**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**March 4, 2021**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held March 4, 2021, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brandi Carr, Brian McLeod, Galen McWaters, Sherry Eddins, Mike Bailey, Wendy Massey, and Superintendent: Kevin D. Killingsworth

# ABSENT

Eric Payne

**CALL TO ORDER**

Mr. McLeod called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to adopt the agenda as presented. A second was made by Mrs. Carr and it passed unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 4, 2021**

The minutes of the February 4, 2021, meeting were approved as printed.

**FINANCIAL STATEMENT AND CASH/BANK RECONCILIATION FOR JANUARY 2021**

The January financial statement and cash/bank reconciliation report were provided.

**PERMISSION TO ACCEPT LOW BID FOR THE NEW BROCKTON HIGH SCHOOL**

**SIX-CLASSROOM ADDITION**

Bids for the Six-Classroom Addition were opened on February 11, 2021, 2:00 p.m. Bids were as follows:

Beasley Construction $2,415,000 Anderson Construction $2,556,450

Hughes Construction NO BID Fraiser Ousley $2,549,600

Wyatt Sasser $2,527,000 Lewis Construction $2,685,000

Mr. Killingsworth recommended the low bid of $2,415,000 from Beasley Construction be awarded. A motion was made by Mr. Bailey with a second by Mrs. Carr. The bid was approved unanimously.

**ADOPTION OF THE 2021-2022 SCHOOL CALENDAR**

Mr. Killingsworth and District Administrators previously met with the Calendar Committee to discuss the 2021-2022 School Calendar. Mr. Killingsworth recommended the adoption of the 2021-2022 School Calendar as presented. A motion was made by Mr. McWaters to accept the recommendation. A second was made by Mrs. Massey and passed unanimously.

**PRINCIPAL CONTRACT – HOLLI RICHARDSON**

Board members were provided a copy of Mrs. Richardson’s draft contract prior to the meeting. Mrs. Richardson currently serves as a Probationary Principal. Mr. Killingsworth recommended she be given a three-year Principal Contract. Mr. Bailey made a motion to approve Mrs. Richardson’s contract as presented. A second was made by Mr. McWaters and passed unanimously.

**EXECUTIVE SESSION**

Attorney James Tarbox stated the Board had need for executive session to discuss the good name and character of an individual associated with Coffee County Schools. By unanimous, individual, voice vote, the Board entered executive session, estimated to last ten to fifteen minutes. Executive session began at 5:37 p.m. and concluded at 5:53 p.m. Mr. McLeod stated no action was taken.

**PERSONNEL**

Mr. Killingsworth recommended the following personnel actions be approved as presented in writing:

**CERTIFICATED PERSONNEL**

**The following resignations are recommended to be approved:**

1. **Sandra “Jodi” Thomas –** System-wide SLP.

Mrs. Thomas is retiring effective June 1, 2021.

1. **Tracy Whittaker –** Media Specialist at New Brockton Elementary School.

Mrs. Whittaker is retiring effective at the end of the 2020-2021 school year.

1. **Carla Bailey –** Teacher at New Brockton Elementary School.

Mrs. Bailey is retiring effective at the end of the 2020-2021 school year.

1. **Jennifer Sanders** – Media Specialist at Kinston School.

Mrs. Sanders will be retiring effective at the end of the 2020-2021 school year.

1. **Danny Branch** – Principal at Kinston School.

Mr. Branch will be retiring effective at the end of his contract, June 30, 2021.

1. **Valinda “Lisa” Nelson** – Teacher at Zion Chapel High School.

Mrs. Nelson is resigning effective June 30, 2021.

1. **Matthew Miller** – Teacher at New Brockton High School.

Mr. Miller is resigning effective June 30, 2021.

1. **Sonya Jordan** – Teacher at New Brockton Elementary School.

Ms. Jordan’s last day of employment was February 26, 2021.

**The following leave request is recommended to be approved:**

1. **Ashley O’Neal -** Teacher at Kinston School. Mrs. O’Neal is requesting leave beginning approximately March 8, 2021, through approximately April 13, 2021.
2. **Crystal Benson** – Teacher at New Brockton Elementary School. Mrs. Benson is requesting leave beginning approximately March 31, 2021, through April 9, 2021.

**CLASSIFIED PERSONNEL**

**The following resignation is recommended to be approved:**

1. **Daryl Wilkerson** – Bus Driver at Kinston Schools.

Mr. Wilkerson’s last day was March 1, 2021.

Mr. McWaters made a motion to accept Mr. Killingsworth’s recommendation with a second by Mrs. Eddins and it passed unanimously.

**ACKNOWLEDGMENTS**

Board members congratulated all of the retirees and wished them all well after retirement. Mr. McLeod stated that the school year continued to be challenging but that he had heard mostly good complaints and hopefully that we are seeing the light at the end of the tunnel of dealing with COVID. He also commented that he appreciates the work of the staff in dealing with this pandemic.

**SUPERINTENDENT’S COMMENTS**

Mr. Killingsworth thanked the retirees for a great job they have done for Coffee County Schools. He stated that the teachers retiring had a combined 170 plus years of experience and some of the retirees have been employed with Coffee County Schools their entire career. Mr. Killingsworth commented that Mr. Branch had only been with us for three years but he has done a world of good on the campus of Kinston School and is a great administrator. He also stated that we have a lot of hires and decisions to make before the end of the school year.

Mr. Killingsworth then gave the following construction updates:

* New Brockton Elementary School Twelve-Classroom Addition – Brick will be finished laying by the end of the week. Painting is almost finished. The parking lot will be paved during spring break.
* Zion Chapel High School Gymnasium – The steel beams and trusses are up. The roof is scheduled to be put on next week.
* New Brockton High School Six-Classroom Addition – Mr. Killingsworth will work closely to get this project going with Beasley Construction.

Mr. Killingsworth updated the Board Members on the current COVID numbers. He stated that the number of cases were 4 last week and 5 this week. He informed the Board that most of our employees who wanted the vaccine have had their first round. Mr. Killingsworth also commented that he was glad Governor Ivey extended the mask order. He stated that our nurses and staff have been doing a great job.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held April 8, 2021, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.

Approved this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2021.

Chairman\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Secretary Ex-officio.