



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
September 23, 2024**

The Shippensburg Area Board of School Directors met on September 23, 2024 in the Senior High School Library beginning at 8:04 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Daren Donovan
Mr. Jim Bard
Mr. Mike Carey
Mr. Levi Cressler

Mr. Kirk Naugle
Dr. Nathan Goates
Dr. Michael Lyman
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Dr. Susan Donat - Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology
Mrs. Deborah Luffy, High School Principal

Student Representatives

Adna Pacavar
Leonardo Blount, **Absent**

Board Secretary/Chief Financial Officer

Mrs. Cristy Lentz

1.f AGENDA APPROVAL

Goates made a motion, seconded by **Carey**, to approve the agenda as amended to acknowledge an update to an attachment for agenda item 6a, Policy 320.

The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

Becky Wolfinger, resident, spoke in regards to item 6a and 6o.

3. REPORTS:

3.a. Student Representatives - Adna Pacavar and Leonardo Blount - See Agenda Manager

3.b. Franklin County Career Center Report - Dr. Lyman noted the FCCTC Board will meet on Thursday, September 26, 2024.

3.c. Board Committee Reports

3.c.b. Facilities Committee - A meeting was held on September 19, 2024 and topics include: adding of extra speakers to the stadium press box, presentation by SiteLogiQ on recent bid results, presentation by EI Associates on estimated costs for elementary construction needs, material testing bid results, and an update from Mrs. Lentz regarding budget.

Transportation Committee

Mrs. Eberly mentioned the Transportation Committee Meeting originally scheduled on September 12, 2024 is now rescheduled to October 3, 2024.

Executive Session

Mrs. Eberly announced the Board met in Executive Session on the following dates:

- September 12, 2024 regarding contractual and negotiation matters.
- September 23, 2024 regarding personnel and contractual matters.

Stadium/Track Discussion

A discussion occurred among the Board and Administration regarding concerns with the new track within the Multi-Purpose Stadium Project at the High School Campus. Mr. August noted he met today with ECI and District Engineers and they are working toward a solution and Mr. August will present the solution when it is more clear. Mr. August noted concerns with the milling of asphalt around the track and the possible concerns with the rubber adhering to this. He noted this might need to be re-milled and redone.

3.d. Curriculum Report - Dr. Susan Donat

3.d.a. 2023-2024 PSSA and Keystone Data - See Agenda Manager

A discussion occurred among the Board and Administration regarding this presentation.

3.e. Finance Report - Cristy Lentz

3.e.a. 2024 Summer Food Service Program, Preliminary 2023/24 Fiscal Year End Results and Updated 2024/25 Budget Information - See Agenda Manager

A discussion occurred among the Board and Administration regarding this presentation.

3.f. Superintendent's Report

3.f.a. Donation Report - See Agenda Manager

4. CONSENT AGENDA:

Donovan made a motion, seconded by Lyman, to approve items **4a through 4e** of the Consent Agenda.

4.a. Approval of Minutes

Minutes from the September 9, 2024 board meeting.

4.b. Finance

Recommend approval of the following:

1. Bills of Payment

2. Financial Reports

- a.) Treasurers - General Fund - (August 2024)
- b.) Construction Fund - Series of 2022, 2023 and 2024(August 2024)
- c.) Paid Construction Bills - Additional Series of 2023(August 2024), Series of 2023 and 2024(September 2024)
- d.) Capital Reserve Fund - (August 2024)
- e.) Cafeteria Fund - (August 2024)

3. Tax Report - (August 2024)

- 4.c. Curriculum Maps**
- 4.d. Sunday Use of Facilities**
- 4.e. Personnel - Professional and Support**

Professional Staff

Administration recommends the approval of the following qualifying leave of absence request:

1. Lauren T. Parsley – Autism Support Teacher at Nancy Grayson Elementary School is requesting leave effective tentatively January 6, 2025 and continuing through April 17, 2025, with an expected return to work date of April 22, 2025

