

Draft Minutes of Regular Governing Board Meeting

Monday, December 4, 2023

Oracle Elementary School District No.2

A Regular Meeting of the Governing Board of Oracle Elementary School District No.2 was held Monday, December 4, 2023, beginning at 6:00 p.m., at Mountain Vista K-8 School Library Growth Room, 2618 W El Paseo, Oracle, Arizona, 85623, and via ZOOM.

1. Call to Order

Board President Linda Lyon called the meeting to order at 6:00 p.m. and Mrs. Odell led the Pledge of Allegiance.

Roll Call – Board members present:

Linda Lyon, Board President

Edie Crall, Board Vice-President

Gary Terrell, Member

Camilo Gotay, Member – present on Zoom

Wendy Odell, Member

Also present:

Crystle Nehrmeyer, Superintendent

Shannon Soule, Principal

Dawn Ruiz, Business Manager

Allison Hendrix, District Office Director

Brigette Martin, Budget and Finance Analyst

2. Approval of Agenda

Mrs. Crall moved to approve the agenda, Mrs. Odell seconded, all in favor, motion carried.

3. Communications and Call to the Public

Mrs. Crall read the Call to the Public. There were no Calls to the Public this month.

4. Approval of Consent Agenda

A. Approval of Minutes

Special Governing Board Meeting – November 6, 2023 at 4:00 PM

Regular Governing Board Meeting – November 6, 2023 at 6:00 PM

Special Governing Board Meeting – November 15, 2023 at 9:00 AM

B. Ratification of Vouchers

Expense Vouchers

v2416: \$91,502.47

v2415: \$506.81

v2418: \$47,690.23

Payroll Vouchers

V 19: \$64,984.12

V 20: \$85,233.30

V 21: \$64,909.27

V 22: \$84,876.86

- C. Capital Bond Spending Report as of November 27, 2023
- D. Financial Reports as of November 27, 2023 FY 23/24
- E. Out of School Suspension Report – as of November 27, 2023
- F. District Disposals – none for the month of November
- G. Gifts and Donations

- \$300 to be used towards Holiday Arts & Crafts from three community members
- 38 Thanksgiving Meal Baskets from SaddleBrooke Community Outreach
- \$1,500 from Oracle Schools Foundation to purchase use of the PBIS Rewards App, used by staff and families during the current school year
- \$5,000 from Oracle Schools Foundation towards the purchase use of Accelerated Reader and MyOn digital library access for the current school year
- School supplies donated by Cindy McGee

H. Upcoming Events

Mr. Terrell moved and Mrs. Crall seconded approval of consent agenda as presented, all in favor, motion carried.

5. Discussion and approval of the District's Revised Annual Expenditure Budget for FY 2023/2024 as required by the Arizona Department of Education.

Mrs. Nehrmeyer and Mrs. Ruiz presented the Revised Annual Expenditure Budget to the Governing Board and the public in a public hearing. Mr. Gotay moved and Mrs. Odell seconded approval of the Revised Annual Expenditure Budget as presented, all in favor, motion carried.

6. Discussion and request to amend the approval of Arizona School Boards Association (ASBA) Policy Advisories 748-762 from the November 2023 meeting to not include approval of Advisory #753 regarding the Evaluation of the Superintendent and instead, continue to use District Policy CBI as written.

Mrs. Nehrmeyer recommended that the Board not approve Policy Advisory #753 as it was not relevant to the District. Mrs. Crall moved and Mr. Terrell seconded, all in favor, motion carried.

7. Discussion and presentation regarding the District's Special Election on November 7, 2023 to continue the 15% Maintenance and Operations Budget Override.

Mrs. Nehrmeier presented data from the November 7, 2023 Special Election and recognized members of the Protect our Future political action committee for their support and efforts throughout the election.

8. Discussion and presentation regarding the Mt. Vista K-8 School “B” Letter Grade as determined by the Arizona State Board of Education, announced November 2023.

