

# DEMAREST BOARD OF EDUCATION

## REGULAR MEETING AGENDA

September 25, 2018  
6:30 P.M.

### I. OPENING

- A. Meeting called to order.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

### II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
  - 1. Personnel matter
- B. Move to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

### III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg
- C. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

### IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES OF THE MEETINGS

- August 21, 2018 COW and Regular Meeting Minutes

VI. CORRESPONDENCE

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

IX. OTHER REPORTS/PRESENTATIONS

- Principal Reports
- Presentation: District Assessment Report

X. REVIEW OF AGENDA

- A. Board members review the items.

XI. PUBLIC DISCUSSION (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public discussion limited to agenda items.  
B. Public discussion.  
C. Move to close the meeting to public discussion.

XII. ACTIONS

**A. Instruction – Staffing**

1. Move to approve the provisional employment of the following, substitute teachers for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Patty Uykan
- Guitla Ibrahim

2. Move to approve a sick leave of absence for John Zemba, from September 5, 2018 to October 5, 2018, as recommended by the Chief School Administrator.

3. Move to approve re-appointment of the following tenure teaching staff for the 2018/2019 school year, in accordance with their level and step on the Teacher's Salary Guide, as recommended by the Chief School Administrator.

Danielle Dubois	MA, step 7
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(Modified from 5/15/18)

4. Move to approve the provisional employment of Erica Lipper, resource room teacher at County Road School, at MA Step 1 (.675), for the 2018/2019 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidates compliance with P.L. 1986 c. 116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

5. Move to approve the following mentor/mentee, for the 2017/2018 school year, as recommended by the Chief School Administrator:

<b>Mentor</b>	<b>Mentee</b>
Gina Long	Carly Garbatow

**B. Instruction – Pupils/Programs**

**C. Support Services – Staffing**

1. Move to approve sick leave for Rochelle Weiss, from August 30, 2018 to September 28, 2018, as recommended by the Chief School Administrator.
2. Move to approve the resignation of MaryEllen Lesko, for the 2018/2019 school year, as recommended by the Chief School Administrator.
3. Move to approve the provisional employment of the following classroom aides, not to exceed 29 hours per week, for the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

<b>School/Position</b>	<b>Name</b>	<b>Step</b>
OOD/HP 1:1 5345952464	Elena Cami (9/26)	Step 3
LLE 1:1 3664912243	Daniel Barzelatto (8/31)	Step 1

**D. Support Services – Board of Education**

1. Move to approve the second reading and adoption of Policy and Regulation:
  - P 0154 Annual Motions and Designations
  - P 0164 Conduct of Board Meeting
  - Reg 2220 Curriculum Adoption
  - P 2464 Gifted and Talented Students
  - Reg 2464 Gifted and Talented Students
  - P 5112 Entrance Age
  - Reg 5112 Entrance Age
  - P1613 Disclosure and Review of Applicant's Employment History
  - Reg 1613 Disclosure and Review of Applicant's Employment History
  - P 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
  - Reg 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
  - P 2700 Services to Nonpublic School Students
  - P 7100 Long-Range Facilities Planning
  - Reg 7100 Long-Range Facilities Planning
  - P 7101 Educational Adequacy of Capital Projects
  - Reg 7101 Educational Adequacy of Capital Projects
  - P 7102 Site Selection and Acquisition
  - Reg 7102 NEW Site Selection and Acquisition
  - P 7130 School Closing
  - P 7300 Disposition of Instructional Property
  - Reg 7300.1 ABOLISHED Disposition of Instructional Property
  - Reg. 7300.2 Disposition of Land

- Reg 7300.3 Disposition of Personal Property
- Reg 7300.4 Disposition of Federal Property
- P 0169.02 Board member Use of Social Networks NEW
- P 5516.01 Student Tracking Devices NEW
- Reg 7101 Educational Adequacy of Capital Projects
- P 7425 Lead Testing of Water in Schools NEW
- P 7440 School District Security
- Reg 7440 School District Security
- P 7441 Electronic Surveillance in School Buildings and on School Grounds
- Reg 7441 Electronic Surveillance in School Buildings and on School Grounds
- P 8630 Bus Driver/Bus Aide Responsibility
- Reg 8630 Emergency School Bus Procedures
- P 9242 Use of Electronic Signatures NEW

2. Move to approve the first reading of Policy and Regulation:

- P 1550 Equal Employment/Anti-Discrimination
- Reg 1550 Equal Employment/Anti-Discrimination
- P 5512 Harassment, Intimidation and Bullying
- Reg 5512 Harassment, Intimidation and Bullying (ABOLISH)

3. Move to approve the following request for facility use on the following dates, in accordance with Policy 7510, as recommended by the Chief School Administrator.

