

**Sterling Board of Education**  
**Agenda of the Regular Meeting**  
**January 21, 2026**  
**Community Room - 6:00pm**  
**“EXCELLENCE WITH KINDNESS”**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Election of New Officers**

**IV. Public Comment**

**V. Reports and Communications**

**A. Correspondence**

**B. Consent Agenda**

1. Minutes of Meeting December 17, 2025
2. Superintendent’s Report
3. Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly Check Register

**C. Budget and Expense Report**

**D. Plainfield Board of Education Liaison**

**E. Personnel - Resignation/Retirement**

**VI. Unfinished Business**

**VII. New Business**

- A. Introduction of Stacey Kelleher, Principal of Plainfield High School.
- B. Review, discussion, and possible appointment of Heather Nickerson as the Sterling Board of Education Representative to the Cable TV Advisory Council.
- C. Review, discussion, and possible approval of the 8th Grade Trip to Washington D.C. leaving on May 20, 2026 and returning on May 22, 2026.

**VIII. Committee Updates**

- A. Policy
- B. Budget
- C. Negotiations

**IX. Recommendations, Questions and/or Comments**

**X. Public Comment**

**XI. Executive Session**

**XII. Adjournment**

**DRAFT MINUTES**  
**Sterling Board of Education**  
**Minutes of the Regular Meeting**  
**December 17, 2025**  
**Community Room - 6:00pm**  
**“EXCELLENCE WITH KINDNESS”**

**I. Call to Order**

The meeting was called to order by Courtney Langlois, Board Chair at 6:03pm

Present at the meeting were: Jennifer Mossner (Vice Chair), Victoria Robinson-Lewis (Treasurer), Catherine Malo (Board Member) John Brady (Board Member)

Also present at the meeting were: Theodore Friend (Superintendent), Heather Nickerson (Principal), Laura Smith (Clinical Supervisor), Dr. Kristen Lanzillo (Director of Student Services), Sara Howley (Business Manager), Christine Chandler (Board Clerk)

**II. Pledge of Allegiance**

**III. Public Comment**

No members of the public signed up to speak.

**IV. Reports and Communications**

A. **Correspondence** - Introductory letters were sent to the Board from the three candidates interested in filling the vacancy on the Board.

B. **Consent Agenda**

1. Minutes of Meeting November 19, 2025

2. Superintendent’s Report

T. Friend made the Board aware that we would not be using the Building Maintenance Insurance Policy for the new boiler expansion tank. There is a \$10,000 deductible and the total cost is \$12,066. If we submitted the claim it would cause the insurance cost to increase. It’s not feasible to file with the insurance at this time.

3. Special Education Director’s Report

4. Principal’s Report

5. Clinical Supervisor’s Report

6. Monthly Check Register

- A motion was made by J. Mossner and seconded by J. Brady to approve the Consent Agenda as presented.
  - Vote: All in favor
  - Outcome: Motion passed

**C. Budget and Expense Report**

S. Howley reviewed her Financial/Budget Discussions report. Noting that she is watching to see what insurance increases will be.

- A motion was made by V. Robinson-Lewis and seconded by J. Brady to approve the Budget and Expense Report as presented.
  - Vote: All in favor
  - Outcome: Motion passed

**D. Plainfield Board of Education Liaison**

C. Langlois wasn't able to attend but was able to highlight some things from the meeting.

- Stacey Kelleher has been appointed as the Principal of Plainfield High School. The administration is currently seeking an Assistant Principal to fill the resulting vacancy and anticipates naming a candidate after winter break.
- The Plainfield Valley Panthers defeated Griswold in their Thanksgiving Day game.
- The district's wrestling team is competing in a match tonight in Putnam.
- The upcoming school production was announced as *Mamma Mia!*

J. Brady reported a follow-up inquiry from Counselor Matt Turpin regarding the establishment of a Certified Nursing Assistant (CNA) program. C. Langlois added that the district is currently focused on expanding its Manufacturing Program.

**E. Personnel - Resignation/Retirement**

No resignations or retirements were submitted.

**V. Unfinished Business**

None

**VI. New Business**

**A. Appointment of Board Vacancy**

- A motion was made by J. Mossner and seconded by J. Brady to enter into Executive Session for the purpose of interviewing Board candidates: Benjamin Johnson, Courtney Moreland, and Jennifer Goodwin to fill the Board vacancy.
  - Vote: All in favor
  - Outcome: Motion passed
  - The Board entered into Executive Session at 6:16pm
  - The Board exited Executive Session at 6:36pm

- A vote was taken to fill the vacancy on the Board.  
Election Results: Votes were counted and verified by C. Chandler and S. Howley.
  - Benjamin Johnston: 5 votes
  - Courtney Moreland: 0 votes
  - Jennifer Goodwin: 0 votes
  - Decision: Benjamin Johnston was appointed to fill the vacant seat on the Board.

**VII. Committee Updates**

- A. Policy - A meeting will be scheduled for January.
- B. Budget - The committee met today to review the Draft Budget for FY27.
- C. Negotiations - No report

**VIII. Recommendations, Questions and/or Comments**

None

**IX. Public Comment**

No members of the public signed up to speak.

**X. Executive Session**

Refer to Section VI-A for details

**XI. Adjournment**

- A motion was made by C. Malo and seconded by V. Robinson-Lewis to adjourn the meeting.
  - Vote: All in favor
  - Outcome: Motion passed
  - Meeting adjourned at: 6:41pm

# Superintendent's Report

January 21, 2026

## I. 2025-2026 School Year

- I am currently scheduled to go to the **FOIA** hearing on January 28, 2026.
- We need to schedule a **Policy Committee** meeting. There is only one member of the Board on the committee and a second Board member will need to be appointed.
- **PSIS Reporting** is complete and has been certified.
- The annual **EPA indoor environment checklists** and reporting have been completed, reported to the state, and posted on the district website.

## II. Maintenance Department

- **Record Cold:** November and December were significantly colder than average, marked by several arctic intrusions and increased oil usage.
- **Historical Extreme:** The current 2025-2026 winter season is the coldest for November and December in the last 25 years, meaning the school building and its equipment have not experienced such prolonged cold since construction.
- **Gas Repair:** The gas company repaired the kitchen's gas regulator, which froze up during the winter break.
- **Winter Break Updates:**
  - All main corridors and cafeteria floors were refinished.
  - Deep cleaning of common areas and bathrooms was completed.

## III. Technology Department

- **E-Rate** - We have started a new E-Rate cycle with a C2 Budget of \$65,510.25 and discount rate of 70%. This presents a good opportunity for the district to begin replacing and modernizing eligible equipment as it reaches or has already reached end-of-life in some instances. We intend to replace our existing network switches and wireless and switch over to a more cost effective solution in the long run. The district currently utilizes Cisco exclusively for network switches and wireless, which was initially installed in 2018 with additional access points added between 2020-2024. The network switches have reached end of life, which is estimated to cost anywhere between \$60,000-100,000 by themselves with Cisco equivalents. Comparatively, we are able to replace both the network switches and wireless with Ubiquiti for approximately \$75,000 without any recurring or annual licensing costs. After E-Rate discounts, the district would owe 30% of that total.

- **Phone System** - Our phone system is in need of replacement. This is also a Cisco system. We are looking to migrate to a 3CX Phone System, like the Town Hall currently has. This system will allow us to migrate to VOIP and have additional cost savings once our Breezeline contract expires. The current system has regular faults which require manual restarts, causing IVR (Main Menu) and Voicemail functions to stop working. We are estimating that to replace this system, it would cost us approximately \$1,600/year in-addition to one-time costs of \$15,000-\$20,000. There is a chance the DRIP grant may cover this, and we are exploring this route. To put this cost into perspective, we were quoted \$25,800/year back in 2021 for a service contract on this system, which we elected against as there are more cost effective platforms out there, like the 3CX solution listed above.
- **Vape Detectors** - We have been offered to upgrade to newer vape detectors free of cost to the district from Triton Sensors. We will be working on replacing these over the next month. The new models have better detection of vape particulates.

