



Revision Date: 09/2022

# ONE-YEAR ACTION PLAN

SCHEDULE OF SCHOOL, FAMILY, AND COMMUNITY PARTNERSHIPS TO REACH SCHOOL GOALS

<b>School: Huntington Middle</b>		<b>School Year: 2022-2023</b>		
<b>GOAL 1: ACADEMIC: All students reading at or above grade level and at the appropriate Lexile level. All students achieving at or above grade level in math.</b>				
<b>PARENT-BASED ACTIVITIES (Indicate if In-person or Zoom)</b>	<b>DESCRIPTION OF THE ACTIVITIES</b>	<b>DATES OF ACTIVITIES</b>	<b>GRADE LEVEL(S)</b>	<b>PERSONS IN CHARGE AND HELPING</b>
<b>1.1</b> Infinite Campus/ School Messenger Technology Training	To assist parents with registration for Infinite Campus where they can access grades, attendance and communicate with teachers.	Aug. 12 – 19, 2022 Oct. 7, 2022  On Going	6 - 8	FEL ATS Clerk
<b>1.2</b> Open House: Lexile Night	This event will help parents understand the meaning of the Lexile Score and how to help their child improve their score. Strategies for improvement of scores were provided to parents. College and Career Ready information was also provided.	August 30, 2022	6 - 8	FEL Faculty
<b>1.3</b> Middle School 101	Information and communication are two very important tools for middle school parents. This workshop is for those families new to HMS and was designed to let parents know where they can get the information they want about their student's grades, assignments, attendance, activities, etc., and how they can communicate with the school.	August 30, 2022  Jan. 10, 2023	6 - 8	FEL Counselors

<b>1.4</b> Lunch & Learn: (How to Help Your Child Be Successful and Organized in School)	This training is to inform parents how they can help their child build the skills necessary to manage the increasing demands put on their time. Hands-on exercise and case studies help them access their current time-management skills, develop strategies for achieving short-and-long term goals, create a weekly planner, prioritize tasks, conquer clutter, and more. This training also encourage parents to take an active role in their child's academic life. We want to describe the challenges children face as they enter middle school and practical tips for parents and students on making a smooth transition.	Sept. 13, 2022	6 - 8	FEL Counselors
<b>1.5</b> Parent –Teacher Conferences	Parents meet with teachers to discuss academic and behavioral issues to promote students success in school and at home.	Oct. 7, 2022  On Going	6 - 8	Faculty Counselors
<b>1.6</b> STEM Night	Parents will see how we are getting ready to integrate an interdisciplinary approach to learning that provides hands-on and relevant learning experiences for students. STEM teaching and learning goes beyond the mere transfer of knowledge. It engages students and equips them with critical thinking, problem solving, creative and collaborative skills, and ultimately establishes connections between the school, work place, community and the global economy. Parents will learn how with STEM students can understand and apply math and science concepts, the foundations for success in college and career readiness.	Oct. 18, 2022	6 - 8	FEL Math & Science Teachers
<b>1.7</b> Open House: Literacy Night	This event provides Break Out Sessions and Interactive Activities for Parents and students. Parents will learn the importance of Reading and ways they can make reading fun with their child. Door Prizes and treats were provided. Dinner was provided by one of our Community Partners.	Nov. 1, 2022	6 - 8	ELA Teachers

