

Office of the Superintendent Mrs. Mary Smith Johnson GLCSD	Greenwood Leflore Consolidated School District REQUEST FOR PROPOSAL K-12th Diagnostic Instructional Innovative Program SPECIFICATION RESPONSE FORM	
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SPECIFICATION RESPONSE FORM		
Please acknowledge the conditions by placing a checkmark or 'X' in the appropriate box. For clarification, the left-hand box answers in the affirmative or 'Yes' to each question or condition, while the right-hand box indicates the negative, or a 'No' answer.	Yes	No
PURPOSE OF RFP: The district is requesting for sealed bid proposals for a K– 12th Diagnostic-Instructional Innovative Program that allows teachers to screen and group students for targeted instruction, measure student growth, forecast student performance on Mississippi Academic Assessment Program (MAAP) Tests, and determine whether students are meeting Mississippi's grade-level performance expectations while providing instructional resources that are aligned to instructional expectations. 3691 students (k-12 th)	<input type="checkbox"/>	<input type="checkbox"/>
These services shall be provided to the Greenwood Leflore Consolidated School District during the 2025-2026; 2026-2027; 2027-2028 school terms.	<input type="checkbox"/>	<input type="checkbox"/>
The Superintendent reserves the right to reject any and all bids.	<input type="checkbox"/>	<input type="checkbox"/>
ABOUT THIS DOCUMENT: This document, titled a Specification Response Form, is the form by which vendors shall respond to this bid opportunity. Vendors may be required to include other documents, including warranty or other information in order to be considered responsive. Complete the Specification Response Form in its entirety.	<input type="checkbox"/>	<input type="checkbox"/>
GENERAL TERMS: All equipment furnished under this contract shall be new, unused and the same as the manufacturer's current production model. Accessories not specifically mentioned herein, but necessary to furnish complete unit ready for use, shall also be included. Unit shall conform to the best practice known to the trade in design, quality of material and workmanship. Assemblies, sub-assemblies and component parts shall be standard and interchangeable throughout the entire quantity of units as specified in this invitation to bid. All units shall be fully assembled and ready to operate or use.	<input type="checkbox"/>	<input type="checkbox"/>
GUARANTEE: All units shall be covered by the manufacturer standard warranty. Other warranty conditions may apply.	<input type="checkbox"/>	<input type="checkbox"/>
BID QUOTATION: Bidders shall complete every space in the specification bidder's proposal column with a check mark to indicate if the item being bid is exactly as specified. If not, the "NO" column must be checked and a detailed description of the deviation from the specification to be supplied.	<input type="checkbox"/>	<input type="checkbox"/>
DELIVERY: Delivery of any materials shall be FOB to the Purchasing Entity. Installation may apply to some line items.	<input type="checkbox"/>	<input type="checkbox"/>
RFP Submission requirements: Submit three (3) copies of this unpriced (Specification Response Forms and Proposals with pricing shall be immediately discarded as non-responsive) SPECIFICATION RESPONSE FORM in one sealed package with Professional Development for K–12th Diagnostic-Instructional Innovative Program on the outside of the package to the following address: Office of the Superintendent Greenwood Leflore Consolidated School District 1901 Hwy 82 West Greenwood, Mississippi 38930 (662) 581-3035 E-Mail: mjohnson@glcsd.org	<input type="checkbox"/>	<input type="checkbox"/>

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QUESTIONS REGARDING THIS RFP: All questions, comments and requests for clarifications must be emailed to dflowers@glcsd.org and shall be directed to Denina Flowers, Federal Programs Director. Any oral communications shall be considered unofficial and non-binding. All responses to written questions and changes to specification requirements will be communicated via email to person submitting questions.	<input type="checkbox"/>	<input type="checkbox"/>
RESPONSES TO QUESTIONS: Only written responses to written communications shall be considered official and binding upon the School District. The School District reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions and requests for clarification.	<input type="checkbox"/>	<input type="checkbox"/>
ADDENDA: All addendums and/or any other correspondence (general information, question and responses) to this RFP will be made available exclusively through the district.	<input type="checkbox"/>	<input type="checkbox"/>
BID PROCESS: This bid event is being conducted by the district's leadership team, which is a bid process during which vendors compete for the District's business in real time. The vendors will submit their sealed bids to the district's office and the team will use the scoring methodology to determine which proposal and bid will be accepted. ALL vendors will be notified of the outcome.	<input type="checkbox"/>	<input type="checkbox"/>
<i>The bid opening will be at 10:00 p.m. on Wednesday, May 28, 2025</i> Please publish on the following dates: <u>May 12, 2025 and May 19, 2025</u> PERFORMANCE DATES: Publish Dates: Advertise: 12 May 2025 Advertise: 19 May 2025 Specification Responses Due on or Before: 23 May 2025 10:00 AM Local Time Office of the Superintendent Greenwood Leflore Consolidated School District 1901 Hwy 82 West Greenwood, Mississippi 38930 (662) 581-3035 E-Mail: mjohnson@glcsd.org	<input type="checkbox"/>	<input type="checkbox"/>