Student Services Report		BOE Meeting: January 14, 2026	Statistics as of December 31, 2025
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Student Count by Location, <b>at the END of:</b>	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Sterling Community School PrK-8th <b>IEPs</b>	66	57	55	57	57	56	56					
Sterling Community School PrK-8th <b>504s</b>	28	24	24	24	26	25	25					
High School <b>IEPs</b> <i>(Magnet: ACT, QMC, Killingly Vo Ag: Plainfield; STEM)</i>	27	22	21	21	20	20	19					
High School <b>504's</b> <i>(Magnet: ACT, QMC, Killingly Vo Ag: Plainfield; STEM)</i>	17	17	17	17	17	18	18					
Out of District-Special Tuition	14	12	14	14	13	11	12					
Total Students with IEPs	107	91	90	92	90	87	87					
Total Students with 504s	45	41	41	41	43	43	43					

## Principal's Report January 21, 2026

### SCS Advancement Plan - Goal #3

- PDEC
  - Professional Development calendar
    - Staff had the opportunity to partake in individualized learning on December 12th
    - K-5, Intervention, and Special Educators attended professional learning for the math intervention which is linked to our math program, Illustrative Math
    - February 6th will include professional development for the reading program and an adult speaker for continued growth in climate and the middle school environment
  - Sterling Educator Evaluation and Support Plan
    - Informal Observations continue
    - Continued support for difficult conversations around evaluations - provided by the state
- Attendance
  - Perfect attendance raffle rewards were announced for the month of December
    - 118 students were announced for perfect attendance
    - All students won a winter themed rubber ducky
- Family Involvement
  - First Grade- Math Mania: 19 adults attended for a total of 21 students

### SCS Advancement Plan - Goal # 6

- Social Emotional Learning Team Meeting
  - Drop in tool finalized to review social emotional lessons within the classrooms and provide support / resources as needed

### Fall Updates:

- Basketball teams are working hard
- Next session of homework club has begun

# Clinical/Behavioral Report

## January 21, 2026

To: Sterling Board of Education  
From: Laura Smith, Clinical Supervisor/Social Worker  
Date: January 21, 2026  
Subj: Clinical/Behavioral Report

### Community (Strategic Plan Goal 5 & 6)

- Social Emotional Learning (SEL) - The SEL assessment has been completed. Currently the data is being analyzed and will be used by teachers to inform their SEL instruction, and connect to needed resources. Also, the data has been used in conjunction with our Primary Mental Health Grant to identify intervention needs.
- Collaboration with the Department of Children and Families liaisons, and other outside mental health resources to support children and families in need in our school community. Meet and plan with parents to connect with needed mental health resources for their children and families. Regional Suicide Advisory Board meeting 1/6/26.
- Attendance Team- Engaging and planning with families to identify strategies to reduce barriers to school attendance. Our preventive practices and student and classroom incentives are in place for this academic year, including perfect attendance raffles.
- Collaboration with regional McKinney-Vento liaisons, our Transportation Director and other outside resources to support students and families experiencing homelessness in our school district. Upcoming McKinney-Vento Liaison Team Meeting 1/14.
- Weekly team meetings -Collaboration, planning, and response with tiered teams to support PBIS, SEL, and Restorative Practices integration path. Behavior data team review and action planning.
- Behavioral data 2025-2026: Currently seeing a decrease of 23% in major office referrals in comparison to the same time last year.

Number of Administrator-Managed Referrals by Month										
Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
0	12	14	8	6						

- LPC Grant 2025-2026 -The LPC Grant planning for our March, 2026 Mental Health Awareness Week is underway.
- **Faculty & Staff (Strategic Plan Goal 2, 3, 4)**
- PDEC - Scheduling DCF Mandated Reporter Training, Human Trafficking Training, and Suicide Prevention Training.

## Sterling Board of Education

### Reprint Check Listing

Fiscal Year: 2025-2026

**Criteria:**

Bank Account: BOE - Bank Hometown 490404101

From Date: 12/01/2025

To Date: 12/31/2025

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
201591	12/05/2025	AG PARTS EDUCATION	\$119.85	1045	Printed	Expense	<input type="checkbox"/>		
201592	12/05/2025	AMERICAN RED CROSS	\$40.00	1045	Printed	Expense	<input type="checkbox"/>		
201593	12/05/2025	ANDERSON MOTORS, INC.	\$1,200.74	1045	Printed	Expense	<input type="checkbox"/>		
201594	12/05/2025	GANDER PUBLISHING	\$274.73	1045	Printed	Expense	<input type="checkbox"/>		
201595	12/05/2025	SERVICE MANAGEMENT GROUP LLC	\$14,527.00	1045	Printed	Expense	<input type="checkbox"/>		
201596	12/05/2025	SHARP TRAINING INC	\$15,125.00	1045	Printed	Expense	<input type="checkbox"/>		
201597	12/05/2025	THE LIGHTHOUSE	\$25,965.08	1045	Printed	Expense	<input type="checkbox"/>		
201598	12/05/2025	W B MASON CO INC	\$13.98	1045	Printed	Expense	<input type="checkbox"/>		
201599	12/12/2025	AMAZON	\$386.01	1046	Printed	Expense	<input type="checkbox"/>		
201600	12/12/2025	CASELLA WASTE	\$620.55	1046	Printed	Expense	<input type="checkbox"/>		
201601	12/12/2025	CASEY LANDRY	\$138.92	1046	Printed	Expense	<input type="checkbox"/>		
201602	12/12/2025	DIME OIL COMPANY	\$2,559.90	1046	Printed	Expense	<input type="checkbox"/>		
201603	12/12/2025	Joe Warren & Sons Co, Inc	\$397.50	1046	Printed	Expense	<input type="checkbox"/>		
201604	12/12/2025	KAINEN, ESCALERA AND MCHALE PC	\$715.00	1046	Printed	Expense	<input type="checkbox"/>		
201605	12/12/2025	MACGILL DISCOUNT MEDICAL SUPPLIES	\$108.00	1046	Printed	Expense	<input type="checkbox"/>		
201606	12/12/2025	RICOH USA, INC	\$1,219.28	1046	Printed	Expense	<input type="checkbox"/>		
201607	12/12/2025	RONALD A VARGAS JR	\$138.92	1046	Printed	Expense	<input type="checkbox"/>		
201608	12/18/2025	NECHEAR	\$4,665.00	1034	Printed	Expense	<input type="checkbox"/>		
201609	12/22/2025	AMAZON	\$296.12	1051	Printed	Expense	<input type="checkbox"/>		
201610	12/22/2025	ASHLEY HOLMBERG	\$5,661.00	1051	Printed	Expense	<input type="checkbox"/>		
201611	12/22/2025	BREEZELINE	\$814.25	1051	Printed	Expense	<input type="checkbox"/>		
201612	12/22/2025	CLEAN FOCUS DEVELOPMENT LLC	\$1,081.59	1051	Printed	Expense	<input type="checkbox"/>		

Sterling Board of Education

Reprint Check Listing

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From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
201613	12/22/2025	COLONNA INSURANCE SERVICES LLC	\$1,250.00	1051	Printed	Expense	<input type="checkbox"/>		
201614	12/22/2025	CORPORATE BILLING LLC	\$45.73	1051	Printed	Expense	<input type="checkbox"/>		
201615	12/22/2025	DIME OIL COMPANY	\$22,768.19	1051	Printed	Expense	<input type="checkbox"/>		
201616	12/22/2025	GREGORY AND HOWE INC	\$166.00	1051	Printed	Expense	<input type="checkbox"/>		
201617	12/22/2025	HOME DEPOT CREDIT SERVICES	\$1,298.00	1051	Printed	Expense	<input type="checkbox"/>		
201618	12/22/2025	KILLINGLY BOARD OF EDUCATION	\$17,355.24	1051	Printed	Expense	<input type="checkbox"/>		
201619	12/22/2025	LIFESPAN SCHOOL SOLUTIONS INC	\$3,090.00	1051	Printed	Expense	<input type="checkbox"/>		
201620	12/22/2025	MICHAEL BILICA	\$138.92	1051	Printed	Expense	<input type="checkbox"/>		
201621	12/22/2025	NCS PEARSON	\$117.25	1051	Printed	Expense	<input type="checkbox"/>		
201622	12/22/2025	NECHEAR	\$675.00	1051	Printed	Expense	<input type="checkbox"/>		
201623	12/22/2025	NEW ENGLAND MECHANICAL SERVICES INC	\$4,309.04	1051	Printed	Expense	<input type="checkbox"/>		
201624	12/22/2025	NIKOLAS CATALDO COTE	\$138.92	1051	Printed	Expense	<input type="checkbox"/>		
201625	12/22/2025	OTIS ELEVATOR COMPANY	\$791.16	1051	Printed	Expense	<input type="checkbox"/>		
201626	12/22/2025	PD MONSTER, LLC	\$190.00	1051	Printed	Expense	<input type="checkbox"/>		
201627	12/22/2025	ROBERT RICCITELLI	\$138.92	1051	Printed	Expense	<input type="checkbox"/>		
201628	12/22/2025	SACRED HEART UNIV STUDENT ACCOUNTS	\$3,325.00	1051	Printed	Expense	<input type="checkbox"/>		
201629	12/22/2025	SOCIAL THINKING	\$279.79	1051	Printed	Expense	<input type="checkbox"/>		
201630	12/22/2025	THE AMERICAN SCHOOL FOR THE DEAF	\$22,118.50	1051	Printed	Expense	<input type="checkbox"/>		
201631	12/22/2025	VERIZON WIRELESS	\$564.86	1051	Printed	Expense	<input type="checkbox"/>		
201632	12/22/2025	WALTER ZADORA	\$138.92	1051	Printed	Expense	<input type="checkbox"/>		
201633	12/22/2025	WATERFORD COUNTRY SCHOOL, INC.	\$8,393.28	1051	Printed	Expense	<input type="checkbox"/>		