<p><b>1.8</b> USA Test Prep, Edgenuity, MAP and IXL Workshop</p>	<p>USA Test Prep is a valuable online test tool that students can use inside or outside of school from any computer with web access to help them prep for the EOG test. USA Test prep is fun, easy to use and provides many features that will help students succeed. Students will be able to access a variety of tests, practice activities, games and much more designed to keep students actively learning and preparing for the Georgia Milestones End of Grade test.</p>	<p>Nov. 1, 2022</p>	<p>6 - 8</p>	<p>Faculty FEL</p>
<p><b>1.9</b> ESOL Parent Workshop</p>	<p>This event is intended to help ESOL parents the importance of supporting their child's education success.</p>	<p>Nov. 1, 2022</p>	<p>6 - 8</p>	<p>ESOL Teacher and ESOL Parent/Student Liaison</p>
<p><b>1.10</b> Lunch and Learn (Homework and Study Habits)</p>	<p>This training is to help parents identify common homework challenges and learning styles. We will map out study habits, learn tips for success and identify mapping strategies for organization.</p>	<p>Nov. 17, 2022</p>	<p>6 - 8</p>	<p>FEL</p>
<p><b>1.11</b> Open House: Grade Level Subject Content Parent Day/Open House</p>	<p>The objective of this day is to engage the parents in the Common Core Performance Standards &amp; empower parents with practical tools so that they will enhance student learning at home. Parents will be divided up by teams and experience different Reading, Social Studies, Language Arts, Math and Science exercises. Teachers will display a hand on activities to demonstrate a day in academic class here at Huntington Middle School.</p>	<p>December 1, 2022</p>	<p>6 - 8</p>	<p>Faculty FEL</p>
<p><b>1.12</b> Lunch and Learn: Study Guides – How To Help Your Child Prepare for Semester Finals</p>	<p>This training is intended to help parents understand the purpose of study guides and help prepare their child for semester finals. We will stress the importance of completing study guides and using them as a study tool.</p>	<p>Dec. 7, 2022</p>	<p>6 - 8</p>	<p>FEL</p>

<b>1.13</b> GMAS Info and Prep for Parents (EOG Night)	Parents will be given information on the current testing system. We will provide the format, scoring, study material and helpful websites for parents to help their child prepare at home.	Jan. 10, 2023	6 - 8	Administrators, Faculty FEL
<b>1.14</b> Lunch & Learn (How to Help Your Child Prepare for Standardize Testing)	This training will help parents understand the main types of standardize test their child will take. They will receive tips on how to help their child do their very best on tests. They will also learn the reasons for standardize testing and how the results are used.	Feb. 21, 2023	6 - 8	FEL Counselors

<b>School: Huntington Middle</b>		<b>School Year: 2022-2023</b>		
<b>GOAL 2: WELCOMING CLIMATE: Increase the percentage of parents that feel welcome at school.</b>				
<b>PARENT-BASED ACTIVITIES</b> (Indicate if In-person or Zoom)	<b>DESCRIPTION OF THE ACTIVITIES</b>	<b>DATES OF ACTIVITIES</b>	<b>GRADE LEVEL(S)</b>	<b>PERSONS IN CHARGE AND HELPING</b>
<b>2.1</b> Meet & Greet	Meet & Greet allows the school staff to welcome parents/families as they come in to meet teachers and administrators, have a walk-through of the school to become familiar with HMS.	July 27, 2022	6 - 8	Faculty, Staff and Administrators
<b>2.2</b> Annual Title I Meeting	The purpose of this meeting is to inform parents of what it means to be a part of a Title I school. School staff will discuss with parents Title I Plans, curriculum, budgets, parent input and rights as well as family engagement.	Aug, 30, 2022	All	Administration FEL
<b>2.3</b> Family Night at the Book Fair	Scholastic Book Fairs: students, parents and the community purchase books; extended hours for parents and the community.	August 30, 2022	6 - 8	Media Specialist

<b>2.4</b> Grits with Grandparents	In celebration of Grandparents Day, we invited all Grandparents to breakfast for Grits with Grandparents. We offered this time for grandparents and grandchild(ren) to spend time together. We presented the grandparents with a key chain or a Pin in recognition of their day.	Sept. 9, 2022	6 - 8	FEL
<b>2.5</b> Donuts for Dads	As a jester of our Open Door policy for parents, we included this activity to invite male figures of our students to come out and share donuts with their students. This non-academic events allows males to show a presence in our school and for the school to show uniformity with parents and families.	Jan. 27, 2023	6 - 8	FEL
<b>2.6</b> Family Movie Night	This event is a Family Fun Event. Families are invited out for a free movie. The movie is shown on the lawn or in the Cafeteria if weather is a factor. All in attendance received free popcorn.	March 16, 2023	6 - 8	FEL
<b>2.7</b> Month of the Military Child	Houston County Schools is proud to partner with Robins AFB to celebrate our military students. HMS will provide activities to involve the entire family during this month.	April 2023	6 - 8	Military Counselor, Faculty, Administrators and Staff
<b>2.8</b> Academic and Athletic Awards Presentation	To identify and congratulate students' achievements academically and athletically. Arrange awards according to criteria; prepare presentation. Parents will attend to celebrate and congratulate their students.	May 2023	6 - 8	Administrators, Faculty, Staff and FEL
<b>2.9</b> Muffins for Moms	In celebration of Mother's Day and as a jester of our Open Day policy, we included this activity to invite all mothers and female figures in the lives of our students an opportunity to come out and share muffins with their students. This is not an academic event, just an opportunity to create a warm climate for communication and visiting.	May 12, 2023	6 - 8	FEL

