

GLEN ULLIN SCHOOL DISTRICT NO. 48
 SCHOOL BOARD MEETING MINUTES
 Wednesday, March 8, 2023
 Glen Ullin School Multi-Purpose Room

President Matt Kuhn called the meeting to order at 7:00 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Marie Bittner, Jill Feser, Andrew Jacobson, Travis Thomas, Tanna Filibeck, and Kim Shafer. Also present were Superintendent: Peter Remboldt; Principal: Bob Dietzman; Business Manager: Christine Lawson; and Facility/Transportation Manager: John Lawson. Guests present were Kelsey Duppong, Chasity Orcutt, Shannon Kuntz, Margo Binstock, Alice Fitterer, Tabi Schneider, Deb Wolfer, Nancy Bittner, Jen Remboldt, and Michelle Psyck.

Andrew Jacobson made a motion, seconded by Tanna Filibeck, to approve the agenda with the additions of 6-D Hiring of the 2023-2024 School Principal, 6-E Board's Decision and Notice of Recognition, 5-E Policy GAAC-BR, and 5-F Elections. The motion carried.

Marie Bittner made a motion, second by Tanna Filibeck, to approve the minutes of the February 8, 2023, Regular Board meeting with corrections. The motion carried.

Andrew Jacobson made a motion to approve the February 2023 Financial Reports, seconded by Marie Bittner. The motion carried.

GENERAL FUND 1	\$611,029.68
LUNCH FUND 5	\$10,845.01
ACTIVITY FUND 6	\$64,697.60

General Fund

Advanced Business Methods	2497	\$1,659.11
Badlands Environmental	2498	\$375.00
Bobcat of Mandan	2499	\$65.53
Capital City Restaurant	2500	\$2,673.70
Cash-Wa Distributing	2501	\$8,913.17
Christensen, Kyle	2502	\$1,416.00
City of Glen Ullin	2503	\$856.53
Cole Papers Inc.	2504	\$1,944.65
Custom Lanyards 4 All	2505	\$182.00
Dakota Community Bank Card	2506	\$894.82
Department of Public Instruction	2507	\$838.35
East Side Jersey	2508	\$365.55
Eckroth Music	2509	\$144.72
Farmer's Union Oil	2510	\$4,386.97
Fitterer, Wayne	2511	\$200.00
Glen Ullin Auto Parts	2512	\$1,499.40

Glen Ullin SuperValu	2513	\$519.79
Glen Ullin Times	2514	\$228.98
H.A. Thompson	2515	\$6,204.62
Harlow's Bus	2516	\$2,138.16
Innovative Office Solutions	2517	\$49.25
ITD	2518	\$14.40
J W Pepper	2519	\$245.95
Jacobson Memorial	2520	\$81.00
Krein, McKenzi	2521	\$85.00
Linde Gas & Equipment Inc.	2522	\$123.77
Marshall Lumber	2523	\$423.85
McGraw Hill	2524	\$12,240.60
MDU	2525	\$7,693.19
Menards	2526	\$136.18
Morton-Sioux SP	2527	\$2,927.13
Napa Auto Part of New Salem	2528	\$2,741.39
ND Center for Distant Learning	2529	\$7,769.00
Pan-O-Gold	2530	\$177.84
The Parent Institute	2531	\$224.10
Paulson, Magan	2532	\$326.37
Petty Cash Fund	2533	\$29.54
Rockler	2534	\$286.97
Scholastic Book Clubs Inc.	2535	\$177.86
School Specialty	2536	\$157.01
Southwest Grain	2537	\$522.37
Swiftreach Networks LLC.	2538	\$385.20
Vogel Law Firm		
WR Telecommunications	2539	\$293.27

Activity Fund

Christensen, Shelly	1426	\$131.08
Coca-Cola Bottling High Country	1427	\$277.00
Country Meals	1428	\$118.00
Dakota Community Bank Card	1429	\$816.92
Famer's Union Oil	1430	\$137.93
Fresh Alternative	1431	\$1,756.25
Glen Ullin Times	1432	\$124.00
Kindred FFA Alumni	1433	\$90.00
Krein, Zach	1434	\$79.00
Krein, McKenzi	1435	\$167.15
Petty Cash Fund	1436	\$65.00
Wehri, Maci	1437	\$146.10

Marie Bittner made a motion to approve to pay the February 2023 bills presented by the Business Manager. Kim Shafer seconded the motion. The motion carried.