Sterling Board of Education

Reprint Check Listing

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To Date: 12/31/2025

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
201634	12/22/2025	ZACHARIA DORSEY	\$260.00	1051	Printed	Expense	<input type="checkbox"/>		
201635	12/22/2025	AETNA HEALTH MANAGEMENT LLC	\$173.44	1052	Printed	Expense	<input type="checkbox"/>		
201636	12/22/2025	ANTHEM BLUE CROSS/BLUE SHIELD	\$94,320.94	1052	Printed	Expense	<input type="checkbox"/>		
201637	12/22/2025	CHLIC.	\$3,988.11	1052	Printed	Expense	<input type="checkbox"/>		
201638	12/22/2025	SILVERSCRIPT INSURANCE COMPANY	\$280.74	1052	Printed	Expense	<input type="checkbox"/>		
201639	12/22/2025	THE STANDARD INSURANCE COMPANY	\$588.28	1052	Printed	Expense	<input type="checkbox"/>		
201640	12/31/2025	AFLAC NEW YORK	\$695.90	1055	Printed	Expense	<input type="checkbox"/>		
201641	12/31/2025	ALLSTATE	\$79.26	1055	Printed	Expense	<input type="checkbox"/>		
201642	12/31/2025	AMERIPRISE FINANCIAL SERVICES, INC	\$687.98	1055	Printed	Expense	<input type="checkbox"/>		
201643	12/31/2025	AXA EQUITABLE	\$1,823.92	1055	Printed	Expense	<input type="checkbox"/>		
201644	12/31/2025	FIDELITY INVESTMENTS	\$1,200.00	1055	Printed	Expense	<input type="checkbox"/>		
201645	12/31/2025	HORACE MANN LIFE INSURANCE COMPANY	\$2,751.72	1055	Printed	Expense	<input type="checkbox"/>		
201646	12/31/2025	METLIFE	\$158.48	1055	Printed	Expense	<input type="checkbox"/>		
201647	12/31/2025	METLIFE 0837050	\$330.00	1055	Printed	Expense	<input type="checkbox"/>		
201648	12/31/2025	SPECIAL ACCT EXCEL BENE OF CUSTOMERS	\$5,633.98	1055	Printed	Expense	<input type="checkbox"/>		
201649	12/31/2025	STERLING EDUCATION ASSOCIATION	\$2,531.70	1055	Printed	Expense	<input type="checkbox"/>		
201650	12/31/2025	UPSEU 05745	\$787.94	1055	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$279,653.53

End of Report

## Financial/Budget Discussions

Wednesday January 21, 2026

### 1. Fiscal Year 2023-2024

- a. Sara Howley attended the Board of Finance meeting on 11.14.26 to request approval for Town Treasurer, Sara Sleboda, to transfer \$83,245 from the general fund to the 2% account as it was not completed after the audit was finalized. Transfer of funds was approved.

### 2. Fiscal Year 2024-2025

- a. Budget Balance Remaining - **\$96,405**
- b. Anticipated 2% account balance - **\$787,731**
- c. Audit update: "The audit is currently on extension until 1/31/2026. Extensions are provided by OPM one-month at a time. We will very likely be requesting another extension through 2/28/2026 while [town treasurer] resolves a few items we brought to her attention. Once the audit is complete, we will finalize the EFS letter and submit that as well. We will be sending a letter to the State Department of Education letting them know that the audit is still in progress."

### 3. Fiscal Year 2025-2026

- a. I've been working on encumbrances in Infinite Visions to make the Budget and Expense report more accurate. Salaries and insurance are now accurately represented. There are many categories I can't encumber fully like taxes and supplies without creating an abundance of extra work every time we spend from that line, but it's a major improvement from what it was before. The report currently shows a budget balance of \$300,763.57. With projected encumbrances, it is actually around \$150,000.
- b. Major factors contributing to projected remaining budget balance:
  - i. \$157,857.38 Salaries - calendar adjustment, security vacancy, unpaid time off, additional grant funding (Early Start \$9,720)
  - ii. \$27,000 projected savings under electricity
  - iii. \$29,000 projected savings under insurance due to mid-year enrollment changes
  - iv. Miscellaneous savings in other lines help to offset overspending in lines like Tuitions (-\$105,477.55) and Maintenance ( -\$8,200 sewer bill, -\$19,000 general maintenance and contracts as of January 2026)

- c. Plant Insurance policy \$42,626 : The package includes coverage for the buildings, contents, general liability, school leader's liability (protects school board, administration & staff in the performance of their duties), excess liability and automobile liability and physical damage.
- i. 2015 - school bus claim \$250,000 payout
  - ii. 2021 - general liability claim \$4,900
  - iii. \*\*Claims adjuster advised Kevin Kerrigan that there is a \$10,000 deductible for equipment breakdown, but policy states \$2,500 - pending clarification, may resubmit claim
  - iv. Inquired about using equipment breakdown coverage. For example, if our hot water heater were to fail due to age or normal wear and tear and cost \$90,000 to replace, we could use this policy to cover the cost, less deductible, "provided the claim investigation does not discover any circumstance that would void the coverage, such as failure to maintain it properly. Maintenance records are very important"
  - v. Broker requested quotes to increase property deductible (fire, wind, theft) in 2022 but savings were minimal
  - vi. Policy initiated with CIRMA in 2004. Locked in at 3% annual increase, with the exception of 2016 when it was increased 5% based on loss history. Standard commercial insurance market has seen significant increases in premium in excess of 10%
  - vii. Policy handed out at meeting

