialized training in all areas of school administration. Trainings will be scheduled throughout the 2022-2023 school year. Some of the training will be offered virtually, while others are required to be in person. Total cost of \$5,000.00 to be paid with grant funded funds.

- J. Recommend approval for Paulsboro Public School District Administrators Tina Morris, Matthew Browne, Paul Morina, James Pandolfo, John Giovannitti, Paul Sommers, Christine Lindenmuth, Kristen Reid, Stacey DiMeo and Dr. Roy Dawson to attend the New Jersey Principals and Supervisors Association (NJPSA) Legal One workshop entitled Understanding Major Changes in NJ's HIB Law and Related Statutes. This webinar is scheduled for September 1, 2022, at 3:30pm – 4:30 pm. The cost is for this live webinar is \$40.00 per person.

Informational: The State of New Jersey requires all administrators to attend at least one Legal One workshop per year. This webinar will review critical revisions to New Jersey's Anti-Bullying Bill of Rights effective for the 2022-23 SY. Topics will include liability for parents of students engaged in HIB, the use of local policy, requirements for responding to students who engage in multiple acts of HIB, laws addressing hazing, demographic disparities in student discipline, and implementing instructional requirements designed to promote diversity, equity and inclusion and reduce HIB over time.

- K. Recommend approval to submit the Statement of Assurances for the district Professional Development Plan (PDP) and the district Mentoring Plan.

Informational: New Jersey school districts must certify annually to the New Jersey Department of Education (NJDOE), through a statement of assurance (SOA), that the school district is meeting the requirements for the school district Professional Development Plan (PDP) and the district mentoring plan, as set forth in New Jersey Administrative Code.

Roll Call Vote:

Theresa Cooper, Robert Davis (no-A), Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott, Tyasha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

STAFF AND CURRICULUM DEVELOPMENT L - U: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. D. Scott and seconded by Ms. Evans to approve Staff and Curriculum Development Items L-U.

- L. Recommend the following Mentor/Buddy Teachers at Billingsport Early Childhood Center, Loudenslager Elementary School and Paulsboro Junior High School for the 2022-2023 school year:

Location	Subject	New Staff Member	Buddy	Mentor
BECC	School Psychologist	Kayla Kushner	Kristin Shute	NA
BECC	Physical Education Teacher	Daniel Condo	NA	Prudence Hanly
BECC	School Guidance Counselor	Danielle Hertkorn	NA	Lisa Kuhnel-Morrison
BECC	Master Teacher	Latisha Thomas	Tarah Duda	NA
BECC/LES	Elementary School Art Teacher	Mark Broadbelt	Shaun Darby	NA
LES	4 th Grade Teacher	Mary Ann Giannotti	Tara Stahl	NA
LES	3rd Grade Teacher	Laura Pettit	Christina Roberts	
LES	Special Education Teacher	Jillian Suter-Garren	Jennifer Hoffman	NA
PJHS	Teacher of Students with Disabilities - English Language Arts focus	Christina Lord	Holly Klein	NA
PJHS	School Counselor	Trevon Brooks	NA	Melba Moore-Suggs

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

M. Recommended approval for the following people to serve on the School Safety Team for Billingsport Early Childhood Center during the 2022 - 2023 School Year.

Tina Morris	Kristin Shute
Danielle Hertkorn	Jon Sierocinski
Tracey Scott	Christin Goss
Jacqueline Marcucci	Lisa Kuhnel-Morrison
Prudence Hanly	Keri Lyn Cooper

Informational: The school safety team is mandated by the State of New Jersey (N.J.A.C 18A:37-21) and serves to develop, foster, and maintain a positive school climate by focusing on the on-going, systemic process and practices in the school and to address school safety concerns.

N. Recommended approval for the following people to serve on the Intervention & Referral Services (I&RS) Team for Billingsport Early Childhood Center during the 2022 - 2023 School Year.

Tina Morris	Jacqueline Marcucci
Tracey Scott	Kristin Shute
Danielle Hertkorn	Cynthia Moultrie
Kayla Kushner	

Informational: The I&RS Team is required by the State of New Jersey (N.J.A.C 6A:16-8.1) and is an interdisciplinary team of professionals within a school environment who come together throughout the school year to formulate coordinated services to address a full range of student learning, behavior, social, and health related problems in the general education environment.