<b>2.10</b> Houston County Resource Guide Houston Co. Family Connections	This resource brochure is available to parents in the Parent Resource Center and during all parent events. The guide lists many of the services and supports that are available throughout the Houston County community.	On-going	All students and families	FEL
<b>2.11</b> Parent/Community Volunteer Training	This orientation is for parents and community leaders who would wishes to volunteer at HMS.	On Going	6 - 8	FEL
<b>2.12</b> GMAS Proctor Training	Proctors are provided with rules, assignments and procedures for the GMAS test week. Training is required for all proctors.	On Going	6 - 8	FEL
<b>2.13</b> Newsletters	Prepare and publish newsletters to accompany student's report cards each quarter. Newsletter will include upcoming parent activities and tips to assist their child at home in all academic subjects. Tips on bullying, peer pressure and other behaviors will be included.	Monthly	All	FEL Faculty

<b>School: Huntington Middle</b>		<b>School Year: 2022-2023</b>		
<b>GOAL 3: SHARED DECISION MAKING: Increase the number of parents who participate in shared decision-making opportunities.</b>				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
<b>3.1</b> Shared Decision Making Meeting for Parents	<u><b>Primary Source for Input</b></u> Parents are given the opportunity to provide their input regarding Title I plans, compacts, budget and programs during an in-person meeting. The information gathered is used to help plan for the next school year.	Spring 2023	All	FEL

<b>3.2</b> Shared Decision Making Meeting for Faculty	Teachers are given the opportunity to provide their input regarding Title I plans, compacts, budget and programs during a faculty meeting. The information gathered is used to help plan for the next school year.	Spring 2023	All	FEL
<b>3.3</b> Parent Action Team Meeting (1 required meeting by the end of the 1 <sup>st</sup> semester)	<u><b>Primary Source for Input</b></u> All parents are invited to attend and give feedback regarding any issues of concern to them.	Sept 23, 2022  Feb. 21, 2023	All	FEL
<b>3.4</b> Parent Satisfaction Survey	<u><b>Secondary Source for Input</b></u> Parents are given the opportunity to provide their input regarding the Title I program, budget and supports via a survey. The information gathered is used to help plan for the next school year.	February-March 2023	All	DFEC, FEL
<b>3.5</b> Online Feedback Form	<u><b>Secondary Source for Input</b></u> Parents have an on-going opportunity to provide input regarding the Title I program, budget and supports via an online feedback form. The information gathered is used to help plan for the next school year.	Ongoing	All	FEL
<b>3.6</b> Surveys, Questionnaires or Q&A sessions during Academic-based Parent Events	<u><b>Mixed Source for Input</b></u> Parents are given an opportunity to provide feedback regarding academic parent workshops and events.	Ongoing	All	FEL
<b>3.7</b> School Council Meeting	<u><b>Secondary Source for Input</b></u> A team of Parents, Teachers, Administrators and Community Members are given the opportunity to make suggestions and plans for the school year.	Sept. 6, 2022 Dec. 6, 2022 Feb. 7, 2023 May 2, 2023	All	Administrators

School: Huntington Middle

School Year: 2022-2023

**GOAL 4: PROFESSIONAL DEVELOPMENT FOR STAFF: Increase the faculty and staff's understanding of the importance of parent engagement and how to communicate with and work with parents as partners. (2 opportunities per semester requirement)**