# Sterling Board of Education

## Budget and Expenses - BOE

From Date: 7/1/2025

To Date: 1/31/2026

Fiscal Year: 2025-2026

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance   
  Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.1000.111.01.000.00.71	Certified Personnel	\$1,645,825.00	\$714,782.01	\$714,782.01	\$931,042.99	\$878,034.50	\$53,008.49	3.22%
A.1000.111.03.000.00.71	Certified Substitutes	\$50,000.00	\$32,648.28	\$32,648.28	\$17,351.72	\$19,401.92	(\$2,050.20)	-4.10%
A.1000.112.01.000.00.71	Non Certified Personnel	\$93,156.00	\$39,361.89	\$39,361.89	\$53,794.11	\$43,210.48	\$10,583.63	11.36%
A.1000.210.00.000.00.71	E/B Insurance	\$394,921.00	\$371,549.21	\$371,549.21	\$23,371.79	\$66,618.54	(\$43,246.75)	-10.95%
A.1000.220.00.000.00.70	E/B FICA/Medicare	\$34,815.00	\$14,959.24	\$14,959.24	\$19,855.76	\$0.00	\$19,855.76	57.03%
A.1000.240.00.000.00.71	E/B Other (Course Reim)	\$6,000.00	\$2,000.00	\$2,000.00	\$4,000.00	\$0.00	\$4,000.00	66.67%
A.1000.320.01.000.00.71	Professional Development - Cer	\$15,000.00	\$3,903.40	\$3,903.40	\$11,096.60	\$0.00	\$11,096.60	73.98%
A.1000.330.01.106.00.71	Music Professional Services	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1000.590.00.000.00.71	Printing	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1000.611.00.101.00.71	Language Arts Instructional Su	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
A.1000.611.01.000.00.71	Instructional Supplies	\$10,000.00	\$9,461.10	\$9,461.10	\$538.90	\$0.00	\$538.90	5.39%
A.1000.611.01.102.00.71	Math Instructional Supplies	\$1,000.00	\$316.80	\$316.80	\$683.20	\$0.00	\$683.20	68.32%
A.1000.611.01.103.00.71	Science Instructional Supplies	\$2,700.00	\$57.12	\$57.12	\$2,642.88	\$0.00	\$2,642.88	97.88%
A.1000.611.01.105.00.71	Art Instructional Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
A.1000.611.01.106.00.71	Music Instructional Supplies	\$1,200.00	\$744.63	\$744.63	\$455.37	\$0.00	\$455.37	37.95%
A.1000.611.01.107.00.71	Health Instructional Supplies	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
A.1000.611.01.108.00.71	PE Instructional Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1000.611.01.109.00.71	World Language Instructional S	\$500.00	\$329.00	\$329.00	\$171.00	\$0.00	\$171.00	34.20%
A.1000.641.01.000.00.71	Textbooks	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
A.1000.642.01.000.00.71	Consumable Workbooks	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1000.650.00.000.00.71	Educational Software Licenses/	\$27,000.00	\$1,715.00	\$1,715.00	\$25,285.00	\$18,227.85	\$7,057.15	26.14%
A.1000.730.00.000.00.71	Instructional Equipment	\$3,000.00	\$11.98	\$11.98	\$2,988.02	\$0.00	\$2,988.02	99.60%
A.1000.739.00.000.00.71	Copier Leases, Fees, Supplies	\$18,540.00	\$7,702.82	\$7,702.82	\$10,837.18	\$8,153.42	\$2,683.76	14.48%
A.1000.739.01.106.00.71	Music Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
A.1000.890.00.000.00.71	Dues & Fees	\$500.00	(\$650.00)	(\$650.00)	\$1,150.00	\$0.00	\$1,150.00	230.00%
	Func: Regular Program - 1000	\$2,310,557.00	\$1,198,892.48	\$1,198,892.48	\$1,111,664.52	\$1,033,646.71	\$78,017.81	3.38%
A.1200.111.00.000.00.71	Special Education Director	\$76,200.00	\$31,517.98	\$31,517.98	\$44,682.02	\$46,517.98	(\$1,835.96)	-2.41%
A.1200.111.01.000.00.71	Certified Personnel	\$534,565.00	\$215,030.62	\$215,030.62	\$319,534.38	\$310,976.41	\$8,557.97	1.60%
A.1200.112.01.000.00.71	Non Certified Personnel	\$208,303.00	\$102,130.84	\$102,130.84	\$106,172.16	\$94,858.61	\$11,313.55	5.43%
A.1200.112.02.000.00.71	Non Certified Substitutes	\$5,000.00	\$1,050.00	\$1,050.00	\$3,950.00	\$3,950.00	\$0.00	0.00%
A.1200.210.00.000.00.71	E/B Insurance	\$276,385.00	\$191,693.97	\$191,693.97	\$84,691.03	\$45,274.67	\$39,416.36	14.26%
A.1200.220.00.000.00.70	E/B FICA/Medicare	\$25,174.00	\$10,341.44	\$10,341.44	\$14,832.56	\$0.00	\$14,832.56	58.92%
A.1200.240.00.000.00.71	E/B Other	\$14,376.00	\$9,591.96	\$9,591.96	\$4,784.04	\$2,691.96	\$2,092.08	14.55%
A.1200.320.00.000.00.71	Professional Development - Cer	\$2,000.00	\$1,511.00	\$1,511.00	\$489.00	\$0.00	\$489.00	24.45%
A.1200.322.01.000.00.71	Professional Dev - Non Cert	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	100.00%
A.1200.330.00.000.00.71	Professional & Technical Svcs	\$26,825.00	\$5,665.00	\$5,665.00	\$21,160.00	\$19,645.00	\$1,515.00	5.65%
A.1200.330.01.000.00.71	Evaluation Services	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
A.1200.330.02.000.00.71	Assistive Technology	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
A.1200.580.00.000.00.71	Travel	\$500.00	\$187.43	\$187.43	\$312.57	\$0.00	\$312.57	62.51%
A.1200.611.01.000.00.71	Instructional Supplies	\$2,000.00	\$1,028.83	\$1,028.83	\$971.17	\$0.00	\$971.17	48.56%
A.1200.611.02.000.00.71	Testing Supplies	\$3,000.00	\$1,951.72	\$1,951.72	\$1,048.28	\$1,045.68	\$2.60	0.09%
A.1200.630.00.000.00.71	Special Ed Incentive	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
A.1200.641.02.000.00.71	Consumable Workbooks	\$500.00	\$274.73	\$274.73	\$225.27	\$0.00	\$225.27	45.05%
A.1200.650.00.000.00.71	Educational Software Licenses/	\$2,425.00	\$2,115.00	\$2,115.00	\$310.00	\$0.00	\$310.00	12.78%
A.1200.690.00.000.00.72	Other Supplies & Materials	\$1,000.00	\$352.18	\$352.18	\$647.82	\$0.00	\$647.82	64.78%
A.1200.700.00.000.00.71	Equipment	\$2,000.00	\$1,885.00	\$1,885.00	\$115.00	\$115.00	\$0.00	0.00%
A.1200.890.00.000.00.71	Dues & Fees	\$500.00	\$250.00	\$250.00	\$250.00	\$0.00	\$250.00	50.00%
	Func: Special Education Program - 1200	\$1,196,753.00	\$576,577.70	\$576,577.70	\$620,175.30	\$525,075.31	\$95,099.99	7.95%
A.2130.111.01.000.00.71	School Nurse	\$56,264.00	\$30,238.16	\$30,238.16	\$26,025.84	\$28,132.00	(\$2,106.16)	-3.74%

