

## DRAFT – Unofficial Until Approved

Meeting Minutes 6/12/2014

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Session Board meeting on June 12, 2014 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg. #1, and Tucson, Arizona 85749. The meeting was called to order at 7:04 p.m.

### 1. ROLL CALL

Board Members present:

Mrs. Claire Place, President

Dr. Peter Livingston, Board Member (arrived @ 7:12)

Mr. Carlos Ruiz, Board Clerk

Mr. Jeffrey Neff, Board Member (absent)

Mr. Steven Auslander, Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

### 2. APPROVAL OF AGENDA

**MOTION:** Mr. Ruiz made a motion to approve the Agenda. Mr. Auslander seconded; the motion carried unanimously.

### 3. REPORTS

#### • Superintendent's Report –

- Amity Dragonfly Village Update – Pamela Jay and Ray Clarke addressed the Board. Pamela Jay thanked the Board and the school district for all the good work and care taken with the children affiliated with Amity. She briefly talked about all the programs and Human Services provided by Amity. She discussed the facilities and invited the Board and school district to use their meeting rooms.

Ray Clarke talked to Board members about the transitional housing offered through the Dragonfly Village. There will be 30 apartments with a maximum residency of 100 adults and children. The transitional housing is offered to individuals and or families moving out of an Amity-type facility, but are not ready to be transitioned to permanent housing.

A property management firm has been hired to manage and maintain the Dragonfly property. To ensure the safety and well-being of residents of Amity and Dragonfly Village security is provide at both Amity and Dragonfly Village.

Mr. Clarke explained to Board members that residents of Dragonfly Village must be eligible; they must meet the required established criteria to qualify for residency. The transitional housing is offered in 12 to 18 month leases, with a maximum lease of 24 months. Mr. Clarke assured Board members this housing is not considered low income housing.

For planning purposes, Dr. Price asked if they knew how many children would be moving into the Dragonfly. Mr. Clarke said there would be between 30 – 33 students if trending from Amity data is correct.

Dr. Price asked about tutoring provided by the district and Amity's willingness to work with and partner with the school district. There will be ongoing discussions regarding tutoring opportunities and identifying students who may need services and how best to provide services to students.

Board members were encouraged to tour Amity and Dragonfly Village.

- Capturing Kids Hearts Training Update – Dr. Price updated board members regarding the ongoing *Capturing Kids Hearts* training. All but four (4) teachers at TVES have completed the training. All teachers, a few office staff and some paraprofessionals at EGJH have completed the training. Some teachers from ACES have also participated in training. This character education program is eligible for ADE provided grants. Dr. Price is writing a character education \$10,000 grant which will be due at the end of June.
- OCR Summary Report – Dr. Price provided the Board with the OCR voluntary compliance plan. Seven areas were reviewed with some identified as needing remedial corrective action plans. The areas identified as needing remedial corrective plans are primarily related to maintenance issues. Also a corrective plan to publish prior to the start of the school year a complete Public Notification of Nondiscrimination (in English and in Spanish) and listing it in the Employee Handbook and school website, Newsletter and recruiting material. And, to add the Section 504/Title II and Title IX designated coordinator's complete contact information to the TVHS student handbook, TVHS Course Catalog and Employee handbook. Dr. Price announced all of our programs are in compliance, requiring no corrective plans.

Dr. Price added he met with Mr. John Puiia, Mr. Anderson and Mr. Jeremy Schalk. Mr. Schalk served on the TOT committee and reached out to us to discuss out JTED Precision Manufacturing program and possible NIMS training and national certification. The meeting continued at the high school with a tour of Mr. Puiia's class – the meeting was productive and promising for future collaboration.

- **District Report Card** – Mr. O'Shea reported, there is nothing new to report.
- **Legislative update** – Mr. Neff was absent from the meeting.

