

JULY 28,2025

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING**

**MONDAY, JULY 28, 2025
6:00 P.M.**

AGENDA

1. CALL TO ORDER

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. ROLL CALL

James Burke	_____
James Farrell	_____
Gerald Flanagan	_____
Ronald Golden	_____
Michele Devine-Hartnett	_____
April Howard	_____
David C. MacDonald	_____
Scott McCracken	_____
Haroula Rotondi	_____
Laura Stefankiewicz	_____

4. ATTENDANCE

Barbara Behnke, Superintendent	_____
Dawn Cottrell, Board Secretary/SBA	_____
Patricia Donlan, Vice-Principal	_____
Carolyn Morey, Supervisor of Pupil Personnel	_____
Robert Belasco, Solicitor	_____

5. FLAG SALUTE

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6. EXECUTIVE SESSION

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

Motion: _____

Second: _____

Vote: _____

Carried: _____

James Burke _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

RESUME PUBLIC SESSION, MOTION TO RESUME

Motion: _____

Second: _____

Vote: _____

Carried: _____

James Burke _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

7. PUBLIC COMMENT- AGENDA ITEMS ONLY

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

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8. APPROVAL OF MINUTES: June 10, 2025 Special Meeting, Regular & Closed June 23, 2025
9. APPROVAL OF TRANSFER OF FUNDS: June 2025
10. APPROVAL OF FINANCIAL STATEMENTS for the 2024-2025 school year through May 31, 2025, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF May 31, 2025, On a motion made by _____ and seconded by _____, the board unanimously approved the Secretary and Treasurer's Report for May 31, 2025, as per the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)4 the Board of Education certifies that as of May 31, 2025, and after review of the Secretary's monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President _____

Pursuant to N.J.A.C. 6A:23-2.11(c)4, I certify that as of May 31, 2025, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of May 31, 2025.

Dawn Cottrell, Secretary _____

11. APPROVAL OF BILL LIST: July 2025

MOTION TO APPROVE MINUTES, TRANSFERS, FINANCIAL STATEMENTS & BILL LIST

Motion: _____

Second: _____

Vote: _____

Carried: _____

James Burke	_____
James Farrell	_____
Gerald Flanagan	_____
Ronald Golden	_____
Michele Devine-Hartnett	_____
April Howard	_____
David C. MacDonald	_____

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Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

12. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

13. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, to approve the NWSD 2025-2026 Remote Learning Plan.
- B. On the recommendation of the Superintendent , to approve Back to School Night September 11, 2025.
- C. On the recommendation of the Superintendent, to approve the Evaluation Information System (EIS) Submission.
- D. On the recommendation of the Superintendent, to approve the NWSD 2025-2026 Student Handbook.
- E. On the recommendation of the Superintendent, to approve the NWSD 2025-2026 Faculty Handbook.
- F. On the recommendation of the Superintendent, to approve the NWSD 2025-2026 Substitute Handbook.
- G. On the recommendation of the Superintendent, to approve the NWSD 2025-2026 HIB Handbook.
- H. On the recommendation of the Superintendent, to approve the following field trip

GRADE / GROUP	PLACE / SPEAKER	DATES

I. Report of Drills Fire 06/02/2025 Security Shelter in Place 06/06/2025.

FINANCE

A. WHEREAS, Dawn Cottrell, School Business Administrator/Board Secretary, possess a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3(b), has increased the bid threshold amount

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for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025.

NOW, THEREFORE BE IT RESOLVED that the North Wildwood Board of Education, pursuant to N.J.S.A. 18A:18A-3(a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for the purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen percent (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37(c), is authorized to award contracts that are in the aggregate less than fifteen percent (15%) of the bid threshold without soliciting competitive quotations.

- B. On the recommendation of the Superintendent and School Business Administrator, to approve the updated 2025-2026 Purchasing Manual.
- C. On the recommendation of the Superintendent and School Business Administrator, to accept the 2024-2025 Extraordinary Aid funding of \$24,184.
- D. On the recommendation of the Superintendent and School Business Administrator, to accept and approve the submittal of the 2025-2026 IDEA Grant and the Consortium with West Wildwood, Statement of Assurances/Board Certifications that the district administers a district-wide (local) assessment and the district will participate in the National Instructional Materials Access Center (NIMAC), which includes funding as follows:

IDEA Basic	\$159,903
IDEA Preschool	\$ 3,617

- E. On the recommendation of the Superintendent and School Business Administrator, to approve the 2025-2026 student tuition contract with Ms. Kathryn Adams in the amount of \$7,000.
- F. On the recommendation of the Superintendent and School Business Administrator, to approve the following routine travel and other meetings that are normal for the position as well as meetings and workshops required by the NJ Department of Education for compliance with laws and regulations:

Superintendent

CMCASA Monthly Meetings

NJASA Meetings and Conference

NJSBA Workshop

School Business Administrator

CMCASBO Monthly Meetings

NJASBO Meetings and Conference

NJSBA Workshop

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Joint Insurance meetings and workshops