# Sterling Board of Education

## Budget and Expenses - BOE

From Date: 7/1/2025

To Date: 1/31/2026

Fiscal Year: 2025-2026

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance   
  Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.2130.111.03.000.00.71	School Nurse Substitutes	\$2,625.00	\$525.00	\$525.00	\$2,100.00	\$1,000.00	\$1,100.00	41.90%
A.2130.210.00.000.00.71	E/B Insurance	\$854.00	\$660.48	\$660.48	\$193.52	\$197.28	(\$3.76)	-0.44%
A.2130.220.00.000.00.70	E/B FICA/Medicare	\$4,304.00	\$2,346.39	\$2,346.39	\$1,957.61	\$0.00	\$1,957.61	45.48%
A.2130.240.00.000.00.71	E/B Other	\$1,688.00	\$843.96	\$843.96	\$844.04	\$843.96	\$0.08	0.00%
A.2130.322.01.000.00.71	Professional Dev - Non Cert	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2130.330.00.000.00.71	Professional & Technical Svcs	\$3,200.00	\$2,720.00	\$2,720.00	\$480.00	\$705.00	(\$225.00)	-7.03%
A.2130.690.00.000.00.71	Health Office Supplies	\$3,000.00	\$682.81	\$682.81	\$2,317.19	\$0.00	\$2,317.19	77.24%
A.2130.739.00.000.00.71	Health Office Equipment	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Health Office - 2130	\$72,935.00	\$38,016.80	\$38,016.80	\$34,918.20	\$30,878.24	\$4,039.96	5.54%
A.2190.111.01.000.00.71	Certified Personnel	\$40,376.00	\$13,976.28	\$13,976.28	\$26,399.72	\$20,188.00	\$6,211.72	15.38%
A.2190.220.00.000.00.70	E/B FICA/Medicare	\$3,090.00	\$1,069.20	\$1,069.20	\$2,020.80	\$0.00	\$2,020.80	65.40%
A.2190.320.00.000.00.71	Professional Development	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2190.323.00.000.00.71	PT Contracted Services	\$30,000.00	\$13,653.00	\$13,653.00	\$16,347.00	\$16,347.00	\$0.00	0.00%
A.2190.611.00.000.00.71	PT/OT Supplies	\$500.00	\$163.86	\$163.86	\$336.14	\$0.00	\$336.14	67.23%
A.2190.730.00.000.00.71	PT/OT Equipment	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Physical/Occupational Therapy - 2190	\$74,966.00	\$28,862.34	\$28,862.34	\$46,103.66	\$36,535.00	\$9,568.66	12.76%
A.2220.112.00.000.00.71	Non-Certified Personnel	\$21,462.00	\$8,762.48	\$8,762.48	\$12,699.52	\$11,821.31	\$878.21	4.09%
A.2220.220.00.000.00.70	E/B FICA/Medicare	\$1,642.00	\$670.32	\$670.32	\$971.68	\$0.00	\$971.68	59.18%
A.2220.330.00.000.00.71	Professional & Technical Servi	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
A.2220.642.00.000.00.71	Books/Periodicals	\$3,000.00	\$1,953.07	\$1,953.07	\$1,046.93	\$0.00	\$1,046.93	34.90%
A.2220.690.00.000.00.71	Other Supplies & Materials	\$500.00	\$310.50	\$310.50	\$189.50	\$0.00	\$189.50	37.90%
	Func: Educational Media - 2220	\$26,854.00	\$11,696.37	\$11,696.37	\$15,157.63	\$11,821.31	\$3,336.32	12.42%
A.2230.112.00.000.00.71	IT Personnel	\$69,726.00	\$27,413.02	\$27,413.02	\$42,312.98	\$42,413.00	(\$100.02)	-0.14%
A.2230.112.01.000.00.71	IT Aide	\$37,814.00	\$26,407.29	\$26,407.29	\$11,406.71	\$11,407.25	(\$0.54)	0.00%
A.2230.210.00.000.00.71	E/B Insurance	\$12,473.00	\$3,467.98	\$3,467.98	\$9,005.02	\$3,943.57	\$5,061.45	40.58%
A.2230.220.00.000.00.70	E/B FICA/Medicare	\$8,227.00	\$4,159.85	\$4,159.85	\$4,067.15	\$0.00	\$4,067.15	49.44%
A.2230.240.00.000.00.70	E/B Other	\$2,030.00	\$1,272.36	\$1,272.36	\$757.64	\$1,272.36	(\$514.72)	-25.36%
A.2230.320.00.000.00.71	Professional Development	\$1,000.00	\$50.00	\$50.00	\$950.00	\$0.00	\$950.00	95.00%
A.2230.330.00.000.00.71	Professional & Technical Servi	\$5,000.00	\$420.21	\$420.21	\$4,579.79	\$1,188.00	\$3,391.79	67.84%
A.2230.430.00.000.00.71	Repairs & Maintenance - Hardwa	\$2,200.00	\$193.38	\$193.38	\$2,006.62	\$0.00	\$2,006.62	91.21%
A.2230.431.00.000.00.71	Maintenance Agreement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$801.12	\$1,198.88	59.94%
A.2230.690.00.000.00.71	Other Supplies & Materials	\$2,500.00	\$1,548.13	\$1,548.13	\$951.87	\$0.00	\$951.87	38.07%
A.2230.730.00.000.00.71	Computer Hardware & Peripheral	\$16,000.00	\$9,721.09	\$9,721.09	\$6,278.91	\$0.00	\$6,278.91	39.24%
A.2230.731.00.000.00.71	Computer Software	\$5,500.00	\$3,583.35	\$3,583.35	\$1,916.65	\$0.00	\$1,916.65	34.85%
	Func: Information Technology - 2230	\$164,470.00	\$78,236.66	\$78,236.66	\$86,233.34	\$61,025.30	\$25,208.04	15.33%
A.2310.112.01.000.00.71	BOE Administrative Assistant	\$59,727.00	\$29,863.47	\$29,863.47	\$29,863.53	\$28,663.50	\$1,200.03	2.01%
A.2310.112.02.000.00.71	Board of Education Clerk	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	0.00%
A.2310.210.00.000.00.71	E/B Insurance	\$26,148.00	\$19,323.17	\$19,323.17	\$6,824.83	\$6,053.50	\$771.33	2.95%
A.2310.220.00.000.00.70	E/B FICA/Medicare	\$4,661.00	\$2,040.22	\$2,040.22	\$2,620.78	\$0.00	\$2,620.78	56.23%
A.2310.230.00.000.00.71	Workers Compensation Ins	\$40,000.00	\$28,971.40	\$28,971.40	\$11,028.60	\$9,662.60	\$1,366.00	3.42%
A.2310.240.00.000.00.71	E/B Other	\$1,792.00	\$1,877.88	\$1,877.88	(\$85.88)	\$1,877.88	(\$1,963.76)	-109.58%
A.2310.250.00.000.00.71	Unemployment Compensation	\$5,000.00	\$42.00	\$42.00	\$4,958.00	\$4,958.00	\$0.00	0.00%
A.2310.330.01.000.00.71	Legal Services	\$10,000.00	\$1,856.00	\$1,856.00	\$8,144.00	\$13,144.00	(\$5,000.00)	-50.00%
A.2310.330.03.000.00.71	Other Professional & Tech Svcs	\$16,500.00	\$30.00	\$30.00	\$16,470.00	\$16,062.00	\$408.00	2.47%
A.2310.520.01.000.00.71	Fidelity Bond	\$100.00	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%
A.2310.520.02.000.00.71	Errors and Omissions Insurance	\$8,843.00	\$8,583.00	\$8,583.00	\$260.00	\$0.00	\$260.00	2.94%
A.2310.580.00.000.00.71	Travel	\$100.00	\$83.79	\$83.79	\$16.21	\$0.00	\$16.21	16.21%