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Minimum Eligibility Requirements for Contract Award	YES	NO
Following are the minimum eligibility requirements in order to be considered for this opportunity. Please acknowledge the conditions by placing a checkmark or 'X' in the appropriate box. For clarification, the left-hand box answers in the affirmative or 'Yes' to each question or condition, while the right-hand box indicates the negative, or a 'No' answer.		
1.1 Applicants must provide documentation of a minimum of five (5) years of evidenced-based results according to the ESSA (Every Student Succeed Act) guidelines.	<input type="checkbox"/>	<input type="checkbox"/>
1.2 Applicants must address and provide (if applicable) a list of any pending/past litigation or investigations that have occurred within the past five (5) years. Please include SAM.gov form showing evidence of no suspensions or debarments.	<input type="checkbox"/>	<input type="checkbox"/>
1.3 Applicants must have financial stability and adequate staff to manage the program in the sole and absolute discretion of the Greenwood Leflore Consolidated School District.	<input type="checkbox"/>	<input type="checkbox"/>
1.4. Applicants must, at all times during the contract term and at their own expense, keep in full force and effect comprehensive general liability insurance with "personal injury" coverage; commercial or business auto liability insurance; physical and contractual liability coverage, with minimum limits of ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00)	<input type="checkbox"/>	<input type="checkbox"/>
1.5 Greenwood Leflore Consolidated School District and Superintendent shall be named additional insured on the said policy. The insurance policies required under this Section shall not be modified or cancelled except upon 60days' written notice to Greenwood Leflore Consolidated School District. Proof of insurance must be submitted to the Greenwood Leflore Consolidated School District bat the time the contract is executed.	<input type="checkbox"/>	<input type="checkbox"/>
1.6 Applicants must, at all times during the contract term and at their own expense, keep in full force and effect a policy of workers' compensation insurance for coverage in Mississippi with an employer's liability limit of: Bodily Injury by accident - \$500,000.00 each employee Bodily Injury by disease - \$500,000.00 policy limit Bodily Injury by disease - \$500,000.00 each employee	<input type="checkbox"/>	<input type="checkbox"/>
1.7 The Greenwood Leflore Consolidated School District Board shall be named additional insured on the said policy. The insurance policiesrequired under the Section shall not be modified or cancelled except upon 30 days' written notice. Proof of insurance must be submitted to the Greenwood Leflore Consolidated School District at the time the contract is executed.	<input type="checkbox"/>	<input type="checkbox"/>
1.8 Contractors' staff involved in this project may be required to participate in a criminal background check process as prescribed by the school district.	<input type="checkbox"/>	<input type="checkbox"/>
1.9 Applicants must comply with all applicable licensing and certification requirements specific to the proposed services.	<input type="checkbox"/>	<input type="checkbox"/>
1.10 Applicants must be in compliance with all applicable City, County, State and Federal laws, regulation codes and ordinances. The vendor must reference in its contract if awarded the bid that the vendor has read, understood, agreed, signed and submitted an original copy of the contractual Services Providers' Assurances to the LEA - Exhibit I.	<input type="checkbox"/>	<input type="checkbox"/>
2.0 Physical School Locations Respondents shall acknowledge the locations of all facilities below:	YES	NO
Bankston Elementary located in Greenwood, Mississippi Claudine Elementary located in Greenwood, Mississippi Davis Elementary located in Greenwood, Mississippi East Elementary located in Greenwood, Mississippi Leflore County Elementary School located in Itta Bena, Mississippi Threadgill Primary located in Greenwood, Mississippi Threadgill Elementary located in Greenwood, Mississippi Amanda Elzy Junior High School located in Greenwood, Mississippi Greenwood Middle located in Greenwood, Mississippi Amanda Elzy High located in Greenwood, Mississippi Greenwood High located in Greenwood, Mississippi Leflore County High located in Itta Bena, Mississippi	<input type="checkbox"/>	<input type="checkbox"/>