Administration recommends approval of salary adjustments for the following professional staff members, having each successfully completed additional courses for a degree change and/or the achievement of a different credit hour level, effective the first pay of the 2024-2025 school year:

- 2. Heather M. Bear Wingert** – Master's 90
- 3. Stephen M. Kocis III** – Master's 75
- 4. Katrina D. Neyman** – Master's 30
- 5. Courtney A. Wacker** – Master's 30
- 6. Shalee L. Ward** – Master's 75

Support Staff

Administration recommends approval of the following resignations:

- 7. Leona R. Miller** – Part-Time Classroom Assistant at Shippensburg Area High School, effective October 4, 2024
- 8. Brandy M. Stouffer** – Part-Time Kitchen Helper at Grace B. Luhrs, effective October 1, 2024

Administration recommends approval of the following termination:

9. Breanna M. McConnell – Full-Time Custodian at James Burd Elementary School, effective retroactive September 13, 2024

Administration recommends approval of the following transfer:

10. Amy L. Mowers – Full-Time Classroom Assistant at Shippensburg Area High School, working 7 hours/day, 186 days per year TO Full-Time Classroom Assistant (in-school **suspension**) at **Shippensburg Area High School, hourly rate to remain the same, working 7.25 hours/day, 186 days per year, effective retroactive September 16, 2024 (replacing Erin M. Landis- promotion)**

Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

11. Flourine Arrington – Part-Time Baker/Assistant Cook at Nancy Grayson Elementary School effective retroactive September 11, 2024

12. Rebecca L. Austin – Part-Time Kitchen Helper at Shippensburg Area High School effective retroactive September 11, 2024

13. Samantha K. Bailey – Part-Time Kitchen Helper at Shippensburg Area Middle School effective retroactive September 11, 2024

14. Jessica L. Bennett – Part-Time Classroom Assistant at Shippensburg Area Middle School effective retroactive September 15, 2024

15. Christie J. Black – Part-Time Kitchen Helper at Shippensburg Area Middle School effective retroactive September 11, 2024

16. Ronald A. Culbertson – Full-Time Utility Maintenance at Shippensburg School District effective retroactive September 5, 2024

17. Tina R. Dubbs – Part-Time District Registrar at Shippensburg Area School District effective retroactive September 4, 2024

18. Adriana D. Forte – Part-Time Cashier Helper at Shippensburg Area Middle School effective retroactive September 18, 2024

19. Shawnette S. Smith – Part-Time Kitchen Helper at Shippensburg Senior High School effective retroactive September 11, 2024

20. Deborah A. Weaver – Part-Time Kitchen Helper at Shippensburg Area High School effective retroactive September 15, 2024

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

21. Katie K. Guyer – Part-Time Kitchen Helper at Shippensburg Area High School at an hourly rate of \$13.45, working 4 hours/day, 180 days/year, effective approximately September 23, 2024 (replacing Dorothy J. Riley – transfer)

22. Grace M. Hipple – Part-Time Classroom Assistant at Shippensburg Area Intermediate School at an hourly rate of \$14.95, working 5.75 hours/day, 182 days per year, effective approximately September 23, 2024 (new position board approved August 12, 2024)

23. Paige M. Lynch – Part-Time Noontime Aide at James Burd Elementary School, at an hourly rate of \$13.45, working 2.5 hours/day, 180 days per year, effective approximately September 24, 2024 (replacing Kelly L. Rosenberry - transfer)

24. Susanette Martinez – Part-Time Traffic Monitor at Shippensburg Area School District, at an hourly rate of \$13.95, working 4 hours/day, 180 days per year, effective approximately September 24, 2024 (replacing Donald L. McCurdy – resignation)

25. Jessica C. Nicholl – Part-Time Cashier Helper at Shippensburg Area Middle School at an hourly rate of \$13.45, working 4.5 hours/day, 180 days/year, effective approximately September 23, 2024 (replacing Spencer L. McClure – resignation)

26. Annette D. Ritenour – Part-Time Kitchen Helper at Shippensburg Area Middle School at an hourly rate of \$13.45, working 5 hours/day, 180 days/year, effective approximately September 23, 2024 (replacing Joyce R. Yeager – resignation)

Administration recommends approval of the following substitute:

27. Joyce R. Yeager – Classroom Assistant

Supplemental Staff

Administration recommends approval of the following resignation:

28. Teresa M. O'Neal – Co-Department Chair, Nursing (District), effective September 30, 2024

The motion passed unanimously.