# Sterling Board of Education

## Budget and Expenses - BOE

From Date: 7/1/2025

To Date: 1/31/2026

Fiscal Year: 2025-2026

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance   
  Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.2310.590.01.000.00.71	Communications/Postage	\$5,000.00	\$775.69	\$775.69	\$4,224.31	\$488.40	\$3,735.91	74.72%
A.2310.590.02.000.00.71	Advertising	\$2,230.00	\$1,420.30	\$1,420.30	\$809.70	\$757.00	\$52.70	2.36%
A.2310.590.04.000.00.71	Community Engagement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$20.00	\$1,980.00	99.00%
A.2310.650.00.000.00.71	Software Licenses & Support	\$28,210.00	\$19,372.74	\$19,372.74	\$8,837.26	\$2,236.00	\$6,601.26	23.40%
A.2310.690.00.000.00.71	BOE Other Supplies & Materials	\$1,000.00	\$585.53	\$585.53	\$414.47	\$0.00	\$414.47	41.45%
A.2310.890.00.000.00.71	Dues & Fees	\$1,500.00	\$1,350.00	\$1,350.00	\$150.00	\$275.00	(\$125.00)	-8.33%
	Func: Board of Education - 2310	\$214,011.00	\$116,175.19	\$116,175.19	\$97,835.81	\$85,497.88	\$12,337.93	5.77%
A.2320.111.00.000.00.71	Superintendent	\$104,545.00	\$59,772.44	\$59,772.44	\$44,772.56	\$44,772.50	\$0.06	0.00%
A.2320.220.00.000.00.70	E/B FICA/Medicare	\$1,450.00	\$866.71	\$866.71	\$583.29	\$0.00	\$583.29	40.23%
A.2320.320.00.000.00.71	Professional Development - Cer	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2320.580.00.000.00.71	Travel	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
A.2320.690.00.000.00.71	Superintendent Off Supplies	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
A.2320.739.00.000.00.71	Other Equipment	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
A.2320.890.00.000.00.71	Dues & Fees	\$4,500.00	\$301.00	\$301.00	\$4,199.00	\$3,624.00	\$575.00	12.78%
	Func: Superintendent's Office - 2320	\$112,745.00	\$61,190.15	\$61,190.15	\$51,554.85	\$48,396.50	\$3,158.35	2.80%
A.2400.111.00.000.00.71	Principal	\$140,689.00	\$70,344.56	\$70,344.56	\$70,344.44	\$70,344.50	(\$0.06)	0.00%
A.2400.111.01.000.00.71	Clinical Supervisor	\$58,144.00	\$29,071.77	\$29,071.77	\$29,072.23	\$29,071.79	\$0.44	0.00%
A.2400.112.00.000.00.71	Non Certified Personnel	\$104,875.00	\$52,224.83	\$52,224.83	\$52,650.17	\$52,187.20	\$462.97	0.44%
A.2400.210.00.000.00.71	E/B Insurance	\$70,720.00	\$52,115.50	\$52,115.50	\$18,604.50	\$16,951.29	\$1,653.21	2.34%
A.2400.220.00.000.00.70	E/B FICA/Medicare	\$10,906.00	\$5,009.88	\$5,009.88	\$5,896.12	\$0.00	\$5,896.12	54.06%
A.2400.240.00.000.00.71	E/B Other	\$5,965.00	\$2,982.48	\$2,982.48	\$2,982.52	\$2,982.48	\$0.04	0.00%
A.2400.320.00.000.00.71	Professional Development - Cer	\$1,500.00	\$765.00	\$765.00	\$735.00	\$0.00	\$735.00	49.00%
A.2400.330.00.000.00.71	Professional & Technical Svcs	\$250.00	(\$12,490.00)	(\$12,490.00)	\$12,740.00	\$0.00	\$12,740.00	5096.00%
A.2400.580.00.000.00.71	Travel	\$300.00	\$19.60	\$19.60	\$280.40	\$0.00	\$280.40	93.47%
A.2400.590.01.000.00.71	Principal's Engagement	\$1,500.00	\$554.21	\$554.21	\$945.79	\$0.00	\$945.79	63.05%
A.2400.650.00.000.00.71	Educational Software Licenses/	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$9,749.33	\$2,250.67	18.76%
A.2400.690.00.000.00.71	Other Supplies & Materials	\$3,000.00	\$213.93	\$213.93	\$2,786.07	\$1,317.09	\$1,468.98	48.97%
A.2400.890.00.000.00.71	Dues & Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$385.56	\$614.44	61.44%
	Func: Building Administrators - 2400	\$410,849.00	\$200,811.76	\$200,811.76	\$210,037.24	\$182,989.24	\$27,048.00	6.58%
A.2510.112.01.000.00.71	Business Manager	\$100,000.00	\$49,999.95	\$49,999.95	\$50,000.05	\$50,000.00	\$0.05	0.00%
A.2510.210.00.000.00.71	E/B Insurance	\$32,695.00	\$97.50	\$97.50	\$32,597.50	\$75.00	\$32,522.50	99.47%
A.2510.220.00.000.00.70	E/B FICA/Medicare	\$7,650.00	\$3,824.99	\$3,824.99	\$3,825.01	\$0.00	\$3,825.01	50.00%
A.2510.240.00.000.00.71	E/B Other	\$5,000.00	\$1,500.00	\$1,500.00	\$3,500.00	\$1,500.00	\$2,000.00	40.00%
A.2510.330.02.000.00.71	Professional & Technical Svcs	\$14,500.00	\$4,985.60	\$4,985.60	\$9,514.40	\$7,170.75	\$2,343.65	16.16%
A.2510.580.00.000.00.71	Travel	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
A.2510.690.00.000.00.71	Fiscal Office Supplies	\$500.00	\$175.83	\$175.83	\$324.17	\$0.00	\$324.17	64.83%
A.2510.739.00.000.00.71	Fiscal Office Equipment	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
A.2510.890.00.000.00.71	Dues & Fees	\$1,350.00	\$388.00	\$388.00	\$962.00	\$1,325.00	(\$363.00)	-26.89%
	Func: Fiscal & Business Office - 2510	\$162,545.00	\$60,971.87	\$60,971.87	\$101,573.13	\$60,070.75	\$41,502.38	25.53%
A.2600.112.01.000.00.71	Facilities Director	\$68,958.00	\$34,478.99	\$34,478.99	\$34,479.01	\$34,479.00	\$0.01	0.00%
A.2600.177.01.000.00.71	Security Officer	\$29,668.00	\$461.07	\$461.07	\$29,206.93	\$0.00	\$29,206.93	98.45%
A.2600.210.00.000.00.71	E/B Insurance	\$150.00	\$91.08	\$91.08	\$58.92	\$69.00	(\$10.08)	-6.72%
A.2600.220.00.000.00.70	E/B FICA/Medicare	\$7,545.00	\$2,637.70	\$2,637.70	\$4,907.30	\$0.00	\$4,907.30	65.04%
A.2600.240.00.000.00.71	E/B Other	\$2,069.00	\$1,034.40	\$1,034.40	\$1,034.60	\$1,034.40	\$0.20	0.01%
A.2600.410.01.000.00.71	Electricity	\$120,000.00	\$35,327.22	\$35,327.22	\$84,672.78	\$78,252.78	\$6,420.00	5.35%
A.2600.410.02.000.00.71	Rubbish Removal/Recycling	\$9,000.00	\$4,374.88	\$4,374.88	\$4,625.12	\$3,257.90	\$1,367.22	15.19%
A.2600.410.03.000.00.71	Water	\$2,500.00	\$350.00	\$350.00	\$2,150.00	\$1,665.00	\$485.00	19.40%