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3.0 Scope of Work		
The scope of the project shall be an ACT Test Preparation Program that includes but not limited to the following conditions. Please acknowledge the conditions by placing a checkmark or 'X' in the appropriate box. For clarification, the left-hand box answers in the affirmative or 'Yes' to each question or condition, while the right-hand box indicates the negative, or a 'No' answer.		
3.1. General Program Specification Requirements	YES	NO
<p>3.1.1 Specifically developed to meet the rigor and demands of the college and career ready standards in reading and mathematics. Must provide supporting evidence of alignment to the Mississippi College- and Career-Readiness Standards in reading and mathematics.</p> <p>Instruction must be proven effective with a wide range of students, including English language learners, students with disabilities, and other students with special needs or considerations; as well as the ability to challenge high ability students. Provide evidence of research and efficacy.</p> <p>Must provide step-by-step guidance and supports for teacher-led instruction with individuals, small groups, and large groups. A downloadable library of lesson plans should be available to help teachers differentiate instruction for students based on their assessment results.</p> <p>ELA instruction program must emphasize complex, authentic texts with informational and literary texts included equally and separately.</p> <p>The computer-adaptive assessment system provides universal screening and progress monitoring in early literacy, reading, and math.</p> <p>Reading instruction must support foundational skill building, emphasize complex text and use of authentic literature, and include interdisciplinary passages that feature academic vocabulary.</p> <p>Math instruction must focus on conceptual math understanding and procedural fluency, must embed support for mathematical practice standards, and must include animated instruction that involves word problems, problem solving, and key mathematical topics.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>3.1.2 Online reports should prescribe a comprehensive plan of instruction or intervention (as appropriate) for each student, based on individual results on the assessment, and include detailed next steps and point-of-use teaching strategies to guide teacher-led instruction with small or large groups.</p> <p>The early literacy assessment measures skills in the five essential components of reading: phonemic awareness, phonics, fluency, vocabulary, and comprehension.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>3.1.3 The solution must include interactive, differentiated online instruction in reading and mathematics that is delivered on the same unified platform as the assessment suite.</p> <p>Solution must include a computer-adaptive diagnostic assessment in Reading and Math that pinpoints strengths and needs to the sub-skill level that is both a criterion-referenced measure and provides national norm scores.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>3.1.4 The assessment must include a differentiated growth model that provides two benchmarks for understanding student growth: the average annual growth of students at each grade and placement level and also the growth recommended to put below-grade level students on a path to proficiency and on-grade level students on a path to advanced proficiency levels.</p> <p>The assessment must provide both criterion-referenced and norm-referenced scores, showing how students are performing relative to grade level standards as well as relative to other students.</p> <p>The diagnostic assessment must offer a range of administration times, may be broken into multiple sessions, be untimed, and be designed for administration up to three times per year (beginning, mid, and end of year).</p>	<input type="checkbox"/>	<input type="checkbox"/>
3.1.5 Reports are available to teachers and administrators in real time, as soon as students finish testing.	<input type="checkbox"/>	<input type="checkbox"/>
3.1.6 The system allows flexibility in scheduling so that students in different MTSS tiers can be tested at different intervals, ranging from weekly to three times per year.	<input type="checkbox"/>	<input type="checkbox"/>
3.1.7 The vendor's solutions are research-based, and the vendor is committed to conducting ongoing research into the products' effectiveness.	<input type="checkbox"/>	<input type="checkbox"/>
3.1.8 The assessments' reliability and validity are demonstrated by both internal and external research and review.	<input type="checkbox"/>	<input type="checkbox"/>