Mrs. Nehrmeier presented data from the Arizona State Board of Education and explained the data that contributed to Mt. Vista K-8 School’s continued “B” letter grade for two years in a row.

9. Discussion and presentation regarding benchmark assessment data from the current 2023-2024 school year at Mt. Vista K-8 School.

Mrs. Nehrmeier presented student benchmark data collected during the first academic semester and explained interventions in place to support student academic growth this school year. The next round of benchmark testing will take place in January.

10. Discussion and request for approval of the following personnel matters that have occurred since the November Regular Meeting of the Governing Board:

Mrs. Nehrmeier recommended approval of personnel matters listed below. Mrs. Crall moved and Mr. Terrell seconded approval, all in favor, motion carried.

Updated Job Description

HR/Payroll Specialist

Mrs. Nehrmeier recommended that this job description not be updated at this time.

New Hires/Positions (Please see attached spreadsheets)

Kayla Parker, Special Education Paraprofessional (replace Mary Hurtado)

Tiffani Webster, Title I Paraprofessional (replace Danielle Maestas)

Denessa Apodaca, ESSER Floating Aide (replace Tiffani Webster)

Amber Wick, HR/Payroll Specialist (replace Brigitte Martin)

Winter Sports Update

Addition of Carlos Covarubias as Co-Ed Soccer Head Coach

Removal of Monique Lopez as Girls’ Basketball Assistant Coach

Winter Break Additional Hours – 10-month Employees (please see attached spreadsheet)

Food Service, Training

Mt. Vista School Office, End of Semester Wrap-up

Preschool Assistant Director, December Billing

11. Future Meeting Dates and Topics

Monday, January 22, 2024 at 6:00 PM - Regular Meeting of the Governing Board to be held at Mt. Vista K-8 School in the Growth Room and on Zoom, Meeting ID 964 544 1210, Passcode

OracleESD2. Meeting to include the selection of a Governing Board President and Vice President for Calendar Year 2024, Draft Calendar for School Year 24/25, review of the District's 5-Year Capital Plan, and Presentation from a Teacher Growth Team.

Monday, February 12, 2024 at 6:00 PM - Regular Meeting of the Governing Board to be held at Mt. Vista K-8 School in the Growth Room and on Zoom, Meeting ID 964 544 1210, Passcode OracleESD2. Meeting to include Mid-Year Benchmark Assessment Data, Presentation from a Teacher Growth Team, approval of the District Calendar for School Year 24/25, and District Risk Assessment.

Mrs. Nehrmeier shared upcoming meeting dates and topics with the Governing Board.

12. Superintendent's Report

Mrs. Nehrmeier shared information with the Governing Board regarding special events and recognitions that have occurred since the November Governing Board Meeting including:

- Veteran's Day Assembly
- Oracle Firewise Award Presentation
- National Junior Honor Society Service Project
- Thanksgiving Meal Basket Distribution
- Evacuation Drill to Living Word Chapel
- Winter Athletics – Basketball and Cheer
- Mt Vista K-8 School Science Fair

13. Oracle Ridge Report

Mrs. Nehrmeier shared that listing documents have been signed to sell the Oracle Ridge property with Oracle Land and Homes.

14. Capital Bond Report

Mrs. Nehrmeier shared that the final Owner Architect Contracting (OAC) meeting is scheduled for this week and warranty work is underway.

15. Discussion and request for nomination of a delegate to represent the Oracle School District Governing Board at the ASBA Annual Conference in December 7-8, 2023 in Phoenix.

The Governing Board appointed Linda Lyon to serve as the District's representative at the ASBA Annual Conference General Meeting. Mr. Terrell moved and Mrs. Crall seconded all in favor, Motion carried.

16. Adjournment

Mrs. Odell moved and Mr. Gotay seconded to adjourn the meeting at 7:06 p.m., all in favor, meeting adjourned.

Board President

Board Member

Board Vice President

Board Member

Board Member

Minutes approved _____