

**Date: December 1, 2020**

**DATE**

**Kind of Meeting:** Executive Session/Regular Meeting

**REGULAR MEETING**

**Call Meeting to Order:** The Meeting of the Board was called to order by James P. Foster, President, at 5:02 p.m. A motion was offered by Mr. Ryan, Sr., and seconded by Mrs. O’Mara Limonius to enter into Executive Session for the purposes of discussing: (1) Matters leading to the appointment of particular persons; (2) The employment history of particular persons, and (3) Matters otherwise confidential by State or Federal Statute; attorney-client matters.

**CALL MEETING TO ORDER AND ENTER INTO REGULAR SESSION**

Motion Carried (7-0)

**Public Hearing – EHUFSD District Safety Plan**

**PUBLIC HEARING: Amended District Safety Plan**

The Board reconvened into public session to conduct a Public Hearing on the District’s amended District Safety Plan at 6:15 p.m. motioned by Mr. Ryan, Sr., and seconded by Mrs. DeSanti, followed by the Pledge.

Motion Carried (7-0)

There were five audience members present, and members of the press unknown.

A motion was offered by Ms. Vorpahl, and seconded by Mrs. O’Mara Limonius to adjourn the Public Hearing at 6:21 p.m.

Motion Carried (7-0)

Mrs. Minardi left the meeting at 6:21 p.m.

The Board reconvened into public session at 6:30 p.m., motioned by Ms. Vorpahl, and seconded by Mrs. DeSanti, followed by the Pledge.

Motion Carried (6-0), Mrs. Minardi absent

**Board Members Present for Public Hearing:** James P. Foster, President, Christina DeSanti, Vice President, John J. Ryan, Sr., Sandra Vorpahl, Jacqueline Lowey, Sarah Minardi, and Justine O’Mara Limonius

**BOARD MEMBERS PRESENT**

**Board Members Present for Regular Session:** James P. Foster, President, Christina DeSanti, Vice President, John J. Ryan, Sr., Sandra Vorpahl, Jacqueline Lowey, and Justine O’Mara Limonius

**Board Members Absent:** Sarah Minardi

**Central Administration Present:** Richard J. Burns, Superintendent of Schools; Adam Fine, Assistant Superintendent; Timothy Fromm, Assistant to the Superintendent; Keith Rugen, Assistant Superintendent for Business, and Jonathan Heidelberger, Esq.

**OTHERS PRESENT**

**Central Administration Absent:** None

**Administrative Team Members Present:** James Crenshaw (arrived at 6:45 p.m.), Karen Kuneth, Joseph Vasile-Cozzo, Dr. Charles Soriano, and Cindy Allentuck (arrived at the meeting at 6:33 p.m.)

**Administrative Team Members Absent:** Elizabeth Reveiz

**News of the Schools:** The Board was apprised of school news from Karen Kuneth, Dr. Charles Soriano, Joseph Vasile-Cozzo, and James Crenshaw

**NEWS OF THE SCHOOLS**

**Public Comments (Agenda Items):** Members of the community were given the opportunity to ask questions and make comments on Board Agenda items.

**PUBLIC COMMENTS ON AGENDA ITEMS**

**Consent Agenda:**

A motion was offered by Mr. Ryan, Sr., and seconded by Ms. Vorpahl, to wit: RESOLVED, that the Board accept item #1 through item #5 of the Consent Agenda as written and place on file.

1. That the Board accept the Minutes of November 17, 2020 as written and place on file.
2. That the Board approve the Check Warrants for November 2020 as recommended by the Finance Review Committee and place on file.
3. That the Board accept the June 2020, July 2020, August 2020 and September 2020 Treasurer Reports as written and place on file.
4. That the Board accept the letter of resignation from Paola Lazo, Lunch Monitor, effective at the close of business day on December 1, 2020.
5. That the Board of Education of the East Hampton Union Free School District (“District”) approves an unpaid leave of absence under the Family and Medical Leave Act (“FMLA”) for Melanie Freyre, a music teacher, beginning on or about February 1, 2021, and ending on or about March 26, 2021, which will run concurrently with thirty-five (35) days of any available paid sick leave.

