

CHRISTIAN HERITAGE ACADEMY
Full Day Pre-School / Child Care Fee Schedule
Beginning August 1, 2023

\$ 175 a week for 2's (24 months – 36 months)

\$ 150 a week for 3 and 4 year olds

\$ 110 a week for VPK wrap around tuition 6:30am to 6:00pm

VPK drop in fee is \$ 25.00 per day.

Before and after School for K-8th Grade Enrolled in CHA is \$50.00 per week. \$25.00 per day on whole days

Annual Registration Fee (Waived for now)

Annual Curriculum Fee (Waived for now)

We have waived the curriculum fee for now and a supply list is given at the beginning of the new school year. These items are to be purchased and given to the center to offset the cost of the curriculum.

CHILD CARE FINANCIAL INFORMATION AND REQUIREMENTS

1. Childcare tuition is due in advance on **Friday** for the next week. **On Tuesday Morning, a \$25.00 late fee will be added to the account. Your child will not be allowed to return on Wednesday unless all balances are paid.**
2. Checks, money orders and credit card slips are to be brought to the office and put in the locked box. Please do not give payments to your child or the teacher. Cash payment should be made in the office during office hours (8:00 am- 6:00 pm) if you would like a hand written receipt. Change can not be provided.
3. If you wish to pay by check, we must have a copy of your driver's license and social security number on file. A \$30.00 charge is made for any returned checks. Please pay this penalty in cash. After one returned check, CHA reserves the right to request all payments be made in cash. Your child will not be allowed to return until all balances are paid.
4. **Christian Heritage Academy childcare hours are 6:30 am to 6:00 pm. We discourage leaving children after 6:00 pm. However, when emergencies require this, you will be charged a rate of \$1.00 per minute until 6:15 pm. At 6:15 pm, the rate will change to \$2.00 per minute thereafter. This charge will be added to the following week's tuition.**
5. We will be closed on the following holidays: Thanksgiving Day and the day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Day, Good Friday, Memorial Day, Independence Day and Labor Day. There is no discount for holidays; you must pay the full week's tuition.
6. Vacation: After being enrolled for one full year, each child is allowed 5 free days of vacation annually, used consecutively. Please notify the bookkeeper in advance of vacation days so we can keep accurate records and adjust your bill accordingly. Any more than 5 days will be charged at regular rate.
7. **Two weeks written notice of withdrawal to the office or Childcare Director is required. Withdrawal forms are available at the front desk. If a withdrawal notice is not given, you will be billed for two weeks from the last day of attendance.**

I have read and do understand the financial information and requirements

Child's name: _____

Parent's signature: _____

Date: _____