



Mr. Dustin Gehring
Superintendent of Schools

Mrs. Shannon New
Assistant Superintendent

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225 E. 10TH STREET • BROOKVILLE, INDIANA 47012

TO: Mowing Contractors

FROM: Mr. Dustin Gehring, Superintendent of Schools
Mr. Keith Isaacs, Director of Operations
Mr. Martin Earlywine, Head of Maintenance

DATE: January 13, 2025

RE: 2025 Request for Proposal for Mowing at Franklin County Schools

The Franklin County Community School Corporation will be accepting proposals for mowing and trimming at Brookville Campus, Laurel Elementary, and Mt. Carmel Elementary. Proposals will be accepted for a single site or for all three sites. The contractors shall be expected to trim around all buildings and existing structures, fence lines, trees, and landscaped areas. Contractors will be expected to mow and trim within 48 hours of being notified by FCCSC personnel. Weather permitting, services will begin March 1, 2025, and be provided through the end of October 2025. When school is in session mowing/trimming shall occur after 3:30 p.m. On the weekends, during Spring Break, and during the summer there are no restrictions on mowing times. Contractors can expect to mow and trim each site a **minimum of 12 times**. Pricing shall be submitted on a “per time” basis. Contractors are expected to submit an invoice within 24 hours after the mowing is completed. Contractors can expect to be paid on the second Tuesday of the month.

Contractors are responsible for:

- 1) All equipment used on site.
- 2) Proof of insurance.
- 3) Criminal Background Checks for anyone working on school grounds.

All interested parties are **invited** to attend an informational meeting on Thursday, **January 23, 2025**, at 9:00 a.m. at the Administration Office at 225 E. 10th St., Brookville, IN. If you have any questions contact Mr. Martin Earlywine, Head of Maintenance, at **812-209-0062**.

Proposals may be mailed or hand-delivered to:

Mr. Dustin Gehring, Superintendent
Franklin County Community School Corporation
225 E. 10th St., Brookville, IN 47012

Proposals are due on or before 2:00 p.m. on February 6, 2025.

Franklin County Community School Corporation

2025 Mowing Proposal Sheet

Name of Contractor/Company	
Address	
Phone Number(s)	Office: Cell: Home:
Fax Number (Optional)	
Email	
References (Provide name and contact number for two (2) references.)	Reference #1: Reference #2:
Insurance Provider	
Price per time for mowing and trimming at: Brookville Campus	
Price per time for mowing and trimming at: Laurel Elementary School	
Price per time for mowing and trimming at: Mt. Carmel Elementary School	

Proposals are due on or before 2:00 p.m. on February 6, 2025.

Laurel Elementary Acreage



Mt. Carmel Elementary

