



**Grand Canyon Unified School District #4  
Wednesday, August 19, 2020, 6:00 p.m.**

**Regular Meeting**

**Meeting Minutes**

Minutes are recorded as annotations of the agenda, as indicated in gray background and left paragraph bars (bars have been added because the gray background may not copy).

**Due to the pandemic, this meeting will be conducted online and telephonically**

**Pursuant to A.R.S. 38-431.02**, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a Regular Meeting. The Meeting will be held Wednesday, August 19, 2020.

Join Zoom Meeting

<https://zoom.us/j/7553945095?pwd=ZTFITGk1K1dIR1oxcThzNWJuck9KZz09>

Meeting ID: 755 394 5095

Passcode: 409139

One tap mobile

+16699006833,,7553945095#,,,,,0#,,409139# US (San Jose)

+12532158782,,7553945095#,,,,,0#,,409139# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 755 394 5095

Passcode: 409139

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(1) or (A) (3).

***All items on the agenda may be discussed or considered at this meeting.***

**AGENDA**

**1. OPENING ITEMS**

**A. CALL TO ORDER**

Motion by Mr. Kevin Hartigan at: 6:04 p.m.

Motion: Call to order.

Second: Mr. Joe Rabon

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce				X
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			

Motion Passes.

**B. ROLL CALL**

\*\*\* Note on Virtual Meetings \*\*\*

In compliance with social distancing and stay-at-home recommendations issued by the Center for Disease Control and directions from Federal and State governments in response to the COVID-19 pandemic, this Board meeting was held virtually by phone/web conference.

Designation of “present” in the roll call indicates these members were identified as active members in the conference call.

The Board Meeting phone/web conference information was provided for the public in the meeting posting. As a result not all individuals who called into the meeting were identified. Only Board Members and district staff who actually reported to the Board are identified in the roll call.

Board members present:

- Mr. Kevin Hartigan
- Mr. Joe Rabon
- Ms. SuZan Pearce joined the meeting at 6:06 p.m.
- Mr. Pete Shearer
- Ms. Kathryn Morris

District staff members present:

- Ms. Tosca Henry, JD, Legal Council
- Dr. Shonny Bria, Superintendent
- Mr. Matt Yost, Principal
- Ms. Karen Lehman, SPED director
- Mr. Thomas O’Connor, Program Director, Acting Board Secretary
- Mr. Ivan Landry, Transportation and Maintenance Director

- Ms. Judi Beckerleg, Acting Business Manager

**C. APPROVAL OF THE AGENDA**

Motion by Mr. Kevin Hartigan at: 6:05 p.m.

Motion: Approve the Agenda, with item 6B moved up to after 3B, after executive session.

Second: Mr. Pete Shearer

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce	X			
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			

Motion passes

Note: Ms. SuZan Pearce joined the meeting at 6:06, and was included in this roll call vote.

**2. COMMUNICATIONS**

**A. CALL TO THE COMMUNITY**

We value input from our community. Members of the public may speak to the Board regarding items that are not on this Agenda. To do so, a Public Participation at Board Meetings form must be completed and sent to Board Secretary, Susan Kerley, at [skerley@grandcanyonschool.org](mailto:skerley@grandcanyonschool.org) before 4:00 p.m., Wednesday, August 19, 2020. The form may be found on the School’s website at [www.grandcanyonschool.org](http://www.grandcanyonschool.org),> Governing Board>Public Participation Form. When you join the meeting by phone or computer, notify the host that you have submitted a form and wish to speak during the Call to the Community. When the President of the Board calls upon you, please limit your comments to three minutes.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further

consideration and decision at a later date. Please remember, this is not an appropriate place to evaluate, discuss, or criticize District personnel.

Ms. Margaret Lyle presented to the Board

Other community input was deferred to after 3.A and 3.B, Presentation/Correspondence/Discussion.

**3. PRESENTATION/CORRESPONDENCE/DISCUSSION**

Note: The members of the Tusayan Town Council had not joined the meeting at this point, Item C. "Update on Teachers' Return (Professional Development and Distance Learning Plan) – Matt Yost" was addressed before sections 3.A and 3.B.