5. ACTION AGENDA:

Carey made a motion, seconded by **Donovan**, to approve item 5a of the Action Agenda.

5.a. 2024-25 Greyhound Virtual Academy Student-Parent Handbook

The motion passed unanimously.

Bard made a motion, seconded by **Carey**, to approve item 5b of the Action Agenda.

5.b. Robotics Grant

The motion passed unanimously.

Bard made a motion, seconded by **Carey**, to approve item 5c of the Action Agenda.

5.c. Ag & Youth Grant

The motion passed unanimously.

Goates made a motion, seconded by **Carey**, to approve item 5d of the Action Agenda.

5.d. Board of School Directors Meeting Schedule for 2025

The motion passed unanimously.

Goates made a motion, seconded by **Lyman**, to approve item 5e of the Action Agenda.

5.e. River Rock Academy Contract – Secondary & Elementary

A discussion occurred among the Board and Administration regarding this item.

The motion passed unanimously.

Donovan made a motion, seconded by **Scott**, to approve item 5f of the Action Agenda.

5.f. Hoffman Academy Master Agreement & Addendum

The motion passed unanimously.

Carey made a motion, seconded by **Lyman**, to approve item 5g of the Action Agenda.

5.g. Speech Therapy Agreement – TherAbilities

The motion passed unanimously.

Donovan made a motion, seconded by **Carey**, to approve item 5h of the Action Agenda.

5.h. Superintendents Leadership Network Membership 2024-2025

The motion passed unanimously.

Lyman made a motion, seconded by **Carey**, to approve item 5i of the Action Agenda.

5.i. Electricity Contract – Periods Beyond July 2025

The motion passed unanimously.

Goates made a motion, seconded by **Naugle**, to approve item 5j of the Action Agenda.

5.j. Shippensburg Area Joint School Authority

The motion passed unanimously.

Donovan made a motion, seconded by **Carey**, to approve item 5k of the Action Agenda.

5.k. Amendment No. 3 - NPDES Permit Revisions

A discussion occurred among the Board and Administration regarding this item.

On roll call vote, all present voted yes except for Scott and Donovan who voted no.

Goates made a motion, seconded by **Carey**, to approve item 5l of the Action Agenda.

5.l. Acting Business Administrator/Board Secretary

On roll call vote, all present voted yes except for Bard and Scott who voted no.

Goates made a motion, seconded by **Lyman**, to approve item 5m of the Action Agenda.

5.m. Business Manager Contract

A discussion occurred among the Board and Administration regarding this item.

On roll call vote, all present voted yes except for Bard, Naugle, Scott, and Eberly who voted no.

Scott made a motion, seconded by **Donovan**, to approve item 5n of the Action Agenda.

5.n. Aquatic Instructor/Aid and Music Teacher - 2025-2026 Budget Priority

A discussion occurred among the Board and Administration regarding this item.

The motion passed unanimously.

