

Conecuh County Schools

Homeless Procedures

- The parent/guardian of each student enrolling in a school will complete the student residency form.
- The counselor or registrar should contact either Mrs. Pam Brock or Dr. LeAnn Smith by phone or email when they see or notice some of the common signs of Homeless. We will discuss all of the information pertaining to students.
- It is the responsibility of every staff at each local school be involved and take notice of ALL of your students. They will not openly come and tell you they have problems. Take note and even talk with their friends to see what is going on. You are to notify us immediately when you learn that a student needs some assistance.
- After conversations, the Homeless Liaison for Conecuh County Schools, Dr. Smith makes the determination that the student would be classified as “homeless”.
- Any student who is identified as “homeless” is added to the student list of eligible homeless students kept in our office. The form is dated each time a new student is added.
- We will send updated list to the schools that serve these students as names are added.

If a dispute arises regarding school placement of the homeless student, the system will immediately enroll the student in the school which enrollment is sought by the parent, guardian, or unaccompanied youth, pending resolution of the dispute. Conecuh County School System Homeless Liaison will take steps to resolve the dispute.