**C. Update on Teachers' Return (Professional Development and Distance Learning Plan) – Matt Yost**

Mr. Matt Yost, Principal, presented the activities in progress for teacher's professional development to address the need for distance learning and protocols for COVID-19 mitigation.

Directions to staff: Identify how Flagstaff Unified School District is able to distribute hot spots to students without being in violation of "gift of public funds."

**A. Update on Overall Concept and outdoor classroom under Item 3a of IGA for the Tusayan Sports Complex – Representative of Town of Tusayan**

Mr. Craig Sanderson, Mayor of Tusayan joined the meeting along with several members of the Town Council. The Town's proposal for the Outdoor Classroom on the school property south of the town was presented. After discussion between the School Board and the Town representatives, the meeting was opened to the public for discussion.

**B. EXECUTIVE SESSION**

Pursuant to A.R.S. Section 38-431.03 (A) (1) and (A) (3) for the purpose of: (A)(1) discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee. They may request that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours prior to the meeting for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. (A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Motion by Mr. Kevin Hartigan at: 7:35 p.m.

Motion: Enter into executive session for the purpose of discussion or consultation for legal advice regarding the Town’s Tusayan property proposal.

Included in the executive session for information and consultation:

- Dr. Shonny Bria
- Ms. Tosca Henry, JD, Legal Council
- Mr. Thomas O’Connor

Second: Mr. Joe Rabon

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce	X			
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			

Motion Passes.

The Board convened Executive Session at 7:35 p.m.

The Board exited Executive Session at 8:00 p.m.

Motion by Mr. Kevin Hartigan at: 8:00 p.m.

Motion: Reconvene to Regular Session

Second: Mr. Pete Shearer

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce	X			
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			

Motion Passes.

\*\*\* Note: The below item is Item 6.B, which was moved here in the motion to approve the agenda. \*\*\*

6.B. Discussion and possible approval of the plan presented by the Town of Tusayan for the outdoor classroom/ramada and of beginning construction on the project – Attorney Tosca Henry

Motion by Mr. Kevin Hartigan at: 8:08 p.m.

Motion: Approve conceptual plans as presented for the outdoor classroom, with a timeline of construction completion in six months after completion of Construction Documents and contractor procurement process, at a total cost of \$565K.

Reconvene to Regular Session

Second: Ms. Kathryn Morris

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce	X			
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			

## Motion Passes.

### 4. CONSENT AGENDA

- A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)
1. July 15, 2020 – Public Hearing
  2. July 15, 2020 – Special Meeting
  3. July 15, 2020 – Regular Meeting
- B. Approval of Payroll Vouchers:
- |          |   |   |              |
|----------|---|---|--------------|
| FY 20-21 | # | 1 | \$143,145.70 |
| FY 20-21 | # | 2 | \$ 66,200.60 |
| FY 20-21 | # | 3 | \$ 68,084.60 |
- C. Approval of Expense Vouchers:
- |          |       |              |
|----------|-------|--------------|
| FY 19-20 | #3036 | \$ 74,368.09 |
| FY 19-20 | #3037 | \$ 55,463.22 |
| FY 19-20 | #3038 | \$ 1,433.19  |
| FY 20-21 | #4000 | \$ 49,661.47 |
| FY 20-21 | #4001 | \$ 14,994.53 |
| FY 20-21 | #4002 | \$ 46,384.84 |
| FY 20-21 | #4003 | \$ 44,711.85 |
- D. Approval of Fiduciary Disbursements:
- Student Activity – July 2020
  - Revolving – July 2020
  - Auxiliary – July 2020
  - Food Services – July 2020
- E. Approval of terminations: Ms. Kristin Zanos, HS Art (resignation); Ms. Gloria Barrett SPED Parapro (resignation); Mr. Charles (Chuck) Megan, SPED teacher; Ms. Bonnie Haven, P/R Specialist, effective September 24, 2020.
- F. Approval to hire: Ms Rebecca Markstein MS/HS Art Teacher; Ms. Sarah Petrauschke, 3<sup>rd</sup> Grade Teacher;  
Ms. Peg Lyle, 5<sup>th</sup> grade teacher and to direct On-Line Programs for 2020-2021; Mr. Jonathan Triggs, transition to 12-month employee.
- G. Approval of Qualified Evaluators: Shonny Bria, Karen Lehman, Matt Yost, Lori Rommel, Thomas O'Connor
- H. Approval of substitute teachers: Ms. Katherine Hawkins, Ms. Catheryn Redmon
- I. Approval of Dibels Testing Coordinator for school year 2020 – 2021 Ms. Christine Chavez
- J. Approval of 2020-2021 CAVIAT IGA
- K. Review and possible approval of 2020-2021 Student-Parent Handbook – Ms. Lori Rommel
- L. Review and possible approval of COVID-19 Guide for 2020-2021 School Year – Mr. Thomas O'Connor