4. Reports:

4-A) Board Chair: Nothing at this time.

4-B) Board Members: Marie Bittner informed the board that she wanted to recognize two staff members, Christine Lawson and Cherish Phaneuf, who were accepted into a program through North Dakota Department of Public Instruction for individuals who work within schools but are not in the teaching field to receive their education to become teachers. Both individuals who applied from the district were accepted into the program.

Marie Bittner made a motion, seconded by Kim Shafer, to approve the Recognition of Audience form to be used by guests in order to be placed on the agenda for future board meetings. The motion passed.

Travis Thomas asked for clarification regarding the letters that are sent out regarding students' absences. Mr. Remboldt clarified that it is stated in the student handbook that letters are sent to parents after a certain number of absences, and that these letters are a form of opening up a line of communication regarding absences when necessary. If a student is struggling academically, then administration may need to work with the parent(s) of a student to determine how to help this student.

4-C) Guests: The guest that had planned to speak cancelled after the agenda had been printed in the newspaper and posted on the website. There was no guest speaker at this time.

4-D) Superintendent/AD: Mr. Remboldt asked for Tabi Schneider to stand as he acknowledged Mrs. Schneider for ordering and reading through samples while researching for curriculum for the school. After a small bit of discussion, Mrs. Schneider told the board she hoped to have information regarding this curriculum to present at the April board meeting.

Mr. Remboldt gave an overview of the recent activities which are ongoing within the school. Mr. Remboldt informed the board that March is Reading Month, and as such, there are multiple activities throughout the month for that. There was supposed to be a sledding day on March 7th; however, it was too cold for students, so this was rescheduled to March 9th. There is ice skating in Bismarck for elementary students, which Ms. Silbernagel arranged. The Chess Guy will be visiting schoolwide on March 22nd.

Mr. Remboldt informed the board that the Juniors had taken their ACT tests in an online format on March 7th.

In answering a question regarding bills, Mr. Remboldt stated that corrective reading materials have been ordered, which are interventions for grades 3 through 12. Teachers are looking at Reading Mastery for grades Kindergarten through 5, which may include online or standard reading materials.

Mr. Remboldt listed other recent events that are ongoing within the school including HS Acalympics scheduled for March 10th in South Heart; JH Acalympics on March 24th in Richardton; Drama Performances March 10th in Glen Ullin; a large group will be traveling to Dickinson for Science Olympiad March 9th; the Regional Instrument Contest is March 13th in Dickinson; and Regional Science Fair is in Mandan on March 14th.

Mr. Remboldt informed the board that FFA has been very active participating in CDE Contests, with a number of individuals doing well at these contests. The Agronomy team has placed first in every event they have participated in so far. State FFA CDE is on March 20th in Minot.

Mr. Remboldt gave the board an overview on upcoming and current sports. Elementary Girl's Volley Ball has 22 students in total and started on the 6th of March. Track, Baseball, and Softball begin March 20th. Golf will begin in June.

Prom will be March 25th in Hebron, with After Prom being held in Glen Ullin. This decision was made to allow more set up time for After Prom as they are planning to have laser tag and archery during After Prom.

Next year, Basketball will move to a three-class system. Mr. Remboldt spoke about this change. Mr. Remboldt informed the board that this would mean that Glen Ullin will host the District 5 Girls Basketball Tournament in February of 2024.

4-E) Principal: Mr. Dietchman thanked the board for allowing him to speak during his presentation. Mr. Dietchmann informed the board that he is still going in and observing teachers in the classrooms and that teacher evaluations are due April 15th. Mr. Dietchman informed the board that he is continuing to read weekly with grades pre-kindergarten through second and is continuing to have circle chat with grades third through sixth every other week.

4-F) Facilities/Transportation: Mr. Lawson informed the board that all busses are currently on the road, but that the winter has been hard on the busses this year. The charger for the electric bus was delivered on March 8th. There were two bids on estimates regarding the electric bus, one from Hertz Electric and another from Schneider Brothers, which the board will need to discuss at a later date. All costs for this will be covered under the grant. The board discussed possible locations for the charging location.

The Building and Maintenance Committee will need to hold a meeting regarding the carpet in the ITV rooms. The Building and Maintenance Committee will also need to discuss a plan regarding roof repairs.

Mr. Lawson thanked the board for approving for purchasing the blade for snow removal. It has been a great help in clearing snow this year.

