

**Williamsburg County School Board of Trustees**  
**Regular Board Meeting Minutes**  
**Monday, June 25, 2012 – 6:00 P. M.**  
**Board/Staff Development Meeting Room**  
**423 School Street - Kingstree, South Carolina**

**Members Present:** Mrs. Barbara McKenzie, Rev. W. C. Henryhand, Mr. Joseph Lee, Ms. Norma Bartelle, Mr. James Darby, Rev. Norman Gamble, and Mr. Charles Garner

**Others Present:** Dr. Yvonne Jefferson-Barnes, Dr. Bernice Davis-Cooper, Ms. Christine Green, Mr. Glen Kennedy, Mrs. Claire Murdoch, Mrs. Berlinda Mack, Mrs. Angela McClary-Rush, Mrs. Hattie Pendergrass, Dr. Kerry Singleton, Mr. John Battiste, Ms. Monique Davidson, Mr. Willie Graham, Ms. Margaret Gourdine, Attorney Vernie Williams, Ms. Lorraine Wilson, Ms. Ernestine Young, Ms. Michael Duke, and Mrs. Joann Fulton

The meeting was called to order by Mrs. Barbara McKenzie, Board Chair.

All persons were asked to recite the Lord's Prayer, and the Pledge of Allegiance.

**Adoption of Agenda**

A motion was made by Mr. Joseph Lee and seconded by Mr. James Darby to adopt the agenda. The motion was carried unanimously, (6-0). The Vice-Chair did not vote.

**Public Comment**

Mr. Willie Graham, a WCSD citizen, expressed concerns about comments made at the last Board Meeting, by his sister-in-law, Ms. Roketha Reid, regarding her son's rank in the junior class at C. E. Murray High School. He stated that nothing had been done, and that no response had been provided by the superintendent. He then asked the Board to conduct an outside investigation of the matter.

Ms. Lorraine Wilson, a WCSD teacher, addressed the Board with a request that the district return to the twice-a-month pay system. She also spoke of school staff morale; retiree pay rates; teacher resignations; and staff incentives for substituting, during planning periods.

Mrs. Monique Dawson, a representative from South Carolina Tobacco Collaborative, asked the Board to consider adopting the Tobacco Free Schools policy developed by SCDHEC, SCSBA, and SC Tobacco Collaborative. She stated that there were available grant funds to assist with the implementation of the policy.

Mr. John Battiste, a Williamsburg County citizen, requested a letter from the School Board, recommending Mrs. Margaret Gourdine's placement on the Board of Directors of Waccamaw EOC.

Ms. Margaret Gourdine, a former Williamsburg County School District employee, asked the Board's consideration in the request for her recommendation to Waccamaw EOC Board of Directors.

## **Approval of Minutes**

A motion was made by Mr. James Darby and seconded by Mr. Joseph Lee to approve the minutes from the May 21, 2012, Board's Budget Committee, Board's Policy Committee, and Regular Board Meetings. The motion to approve the minutes was carried unanimously, (6-0). The Vice-Chair did not vote.

## **Action Items**

### **A. Board's Budget Meeting**

Mr. Joseph Lee, Budget Committee Chair, made a motion which was seconded by Ms. Norma Bartelle, to adopt the 2012-2013 Budget as written.

There was a discussion on items such as: (1) Steps involved in balancing the budget; (2) Employee Salary Increases; (3) Teacher Step Increases; and (4) Distribution of funds generated by Nursing, Teen Life, and RBHS Programs.

A motion was made by Rev. Norman Gamble and seconded by Ms. Norma Bartelle to amend the motion to accept the 2012-2013 Budget under the condition that if Base Student Cost changes from \$2,012 to \$1,880, the administration would bring the Budget back to the Board for adoption. Six members voted in favor of amending the motion: Ms. Norma Bartelle, Rev. Norman Gamble, Mr. Charles Garner, Rev. William Henryhand, Mr. Joseph Lee, and Mrs. Barbara McKenzie. One member opposed: Mr. James Darby. The motion was carried, (6-1).