- O. Recommended approval for the following people to serve on the School Improvement Panel (SciP) for Loudenslager Elementary School during the 2022 - 2023 School Year.

Matthew Browne	Brian Betz
Lou McCall	Shirley Gill
Tamara Diodati	Jacqueline Breshock
Tara Stahl	Shaun Darby
Janice Esters	Krista Lange
Danielle Relation	Christina Roberts
Jessica Laborde	Kayla Callaway

Informational: The school improvement committee is mandated by the State of New Jersey (N.J.A.C 18A:6-120) and serves to ensure, oversee, and support the implementation of the district's evaluation, professional development, and mentoring policies at the school level.

- P. Recommended approval for the following people to serve on the School Safety Team for Loudenslager Elementary School during the 2022 - 2023 School Year.

Matthew Browne	Lou McCall
Gianna Lombardi	Danielle Relation
Charisse Generette	Addie Shmuel
Aprilanne Young	Tara Stahl
Janice Esters	Danielle Relation
Brian Betz	Krista Lange
Elaine Andrus	Christina Roberts
Shaun Darby	Kayla Callaway

Informational: The school safety team is mandated by the State of New Jersey (N.J.A.C 18A:37-21) and serves to develop, foster, and maintain a positive school climate by focusing on the on-going, systemic process and practices in the school and to address school safety concerns.

- Q. Recommended approval for the following people to serve on the School Technology Committee for Loudenslager Elementary School during the 2022 - 2023 School Year.

Matthew Browne	Gianna Lombardi
Tom Richardson	Shaun Darby
Norman Scott	Lauren Brassill
Danielle Relation	

Informational: The school technology committee serves to identify school-based technology needs and to make recommendations to school building administration.

- R. Recommended approval for the following people to serve on the National Elementary Honor Society Faculty Council for Loudenslager Elementary School during the 2022 - 2023 School Year.

Gianna Lombardi	Lauren Brassill
Corey Hoffman	Tamara Diodati
Kayla Callaway	Christina Roberts
Lou McCall	Addie Shmuel
Gianna Lombardi	

Informational: The Faculty Council is required based on Loudenslager's affiliation with the National Elementary Honor Society Program and serves to support the NEHS Program at Loudenslager Elementary School.

- S. Recommended approval for the following people to serve on the Intervention & Referral Services (I&RS) Team for Loudenslager Elementary School during the 2022 - 2023 School Year.

Corey Hoffman	Kayla Callaway
Maria Phillips	Elaine Andrus
Janice Esters	Charisse Generette
Addie Shmuel	Shirley Gill

Informational: The I&RS Team is required by the State of New Jersey (N.J.A.C 6A:16-8.1) and is an interdisciplinary team of professionals within a school environment who come together throughout the school year to formulate coordinated services to address a full range of student learning, behavior, social, and health related problems in the general education environment.

- T. Recommended approval for the following people to serve on the School Wellness Committee for Loudenslager Elementary School during the 2022 - 2023 School Year.

Gianna Lombardi	Rebecca Richardson
Janice Esters	Krista Lange
Lou McCall	Elaine Andrus

Informational: The School Wellness Committee is required as part of the grant funds we receive through the Rutgers Cooperative Extension and is an action-oriented advisory group that focuses on the health and well-being of students, staff, and families in the school community.

- U. Recommend approval for the 2022-2023 application for funding and programming with New Jersey Child Assault Prevention Program (NJCAP). Requirements of the program include staff in-service and a parent workshop not to exceed \$2,511.30.

NJ Child Assault Prevention (NJCAP) fulfills the Erin's Law compliance requirement which also requires the training of school personnel on sexual assault awareness and prevention.