# Sterling Board of Education

## Budget and Expenses - BOE

From Date: 7/1/2025

To Date: 1/31/2026

Fiscal Year: 2025-2026

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance   
  Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.2600.410.04.000.00.71	Sewer	\$18,450.00	\$26,650.00	\$26,650.00	(\$8,200.00)	\$0.00	(\$8,200.00)	-44.44%
A.2600.430.01.000.00.71	Maintenance Contracts	\$175,000.00	\$95,240.68	\$95,240.68	\$79,759.32	\$90,896.16	(\$11,136.84)	-6.36%
A.2600.430.02.000.00.71	Plant Operation & Maintenance	\$15,000.00	\$18,587.19	\$18,587.19	(\$3,587.19)	\$4,833.61	(\$8,420.80)	-56.14%
A.2600.520.00.000.00.71	Plant Insurance	\$43,906.00	\$42,626.00	\$42,626.00	\$1,280.00	\$0.00	\$1,280.00	2.92%
A.2600.590.01.000.00.71	Telephone	\$12,000.00	\$8,351.34	\$8,351.34	\$3,648.66	\$5,190.13	(\$1,541.47)	-12.85%
A.2600.613.00.000.00.71	Maintenance Supplies	\$12,500.00	\$10,354.41	\$10,354.41	\$2,145.59	\$0.00	\$2,145.59	17.16%
A.2600.620.00.000.00.71	Heating Oil	\$51,461.00	\$37,853.09	\$37,853.09	\$13,607.91	\$13,607.91	\$0.00	0.00%
A.2600.739.00.000.00.71	Maintenance Equipment	\$500.00	\$114.99	\$114.99	\$385.01	\$0.00	\$385.01	77.00%
	Func: Plant Operation & Maintenance - 2600	\$568,707.00	\$318,533.04	\$318,533.04	\$250,173.96	\$233,285.89	\$16,888.07	2.97%
A.2700.112.01.000.00.71	Bus Drivers	\$245,372.00	\$109,110.56	\$109,110.56	\$136,261.44	\$113,953.00	\$22,308.44	9.09%
A.2700.112.02.000.00.71	Bus Coordinator	\$63,391.00	\$31,695.56	\$31,695.56	\$31,695.44	\$31,695.50	(\$0.06)	0.00%
A.2700.112.03.000.00.71	Van Drivers	\$152,007.00	\$68,861.48	\$68,861.48	\$83,145.52	\$72,115.79	\$11,029.73	7.26%
A.2700.210.00.000.00.71	E/B Insurance	\$64,515.00	\$57,819.99	\$57,819.99	\$6,695.01	\$12,678.17	(\$5,983.16)	-9.27%
A.2700.220.00.000.00.70	E/B FICA/Medicare	\$35,249.00	\$15,362.28	\$15,362.28	\$19,886.72	\$0.00	\$19,886.72	56.42%
A.2700.240.00.000.00.71	E/B Other	\$1,902.00	\$950.88	\$950.88	\$951.12	\$950.88	\$0.24	0.01%
A.2700.330.00.000.00.71	Professional & Technical Svcs	\$2,000.00	\$1,703.00	\$1,703.00	\$297.00	\$0.00	\$297.00	14.85%
A.2700.430.00.000.00.71	Transportation Maintenance	\$43,000.00	\$19,536.21	\$19,536.21	\$23,463.79	\$0.00	\$23,463.79	54.57%
A.2700.510.00.000.00.72	Contracted Spec Ed Transportat	\$0.00	\$1,562.00	\$1,562.00	(\$1,562.00)	\$0.00	(\$1,562.00)	0.00%
A.2700.520.00.000.00.71	Vehicle Insurance	\$18,687.00	\$20,988.00	\$20,988.00	(\$2,301.00)	\$0.00	(\$2,301.00)	-12.31%
A.2700.625.00.000.00.71	Supplies - Oil, Washer Fluid,	\$9,000.00	\$4,997.21	\$4,997.21	\$4,002.79	\$0.00	\$4,002.79	44.48%
A.2700.626.00.000.00.71	Regular Fuel - Vans	\$24,000.00	\$10,517.11	\$10,517.11	\$13,482.89	\$13,432.89	\$50.00	0.21%
A.2700.627.00.000.00.71	Diesel Fuel - Buses	\$48,225.00	\$20,323.93	\$20,323.93	\$27,901.07	\$27,901.07	\$0.00	0.00%
A.2700.690.00.000.00.71	Other Supplies & Materials	\$1,000.00	\$443.32	\$443.32	\$556.68	\$0.00	\$556.68	55.67%
A.2700.739.00.000.00.71	Transportation Equipment	\$1,000.00	\$251.00	\$251.00	\$749.00	\$0.00	\$749.00	74.90%
A.2700.890.00.000.00.71	Dues & Fees	\$1,500.00	\$642.00	\$642.00	\$858.00	\$0.00	\$858.00	57.20%
	Func: Transportation - 2700	\$710,848.00	\$364,764.53	\$364,764.53	\$346,083.47	\$272,727.30	\$73,356.17	10.32%
A.3100.435.00.000.00.71	Repairs	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
A.3100.570.00.000.00.71	Food Service Management	\$24,000.00	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	0.00%
A.3100.621.00.000.00.71	Propane	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
A.3100.690.00.000.00.71	Supplies	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
A.3100.700.00.000.00.71	Equipment	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Func: Food Service Operations - 3100	\$28,500.00	\$24,000.00	\$24,000.00	\$4,500.00	\$0.00	\$4,500.00	15.79%
A.3200.111.00.000.00.71	Stipend Positions	\$17,480.00	\$1,748.00	\$1,748.00	\$15,732.00	\$15,732.00	\$0.00	0.00%
A.3200.111.01.000.00.71	Coaches Salaries	\$17,480.00	\$3,957.07	\$3,957.07	\$13,522.93	\$10,488.00	\$3,034.93	17.36%
A.3200.220.00.000.00.70	E/B FICA/Medicare	\$2,674.00	\$61.67	\$61.67	\$2,612.33	\$0.00	\$2,612.33	97.69%
A.3200.329.00.000.00.71	Officials	\$3,000.00	\$2,064.20	\$2,064.20	\$935.80	\$0.00	\$935.80	31.19%
A.3200.690.00.000.00.71	Activity Supplies & Materials	\$3,000.00	\$403.62	\$403.62	\$2,596.38	\$0.00	\$2,596.38	86.55%
A.3200.739.00.000.00.71	Activity Equipment	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
A.3200.890.00.000.00.71	Dues & Fees	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Student Activities - 3200	\$46,634.00	\$8,234.56	\$8,234.56	\$38,399.44	\$26,220.00	\$12,179.44	26.12%
A.6110.561.01.000.00.73	Tuition: Plainfield	\$1,209,923.00	\$517,401.30	\$517,401.30	\$692,521.70	\$501,481.26	\$191,040.44	15.79%
A.6110.561.02.000.00.70	Adult Education	\$9,947.00	\$10,004.00	\$10,004.00	(\$57.00)	\$0.00	(\$57.00)	-0.57%
A.6110.561.05.000.00.73	Tuition: Magnet, QMC, STEM	\$128,278.00	\$148,171.98	\$148,171.98	(\$19,893.98)	\$0.00	(\$19,893.98)	-15.51%
A.6110.561.07.000.00.73	Tuition: Killingly, Other	\$71,226.00	\$168,970.68	\$168,970.68	(\$97,744.68)	\$86,777.32	(\$184,522.00)	-259.07%
A.6110.562.00.000.00.72	S/E Tuition CT Public	\$429,108.00	\$189,185.43	\$189,185.43	\$239,922.57	\$248,041.42	(\$8,118.85)	-1.89%
	Func: Tuition CT PUBLIC - 6110	\$1,848,482.00	\$1,033,733.39	\$1,033,733.39	\$814,748.61	\$836,300.00	(\$21,551.39)	-1.17%

# Sterling Board of Education

## Budget and Expenses - BOE

From Date: 7/1/2025

To Date: 1/31/2026

Fiscal Year: 2025-2026

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance   
  Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.6130.563.00.000.00.72	S/E Tuition Non-Public	\$825,345.00	\$426,193.66	\$426,193.66	\$399,151.34	\$491,763.50	(\$92,612.16)	-11.22%
A.6130.563.04.000.00.72	SEDAC - Excess Cost Reimburse	(\$300,512.00)	\$0.00	\$0.00	(\$300,512.00)	(\$309,198.00)	\$8,686.00	-2.89%
	Func: Tuition NON-PUBLIC - 6130	\$524,833.00	\$426,193.66	\$426,193.66	\$98,639.34	\$182,565.50	(\$83,926.16)	-15.99%
Grand Total:		\$8,474,689.00	\$4,546,890.50	\$4,546,890.50	\$3,927,798.50	\$3,627,034.93	\$300,763.57	3.55%

End of Report

**Cable TV Advisory Council of Eastern Connecticut  
PO Box 50  
Waterford, CT 06385**

January 5, 2026

Mr. Jack Joslyn  
Town of Sterling  
PO Box 157  
Oneco, CT 06373-0157

Dear ~~First~~ Selectman Cooper,

As one of nine municipalities within the Breezeline cable TV franchise, I want to remind you about the Cable TV Advisory Council. Connecticut State Statute 16-331 establishes cable television advisory councils. PURA Regulation Section 16-333-25 specifies that each municipality within the franchise region shall appoint members to the advisory council. Appointed members may be residents, employees or elected officials. Some municipalities have appointed their I.T. Manager. The advisory council members are active partners supporting the designated Community Access Provider programming and operations and an advisory agent for community interests in communications with the Cable Television company about policies, products, and services.

The senior elected official may appoint one member to represent Sterling. Your municipality's Board of Education may appoint one member to represent the Board of Education. ~~If the Board of Education does not appoint a member, the senior elected official may appoint a member to represent the Board of Education.~~ Open advisory council positions are shown at the bottom of this page. Additional information can be found at [eltownhall.com/cac](https://eltownhall.com/cac). Applicable PURA Regulations are reproduced on the back of this letter.

Additionally, we ask that your municipality's website include a link to the Cable TV Advisory Council pages (<https://eltownhall.com/government/boards-commissions/cable-tv-advisory-council/>) in the section that lists your boards and commissions and a link to the page explaining Community Access Television (<https://eltownhall.com/community/community-access-tv/>) in the section that lists information about community services available to all residents.

Sincerely,

*Michael J. Mainz*

Michael Mainz, Chair  
Cable TV Advisory Council of Eastern Connecticut  
[MikeMeinz@yahoo.com](mailto:MikeMeinz@yahoo.com)

Members from Sterling:

OPEN	Municipality
OPEN	Board of Education

**Cable TV Advisory Council of Eastern Connecticut  
PO Box 50  
Waterford, CT 06385**

PURA Regulation Section 16-333-25. Appointment of advisory council members

The members of each advisory council shall be appointed as follows:

(a) The chief elected official of each town in the franchise area shall appoint one or more members who are residents of said town in accordance with the population of said town as determined by the most recent United States census in the following manner:

- (1) In towns having a population of less than 5,000 – one member.
- (2) In towns having a population of at least 5,000 but less than 20,000 – two members.
- (3) In towns having a population of at least 20,000 but less than 50,000 – three members.
- (4) In towns having a population of 50,000 or more – four members.

Insofar as is possible said appointments should reflect and be representative of the cultural, educational, ethnic and economic makeup of the population inhabiting said towns.

(b) The board of education in each town in the franchise area shall appoint one member of the advisory council. Such member shall reside in said town or be a member of said board of education, or be employed by said board of education.