The Vice-Chair called for a vote on the amended motion: Five members voted in favor of the amended motion: Ms. Norma Bartelle, Rev. Norman Gamble, Mr. Charles Garner, Mr. Joseph Lee and Mrs. Barbara McKenzie. One member opposed: Mr. James Darby. The amended motion was carried, (5-1). The Vice-Chair did not vote.

### **B. Board's Policy Committee Meeting**

A motion was made by Mr. Charles Garner, Committee Chair, and seconded by Rev. Norman Gamble to approve Policy GBEB for final reading. The motion was carried unanimously, (6-0). The Committee-Chair did not vote.

A motion was made by Mr. Charles Garner and seconded by Rev. Norman Gamble to approve Policy GBEC for final reading. The motion was carried unanimously, (6-0). The Committee-Chair did not vote.

Mr. Garner informed members that SC Tobacco Collaborative in conjunction with the SCSBA and SCDHEC submitted a policy for Board review, and possible adoption, in lieu of proposed Policy GBED Tobacco-Free Schools/Staff No Smoking/Smoking. He said the policy was inclusive of students, and was more detailed. Mrs. Dawson, informed members that the policy could be modified to suit the school district's needs.

A recommendation was made by Mr. Charles Garner to approve the new Policy GBED for fist reading. The recommendation was approved unanimously, (6-0). The Committee-Chair did not vote.

A recommendation was made by Mr. Charles Garner to approve Policy GBK for final reading. The recommendation was approved unanimously, (6-0). The Committee-Chair did not vote.

Board Members made the following addition to the end of Policy GCEC: The Superintendent will have the authority to make interim appointments in extreme emergencies. When the vacancy occurs in top level administrative positions, the Superintendent has the authority to make an interim appointment.

A motion was made by Rev. Norman Gamble and seconded by Ms. Norma Bartelle to approve revised Policy GCEC for final reading. The motion was carried unanimously, (6-0). The Committee-Chair did not vote.

**C. Request for Letter of Support**

A motion was made by Ms. Norma Bartelle and seconded by Rev. Norman Gamble that the Board grant a letter of support for Mrs. Margaret Gourdine to become a member of Waccamaw EOC Board of Directors, representing Williamsburg County. Four members voted in favor of the motion: Ms. Norma Bartelle, Rev. Norman Gamble, Rev. W. C. Henryhand, and Mr. Joseph Lee. One member opposed: Mr. James Darby. Two members abstained: Mr. Charles Garner and Mrs. Barbara McKenzie. The motion was carried (4-1).

**D. Williamsburg County Council's Request to Extend Summer Feeding Program**

A motion was made by Ms. Norma Bartelle and seconded by Rev. Norman Gamble to approve Williamsburg County Council's Request for an extension of their Summer Feeding Program. Six members voted in favor of the motion: Ms. Norma Bartelle, Mr. James Darby, Rev. Norman Gamble, Mr. Charles Garner, Rev. W. C. Henryhand, and Mr. Joseph Lee. One member abstained: Mrs. Barbara McKenzie. The motion was carried (6-0).

**E. WC Magnet School of the Arts' Request for Approval of Arts Strategic Plan**

A motion was made by Rev. Norman Gamble and seconded by Ms. Norma Bartelle to approve WC Magnet School of the Arts' Request for Approval of the Arts Strategic Plan. The motion was carried unanimously, (7-0).

**F. Request for the use of Kingstree Senior High School Greenhouse**

A motion was made by Rev. Norman Gamble and seconded by Ms. Norma Bartelle to approve the request from a local pastor to use Kingstree Senior High School's greenhouse.

A motion was made by Rev. Norman Gamble and seconded by Ms. Norma Bartelle to amend the original motion to approve the request for the use of Kingstree Senior High School's greenhouse by a local pastor, with the details being worked out by the school district's attorney. The motion to amend the motion was carried unanimously, (7-0).

The Vice-Chair called for a vote on the amended motion. The motion was carried unanimously, (7-0).

**Information Items**

**A. KSHS Student Recognized as Gates Millennium Scholar**

The Board of Trustees congratulated WCSD's Devon Levar Cooper, a 2012 graduate of Kingstree Senior High School, and one of only 7 recipients from the state of South Carolina, on his selection as a 2012 Gates Millennium Scholar. The Board presented a Certificate of Achievement to Devon in recognition of this accomplishment.