Motion by Mr. Kevin Hartigan at: 8:14 p.m.

Motion: Pull Items K and L from the Consent Agenda for further discussion.

Second: Ms. Kathryn Morris

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce	X			
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			

Motion Passes.

The Board discussed with staff in detail the following items K and L from the Consent Agenda.

After significant discussion around school opening criteria, the Board directed the Superintendent to schedule a follow up meeting specifically to address whether to open school as currently scheduled on September 8, based on current Arizona Department of Health Services criteria.

Their agreed upon date and time will be Saturday, August 22 beginning at 6:00 p.m.

Motion by Mr. Kevin Hartigan at: 9:21 p.m.

Motion: approve the consent agenda items A-L

Second: Mr. Joe Rabon

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce	X			
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			



Motion Passes.

**5. OLD BUSINESS**

A. Second reading and possible adoption of Policy EFDA – Collection of Money/Food Tickets - Ms. Barbara Shields

Motion by Mr. Kevin Hartigan at: 9:21 p.m.  
 Motion: Approve the adoption of Policy EFDA – Collection of Money/Food Tickets as presented in the second reading.  
 Second: Ms. SuZan Pearce  
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce	X			
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			

Motion Passes.

**6. NEW BUSINESS**

A. Review and possible approval of COVID-19 endorsement (waiver) added to our general liability coverage through The Trust – Attorney Tosca Henry

Note: The Board directed the Superintendent to add further discussion on the Waiver related to the item on the planned Saturday, August 22 Board Meeting

Motion by Mr. Kevin Hartigan at: 9:48 p.m.  
 Motion: Approve COVID-19 endorsement number 10 COVID liability from the Risk Retention Trust with the Coverages provided.  
 Second: Mr. Pete Shearer  
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce	X			
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			

Motion Passes.

\*\*\* Note: Item 6.B was moved to after 3.B, in the motion to approve the agenda. \*\*\*

- B. Discussion and possible approval of the plan presented by the Town of Tusayan for the outdoor classroom/ramada and of beginning construction on the project – Attorney Tosca Henry

**7. REPORTS**

**A. Superintendent’s Report – Dr. Shonny Bria**

- 1. Methods of determining a name for the Online School
- 2. Governing Board Retreat

The Board agreed to bring possible dates for the Board retreat to the Saturday, August 22 Board meeting.

**8. CONSIDERATION OF ITEMS FOR FUTURE REGULAR BOARD MEETINGS**

**9. ADJOURNMENT**

Motion by Mr. Kevin Hartigan at: 10:01 p.m.  
 Motion: Adjourn  
 Second: Ms. SuZan Pearce  
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
SuZan Pearce	X			
Joe Rabon	X			
Pete Shearer	X			
Kathryn Morris	X			

Motion Passes.

Board meeting adjourned at 10:01 p.m.

Respectfully submitted by, \_\_\_\_\_  
 Board Secretary

Date \_\_\_\_\_

\_\_\_\_\_  
 Kevin Hartigan  
 Board President

\_\_\_\_\_  
 Pete Shearer  
 Board Member

\_\_\_\_\_  
 Joe Rabon  
 Board member

\_\_\_\_\_  
 Kathryn Morris  
 Board Member

\_\_\_\_\_  
 SuZan Pearce  
 Board Clerk/Vice President