

RANDOLPH COUNTY SCHOOL SYSTEM VOLUNTEER APPLICATION

School(s) _____ Student(s) _____

PERSONAL INFORMATION

Name: _____ Date of Birth: _____
 First Middle Last

Mailing Address: _____
 Street City State Zip Code

Email Address: _____

Home Phone: (____) _____ Cell Phone: (____) _____ Work Phone: (____) _____

Employer: _____ Job Title: _____

Are you a current Randolph County School System Employee or Substitute? _____ Yes _____ No

Have you ever been charged, convicted of, pleaded no contest to or received a prayer for judgment for a misdemeanor or felony (other than traffic offenses)? _____ Yes _____ No

If yes, give date and circumstance: _____

REFERENCES

List three persons, not related to you, who can comment on your work experience or ability.

Full Name	Address	Occupation	Telephone Number

<i>For Office Use Only</i>			
Volunteer Level Required	Level 1: _____	Level 2: _____	Level 3: _____ Coach: _____
National Sex Offender Registry	Date Registry Check: _____		
Confidentiality Statement Signed	Yes: _____	No: _____	
Online Volunteer Background Completed	Yes: _____	No: _____	Not Required: _____

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CONFIDENTIALITY STATEMENT

As a volunteer in Randolph County Schools, you have an absolute duty to maintain the confidentiality of student and staff records as required by law. In your role as a volunteer, you may be exposed to confidential information and/or records which cannot be shared, repeated or discussed with anyone other than school officials.

Legal References: Family Educational Rights and Privacy Act, G.S. 115C-47(18), 115C-402.

I shall respect the privacy concerns of students and staff, and will hold in confidence any and all information learned in the course of my service as a volunteer whether obtained from written records or daily interaction.

I will not disclose any confidential information to anyone except when mandated by law, or to prevent clear and immediate danger to a person or persons.

I understand that a violation of this confidentiality statement may be grounds for immediate termination of my services as a volunteer from all schools.

Signature

Date

ACKNOWLEDGEMENT & DISCLOSURE

Please be advised it is your responsibility as a volunteer of the Randolph County School System to familiarize yourself and comply with the Randolph County School System Volunteer Handbook which is available on the Randolph County School System website at www.randolph.k12.nc.us. Click on the Careers drop down arrow, then click on the RCSS Volunteer Handbook link under Volunteer tab.

The information supplied on this form is true and complete to the best of my knowledge. I also understand that I am responsible for reading and following the established guidelines, procedures and policies in the Volunteer Handbook.

Signature

Date

Principal's Authorization

Date

LEVEL 3 VOLUNTEERS

Level 3 volunteers are non-district personnel who will have direct, unsupervised interaction with students. An example of this type of volunteer would be chaperones on overnight field trips and mentors who have unsupervised interaction with students.

Level 3 Volunteers Must have a background check completed prior to service. The secure volunteer background link can be found on the Randolph County School System website at www.randolph.k12.nc.us. Click on the Volunteers page under Careers, then click on the Secure Volunteer Background Link.

NOTICE: Any person who is required to register as a sex offender cannot serve as a volunteer. Anyone who has charges pending or pled guilty to a felony may not be eligible to serve as a level 3 volunteer.

I have completed the Secure Volunteer Background Yes: _____ No: _____