5. Unfinished Business:

5-A) Marie Bittner spoke about the results of the surveys of nine other schools regarding children at work during teaching hours. The board discussed the impact to teachers, classified staff, and coaches. This discussion was tabled until next month's board meeting, after a Policy Committee Meeting.

5-B) Discussion was held over the Semester Test Policy. Mr. Remboldt has been surveying other schools. The board decided that a bigger sample group is needed before any decision is made regarding the Semester Test Policy. This will be discussed again at next months' board meeting, after further research by Mr. Remboldt.

5-C) Marie Bittner visited with the school's attorney regarding holding 300 Inc. accountable for damage to the gym floor. The attorney advised that the school may pay more in legal fees, if they pursue legal action, than they would receive from the company in damages. The board determined they would need to have a pre-budget meeting to determine the best course of action regarding what should be done with the gym floor. Board discussion included future ways to protect the school in case of damage by a company, including the possibility of having a contract made with any future companies and possible insurance measures. The discussion was tabled until next month after a chance to look over the budget.

5-D) Marie Bittner opened up discussion regarding the decision at the February 8, 2023, Board Meeting changing a section of the Classified Staff Handbook regarding full-time and part-time employee hours. After further research, Mrs. Lawson informed the board that the concern regarding the hours listed being different in two different sections may not have been a discrepancy as this had been in the handbook since at least 2012, if not further back than that. The board discussed changing full-time and part-time terminology.

Andrew Jacobson moved to rescind his motion from the February 8, 2023, board meeting stating "Andrew Jacobson made a motion to change both sections to 1225 hours for nine-month employees and 1800 hours for twelve-month employees." Marie Bittner seconded this motion to rescind the motion from the February 8, 2023, board meeting. The motion to rescind passed.

The previous information regarding hours under the Vacation section at 1800 hours and Insurance section at 1400 hours for benefits will go back into effect.

5-E) Discussion was held over Policy GAAC-BR. This topic will be reviewed and brought to the board's attention again at a future board meeting.

5-F) Currently, board elections run for a three-year term. In order to have board elections fall with city elections, the board elections would need to change to a four-year term. For the time being, the school will have to run elections according to the terms board members fall under. Further determinations will be held on this at a later date.

6. New Business:

6-A) The board reviewed the Superintendent's Evaluation. Mr. Remboldt was determined to be satisfactory in all eight categories for the evaluation.

Jill Feser made a motion, seconded by Kim Shafer, to approve the Superintendent's Evaluation. The motion passed.

6-B) Jill Feser made a motion, seconded by Marie Bitter, to approve the resignation of Magan Paulson. Mrs. Paulson will complete the remainder of the 2022-2023 school year but will not return. The motion passed.

6-C) Mr. Remboldt presented the enrollment report, with the current total at 143 students plus 14 preschool students, to total 157 students. Mr. Remboldt informed the board that this total would most likely be increasing soon.

6-D) There were three individuals interviewed for the principal position for the 2023-2024 school year. The position was offered to Mr. Todd Hetler, who visited the school on March 8, 2023.

Jill Feser made a motion, seconded by Andrew Jacobson, to approve hiring Todd Hetler as the 2023-2024 school year principal at the salary of \$85,000.00. The motion passed.

6-E) Discussion was held regarding the notice from teachers regarding their negotiating unit for the Collaborative Bargaining Committee.

Marie Bittner made a motion, seconded by Jill Feser, to approve the recognition of the teacher's negotiating unit for the Collaborative Bargaining Committee. The motion passed.

6-F) Discussion was held regarding the business manager's evaluation. The board discussed potentially changing auditors every few years. Discussion was also held regarding giving the business manager, Christine Lawson, a standing slot on the agenda for presenting any information to the board.

Jill Feser made a motion, seconded by Kim Shafer, to approve hiring Haga Kommer, Ltd. for the 2022-2023 audit and to send a letter to Rath and Meyer thanking them for their years of service. The motion passed.

Mrs. Lawson will reach out to both companies and return to the board if any further information regarding the audit is needed to be determined or discussed.

Marie Bittner made a motion, seconded by Jill Feser, to approve placing a standing slot on the agenda for the business manager. The motion passed.

7. Adjournment:

Marie Bittner motioned to adjourn the meeting at 9:03 pm, seconded by Kim Shafer.
The motion carried.

The next Regular Board Meeting is scheduled for April 12, 2023, at 7:00 pm.

The preceding minutes were approved on the 12 day of April 2023.

Matt Kuhn, School Board President

Christine Lawson, Business Manager