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3.1.9 The assessments are nationally normed and report nationally representative percentile rank scores. Instruction must be proven effective with a wide range of students, including English language learners, students with disabilities, and other students with special needs or considerations; as well as the ability to challenge high ability students. Provide evidence of research and efficacy.		<input type="checkbox"/>	<input type="checkbox"/>
3.1.10 The system includes a formative assessment tool that allows teachers to make assignments from a library of pre-built skills quizzes and items aligned to Mississippi College and Career-Readiness Standards—or create new assessments and items—to determine mastery of a single skill or a set of closely related skills.		<input type="checkbox"/>	<input type="checkbox"/>
3.1.11 The computer-adaptive assessment system provides universal screening and progress monitoring in early literacy, reading, and math.		<input type="checkbox"/>	<input type="checkbox"/>
3.2. Other Requirements		YES	NO
<p>3.2.1. Flexibility to incorporate video modules and learning activities throughout the academic calendar.</p> <p>At a minimum, reports should provide normed data, instructional groupings, a Lexile® score, and a Quantile® score for each student in grades K–8; 9th -12th (if possible).</p> <p>Reports must be available for Reading in grades 3-8; 9th -12th to scaffold grade-level standards and outcomes that are focused on Key Ideas and Details and Craft and Structure. Each skill on the progression must be backed with differentiated instructional resources for teachers and students.</p> <p>A pre-requisite report must be available for Math that automatically groups students by mastery or not of pre-requisite skills in reference to grade level math topics and/or standards. This report must be informed by the math diagnostic assessment and populate groupings and instructional resources for all math topics and/or standards for each grade 1-8; 9th -12th.</p>		<input type="checkbox"/>	<input type="checkbox"/>
3.3. Technology and Security Requirements		YES	NO
3.3.1. The program is cloud-based and is accessible using a range of devices, including iPads, Chromebooks, and other laptop and tablet computers.		<input type="checkbox"/>	<input type="checkbox"/>
3.3.2. The program is compatible with all major web browsers (Internet Explorer, Chrome, Firefox, and Safari).		<input type="checkbox"/>	<input type="checkbox"/>
3.3.3. The vendor has physical and network security procedures and protocols in place to help ensure the security of student data.		<input type="checkbox"/>	<input type="checkbox"/>
3.3.4. The vendor is compliant with The Family Educational Rights and Privacy Act (FERPA) and other regulations governing data privacy.		<input type="checkbox"/>	<input type="checkbox"/>
3.3.5. Student data is backed up on a regular basis. Backups are stored at a secure, offsite location for disaster recovery purposes.		<input type="checkbox"/>	<input type="checkbox"/>
3.3.4 Allow teachers to add, edit and view plans online. Administrators can also view lessons, run reports, and make online .			

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3.5. Technical Support	YES	NO
3.5.1. The vendor’s call center is located in the U.S. and provides technical support during school hours.	<input type="checkbox"/>	<input type="checkbox"/>
3.5.2. Technical support is available via toll-free telephone, live chat, and e-mail.	<input type="checkbox"/>	<input type="checkbox"/>
3.5.3. The vendor provides users with 24/7 access to support materials.	<input type="checkbox"/>	<input type="checkbox"/>
3.6. Professional Development	YES	NO
3.6.1. The vendor offers both virtual and onsite professional development services that help teachers to make effective use of student data.	<input type="checkbox"/>	<input type="checkbox"/>
3.7. Company Experience and Stability	YES	NO
3.7.1. The vendor has a large customer base, and schools and districts across the U.S. are currently using the program successfully.	<input type="checkbox"/>	<input type="checkbox"/>
3.7.2. The vendor has a high rate of customer satisfaction and can provide customer references.	<input type="checkbox"/>	<input type="checkbox"/>
3.7.3. The vendor’s solutions are research-based, and the vendor is committed to conducting ongoing research into the products’ effectiveness.	<input type="checkbox"/>	<input type="checkbox"/>
3.8. Additional Services – Coaching	YES	NO
3.8.1. Provide professional development and coaching and workshops to include, but not limited to collaboration, research-based reading and math teaching strategies and classroom management.	<input type="checkbox"/>	<input type="checkbox"/>
3.9 Student Support Network	YES	NO
3.9.1. Provide ongoing monitoring and support for students that will increase performance.	<input type="checkbox"/>	<input type="checkbox"/>
4.0 Project Goals/Service Evaluation Metric	YES	NO
All programs/services selected shall/must possess the following characteristics:		
4.1. Evidence that the services to be provided are based on thorough scientific based research developed after extensive reviews of literature and current instructional methods and approaches.	<input type="checkbox"/>	<input type="checkbox"/>
4.2. Alignment between research and program design	<input type="checkbox"/>	<input type="checkbox"/>
4.3. Monitoring of student progress using reports based on student data	<input type="checkbox"/>	<input type="checkbox"/>
4.4. Evidence of ongoing support through response to technical assistance questions	<input type="checkbox"/>	<input type="checkbox"/>
4.5. Capacity to provide onsite training and professional development for key staff	<input type="checkbox"/>	<input type="checkbox"/>
4.6. Capacity to keep services current over time	<input type="checkbox"/>	<input type="checkbox"/>
4.7. Adequate fiscal resources to support continuing services over multiple years	<input type="checkbox"/>	<input type="checkbox"/>
4.8. Proven history of delivery of service	<input type="checkbox"/>	<input type="checkbox"/>
4.9. Compliance with federal, state, and local policies	<input type="checkbox"/>	<input type="checkbox"/>
Office of the Superintendent Greenwood Leflore Consolidated School District 1901 Hwy 82 West Greenwood, Mississippi 38930 (662) 581-3035 E-Mail: mjohnson@glcsd.org		