**MINUTES  
November 17, 2020**

**CHECK  
WARRANTS:  
November 2020**

**TREASURER  
REPORTS:  
June 2020  
July 2020  
August 2020  
September 2020**

**LETTER OF  
RESIGNATION:  
Paola Lazo**

**FMLA LEAVE:  
Melanie Freyre**

Motion Carried (6-0), Mrs. Minardi absent

**Superintendent’s Report and Recommendations:**

1. A motion was offered by Mr. Ryan, Sr., and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, that the Board of Education of the East Hampton Union Free School District, pursuant to Rule 14 of the Suffolk County Civil Service Commission, and upon the recommendation of the Superintendent of Schools, does hereby appoint Paola Lazo to the position of Paraprofessional for a probationary period of 26 weeks commencing on December 2, 2020, and is to be paid at an annual salary based on \$26,344.00 (Step 1/J, pro-rated, of the salary schedule attached to the non-instructional collective bargaining agreement).

**NON-  
INSTRUCTIONAL  
APPOINTMENT:  
Paola Lazo**

Motion Carried (6-0), Mrs. Minardi absent

2. A motion was offered by Mrs. DeSanti, and seconded by Mrs. O’Mara Limonius, that the Board approve the following Resolution, to wit: BE IT HEREBY RESOLVED, that the Board of Education accept the letter of resignation, for the purpose of retirement, from Richard J. Burns from his position as Superintendent of Schools effective at the close of business day on June 30, 2021.

**LETTER OF  
RETIREMENT:  
Richard J. Burns**

Motion Carried (6-0), Mrs. Minardi absent

- 3. A motion was offered by Mrs. DeSanti, and seconded by Mrs. O’Mara Limonius, that the Board approve the following Resolution, to wit: RESOLVED, that the Board adopt the following new textbook for the 2020-2021 school year: Mock Trials: Preparing, Presenting, and Winning Your Case (second edition), 11<sup>th</sup> and 12<sup>th</sup> grades, ISBN#9781601563330.

**NEW TEXTBOOK ADOPTION: Mock Trials: Preparing, Presenting & Winning Your Case**

Motion Carried (6-0), Mrs. Minardi absent

- 4. A motion was offered by Ms. Vorpahl, and seconded by Mr. Ryan, Sr., that the Board approve the following Resolution, to wit: RESOLVED, that the Board of Education completed a Public Hearing on proposed changes to the District’s District Safety Plan, as is required under NYS Education Law. Those present were invited to provide comment regarding the changes, and

**AMENDED DISTRICT SAFETY PLAN: Adopted 12-1-20**

NOW THEREFORE BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the revised District Safety Plan as presented.

Motion Carried (6-0), Mrs. Minardi absent

**Old Business**

**OLD BUSINESS**

- 1. Mr. Burns apprised the Board that Bid Openings for the new transportation depot will be held Friday, December 4<sup>th</sup>.
- 2. Mr. Burns apprised the Board of Mr. Bellone’s office collaborating with our District to arrange for 20% of students and staff to be COVID-19 tested on Friday, December 4, 2020 to help determine the asymptomatic spread of the virus before yellow zone designation.

**New Business**

**NEW BUSINESS**

- 1. The Board considered whether or not to conduct the December 15<sup>th</sup> Board meeting. It was determined to hold-off on a decision until we were closer to December 15<sup>th</sup>.
- 2. The Board discussed their plans to sign a new contract with Mr. Fine as Superintendent of Schools upon Mr. Burns’ retirement at the end of the school year, and the Board also discussed preliminary plans for other administrative staffing changes in preparation of the 2021-2022 school year.

**Public Comments:** Members of the community were given the opportunity to ask questions and make comments.

**PUBLIC COMMENTS**

A motion was offered by Mr. Ryan, Sr., and seconded by Mrs. DeSanti to adjourn into Executive Session at 7:05 p.m. to discuss the employment history of particular persons.

**ADJOURNMENT**

Motion Carried (6-0), Mrs. Minardi absent

A motion was offered by Mrs. DeSanti, and seconded by Ms. Vorpahl to reconvene into Regular Session and adjourn the meeting at 7:15 p.m.

Motion Carried (6-0), Mrs. Minardi absent

Respectfully Submitted,

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Kerri S. Stevens, District Clerk



## **December 2020 Committee Schedule**

December 10<sup>th</sup>

- Facilities Committee – 9:15 a.m.
- Audit Committee – immediately following Facilities Committee
- Academic Committee – 1:00 p.m.
- Policy Committee – immediately following Academic Committee

December 22<sup>nd</sup>

- Personnel Committee – 1:00 p.m.
- Athletic Committee – 2:00 p.m.

## **January 2021 Committee Schedule**

January 14<sup>th</sup>

- Facilities Committee – 9:15 a.m.
- Academic Committee – 1:00 p.m.
- Policy Committee – immediately following Academic Committee

January 28<sup>th</sup>

- Personnel Committee – 1:00 p.m.
- Athletic Committee – 2:00 p.m.