**B. Kingtree Senior High School Health Science Department Announces Certified Nursing Assistants**

The first students to obtain certification as nursing assistants in-facility at Kingtree Senior High School, were honored by the Board of Trustees. Students Abreanna Adams, Ella Alston, Shontasia Cumbee, Shia'Asyah Jones, and Niskeeka Simmons, each received a Certificate of Achievement from the Board.

**C. WCSD receives "All Clear" on 2011-2012 Accreditation Classification**

The State Department of Education – Office of Federal and State Accountability assigned Williamsburg County School District "All Clear" on District's 2011-2012 Accreditation Classification for District Operations. The Board of Trustees commended the administration for the accomplishment.

**D. Finance**

Ms. Green provided information to Board Members relevant to the Expenditures and Revenues statements.

**Executive Session**

A motion was made by Rev. Norman Gamble and seconded by Mr. Joseph Lee that the Board convene in Executive Session to discuss items listed on the agenda.

- A. Discussion of Election, Transfer, Termination, Retirement and/or Resignation of Staff**
- B. Legal Update**
- C. Superintendent's Contract**

The motion was carried unanimously, (6-0). The Vice-Chair did not vote. The Board convened in Executive Session at 7:35 p. m.

**Open Session**

A motion was made by Rev. Norman Gamble and seconded by Mr. Charles Garner that the Board convene in Open Session to vote on any matters per Executive Session discussion. The motion was carried unanimously, (4-0). The Vice-Chair did not vote. The Board convened in Open Session at 8:20 p. m.

A motion was made by Ms. Norma Bartelle and seconded by Rev. Norman Gamble to accept the resignations of Ms. Deborah Appleby, Ms. Shakeyla Brockington, Ms. Barbara Chandler, Ms. Suzette P. Coker, Ms. Jessica M. Floyd, Mr. James Patterson, Ms. Belinda S. Thomas, Ms. Shirley Salters-Keels, and Ms. Katherine Weingartz. The motion was carried, unanimously (5-0).

A motion was made by Ms. Norma Bartelle and seconded by Rev. Norman Gamble to accept the administration's recommendation to employ the following personnel for the 2012-2013 school year: Ms. Francie Berger, Ms. Amy Carlson, Mr. Shamari T. China, Ms. Adrian B. Davane, Mr. Jamez Dudley, Ms. Marcia S. Ford, Ms. Ashley E. Holmes, Ms. Lucy G. Smith, and Ms. Ardrina Wise. The motion was carried unanimously, (5-0).

A motion was made by Ms. Norma Bartelle and seconded by Rev. Norman Gamble to approve the superintendent's recommendation for the hiring an administrative personnel for the 2012-2013 school year: Mr. Willie Frazier, Interim Principal for Kingtree Senior High School. The motion was carried unanimously, (5-0).

A motion was made by Ms. Norma Bartelle and seconded by Rev. Norman Gamble to approve the superintendent's recommendation on the re-assignment of Mr. Alfred Darby to an administrative position for the 2012-2013 school year. The motion was carried unanimously, (5-0).

**Adjournment**

A motion was made by Rev. Norman Gamble and seconded by Mr. Charles Garner that the meeting be adjourned. The motion was carried unanimously, (5-0). The meeting was adjourned at 8:24 p. m.

**Note: There is a difference in votes because Mr. Joseph Lee and Mrs. Barbara McKenzie left before Open Session.**

Submitted by Joann M. Sultan Date 8/27/2012

Board Secretary [Signature] Date 8/29/2012

**Board Reminders:**

**A. School Board Meetings and Conferences for 2012**

**WCSD Board Meeting Schedule**

- 1. Annual Administrators Pre-Opening School Session – August 10, 2012
- 2. District's General Opening Session for All Staff & Board – August 16, 2012
- 3. Regular Board Meeting – August 27, 2012

**NSBA & SCSBA Meeting Schedule**

- 1. NSBA Southern Region Conference – July 23-26, 2012 – Mississippi
- 2. School Law Conference – August 25-26, 2012 – Charleston/Marriott