

**Mission:** Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

Topic	Description	Supporting Documents	Function <sup>1</sup>	Presenter	Time
<b>Regular Business</b>					
Call to Order	Welcome to Meeting	None	I	Julaine	3 min
Public Comment Period	Comments limited to 3 minutes per person	Sign-up sheet, Policy 206	I	Julaine/Guests	0-10 min
Consent Agenda	<ul style="list-style-type: none"> <li>• 415 Purchase of Group Health Insurance Policy</li> <li>• 701 Purchasing Policy</li> <li>• 701.1 Purchasing Procedure</li> <li>• 702 Fixed Asset Policy</li> <li>• 702.1 Fixed Assets Operating Procedure</li> <li>• 705 Financial and Cash Management Policy</li> <li>• 705.1 Receipts Procedure</li> <li>• 706 Acceptance and Administration of Gifts Policy</li> <li>• November 2022 meeting minutes</li> </ul>	Distributed at least 1 week in advance of mtg	M	Julaine	5 min
Approve Agenda	Any modifications, any movement of Consent Agenda items	Consent/Mtg Agenda	M	Julaine	3 min
Conflict of Interest	Based on approved agenda, identify any conflicts of interest	Meeting Agenda	D	Julaine	1 min
Board Education	<ul style="list-style-type: none"> <li>• Presentation by English Language Learners Teacher</li> </ul>	At meeting	E	Cynthia Crookston	15 min
Treasurer's Report	<ul style="list-style-type: none"> <li>• Financial Statements - review/accept Nov and Dec</li> <li>• Donations through Give MN for approval</li> </ul>	Pre-reading/at meeting	D, M	Joe	10 min
HOS Report	<ul style="list-style-type: none"> <li>• School Operations</li> </ul>	Pre-reading/at meeting	I, D, M	Alyssa	10 min
<b>Today's Meeting</b>					
Dir of Business Operations	<ul style="list-style-type: none"> <li>• School Operations</li> <li>• Approve amended CMES calendar</li> </ul>	Pre-reading/at meeting	I, D, M	Chris	5 min
Equity Task Force	<ul style="list-style-type: none"> <li>• Update on hiring of equity consultant</li> </ul>	At meeting	I, D	Sarah	5 min
Expansion Task Force	<ul style="list-style-type: none"> <li>• Update on plans for expansion research</li> </ul>	At meeting	I	Jean	5 min
Board Chair Report	<ul style="list-style-type: none"> <li>• CMES Board retreat scheduling</li> </ul>	At meeting	I, D	Julaine	5 min
<b>Meeting Wrap-up</b>					
Next Meeting Agenda	Suggested agenda items for next board meeting	None	D	All	3 min
Reflection & Adjournment	Self-Assessment of board meeting, call for motion to adjourn	None	D, M	All	5 min

<sup>1</sup> **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.