- **Facilities report** –
  - Summer Maintenance Projects – Dr. Price shared with the Board that we are on schedule with all of the facilities projects.
- **Board comments** – Mrs. Place commented that she felt the Board retreat went well last week; there was some really good discussion regarding action plans and District goals.

**4. CALL TO THE PUBLIC**

**There were no comments from the public.**

**5. CONSENT AGENDA**

**MOTION:** Mr. Auslander made a motion to approve the consent agenda. Dr. Livingston seconded; the motion carried unanimously.

**6. INFORMATION AND DISCUSSION ITEMS**

A. First Reading Policies:

GDL Support Staff Workload

GDBD – RA Professional / support Staff Fringe Benefits

B. Opening of School Calendar - new teacher orientation July 22-14

C. Community Linkage Meetings - Dr. Price asked board members to submit topics

D. Pilot Volunteer – Public Information Officer (PIO) – Dr. Price said he would like to move idea forward. He would like to work with two board members and HR director Mrs. Sharp on this pilot.

E. *News and Views* this will be tied to the Pilot Volunteer

**7. ACTION ITEM**

A. Consider Suspension of Policy BGB – Policy Adoption through Policy BGF –

Suspension/Repeal of Policy temporarily allowing a first and second reading of a policy or policies at a single meeting; specifically, policies GDL – Support Staff Workload and GCBD-RA Professional / Support Staff Fringe Benefits.

**MOTION:** Dr. Livingston made a motion to suspend policy BGB Policy Adoption through Policy BGF Suspension/Repeal of Policy temporarily allowing a first and second reading of policy or policies at a single meeting specifically, policies GDL and GCBD-RA. Mr. Ruiz seconded; the motion carried unanimously.

B. Second Reading Policies:

GDL Support Staff Workload

GCBD-RA Professional / Support Staff Fringe Benefits

**MOTION:** Dr. Livingston made a motion to adopt policies GDL Support Staff Workload and GCBD-RA Professional / Support Staff Fringe Benefits as submitted. Mr. Auslander seconded; the motion carried unanimously.

C. Board Meeting date change (moved from June 26, 2014 to **Tuesday**, June 24, 2014)

**MOTION:** Mr. Ruiz made a motion to approve the Board Meeting date change from June 26, 2014 to Tuesday, June 24, 2014. Mr. Auslander seconded; the motion carried unanimously.

D. Board Retreat date change (moved from July 27, 2014 to July 20, 2014)

**MOTION:** Mrs. Place made a motion to approve the Board Retreat date change from July 27, 2014 to July 20, 2014. Mr. Aulander seconded; the motion carried unanimously

**8. ANNOUNCEMENTS**

- A. Next Board Meeting – June 24, 2014
- B. ASBA Summer Institute Flagstaff – June 24-26
- C. Back-to-School Dates – New Teacher Orientation

**9. FUTURE BOARD AGENDA ITEMS**

- College application help
- Proposed budget for the June 24 board meeting
- Board consideration for possible Override on the November ballot

**10. ADJOURNMENT**

Board President, Mrs. Place adjourned the meeting at 8:29 p.m.