(c) One member shall be appointed to the advisory council in each franchise area to represent all of the libraries of general public use located in the towns within that franchise. In the town in the franchise area having the largest population therein, as determined by the most recent United States census, the public library board charged with oversight and management of the town's public library as defined by Section 11-24a(b) of the General Statutes shall appoint the advisory council member. In the event there is no public library board in charge of the public library in that town, or if the library of general public use in that town, is a private eleemosynary library, or if no library in either category is located in that town, then said advisory council member shall be appointed by the chief elected official of said town. The advisory council member appointed hereunder shall be either a library board member of a professional library, ~~staff employee~~ of a public library or a private eleemosynary library of general public use in a town within the franchise area.

(d) The franchisee shall appoint one member, who shall possess some expertise in the field of cable television and who shall serve without vote on the advisory council.

(e) Appointment of advisory council members pursuant to subsections (a) through (d), of this section, shall be subject to the following limitations:

- (1) No paid employee of a nonprofit organization providing community access operations may serve on an advisory council.
- (2) No employee of a CATV company, its subsidiaries or affiliates may serve on an advisory council except in the position of franchise representative serving without vote.
- (3) At least one seat, but no more than 25 percent of the total seats to which appointments may be made to an advisory council may be filled by persons who also are members of a board of directors of a nonprofit organization providing community access operations.
- (4) Advisory council members who also serve as a member of a board of directors of a nonprofit organization providing community access operations shall recuse themselves from voting on any financial matters related to their access organization.

PURA Regulation Section 16-333-26. Term of advisory council members

Each member of the advisory council shall serve for a term of two (2) years from the first day of July in the year in which such member is appointed. If an advisory council member has three consecutive unexcused absences or does not attend 50 percent of meetings duly noticed and held within a 12-month period, then the member will be deemed to have resigned from the council.



## Online Registration and Payment Program

*Simplify Tour Registration and Payments!*



### Participant Billing

A Simple and Convenient way to register and pay for your tour. **Participant Billing** gives you the flexibility to monitor and manage your account.

## Tour Registration and Payments made simple with **Participant Billing!**

### A Convenient and Easy Registration and Payment Program

With **Participant Billing**, Gerber Tours handles the entire registration and payment process directly with you. This program provides the convenience and flexibility to monitor and manage your account and payment schedule.

### Tour Registration and Payments Made Simple

This Registration Packet includes all the materials to get started. Simply follow the instructions on the attached Trip Information flyer to register online and pay your deposit\*. After registration, **Participant Billing** gives you the option to pay for your tour in full by the next payment due date or you can take advantage of our convenient installment plan. The choice is yours!

To help answer some questions about **Participant Billing**, please see the FAQ's on the reverse side of this flyer. ➔

\*Each participant is required to submit an initial, non-refundable deposit to secure a spot on the tour. Registration is on a first-come, first-served basis.

#PB-01

## Participant *Billing* FAQ's

### How do I register for my tour?

Simply follow the instructions on the attached Trip Information flyer to register on our website. You will need the Registration Code found at the top of the Trip Information flyer. Visit our website at <https://accounts.gerbertours.com> and follow the simple steps.

### How is my registration confirmed?

Your registration will be confirmed and secured once you complete the online registration we have received your initial, non-refundable booking deposit.

After you have registered online, you will receive a payment confirmation email along with an attached account statement, which includes your group payment schedule.

### How are remaining payments scheduled?

After you receive your account statement, the remaining balance may be paid in full by the next payment due date, or you may take advantage of our convenient installment plan. Installment payments carry a nominal \$5 non-refundable handling charge (initial deposits and final payments do not incur handling charges). There is a \$25 charge for late payments and returned checks.

### How are cancellations and refunds handled with *Participant Billing*?

All cancellation notices and refunds must be submitted in writing to Gerber Tours at the address located at the bottom of this flyer or by email to [support@gerbertours.com](mailto:support@gerbertours.com) by the participant or (if under 18) the participant's parent/legal guardian no later than the tour departure date. Refunds are issued directly to the participant or the participant's parent/legal guardian, according to the Cancellation Policy located in the Terms and Conditions presented at the time of registration.

### How do I protect my trip payments?

We highly recommend you consider purchasing travel protection to protect you and your trip payments. We offer plan options during your online registration process.

### How is fundraising money applied to my tour?

If you are receiving fundraising money from your school or organization to be applied to your account, please continue to make the scheduled payments and deduct the amount you anticipate receiving in fundraising from your final payment only.

### What if I miss the deadline for registration?

Late registrations are welcome provided there is still space available on the tour. You will need to bring your account balance up to date in accordance with your group's payment schedule at the time of your registration.

### Who do I call if I have questions regarding my tour?

Your Tour Organizer will still be your main point of contact for all tour related questions such as Tour inclusions (meal, admissions, hotel, etc.), itinerary, departure information, packing lists, rooming questions, etc. Please direct any tour related questions to your Tour Organizer.

If you have any further questions regarding *Participant Billing*, please contact Gerber Tours at 800.539.8150 or email [support@gerbertours.com](mailto:support@gerbertours.com).

**Sterling Community School**  
*Three Day Washington DC/Gettysburg Tour*  
**May 20-22, 2026**

Tour Organizer: Ms. Cassie Mennela

**CLICK HERE TO REGISTER!**  
ONLINE REGISTRATION CODE: D8DD8F1A



## TOUR PRICE

Tour Price is based on 33 participants and may increase if less than 33 participants register.

**Students:**

- \$1,050 quad room

**Adults:**

- \$1,197 double room
- \$1,482 single room

## IMPORTANT REGISTRATION INFORMATION

### REGISTRATION DETAILS:

- Online registration is now open!
- **Registration is on a first-come, first-served basis.** Registration is not confirmed until we receive your payment.
- An initial, non-refundable Tour Planning Fee/Booking Deposit of \$330 is required to register for this tour.
- The deadline to register for this tour, **if space is still available**, is 10/10/25.
- The first installment of \$165 will be due on 10/10/2025.
- The second installment of \$165 will be due on 11/10/2025.
- To make payment and secure your spot tap, click, or scan the QR code in the red box above OR please visit [accounts.gerbertours.com](https://accounts.gerbertours.com). First time users will need to create an online user account. Once the account has been created OR if you already have an online user account, please login and enter the above **ONLINE REGISTRATION CODE** to register a participant for a tour.

## PROTECT YOUR TRIP

### HELP PROTECT YOU AND YOUR TRAVEL INVESTMENT:

We strongly encourage you to purchase Travel Insurance to protect your trip. Please see the attached flyer to learn more about the plans we offer.





# Don't Forget to Pack Travel Protection!

Traveling is fun! But sometimes it can be stressful. No matter where you're traveling or who you're traveling with, travel protection is there to help. Consider it each time you leave home.

## Travel Protection Checklist

### Which situations might apply to you?

Not all plans offer Cancel for Any Reason (CFAR), and CFAR is not available to residents of New York State.

- You need **emergency surgery** at a US-standard hospital due to a life-threatening condition. Travel Protection may be able to cover the transportation costs to the closest medical facility capable of providing adequate treatment.
- The weather caused an **overnight flight delay** to your final destination. You may be able to use your Travel Protection to reimburse expenses paid to purchase meals and a hotel room near the airport for the night.
- You **broke your arm** on the trip and your medical bill is not covered by your personal health insurance abroad. Travel Protection may be able to help.
- There is a long term **illness in the family** and the future is unknown. Travel Protection has Trip Cancellation or Interruption coverage that can reimburse your insured trip costs.
- Some of your **belongings get damaged** on the plane. Travel protection may be able to cover the cost for replacing those items.
- Your flight was delayed so you **miss a pre-booked tour** at your destination. Travel Protection includes Missed Connection Coverage which can help reimburse the tour tickets.
- You require **political or security evacuation** from your destination while traveling outside your home country. Travel Protection can provide transportation for all reasonable political or security evacuation expenses and related costs incurred for your transportation.
- The **airline goes on strike** and you are now stuck at your destination for an extra night while your tour operator arranges alternate transportation. Travel Protection may reimburse expenses paid to purchase

## Worldwide Trip Protection and 24/7 Non-Insurance Assistance Services

(provided by C&F Services)

- You are shopping with friends when their **wallet, cards, and passport are pickpocketed**. Non-Insurance Assistance Services help them report the theft, cancel and replace credit cards, and assist in getting a new passport.