

**RANDOLPH COUNTY SCHOOL SYSTEM**  
**Middle/High School Athletics**  
**Hardship Request Form**

**INSTRUCTIONS**

This form allows middle and high school students who are ineligible to play sports to request a waiver of one or more eligibility criteria because of a particular hardship. Ordinary cases of ineligibility do not fall in the hardship category, nor will RCSS overrule local standards or rules set out by the North Carolina Department of Public Instruction and/or North Carolina High School Athletic Association governing eligibility. All materials must be provided upon initial submission of the hardship request.

A parent or guardian should submit this form and all accompanying materials to the school principal, who may then authorize or choose not to authorize the request. If authorized, the request will be submitted by the school principal to the RCSS Director of Athletics. If approved, the waiver will be in place during the course of the sport listed on this form.

**BASIC INFORMATION**

Student: \_\_\_\_\_

School: \_\_\_\_\_

Grade Level: \_\_\_\_\_

Sport: \_\_\_\_\_

Reason for Hardship Request:

We are asking for a waiver on one of the following criteria (please check):

\_\_\_\_\_ Attendance Requirements

\_\_\_\_\_ Scholastic Requirements

\_\_\_\_\_ Promotion Requirements

\_\_\_\_\_ Other (Please Explain): \_\_\_\_\_

## **REQUIRED DOCUMENTATION**

In order to be considered for a hardship, you must submit the following documents as part of the hardship request. Your principal should help you gather the necessary documents that are available through RCSS (excluding medical documentation and communications outside the school system).

1. RCSS Middle/High School Hardship Request Form
2. Transcript with complete scholastic data
3. Attendance record (daily attendance profile)
4. Any correspondences or documents pertinent to this request (HS should submit attendance waiver committee documentation)
5. For requests seeking waiver of attendance requirements only, at least 50% of the absences must be medically documented by a treating physician and the relevant documentation (hospital records, doctor's letter, etc.) must be included.

## **DESCRIPTION OF HARDSHIP OR EXTENUATING CIRCUMSTANCES**

Please explain briefly and include any documentation or attachments necessary as to why the above rule(s) either fails to accomplish the purpose for which the rule is intended or works undue hardship upon the student and should be set aside in this case. (attached additional information as needed)

Parent or Guardian Authentication

**I agree that all information on this form is accurate and true to the best of my knowledge.**

**Name of Parent or Guardian:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Principal Authorization**

I have reviewed this hardship request and believe the eligibility rule should be waived in this case and that this student should be allowed to play the sport described above. I agree that the information submitted is true and accurate to the best of my knowledge.

**Name of School Principal:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*\*\* If the principal does not authorize the hardship request, the principal should notify the parent in writing and should not execute this form.*

Additional Notes. Please describe any additional information you as school principal wish to convey.

**Office Use Only:**

Waiver Request Reviewed: \_\_\_\_\_

Decision: Approved effective: \_\_\_\_\_ Denied: \_\_\_\_\_

Committee Chair: \_\_\_\_\_