

Frazier School District

Board of School Directors
Regular Monthly Board Meeting for February 2025
Held On: Monday, February 25th, 2025
7:15 p.m.

The regular monthly meeting of the members of the Board of School Directors of the Frazier School District for the month of February and was held on Monday, February 25th, 2025, and was called to order at 7:15 p.m. by Board President, Doug Clingan. The meeting was held in the board room of the administrative offices at Frazier School District.

Present: Rick Adams, Doug Clingan, Jill Devine, Megan Hoff, Melissa Patitucci, Alicia Puskar, Thomas Shetterly, Michael Tretinik, Vicki Olexa

Absent: None

Others: Superintendent: Mr. Michael V. Turek
High School Principal: Dr. Jason Pappas
Middle School Principal: Mrs. Amanda Law
Elementary School Principal: Dr. Anne Stillwagon
Special Education Supervisor: Mr. Nick Damico
District Business Manager: Mrs. Rebecca Rodriguez
Director, Technology: Mr. Scott Hazelbaker
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni
Solicitor: Attorney Michael May

At the completion of the roll call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Doug Clingan.

Comments from the Public on the Agenda: None

Motion by Olexa, second by Adams, to approve the agenda, as presented and the minutes from the meeting held on Monday, January 27, 2025.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

It was decided to take 4a – 4e as one, with one motion, one second and one vote.

Motion by Olexa, second by Adams, to approve the financial reports for December 2024 and January 2025, as presented.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to approve the payment of bills due & payable and additional bills due and payable.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to exonerate the Tax Collectors for the 2024 Real Estate and Per Capita taxes.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to approve the IU1 General Operating Budget for the 2025-2026 school year in the amount of \$549,522.00. Frazier's contribution will be \$9,705.98.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to accept the audit presented by Cypher & Cypher for year ending June 30, 2024, as presented.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Regular Meeting Minutes
Monday, February 25th, 2025
Page 2

Motion by Olexa, second by Adams, to approve the following field trips and conferences:

1. Scott Hazelbaker, Technology Director and Cari Capozza, Guidance Counselor
Keystone State Skyward User Conference
Greentree Hilton, Pittsburgh – Tuesday, April 15th and Wed., April 16th, 2025
Registration Cost - \$250.00 x 2 = \$500.00
Total cost to the district - \$500.00
2. David Columbus and Mike Smith - AP Physics Students
Kennywood, West Mifflin - STEAM curriculum – Kennywood Education Day
Friday, May 2nd, 2025
Two (2) Substitutes - \$220.00
Transportation -\$330.00
Registration - \$618.00
Total cost to the district - \$1,168.00
3. David Columbus, Robotics Sponsor and Seven (7) Students
BOTS Competition – Thursday, March 13th, 2025
Westmoreland County Community College
No registration costs
One (1) Substitute - \$110.00
Total cost to the district - \$110.00
4. Rachel Petyk, Mock Trial Sponsor and 12 Students
Washington County Courthouse - Saturday, March 1st, 2025
Transportation - \$275.00
Total cost to the district - \$275.00
5. Kris Levi, FBLA Sponsor, Cindy Marr, Chaperone and 13 Students
Hershey Hotel and Conference Center – FBLA Competition
Sunday, April 6th, 2025
Students cover their registration and lodging - \$6,616.00
One (1) school van and One (1) Nelson van needed – Estimated cost \$500.00
Two (2) substitutes x 3 days = \$660.00
Sponsor and Chaperone lodging - \$1,514.00
Sponsor and Chaperone registration - \$210.00
Total cost to the district: - \$2,884.00
6. Second Grade Classes (Number in Group 87)
Yogi Bear's Jellystone Park – Mill Run, PA
Wednesday, May 7th, 2025
Transportation paid for by the PTO
No substitutes needed
No cost to the district
7. Third Grade Classes (Number in group 84)
Laurel Caverns – Farmington, PA
Friday, May 23, 2025
Registration cost paid for by the student
Transportation paid for by PTO
No substitutes needed
No cost to the district
8. Amanda Law and 65 Students (6th, 7th & 8th graders)
Career Exploration – Climate Change, Zoo Conservation programs and Animals
Pittsburgh Zoo & Aquarium – Monday, March 17th, 2025
Registration, transportation and substitute costs paid for by the Tugboat Grant
No cost to the district

Regular Meeting Minutes
Monday, February 25th, 2025
Page 3

9. Mrs. Amanda Law and Dr. Anne Stillwagon
SXSW EDU 2025 Conference – Austin, Texas
Monday, March 3rd – Wednesday, March 5th, 2025
Flight, hotel and registration covered by the Grable Foundation Grant
Total Grant funding - \$5,000 (no additional costs to the district)
10. Andrea Allen, 8 Autistic Support Students, and 7 Staff (which include paraprofessionals)
Monessen High School – Wednesday, April 2nd, 2025
Sensory Friendly Play – The Little Mermaid, Jr.
No registration costs or substitute needed
School Van for transportation - \$200
Total cost to the district - \$200.00

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to approve the request submitted by Nick Damico, Special Education Director, to hold a summer ESY program on the following days:

- June 16th & 18th
- June 30th & July 2nd
- July 14th & July 16th
- August 11th & August 13th

One (1) Teacher and (4) four paraprofessionals will be needed.

Teacher and paraprofessionals will be paid at the contracted rate of pay

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to approve the district changing from the United Concordia Advantage Plan to the United Concordia Advantage Plus plan for all eligible employees at no additional cost to the district. The plan and rate are locked in through June 30, 2026.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Superior Lawn Agreements have been tabled.