6. DISCUSSION AGENDA – For approval at the October 14, 2024 Meeting:

6.a. Policies for First Reading

6.b. Request to Form a New Activity - Dance and Exercise Club

6.c. Request to Form a New Activity - Cornhole Club

6.d. 2025 PSBA Officer Election - President-Elect

- 6.e. 2025 PSBA Officer Election - Vice President
- 6.f. 2025 PSBA Officer Election - PSBA Insurance Trust Trustees - Seat 1
- 6.g. 2025 PSBA Officer Election - PSBA Insurance Trust Trustees - Seat 2
- 6.h. 2025 PSBA Officer Election - PSBA Insurance Trust Trustees - Seat 3
- 6.i. 2025 PSBA Officer Election - Forum Steering Committee
- 6.j. Hoffman Academy Addendum
- 6.k. Read Live Licenses
- 6.l. Vision Insurance Renewal - PSEA Health & Welfare Fund
- 6.m. Facility Use Agreement with the Shippensburg University Foundation
- 6.n. Local Audit Firm Approval
- 6.o. Hurleys Online Auction Service*
- 6.p. James Burd Roof Replacement Bid*
- 6.q. Dishwasher Bid Award
- 6.r. Additional Speakers for Stadium
- 6.s. High School/Middle School/ Parent Loop Bid Acceptance*

***Denotes a discussion occurred among the Board and Administration.**

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:

Jonathan Triplett, resident, spoke regarding a USA softball tournament held in memory of Dustin Sheffler. This year the event raised \$18,487. Mr. Triplett noted how proud he was of the Shippensburg Community. He thanked the 30 volunteers from the high school softball booster club. He is honored to present a \$4,100 donation to SASD High School Softball Booster Club in memory of Dustin Sheffler.

Makeda Gracia Griffith, resident, recognized Mrs. Lentz for everything she has done for SASD, for her commitment and always wanting to do the right thing. She noted Mrs. Lentz will be missed. Mrs. Gracia Griffith presented Mrs. Lentz with flowers and a card.

8. BOARD COMMENTS:

Kirk Naugle - Noted Mrs. Lentz has done a phenomenal job, she will be missed, it was an honor to be able to work with Mrs. Lentz, and he wished her well.

Micheal Lyman - Echoed Mr. Naugle's comments regarding Mrs. Lentz. He thanked her for making her budget presentations easy to understand. He noted it is easy for things to go wrong in that position and noted things have only gone right while she was here.

Nathan Goates - He noted he wanted to add his voice to the chorus regarding Mrs. Lentz. He expressed his gratitude for Mrs. Lentz's patience in answering questions and wished her the best in her new role. He inquired about the process for flipping schedules.

Jim Bard - Wished Mrs. Lentz the best of luck, noted they are big shoes to fill and she will be missed.

Levi Cressler - Recognized the Nancy Grayson PTO for their fundraising efforts. To date NG PTO has raised \$17,641 in cash donations for their fun run fundraiser. Mr. Cressler provided the Board

and Community with a sports update. Lastly he thanked Mrs. Lentz for everything and wished her the best of luck.

Mike Carey - Thanked Mrs. Lentz for being a kind, patient and helpful individual and wished her the best of luck.

Fred Scott - Mr. Scott noted Mrs. Lentz will be missed and he appreciated everything she did and wished her the best of luck.

Daren Donovan - Thanked Mrs. Lentz and noted she is exceptional at what she does and this will be big shoes to fill. He also congratulated Mr. Barwin, and noted he will now have an opportunity to prove himself and best wishes to him.

Steph Eberly - Thanked the Food Service staff for all they do for our students. Mrs. Eberly requested information on student's education pre and post technology. Lastly, she thanked Mrs. Lentz for the flawless audits and looks forward to future flawless audits, and has made discussion making much easier with how the data is displayed. Mrs. Eberly noted the way Mrs. Lentz presented her data, which was one thing that Big Spring loved about her during her hiring process. She wished Mrs. Lentz lots of luck. She also wished Mr. Barwin the best of luck.

9. INFORMATION:

9.a. Date Saver

Board Calendar:

September 25 - Safety and Security Committee Meeting

October 8 - Community Outreach Committee Meeting

October 9 - Policy Committee Meeting

October 10 - Facilities Committee Meeting

Student Calendar:

October 11 - No school for teachers and students

October 14 - No School, Act 80

ADJOURNMENT

Mrs. Steph Eberly adjourned the meeting at 10:00 p.m.



Cristy Lentz, Board Secretary