Respectfully submitted by,  
Judy Bower, Board Secretary

\_\_\_\_\_  
Claire Place, Board President

\_\_\_\_\_  
Steven Auslander, Board Member

\_\_\_\_\_  
Carlos Ruiz, Board Clerk

\_\_\_\_\_  
Peter Livingston, Board Member

ABSENT  
\_\_\_\_\_  
Jeffrey Neff, Board Member

## Personnel Items - Board Meeting - June 12, 2014

<b>Administrator Contracts</b>	<b>Position</b>	<b>Reason</b>	<b>Site</b>	<b>FTE</b>	<b>Salary</b>	<b>Date</b>
<b>Certified Contracts</b>	<b>Position</b>	<b>Reason (Replace / New)</b>	<b>Site</b>	<b>FTE</b>	<b>Salary</b>	<b>Date</b>
Nicole Mikkelson	Kindergarten Teacher	Replace Bonnie Omick	ACES	1.00	\$32,400.00	7/30/2014
Lindsay Ventola	HS English Teacher	Replace Lisa Kanute / plus .50 new position	TVHS	1.00	\$33,400.00	7/30/2014
Kirsten Herklotz	Special Education Teacher	Replace Casebier, plus new	ACES	0.75	\$26,325.00	7/30/2014
Bonnie Casad	HS English Teacher	Replace Dinora Conwill	TVHS	1.00	\$32,400.00	7/30/2014
Maureen Gwilliam	Special Education Teacher	Replace Kathy Harris	ACES	1.00	\$34,200.00	7/30/2014
Bridget Gallagher	HS Spanish Teacher	Replace Alexandre DeBacker	TVHS	1.00	\$33,600.00	7/30/2014
Jennifer Marnier	HS Counselor	New	TVHS	1.00	\$39,516.00	7/23/2014
Rachel Hawes	JH English Teacher	Replace Sarah Ramos	EGJH	1.00	\$34,200.00	7/30/2014
<b>Certified Resignations</b>	<b>Position</b>	<b>Reason</b>	<b>Site</b>	<b>FTE</b>	<b>Salary</b>	<b>Date</b>
Laurie Littlefield	Teacher	Requests return as an ESI Ee	TVES	1.00	\$34,950.00	6/6/2014
<b>Classified Contracts</b>						
See attachment.						
<b>Classified Agreements</b>	<b>Position</b>	<b>Reason (Replace/New)</b>	<b>Site</b>	<b>FTE</b>	<b>Wage</b>	<b>Date</b>
See attachment.						
<b>Other Continuations</b>						
Laurie Littlefield	Teacher	Return as ESI Teacher	TVES	1.00	\$34,500.00	7/30/2014
<b>Classified Resignations</b>	<b>Position</b>	<b>Reason</b>	<b>Site</b>	<b>FTE</b>	<b>Wage</b>	<b>Date</b>
Irene Garcia	Bus Driver	Resignation	Trnsptn	0.93	\$11.67	5/25/2014
<b>Other Resignations</b>						
Richard Tucker	Frosh Volleyball Coach	Conflict with work hours	TVHS	varies	\$1,434.00	5/21/2014
Lisa Kanute	Co-Ed Swimming Head Coach	Moved out of state	TVHS	varies	\$2,868.00	5/23/2014
Chris Voutsas	Head Boys Basketball Coach	None provided - will continue as an ESI Teacher	EGJH	varies	\$1,434.00	5/30/2014
<b>OTHER</b>						
Michael Stock	Student Council Advisor	Discontinuing this Extra Duty Assignment only	EGJH	varies	\$717.00	5/23/2014
Alyssa Mandel	Paraprofessional	Discontinuing this position at TVES	TVES	0.775	\$10.52	5/22/2014
Tracy Casebier	Teacher on Special Assignment	In a 'non-continuing' status, discontinued	ACES	0.38	\$37.50/day	5/24/2014
Laurie Littlefield	ESI Teacher	Requests change in status to ESI Teacher	TVES	1.00	\$34,500.00	7/30/2014
Wendy Conger	Extra Duty Assignment	Summer School, HS Digital, Fed Program, 504 Coord	TVHS	varies	\$3,500.00	5/25/2014
Judy Dasse	Assistant Swim Coach	New Extra Duty Assignment	TVHS	varies	\$2,008.00	SY 14/15
Matt Cox	Head Girls Volleyball Coach	Replace Cheryl Wojdyla	TVHS	varies	\$2,868.00	SY 14/15