Motion by Olexa, second by Adams, to approve the request to renew the Middle School Yearbook agreement with Varsity Yearbook for 2026.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to retroactively approve the MOU between the Frazier School District and the Frazier Education Association to accept the FID or Remote Learning Day agreement for the 2024-2025 school year, as presented.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Surface Use Agreement with Perryopolis Borough has been tabled.

Motion by Olexa, second by Adams, to approve the following policies:

- Policy 304 – Employment of District Staff
- Policy 323 – Tobacco and Vaping Products
- Policy 815.3 – Use of Generative Artificial Intelligence in Education

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to approve the following:

Request to permit a 10th grade cyber school student to participate in the Boys individual tennis singles under the Frazier School District name. Also, requesting approval for Mr. Ryan Taucher to serve as his coach for the 2025 tennis season.

Regular Meeting Minutes
Monday, February 25th, 2025
Page 4

Request to approve the service agreement between Frazier School District and New Story Schools to receive educational and related services for pupils of our district on an as needed basis.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Request to take 5k-5o as one, with one motion and one second.

Motion by Olexa, second by Adams, to approve the following:

k. **Camp Commodore Program**

Approval to hold Camp Commodore the week of June 9th – 12th, 2025. Program is funded by Westmoreland Community College (WCCC) and the Benedum Center.

- Teachers will be hired & paid through WCCC - (4) teachers & (1) coordinator, (1) school nurse
- Teachers will develop their own activities / STEM Curriculum
 - No Transportation provided
 - Students will bring bagged lunches

l. **Pre-K Counts Grant Program**

Approval for Dr. Anne Stillwagon to apply for the continuation of the Pre-K Counts grant for the 2025-2026 school year.

m. **Kindergarten Registration 2025-2026**

Approval to post for the following staff positions:

Dates: June 10th, and 11th, 2025

Staff Needed:

- (1) Nurse for screenings
- (1) Speech Therapist for Screenings
- (1) Teacher for Screenings:
- (1) Paraprofessional for student escorts

Teacher and paraprofessionals will be paid at the contracted rate of pay.

n. **Kindergarten Readiness Program**

Approval to post for the following staff positions:

Planning day: July 31st, 2025

Dates of the program: August 4th and 5th, 2025

Staff needed:

- (3) Teachers
- (3) Aides
- (1) Nurse

Teacher and paraprofessionals will be paid at the contracted rate of pay.

o. **Pre-K Readiness Program**

Approval to post for the following staff positions:

Planning Day: August 5th, 2025

Dates of the program: August 6th and 7th, 2025

Staff Needed:

- (1) Teacher
- (1) Aide
- (1) Nurse

Teacher and paraprofessionals will be paid at the contracted rate of pay.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to approve the extracurricular staff for the 2024-2025 school year as follows:

- | | | |
|----|-----------------|---|
| 1. | Nick Damico | HS Volunteer, Softball Coach |
| 2. | Kevin Hiles | MS Head, Softball Coach |
| 3. | Jeff Ogrodowski | 1 st Assistant, Football Coach |
| 4. | Tim Bukowski | MS Asst., Football Coach |

Regular Meeting Minutes
Monday, February 25th, 2025
Page 5

5. Josh Stewart 2nd Asst., Football Coach (split salary)
6. Ryan Keebler 3rd Asst., Football Coach (pending clearances –split salary)
7. Dave Wojtanowski 4th Asst., Football Coach (clearances need updated–split salary)
8. Aaron Szackal 5th Assistant, Football Coach (pending clearances)
9. Matt Yartin Volunteer, Football
10. Dakota Romantino Volunteer, Football

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to approve the list of substitute employees as follows:

1. Kaelyn Shaporka – Paraprofessional (retroactive approval)
2. Tracy Angelo – Paraprofessional and Substitute Teacher (retroactive approval)
3. Leigh Anne Sidun – Paraprofessional
4. Ashley Bodnar – Paraprofessional
5. Melissa Kessler – Nurse Substitute

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Request to take 6c, 6d, and 6e as one with one motion and one second.

Motion by Olexa, second by Adams, to accept the following:

- 6c – Accept the letter of resignation from Tyler Kenney, Wrestling Head Coach, effective February 3rd, 2025.
6d – Accept the letter of resignation from BethAnn Utz, effective Friday, February 28th, 2025.
6e – Accept the letter of resignation from Jessica Mattozzi, Paraprofessional, effective immediately.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to approve the following coaches and track volunteers to drive the district van for co-curricular activities pending receipt of license verification:

1. Anna Stewart
2. Isabella Kudyba

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

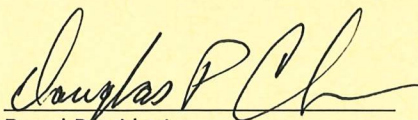
Motion Olexa, second by Adams, to retroactively approve compensation for Elaine Lyons, part-time cafeteria worker (4 hours,) union wages in accordance with the CBA, effective October 8th, 2024. [Due to the October 2024 board meeting begin cancelled and rescheduled to November 18th, 2024.]

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Comments from the Public:

1. Jentri Keffer – Made a request of the Board to hold virtual meetings and asked the reason why they are not offered. She feels it would be beneficial to the community. Also discussed a concern in a Kindergarten class with lice and feels a letter should have been sent home to parents.

Motion by Olexa, second by Devine, to move for adjournment of the meeting. All in attendance were in agreement. The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, February 25th, 2025, adjourned at 7:40 p.m.


Board President


Board Secretary