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5.0 Scoring Methodology	YES	NO				
<p>Greenwood Leflore Consolidated School District will use any or all of the following categories in developing a scoring mechanism for this bid prior to the receipt of proposals. All information provided by the Vendors, as well as any other information available to Greenwood Leflore Consolidated School District staff, will be used to evaluate the proposals in their sole and absolute discretion.</p> <p>Acknowledge this scoring method in the box to the right to indicate that you understand this process.</p>	<input type="checkbox"/>	<input type="checkbox"/>				
<p>Notice to Respondents: <u>Do not write or fill in the spaces provided below. These spaces are reserved for the District evaluation process.</u></p>	YES	NO				
<p>1. Organizational Experience - Possible Score – 25 – Variables considered in evaluating this category will include, but not be limited to the following:</p> <ul style="list-style-type: none"> a. Applicant's experience and success in conducting similar work b. Experience in fulfilling contract of similar nature/Years Experience c. Quality and completeness of proposal d. Organizational structure e. Integrity 	_____	25				
<p>2. Program Design - Possible Score – 25 – Variables considered in evaluating this category will include, but not be limited to the following: overall approach and the Applicant's grasp of the project as shown by the depth, breath, and clarity of the proposal;</p> <ul style="list-style-type: none"> a. Innovative and creative approach b. Connection, representation and sensitivity to cultural and ethnic diversity c. Ability to maintain alignment with Standards of the Mississippi Department of Education 	_____	25				
<p>3. Cost Efficiency – Possible Score – 20</p> <ul style="list-style-type: none"> a. Total cost of proposed services b. Service and support cost; 	_____	20				
<p>4. Program Operations – Possible Score - 30</p> <ul style="list-style-type: none"> a. Adequacy of resources, including personnel, equipment, financial stability and other related factors b. Management and planning: The quality of procedures/organizational structures proposed for completion of work c. Timeliness of services; d. Evidence-Based 	_____	30				
<p>Total Possible Score: 100 Points (Plus Value Added)</p> <p>The Applicants shall not submit proposal pricing within their proposal. The district, at its sole discretion, may open negotiations with responsible applicants after pricing submissions and prior to award. The district specifically reserves the right to award without negotiations based upon written proposals and pricing only. The evaluation process will include contact with individuals or organizations identified by the Applicant as a current/former customer or reference. The evaluation process also includes a status check with the Mississippi State Comptroller to ensure that the Applicant is in good standing.</p> <p>Vendors shall acknowledge and agree to the scoring rubric above.</p> <p>This concludes this RFP for the Greenwood Leflore Consolidated School District. Please include contact information below. In addition to the copies sent to: Office of the Superintendent</p>	<p>Acknowledge</p> <table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	<input type="checkbox"/>	<input type="checkbox"/>
YES	NO					
<input type="checkbox"/>	<input type="checkbox"/>					
<p><i>Value-Added is defined as a product(s) or service(s), exclusive of the stated functional and technical requirements and provided to the District at no additional charge, which, in the sole judgment of the District, provides both benefit and value to the District significant enough to distinguish the proposal and merit the award of additional points. A Value-added rating between 0 and 5 may be assigned based on the assessment of the District. These points will be added to the total score.</i></p> <p>Possible Value-Added Points _____</p>	_____	5				
TOTAL (Plus Value Added)						

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COMPANY CONTACT INFORMATION (Please Complete):

Contact Individual:

Print Name:

Title:

Business Address:

City, State, Zip Code:

Email:

Office Number:

Mobile Number:

Signature:

Date:

Company Name:

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DOCUMENT CHECKLIST

Bidders shall include all below documents in order to be considered:

3 Copies of the Proposal with the completed Specification Sheet – Sealed to the address listed above

Any addendums

Evidence of Insurance and warranties listed in the specification sheet

Evidence of no suspensions or debarment