## Classified Contracts

SY 14 / 15

Last Name	First Name	Primary Job Title	Site
BARRIOS	NICOLAS	Maintenance/Grounds Mgr	District Office
CANALE	MARY	Accountant, Associate	District Office
COOPER	JAYNE	EDUCATIONAL DIAGNOSTICIAN	TVES
ELIAS	KIMBERLY	IT SUPPORT SPECIALIST	District Office
FELDMAN	YEFIM	IT SUPPORT SPECIALIST	District Office
LINDFLOTT	AMY	TRANSPORTATION COOR.	Transportation
SEIBERT	JULIE	Accountant, Associate	District Office

## Classified Notice of Appointments

SY 14/15

Last Name	First Name	Primary Job Title	Check Location
ABOUD	NORMA	FOOD SERVICE ASST	EMILY GRAY
ARMSTRONG	DAVID	CUSTODIAN	TANQUE VERDE ELEMENTARY
BALDAUF	SHAWNA	BUS DRIVER	TRANSPORTATION
BARRY	MIRANDA	Paraprofessional	TANQUE VERDE ELEMENTARY
BIENEMAN	LAWRENCE	School Security Monitor	TANQUE VERDE HIGH SCHOOL
BOWER	JUDY	Executive Asst to Sup't	DISTRICT
BRACAMONTE	GEORGE	Maintenance Coordinator	TANQUE VERDE ELEMENTARY
BRANDON	CATHERINE	COTA	AGUA CALIENTE
BROWN	LINDA	FOOD SERVICE ASST	TANQUE VERDE HIGH SCHOOL
BUCK	KATHRYN	Paraprofessional	TANQUE VERDE HIGH SCHOOL
BURLEY-WITHERS	CHRISTINE	Paraprofessional	EMILY GRAY
CAFFREY	DIANE	FOOD SERVICE ASST	TANQUE VERDE ELEMENTARY
CAMP	TINA	Paraprofessional	EMILY GRAY
CANNON	SANDRA	BUS DRIVER	TRANSPORTATION
CARDERO	JOANNE	FOOD SERVICE ASST	AGUA CALIENTE
CARINO	RICARDO	CUSTODIAN	TANQUE VERDE ELEMENTARY
CARLSON	DEBORAH	Paraprofessional	AGUA CALIENTE
CHANEY	ROBERT	CUSTODIAN	TANQUE VERDE HIGH SCHOOL
CLAUSSEN	SARAH	Paraprofessional	TANQUE VERDE ELEMENTARY
CONDRA	KRISTEN	Office Manager	AGUA CALIENTE
COOPER	CINDY	BUS DRIVER	TRANSPORTATION
DANIEL	JOSEPH	School Security Monitor	EMILY GRAY
DAUGHENBAUGH	LAURA	Paraprofessional	AGUA CALIENTE
DAY	LEROY	BUS MAINT ASSISTANT	TRANSPORTATION
DESCISCILO	SUSAN	INST AIDE II	AGUA CALIENTE
ELISCU	WEBB	BUS DRIVER	TRANSPORTATION
ENGER	KRISTINA	Paraprofessional	EMILY GRAY
FOSTIAK	KATHY	Paraprofessional	AGUA CALIENTE
GALLAGHER	MARY	BUS MONITOR	TRANSPORTATION
GARCIA	BENNY	BUS MAINT ASSISTANT	TRANSPORTATION
GARCIA	MONICA	BUS DRIVER	TRANSPORTATION