The total cost of the program: \$8,371.00

The 30% commitment of the district: \$2,511.30 (paid for through ESSER funding)

If awarded, the NJ CAP grant amount will be for the balance of the program:

$\$8,371.00 - \$2,511.30 = \$5,859.70$. (Attachment)

Informational: New Jersey Child Assault Prevention (NJ CAP) fulfills the Erin's Law compliance requirement. Erin's Law (A-769/S-1130), signed in 2019, and requires all New Jersey school districts to incorporate age-appropriate sexual abuse prevention and awareness education into the New Jersey Student Learning Standards from Pre-K through grade 12. This legislation also requires the training of school personnel on sexual assault awareness and prevention.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott, Tyesha Scott

MOTION CARRIED

STUDENT ACTIVITIES A - E: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mr. Davis and seconded by Mrs. Lombardo to approve Student Activities Items A-E.

- A. Recommend approval for Raymond Moore to serve on an as needed basis for home athletic events. Mr. Moore will setup, break down and clean up fields at \$45.00 per event for the 2022-2023 school year.

Informational: Mr. Moore is a Paulsboro graduate and works in the high school cafeteria for Nutri-Serve. Mr. Moore has his fingerprints approved by the state.

- B. Recommend approval of all Paulsboro Public School employees to serve as event workers for athletic events during the 2022-2023 school year. This recommendation includes approval of the pay rates for event workers.

Football	# of Workers	Pay Rate (per event)
Announcer / Clock Operator	1	\$45.00
Ticket Seller	3	\$45.00
Ticket Collector	4	\$55.00
Clock Operator	1	\$45.00
Security	3	\$60.00
Grounds Crew	2	\$45.00
Filming of Games	1	\$50.00

Wrestling	# of Workers	Pay Rate (per event)
Announcer / Clock Operator		
• Varsity and Junior Varsity	1	\$60.00
• 7/8 th Grade	1	\$60.00
Ticket Seller	3	\$55.00
Ticket Collector	4	\$55.00
Security	3	\$60.00

Basketball	# of Workers	Pay Rate (per event)
Announcer / Clock Operator		
• Varsity & Junior Varsity	1	\$60.00
• Third Game	1	\$30.00
Clock operator – Student	1	\$30.00
Ticket Seller / Collector	1	\$55.00
Security	1	\$60.00

All Other Sports	# of Workers	Pay Rate (per event)
Clock Operator (if needed)	1	\$45.00

- C. Recommend approval of the following coaches for Paulsboro High School Fall Sports Teams for the 2022-2023 school year with stipends as per agreement with the Paulsboro Education Association. This recommendation is contingent on the New Jersey Department of Education and the New Jersey State Interscholastic Athletic Association approving sports during the fall season.

Position	Staff Member	2022-2023 Salary	Step
Head Field Hockey Coach	Monica Koraido	\$6,002.00	3
Assistant Field Hockey Coach	Gina Morina*	\$4,881.00	3

Informational: *Gina Morina was approved at the June 27, 2022, Board Meeting.

- D. Recommend approval for Mrs. Irma Stevenson to serve as a volunteer Field Hockey Coach for Varsity and Middle School Field Hockey for the 2022-2023 school year.
- E. Recommend approval for the creation of the “Education Club” as a co-curricular activity for the 2022-2023 school year. The Education Club, in conjunction with Professor Nadeen Herring at Rowan University’s Teacher Preparation Academy, will assist our young men of color learn more about the education profession and enroll them in courses through the university.

The Education Club will be run by two teachers in the high school, with one teacher required to have a master's degree. The club will meet bi-weekly in anticipation of preparing students for a Summer 2023 college course through the Rowan University College of Education and additional courses beyond.

Cost to the Board of Education will be for the advisors' stipends. We are requesting a stipend of \$2,105.00 each for the 2022-2023 school year, comparable to the National Honor Society advisor stipend.

Informational: After meeting with Professor Nadeen Herring from Rowan University in the spring, we continue to realize that the number of males of color in education is a major concern. The Education Club would help bridge the gap to the university setting, providing access to Rowan University and the profession of education for our students.