Assistant School Business Administrator

CMCASBO Monthly Meetings

NJASBO Meetings and Conference

NJSBA Workshop

Supervisor of Student Services

Special Education Curriculum Meetings

Vice-Principal

NJDOE Preschool Meetings

- G. On the recommendation of the Superintendent and School Business Administrator, to appoint Gorman, D'Anella, and Morlok for Legal Services as Special Education Counsel at a rate of \$185.00 per hour for the 2025-2026 school year.
- H. On the recommendation of the Superintendent and School Business Administrator, to approve the Preschool Master Teacher contract with Kathleen Haas for the 2025-2026 school year to be charged to the Preschool Grant.
- I. On the recommendation of the Superintendent and School Business Administrator, to appoint Teresa McGrath, D.O. as School Physician in the amount of \$5,000 for the 2025-2026 school year. All new employee physicals and testing will be completed by Cape Urgent Care.
- J. On the recommendation of the Superintendent and School Business Administrator, to approve Security Maintenance Services Agreement with CM3 in the amount of \$7,600 for the 2025-2026 school year.
- K. On the recommendation of the Superintendent and School Business Administrator, to approve the Maintenance Contract Services Agreement with CM3 in the amount of \$14,935.00 for the 2025-2026 school year.
- L. On the recommendation of the Superintendent and School Business Administrator, to approve the Non-Public Allocations for Wildwood Catholic Academy for 2025-2026 school year and to authorize the School Business Administrator to prepare contracts for Wildwood Catholic Academy Nonpublic Entitlements which includes funding as follows:

Nursing	\$51,251
Security	\$72,160
Technology	\$13,971
Textbooks	\$19,578
- M. On the recommendation of the Superintendent and School Business Administrator, to approve the Employee Assistance Program Agreement with Cape Assist in the amount of \$1,575.00 for the 2025-2026 school year.

PERSONNEL

- A. On the recommendation of the Superintendent, to approve a salary of \$85,000 for Richard Harris as Facilities Director for the 2025-2026 School Year, effective September 26, 2025.

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- B. On the recommendation of the Superintendent, to approve the following appointments for the 2025-2026 school year:
- | | |
|----------------------------------------|----------------|
| Asbestos Coordinator | Richard Harris |
| Integrated Pest Management Coordinator | Richard Harris |
| Right-to-Know Coordinator | Richard Harris |
| Right-to-Know Coordinator | Renee Forrest |
- C. On the recommendation of the Superintendent, to approve an intermittent FMLA for Employee #19324 commencing July 1, 2025 through June 30, 2026 to run concurrent with days used.
- D. On the recommendation of the Superintendent, to approve Sherri Davis for summer services for August 2025 at \$40 per hour, not to exceed 2 hours.
- E. On the recommendation of the Superintendent, to approve Alison Dardine for Schoolwide Attendance Incentive Program summer hours for August 2025 at \$40 per hour, not to exceed 5 hours.
- F. On the recommendation of the Superintendent, to approve Michelle Shaw for Schoolwide Attendance Incentive Program summer hours for August 2025 at \$40 per hour, not to exceed 5 hours.

POLICIES

A. None

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Carolyn Morey	Stockton University - Zoom	Danielson Refresher	08/13/2025	ETTC Hours
Patricia Donlan	Stockton University-Zoom	Danielson Refresher	08/13/2025	ETTC Hours

MOTION TO APPROVE CONSENT AGENDA

Motion: _____ Second: _____
Vote: _____ Carried: _____

James Burke	_____
James Farrell	_____
Gerald Flanagan	_____
Ronald Golden	_____
Michele Devine-Hartnett	_____
April Howard	_____
David C. MacDonald	_____
Scott McCracken	_____
Haroula Rotondi	_____
Laura Stefankiewicz	_____

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14. PUBLIC COMMENTS

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

15. BOARD COMMENTS

16. ADMIN COMMENTS

17. HARASSMENT, INTIMIDATION, BULLYING REPORTS

Motion: _____ Second: _____
Vote: _____ Carried: _____

James Burke	_____
James Farrell	_____
Gerald Flanagan	_____
Ronald Golden	_____
Michele Devine-Hartnett	_____
April Howard	_____
David C. MacDonald	_____
Scott McCracken	_____
Haroula Rotondi	_____
Laura Stefankiewicz	_____

18. SUPERINTENDENT'S REPORT

19. ADJOURNMENT

Motion: _____ Second: _____

20. BOARD INFORMATION

- A. NWSD Remote Learning Plan 2025-2026
- B. NWSD Faculty Handbook 2025-2026
- C. NWSD Student Handbook 2025-2026
- D. NWSD Substitute Handbook 2025-2026
- E. NWSD HIB Handbook 2025-2026

21. NEXT MEETING

August 25, 2025 Regular meeting at 6:00 pm