## Classified Notice of Appointments

SY 14/15

Last Name	First Name	Primary Job Title	Check Location
GEORGE	BARBARA	Paraprofessional	TANQUE VERDE ELEMENTARY
GOODMAN	NOE	GROUNDSCKEEPER	DISTRICT
GREEN	KELLI	Paraprofessional	TANQUE VERDE ELEMENTARY
GRIFFITHS	MELISSA	Office Manager	TANQUE VERDE HIGH SCHOOL
GWILLIAM	MAUREEN	Paraprofessional	AGUA CALIENTE
HARRELL	JOHN	COTA	TANQUE VERDE ELEMENTARY
HARTING	MEGHAN	Paraprofessional	TANQUE VERDE ELEMENTARY
HAYES	ALICIA	Paraprofessional	AGUA CALIENTE
HEALEY	LYNN	Paraprofessional III	AGUA CALIENTE
HIGGASON	JOAN	BUS DRIVER	TRANSPORTATION
HITCHINGS	THOMAS	BUS DRIVER	TRANSPORTATION
HODGES	SHERRY	Paraprofessional	AGUA CALIENTE
HOEGER	KIMBERLY	Registrar	AGUA CALIENTE
HOLTZEN	CONNIE	LIBRARY AIDE	TANQUE VERDE ELEMENTARY
HORNBY	KAITLIN	Motor Lab Aide	TANQUE VERDE ELEMENTARY
HUIE	ARCHIE	Paraprofessional	EMILY GRAY
JOHNSTON	MARY	FOOD SERVICE MGR.	EMILY GRAY
JONES	SELENE	FOOD SERVICE ASST	TANQUE VERDE ELEMENTARY
JONGSMA	CORNELIUS	BUS DRIVER	TRANSPORTATION
KENT	SHANNON	Paraprofessional	AGUA CALIENTE
KORALEWSKI	PAMELA	FOOD SERVICE ASST	TANQUE VERDE ELEMENTARY
LEWIS	MICHELLE	Paraprofessional III	TANQUE VERDE ELEMENTARY
LIPKE	ALBA	FOOD SERVICE ASST	EMILY GRAY
LOCHNER	GABRIELE	Paraprofessional	TANQUE VERDE ELEMENTARY
LOPER	SHARON	Paraprofessional	TRANSPORTATION
LOSCHEN	NANCY	Paraprofessional	TANQUE VERDE ELEMENTARY
LUNDEBERG	CATHY	Secretary	TANQUE VERDE HIGH SCHOOL
MACKINNEY	PAUL	GROUNDSCKEEPER	TANQUE VERDE HIGH SCHOOL
MALDONADO	MANUEL	Maintenance Coordinator	EMILY GRAY
MARSHALL	ELENA	Paraprofessional	AGUA CALIENTE
MARTIN	BARBARA	Office Manager	EMILY GRAY



## Classified Notice of Appointments

SY 14/15

Last Name	First Name	Primary Job Title	Check Location
MASSEY	ANDREA	BUS DRIVER	TRANSPORTATION
MCCOLLOM	PATRICIA	Student Systems Analyst	DISTRICT
MCINTYRE	MARISSA	Paraprofessional	EMILY GRAY
MCINTYRE	PATRICE	Registrar	EMILY GRAY
MCKENDRICK	DOLORA	INST AIDE II	TANQUE VERDE ELEMENTARY
MCLEMORE	ARMINDA	FOOD SERVICE ASST	TANQUE VERDE HIGH SCHOOL
MICHALEGKO	PETER	BUS DRIVER	TRANSPORTATION
MILLER	KAY	Paraprofessional	TANQUE VERDE ELEMENTARY
MINNEAR	JENNIFER	HEALTHCARE SVCS TECH	TANQUE VERDE HIGH SCHOOL
MOLINA	ANN MARIE	Paraprofessional	AGUA CALIENTE
MONROE	SUSAN	Registrar	TANQUE VERDE ELEMENTARY
MONTERROSA	JOSE	Maintenance Coordinator	DISTRICT
MORENO	GREGORY	GROUNDKEEPER	TANQUE VERDE HIGH SCHOOL
NASIATKA	PAULA	SCIENCE LAB	TANQUE VERDE ELEMENTARY
OTTE	MARCIA	LIBRARY AIDE	AGUA CALIENTE
PARK	PAMELA	Paraprofessional	TANQUE VERDE ELEMENTARY
PEERY	LINDA	ADMIN SECRETARY/SPEC ED	DISTRICT
PELAYO	CATHALEEN	FOOD SERVICE ASST	AGUA CALIENTE
PENA	FELICIA	Paraprofessional	TANQUE VERDE HIGH SCHOOL
PEREZ	JOEL	Maintenance Coordinator	AGUA CALIENTE
PEREZ	JOSE LUIS	Maintenance Coordinator	TANQUE VERDE HIGH SCHOOL
PFERDEORT	CAROLYN	BUS DRIVER	TRANSPORTATION
PILLI	XOCHI	CUSTODIAN	TANQUE VERDE HIGH SCHOOL
POLIVCHAK	GAY	Paraprofessional	TANQUE VERDE ELEMENTARY
PRIDANS	MICHELINE	CHARACTER ED COORDINATOR	TANQUE VERDE ELEMENTARY
PRILL	BRENDA	FOOD SERVICE ASST	TANQUE VERDE HIGH SCHOOL
PUDELKO	VIRGINIA	Paraprofessional	AGUA CALIENTE
RAIMONDI	TED	BUS MAINT SUPERVISOR	TRANSPORTATION
RALYEA	CHRISTOPHER	FOOD SERVICE ASST	TANQUE VERDE HIGH SCHOOL
RAMIREZ	MAGDALENA	CUSTODIAN	AGUA CALIENTE
REDDEN	MARY	SUB BUS DRIVER	SUBSTITUTE