PD ACTIVITIES	TOPICS and DESCRIPTIONS	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
<p><b>4.1</b> PD of Staff #1: In-person Meeting</p> <p><b><i>“Engaging Families is What WE Do”</i></b></p>	<p>This PD is a video presentation featuring an overview of Title I Family Engagement and the plan for two-way, school-parent communication intended to introduce or refresh school staff members on the role and requirements of Family Engagement and on how schools work with families as equal partners.</p>	<p>July-August 2022</p>	<p>All Faculty</p>	<p>FEL</p>
<p><b>4.2</b> PD of Staff #2: In-person Meeting or Email</p> <p><b><i>“How to use the School-Parent Compact during Conferences”</i></b></p>	<p>During this PD, the content of the School Parent Compact(s) will be reviewed with teachers/counselors. Staff will be reminded of the requirement regarding reviewing the Compact with parents during conferences, as well as, the correct way to document this feedback and collaboration opportunity.</p>	<p>September- October 2022</p>	<p>All Faculty</p>	<p>FEL</p>
<p><b>4.3</b> PD of Staff #3: In-person Meeting</p> <p><b><i>“Meeting Our Families Where They ARE and Where They DREAM”</i></b></p>	<p>This PD will provide school staff members greater insight on community resources that are available to families. Procedures for connecting families to available resources will also be discussed.</p>	<p>January- February 2023</p>	<p>All Faculty</p>	<p>FEL</p>
<p><b>4.4</b> PD of Staff #4: In-person Meeting or Email</p> <p><b><i>“Can You Hear Me Now?”</i></b></p>	<p>During this PD, the results of the Parent Satisfaction Survey will be shared with school staff. School Staff will also have the opportunity to give their input during the Shared Discussion Making portion of the meeting.</p>	<p>March-April 2023</p>	<p>All Faculty</p>	<p>FEL</p>



School: Huntington Middle

School Year: 2022-2023

**GOAL 5: TRANSITION:** Increase the amount of support provided to families as students transition through school. Increase the coordination/collaboration efforts with early education programs and college career ready resources.

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<b>5.1</b> Meet & Greet	Meet & Greet allows the school staff to welcome parents/families as they come in to meet teachers and administrators, have a walk-through of the school to become familiar with HMS.	July 27, 2022	6 - 8	Administrators, Faculty and Staff
<b>5.2</b> Rising 6 <sup>th</sup> Graders Students and Parents Visitation	This is an opportunity for Rising 6 <sup>th</sup> Graders to visit HMS with their class and teachers. A brief introduction of is presented by the administrators. HMS Band and Chorus will perform. Different Clubs and the Alethic Dept. will give a spill of their requirements. Parents are welcome and encourage to attend.	March 23, 2023	6 <sup>th</sup>	Counselors FEL
<b>5.3</b> High School Visitation	Eight Grade students will visit their perspective High School with other classmates, administrators and faculty.	March 21, 2023	8 <sup>th</sup>	Counselors FEL

School: Huntington Middle

School Year: 2022-2023

**GOAL 6: COMMUNITY COLLABORATION: Increase community engagement and participation in school activities.**

C.C. ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
<b>6.1</b> Big Brother/Big Sister Mentorship at HMS	Volunteers in the BBBS program are matched with a student for mentoring. They will meet once a week for about an hour to talk about and work on reading, working on schoolwork, playing games, sports, etc. The activities take place during the school day only and only at school.	SY 2022-2023  On Going	6 - 8	FEL BBBS Program
<b>6.2</b> StarBase 2.0	StarBase 2.0 is a Department of Defense afterschool mentoring club that focuses on hands on STEM (Science, Technology, Engineering, and Mathematics), goal setting, and team-building activities. This club is designed to enhance student engagement in STEM subjects and provide the opportunity for students to explore enrichment activities in a safe environment. The club meets on Tuesdays from 3:30-5:30pm.	SY 2022-2023  On Going	6 - 8	Community Partners
<b>6.3</b> Mentoring	Community Partners will come once a week to mentor a group of young men. This program is designed to Motivate Students in their Academics, to build Character Education, Behavior Motivation, Self-Control and Awareness, Social Skills, Self-Respect, etc.	SY 2022-2023	6 - 8	Omega Psi Phi Community Partner  Christian Men Mentoring, Serving in the Community