- F. Informational: Paulsboro Junior / Senior High School Principal Paul Morina was selected by the National High School Athletic Coaches Association (NHSACA) Executive Committee to be inducted into the 2022 Hall of Fame Class on June 21, 2022. NHSACA is dedicated to serving High School Coaches and Athletic Directors throughout the United States through education, recognition, and support.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

CONSTRUCTION UPDATES:

Safety Grant: The District is ready to move forward on plans for Safety Vestibules for each of the buildings. Drawings were received from Garrison Architects to complete the vestibules and install Access Control Systems for the doors and Security Cameras. Using the Camden County Educational Services Cooperative Pricing system, a quote has been received to complete the brick-and-mortar portion of the vestibules that is within the funding limit of the Safety Grant Award. We will look for additional funding sources to complete the project at a later date but are moving forward with this critical project so that we can get this into the construction material supply chain.

Informational: ROD and Non-ROD Grants

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been "de-scoped" which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

August 2022 Board Update

ROD Grant Program

The additional information requested by the School Development Authority has been received from the vendors and submitted to the State for review. The High School ROD grant is now fully encumbered. In laymen’s terms, we have entered into contracts to spend all of the money that was approved in the grant for the High School. This will allow the State to start closing out the Grant for the High School.

Summer Construction Update

The Loudenslager Multipurpose room did receive all of the needed HVAC equipment in time to be completed this summer and will be operational for the start of school. All of the other projects are waiting for equipment and will be staged, if possible, on non-student attendance days.

FACILITIES A: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Ms. T. Scott and seconded by Mr. Davis to approve Facilities Item A.

- A. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2022-2023 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Paulsboro Day Committee	Paulsboro Day Saturday September 10, 2022 6:30am-5pm Rain Date Sunday September 11, 2022	Paulsboro High School Softball Field	Jack Henderson

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

FINANCE A - E: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made to approve Finance Resolution A by Mrs. D. Scott and Mr. Lisa.

- A. Recommend approval retroactive adoption of the following resolution:

WHEREAS, N.J.S.A 18A:21-2. N.J.S.A 18A:7G-31 and N.J.S.A 18A:7F-41 permits a Board of Education to establish and /or deposit into certain reserve accounts at year end and;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution; and

WHEREAS, the Paulsboro Board of Education, wishes to establish a capital reserve account from unanticipated excess current year revenue or unexpended appropriations from the General Fund into allowable reserve at year end; and

WHEREAS, the Paulsboro Board of Education shall be prohibited from using the funds in the capital reserve account for current expenses, pursuant to N.J.S.A. 18A:21-4, and shall use funds only to:1. Implement capital projects in the school district's LRFP as required pursuant to N.J.S.A. 18A:7G-4.a and N.J.A.C. 6A:26-2;

WHEREAS, the Paulsboro Board of Education has determined that up to **\$500,000** may be available for such purpose of establishing a capital reserve account as of June 30, 2022, and should be distributed as follows:

NOW THEREFORE BE IT RESOLVED, by the Paulsboro Board of Education, that it hereby authorizes the School Business Administrator to establish a Capital Reserve Account consistent with all applicable laws and regulations up to but not exceeding the above amount. This approval shall be retroactive to June 30, 2022.

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

B. GCSSSD NURSING SERVICES FOR NONPUBLIC SCHOOLS

Motion was made to approve Finance Resolution B by Mrs. Lombardo and Mr. Davis.

WHEREAS, P.L. 1977, Chapters 192 and 193, as amended, establishes services to nonpublic school students, namely Chapter 192 -Compensatory Education, English as a Second Language, and Home Instruction, and Chapter 193 -Examination and Classification by a basic Child Study Team, Supplementary Instruction and Corrective Speech services when indicated, and

WHEREAS, the Gloucester County Special Services School District proposes to implement these services to nonpublic school students in accordance with Chapters 192 and 193, and

WHEREAS, the Gloucester County Special Services School District's proposal would enable the nonpublic school students to be serviced at the site of the nonpublic school, and

WHEREAS, there will be no cost to the local district other than State funding pursuant to Chapters 192 and 193, as amended,

NOW, THEREFORE, BE IT RESOLVED: the Board of Education hereby approves participation in this project and authorizes the President and Secretary to contract with the Gloucester County Special Services School District to implement the project and provide the services pursuant to P.L. 1977, Chapters 192 and 193, in accordance with the terms of the contract to this resolution. (**Attachment**)

Roll Call Vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

C. COLLABORATIVE FEDERAL MONITORING REVIEW AND CAP

Motion was made by Ms. T. Scott and seconded by Mrs. D. Scott to approve Finance Items C-E.