## Classified Notice of Appointments

SY 14/15

Last Name	First Name	Primary Job Title	Check Location
REDDEN	PATRICIA	Paraprofessional	TANQUE VERDE ELEMENTARY
RODRIGUEZ	EMANUEL	CUSTODIAN	EMILY GRAY
ROEBER	JOAN	FOOD SERVICE ASST	EMILY GRAY
ROOYAKKERS	LISA	Paraprofessional	AGUA CALIENTE
RUSKAY	MELISSA	Paraprofessional	TANQUE VERDE ELEMENTARY
RUTLEDGE	JAMIE	FOOD SERVICE MGR.	AGUA CALIENTE
SALWIN	KATHLEEN	BUS MONITOR	TRANSPORTATION
SCHEIB	MARY ANN	FOOD SERVICE MGR.	TANQUE VERDE ELEMENTARY
SHOEMAKER	TINA	Paraprofessional	AGUA CALIENTE
SILVA	STEPHANIE	Accounting Assistant	DISTRICT
SLADE	KATHLEEN	Office Manager	TANQUE VERDE ELEMENTARY
SMITH	ANNAMARIE	Paraprofessional	AGUA CALIENTE
SMYTH	LLEWLYN	Paraprofessional	TANQUE VERDE HIGH SCHOOL
SOHNS	KENDRA	BUS DRIVER	TRANSPORTATION
SOTO	ARMIDA	BUS DRIVER	TRANSPORTATION
STEVENSON	ANNELLE	LIBRARY AIDE	EMILY GRAY
STICKLES	LEA	Secretary	DISTRICT
STONUM	LORI	Accounting Specialist	DISTRICT
STRIBLING	SANDRA	Paraprofessional	TANQUE VERDE ELEMENTARY
SWANSON	MELISSA	FOOD SERVICE ASST	TANQUE VERDE HIGH SCHOOL
SZANISZLO	BRANDY	Paraprofessional	TANQUE VERDE ELEMENTARY
TAPIA	RACHEL	Paraprofessional	AGUA CALIENTE
TROYAN	KAREN	Secretary	DISTRICT
TUCKER	MARCIE	Paraprofessional	TANQUE VERDE HIGH SCHOOL
TUCKER	REBECCA	CUSTODIAN	AGUA CALIENTE
WICK	KEITH	HR Specialist	DISTRICT
WILSON	DAWN	Paraprofessional	TANQUE VERDE ELEMENTARY
WORTHAM	AMY	Registrar	TANQUE VERDE HIGH SCHOOL
YSLAS	KELLY	FOOD SERVICE MGR.	TANQUE VERDE HIGH SCHOOL