<b>Event</b>	<b>Date(s) Time(s)</b>	<b>Location</b>
DAA Basketball practice and games	Weekdays when school is open from 10/1-3/29 with the exception of 11/26-28, 12/6 and 3/15 6:00 P.M.- 9:00 P.M.	LLE gym and APR
DAA Basketball practice	Weekdays when school is open from 10/1-3/29 with the exception of 11/30, 12/12 and 2/4-8 6:00 P.M.- 9:00 P.M.	DMS gym
DAA Basketball practice, clinics and games	Saturdays from 1/5-3/30 with the exception of 3/16 9:00 A.M.-5:00 P.M.	LLE gym and APR
Vikings Soccer	Weekdays, when school is open, from 9/26-11/15 as available 4:30 P.M.-9:00 P.M. (some Friday's start time 5:00)	LLE gym
Vikings Soccer	Weekdays, when school is open, from 9/26-11/15 as available 5 P.M.-9:00 P.M.	CRS gym
Brownies	Friday's when school is open from 9/28-6/7 with the exception of 11/26-28, 12/6 and 3/15 3:00 P.M.-5:00 P.M.	LLE APR

4. Move to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet room

in Kindergarten Classroom I, at County Road School for the 2018/2019 school year, as recommended by the Chief School Administrator.

5. Move to approve payment application #5 in the amount of \$18,260.00 for the County Road School Unit Ventilator and Casework Replacement Project, NJDOE #03-1070-030-16-1000, to Industrial Cooling Corporation, as reviewed by EI Associates, and as recommended by the Chief School Administrator.
6. Move to approve an additional item for PTO wish list: Wellness Program for district at a cost of \$7,142.00 for the 2018/2019 school year, as recommended by the Chief School Administrator.
7. Move to approve Nursing Plan for the 2018/2019 school year, as recommended by the Chief School Administrator.
8. Move to approve and submit end of year Student Safety Data System Report (SSDS) for the 6 month period ending June 30, 2018 to the Division of Learning Supports and Specialized Services, as recommended by the Chief School Administrator.
9. Move to approve Statement of Assurance (SOA) for paraprofessional staff for the 2018/2019 school year, as recommended by the Chief School Administrator.
10. Move to approve the following AED trained staff for the 2018/2019 school year, as recommended by the Chief School Administrator:

<b>CRS</b>	<b>LLE</b>	<b>DMS</b>
Meaghan Williams, RN	Cindy Paspalas, RN	Karleen McDermott, RN
Virginia Misa	Colleen Appleblatt	Patrick Ryan
Alexandra Avillo	Chris Nerkezian (adult only)	Christine Reynolds
Lauren Licameli	Julia Verno	Vic Demaio
Gina Long	Kathleen Forma	Andrew Lefer
Frank Mazzini	Kristen Gronck	Walter Gonzales
	Frank Mazzini	

**E. Support Services – Fiscal Management**

1. Move to confirm the August 31, 2018 payroll in the amount of \$30,539.42.
2. Move to confirm September 14, 2018 payroll in the amount of \$155,218.88.
3. Move to approve the August 2018 in office checks in the amount of \$574,785.89 and September 25, 2018 budget checks in the amount of \$344,483.59 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 539,764.96
12 Capital Outlay	\$ 277,254.52
30 Capital Projects	\$ 20,000.00
40 Debt Service	<u>\$ 82,250.00</u>
Total Bills:	\$ 919,269.48

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of August 31, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of August 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the July 2018 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. Move to confirm the following budget transfers for August 2018:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-216-110	Speech, OT, PT, Related Svcs Other Salaries	500
11-000-218-110	Guidance Other Salaries	42
11-000-219-110	CST Other Salaries	5,900
11-000-261-610	Required Maintenance General Supplies	<u>3,202</u>
		\$ 9,644

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-216-320	Speech, OT, PT, Related Svcs Purch Prof Ed Svcs	500
11-000-218-320	Guidance Purch Prof Ed Svcs	42
11-000-219-320	CST Purchased Prof Ed Svcs	5,900
11-000-261-420	Required Maint Cleaning, Repairs, Maint	<u>3,202</u>
		\$ 9,644

**F. Other**

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday October 16, 2018 at 5:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIII. COMMITTEE REPORTS

XIV. NEW BUSINESS

XV. PUBLIC DISCUSSION

- A. Move to open the meeting to public discussion.
- B. Move to close the meeting to public discussion.

XVI. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVII. ADJOURNMENT

- A. Move to adjourn.