



Management Council Regular Meeting Minutes

Date: November 1, 2023
Time: 8:33 a.m.
Meeting called to order by: Dale Olinger, Board Chair

The Management Council of the Missoula Area Education Cooperative met for a regular meeting in person with a virtual (Zoom link) option at the MAEC Conference Room located at 2825 Stockyard Rd, Suite i-2, Missoula, MT. All motions carried unanimously unless otherwise stated.

ATTENDEES

Stacia Vaughn, Cooperative Director
Dale Olinger, Superintendent, Lolo Schools
Erin Lipkind, Missoula County Superintendent of Schools
Jason Sargent, Superintendent, St. Ignatius School
Jim Howard, Superintendent, Bonner School
Rhonda Decker, Cooperative Business Manager

ABSENT

Logan Labbe, Superintendent, Superior

GUESTS

Sarah Schmill, Principal, Potomac School
Shawn Bubbs, MSGIA Workers Compensation Program (via ZOOM).

APPROVAL OF MINUTES

1. Jason Sargent moved to accept the Minutes of the October 4, 2023 Management Council meeting. Jim Howard- Second.

PUBLIC COMMENT

2. None

CORRESPONDENCE

3. None

OLD BUSINESS

4. None

NEW BUSINESS

5. BUSINESS MANAGER'S REPORT: Information & Action
 - A. Rhonda Decker, Cooperative Business Manager, reported to the Board. Year to date expenditures through October were \$276,402.00.
 - B. Treasurer's Financial Statement Fund Balance for September was \$306,979.74. Erin Lipkind moved to approve the Business Manager's report. Jason Sargent- Second.
 - C. The Board approved the Business Manager to pay December claims and payroll.

PERSONNEL REPORT

6. None

GRANTS/CONTRACTS

7. Stacia Vaughn introduced Shawn Bubbs from MSGIA's Workers Compensation Program who presented information about the program, the approximate 48% savings for MAEC to join and the assumption of liability for member districts. Jim Howard moved to approve moving MAEC's workers compensation program from Missoula County Risk & Benefits to MSGIA effective January 1, 2024. Jason Sargent-Second.

POLICY UPDATES

8. None

DIRECTOR'S REPORT

9. Stacia Vaughn reviewed the Director's report that was submitted with the full Management Council board packet.
 - A. OPI provided the Cooperative staff and member districts with a virtual "Pre-Monitoring Training" for sped compliance on October 26, 2023.
 - B. Multiple member districts have been accessing preschool case management services and sped consultation and support from the Cooperative special education teacher.
 - C. A collaborative meeting with MAEC and Bitterroot Valley Education Cooperative Administrative teams occurred in Stevensville on October 18, 2023
The OPI Sped Directors' meeting occurred on September 11, 2023.
Director will host one of three regional sped directors' meetings at the Cooperative on November 7, 2023.
 - D. Director will begin scheduling in person site visits to all member districts to occur in November 2023, December 2023 and January 2024.
 - E. Director submitted the IDEA consolidated e-grant 2024 application; it was reviewed and approved by OPI.

NEXT BOARD MEETING

10. NEXT MANAGEMENT COUNCIL MEETING DATE: 12/6/2023, 8:30 a.m.

OTHER

11. None

ADJOURN

12. ADJOURN: Date Olinger called the meeting adjourned at 8:52 a.m.

Rhonda Olinger

Business Manager, Attest

12/6/2023

Date

12/6/2023

Date Copies sent to JAB

J. Olinger

Chairman

12/6/23

Date