Recommend acceptance of the Collaborative Federal Monitoring Review and approval of the District's Corrective Action Plan. (Presentation right after)

Informational: In January 2022 the NJ DOE performed a review of the district's federal funds received and disbursed from the Every Student Succeeds Act (ESSA) and the Individual with Disabilities Education Act (IDEA) grants. The review covered the period of July 1, 2021 through January 28, 2022. A summary of the findings was presented to the Board at the July 27, 2022 Board Meeting along with the Collaborative Monitoring Report. A detail corrective action plan outlining the necessary steps that the district will take to resolve the findings was attached for review and approval.

There is no cost to the Board.

D. PETTY CASH

BE IT RESOLVED, that as required by NJSA 18A:19-13, the Paulsboro Board of Education establish the following petty cash funds for the 2022 - 2023 school year.

LOCATION	PERSON RESPONSIBLE	MAXIMUM FUND BALANCE
Billingsport Early Childhood Center	Tina Morris	\$100.00
Loudenslager Elementary School	Matthew Browne	\$100.00
Central Offices	Anisah Coppin	\$1,000.00
Business / Superintendent	Anisah Coppin / Roy J. Dawson	\$1,000.00 Note 1

Informational: The petty cash fund will be maintained by the Business Administrator and funds will be held in a locked safe in the Business Administrator’s office. Funds are needed for things such as establishing a bank of small denominations to make change at ticketed events and enable staff to purchase items with the Superintendent’s approval on an emergency basis. Funds will not be used to circumvent the purchasing process.

Note 1: This checking account is maintained in the Central Office in order to disperse funds on an emergency basis. Two original signatures are required on each check.

- E. Recommend approval to continue the contract with Brett Dinovi and Associates to provide contracted services as a Behavioral Health Technicians/Specialist and a Board-Certified Behavioral Analyst for the 2022-2023 school year. The contract will start on August 1, 2022, and conclude on June 30, 2023, with options to renew for the 2023-2024 and 2024-2025 school years. The contract will be funded out of grant funds, specifically ARP ESSER funds at an amount not to exceed \$309,960.00 total.

Informational: The District solicited proposals from qualified Behavioral/Mental Health organizations in the State of New Jersey to provide in-school mental health services to support students and staff through a variety of methods and techniques. It is the intention of the Paulsboro Board of Education to contract 4 Registered Behavioral Health Technicians/Specialists (RBT) and 1 Board Certified Behavioral Analyst (BCBA) to provide in-school services, five days per week during the normal course of the school year. These services will support our students with their social, emotional, and behavioral needs. This support is essential in helping our students achieve success within our schools and assist in our ability to keep our students in district (their least restrictive environment) and help limit out of district placements. We are unable to keep some of our students at this point without their support. As we move forward with our additional programming, support will be provided not only at the elementary level but at the middle and high school levels as well. The goal is to train our staff to turn-key learned information to provide the best support possible for our students.

Roll Call Vote:

Theresa Cooper (no-E), Robert Davis, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

PUBLIC COMMENTS

At this time, the following members of the public addressed the Board of Education.

- Mrs. Irma Stevenson – Shared with the Board that St. Paul’s Methodist Church is holding a special event to pray and bless returning students during their Sunday service on August 28, 2022.
- Board President, Mr. Hamilton shared with

MOTION TO ADJOURN

A MOTION WAS MADE BY MR. DAVIS AND SECONDED BY MRS. SCOTT TO ADJOURN THE MEETING.

THE MOTION UNANIMOUSLY CARRIED. THE MEETING ADJOURNED AT 8:53 PM.

RESPECTFULLY SUBMITTED,

A handwritten signature in blue ink, appearing to read "Annette Cogg", written over a light blue rectangular background.

BOARD SECRETARY