

Clatskanie School District 6J  
PO Box 678  
Clatskanie OR 97016

BOARD OF DIRECTORS' ORGANIZATIONAL BOARD MEETING  
July 24, 2023, 6:30 pm via Zoom and in person at the Clatskanie Elementary Library, 815 S Nehalem  
(see our main page at [www.csd.k12.or.us](http://www.csd.k12.or.us) for instructions on joining the meeting via Zoom)

ORGANIZATIONAL JULY BOARD MEETING MINUTES

Updated 7/24/2023- DH

BOARD MEMBERS PRESENT: Megan Evenson-Chair, Kara Harris-Vice, Kathy Engel, Katherine Willis, Ian Wiggins  
ADMIN MEMBERS PRESENT: Danielle Hudson-Superintendent, Kara Burghardt-CES Principal; Via Zoom- Mark  
Bergthold-Bond Manager  
GUESTS: R.Cox, L.Cox, D. Warren

- I. PUBLIC HEARING 6:30 PM
  - A. Clatskanie Elementary School Gymnasium Rehabilitation
- II. CALL TO ORDER 6:45 PM
  - A. Pledge of Allegiance
  - B. Agenda Review **Amendments to: Consent -add item J. remove item A3 Reports -remove item A**
  - C. Approve Agenda **-A motion was made to approve with changes K.Willis/K Engel-UNANIMOUS**
- III. REPORTS AND COMMUNICATION
  - ~~A. Financial Report-WRITTEN~~
    - ~~1. Introduction of New Business Manager (Jennifer Collins, ESD)~~
  - B. Bond Report-WRITTEN
  - C. Senate Bill 819 and Clatskanie Academy-DISCUSSION
- III. PUBLIC COMMENT

*This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.*
- IV. ACTION
  - A. CONSENT AGENDA **-A motion was made to approve K.Harris/I.Wiggins-UNANIMOUS**
    1. Approve the June 12th board meeting minutes
    2. Approve Preschool lease agreement
    - ~~3. Approve CMHS land easement~~
  - B. Elect 2023-2024 Chair **-K.Harris/I.Wiggins nominated Megan Evenson UNANIMOUS**
  - C. Elect 2023-2024 Vice Chair **-K.Engel/K.Willis nominated Kara Harris UNANIMOUS**
  - D. Elect 2023-2024 Policy Committee **-M.Evenson/K.Harris nominated Katherine Willis & Kathy Engel UNANIMOUS**
  - E. Elect 2023-2024 OSEA Negotiating Committee **-M. Evenson/K.Harris nominated Ian Wiggins & Katherine Willis UNANIMOUS**
  - F. Elect 2023-2024 CEA Negotiating Committee **-K.Willis/I.Wiggins nominated Katherine Willis & Kara Harris UNANIMOUS**

- G. Organization of the Clatskanie School District **A motion was made I.Wiggins/K.Harris UNANIMOUS**
1. Determine amounts of coverage of persons who shall be bonded (ORS 332.525). The Superintendent recommends the following: \$500,000 broad crime coverage that satisfies State of Oregon public official bond requirements through Brown & Brown Northwest, covering all employees.
  2. Designate officers and Agents of Record. The Superintendent recommends the following:
    - i. Danielle Hudson as Superintendent/Clerk
    - ii. Jennifer Collins from Northwest Regional ESD as Custodian of Funds
    - iii. Danielle Hudson as Budget Officer
    - iv. Paul Simmons as AHERA designated person
    - v. Authorize the facsimile signatures of the Custodian of Funds
    - vi. Official auditors for the school year (ORS 297.405, ORS 327.137, and ORS 328.465) - Umpqua Valley Financial Depository for school funds - local branch of UMPQUA Bank (Clatskanie) and State Investment Pool (ORS 328.441, 294.805-294.895)
    - vii. The Chief as the Newspaper of Record
    - viii. Brown & Brown Northwest as Insurance Agent of Record
    - ix. Garret, Hemann, Robertson, P.C. as Legal Counsel
    - x. Attorney General Model Public Contract Rules as the adopted District Contract Regulations
- H. ESSER II Capital Expenditure Approval -**Mark Bergthold presents \$130 thousand remaining, decided use on 2 summer project 3 classroom size adjustment, which should help maintain HVAC system. Vape sensors in the bathroom. A motion was made K.Engel/K.Willis UNANIMOUS**
- I. Approve Policy Updates **A motion was made to approve K.Willis/K.Harris UNANIMOUS**
1. AC-AR-Discrimination Complaint, Procedure
  2. EHB-Cybersecurity
  3. EHB-AR-Cybersecurity
  4. GCBDF/GDBDF-Paid Family Medical Leave Insurance-*Version 1*
  5. GCBDF/GDBDF-Paid Family Medical Leave Insurance-*Version 2*
  6. GCBDF/GDBDF-AR-Paid Family Medical Leave Insurance-*aligns with Version 1*
  7. ICB-Religious and Cultural Holiday
  8. IGBHD-Program Exemptions
  9. JFCF-AR-[Hazing,]Harassment, Intimidation, Bullying, [Menacing,]Cyberbullying, or Teen Dating Violence Reporting Procedures-Student
  10. JGE-Expulsion
  11. KL-Public Complaint
  12. KL-AR-Public Complaint Procedure
- J. **Approval for Finding of Fact CM/JC process for WRK A motion was made to approve K.Engel/I.Wiggins UNANIMOUS**

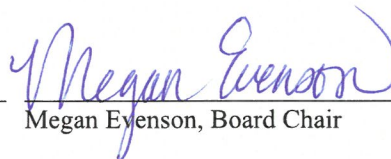
- VIII. BOARD/SUPERINTENDENT COMMENTS **K.Harris Welcome Danielle Hudson K.Engel Thank you for CMHS teacher cleaning out the building for a fresh start D.Hudson Thank you and excited about being a part of the school district and community. We will be working on creating better communication between staff and parents.**

ADJOURNMENT 7:29 PM

NEXT BOARD MEETING: August 14, 2023



Danielle Hudson, Superintendent



Megan Evenson, Board Chair