

Minutes of the February 13, 2023 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Library, 201 Eberly Drive, Shippensburg, PA 17257.

1. OPENING

1.a. Call to Order

Mrs. Steph Eberly, Board Vice President, called the meeting to order at 8:00 p.m.

1.b. Roll Call

On roll call, the following members were present: Mrs. Steph Eberly, Vice President; Mr. Jim Bard; Mr. Levi Cressler; Mr. Fred Scott; Mrs. Becky Wolfinger; Mr. Charlie Suders; Dr. Nathan Goates, President, was present via Zoom; Aryan Gaonkar, Student Representative; and Lily Kell, Student Representative. Mr. Mark Buterbaugh was absent.

Others present were: Mr. William August, Superintendent; Mrs. Sheri Woodall, Director of Curriculum, Instruction, and Assessment; Mrs. Deborah Luffy, High School Principal; Mrs. Teri Mowery, Intermediate School Principal; Mr. Jeremy Eastman, Nancy Grayson Principal; Dr. Troy Stevens, Technology Coordinator; Dr. Alan Moyer, Interim Administrator; parents, teachers, concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

1.c. Pledge of Allegiance

1.d. President's Charge to the Board

1.e. Moment of Silence

The Board of School Directors held a moment of silence in memory of the following individuals:

Delanie Polca ~ September 23, 1996 - January 19, 2023
2015 Graduate

Larry Bruce Holtry ~ February 18, 1951 - January 22, 2023
1969 Graduate

Jack Porter ~ August 30, 1933 - January 24, 2023
Graduate

Jeffrey Besore ~ August 24, 1960 - January 28, 2023
1978 Graduate

Raymond Luffy, Jr. ~ February 3, 2023
Brother-in-law of Deborah Luffy, SASHS Principal

(Action)

1.f. Agenda Approval

Mrs. Eberly asked if there were any changes to tonight's agenda.

Mr. August noted that under the discussion Agenda, Item 6.h. - Policies for Discussion, Policy #338.1 was removed for further updates from the Policy Committee.

On a motion of Wolfinger, seconded by Scott to approve tonight's agenda.

On roll call, all present voted to approve tonight's agenda.

(Information)

2. CITIZENS' COMMENTS REGARDING AGENDA ITEMS

None

3. REPORTS

3.a. Student Representatives - Lily Kell and Aryan Gaonkar

Miss Lily Kell reported on the following events/issues at the Senior High School:

- The high school hosted their Winter Formal on Saturday, February 11th and crowned Noah Henry the Winter King.
- On Thursday, February 16th, there will be a teachers vs. students floor hockey game. The students are a part of the Advanced Team Sports Class.
- The Paw Pantry, a collection of toiletries open to students, is now accepting donations.

Mr. Aryan Gaonkar reported on the following events/issues at the Senior High School:

- There is an opening for students to visit Central Penn College where students can speak to lawyers, paralegals, and criminal justice officials.
- There is an opportunity for students to go on a Department of Conservation and Natural Resources to learn about a professional career in conservation and wildlife sciences.
- Students can submit their own pictures to the yearbook.
- The swim team had multiple students qualify for the Mid Penn Swimming Championships this past weekend (February 10-11).

3.b. Franklin County Career Center Report - Charlies Suders, Jim Bard Alternate

Nothing to report.

3.c. Board Committee Reports

Policy Committee

Mrs. Eberly reported that the Policy Committee met on February 8th and approved the policies that are on the Discussion Agenda for first reading.

Outreach Committee

Mrs. Wolfinger reported she and Dr. Moyer met with Shippensburg Community Information Partnership (SCIP) on February 2nd and they established and finalized their mission and vision statements. They also discussed developing a website and utilizing other social media outlets to get information out to the community about events.

At the January 23, 2023 Board meeting, a question was asked about who was invited to participate with SCIP and Mrs. Wolfinger was happy to report that all the townships were invited; some declined but the committee is hopeful that they will come to the table.

Mrs. Wolfinger reported that she and Mr. Eastman are pursuing other potential partners, along with Nancy Grayson PTO, the Greyhound Foundation and with Mr. Troy Shively from Volvo, to help close the gap for the funding still needed for the new playground equipment.

On Friday, February 10, Mr. Scott, Mr. Suders, Mr. August, Dr. Moyer, Mr. Kreitz, and Mrs. Wolfinger met with Shippensburg University's Athletic Director, Jeff Michaels, to discuss partnering with the District to help meet the temporary needs for district athletics. The District would like to have one game played on the Shippensburg University campus.

3.e. Superintendent's Report

Mr. August noted he informed the Board about upcoming Committee Meetings.

3.e.a. Enrollment Report

The enrollment report for November 1, 2022 was presented to the Board as follows:

Kindergarten	275	Fifth Grade	280	Tenth Grade	288
First Grade	290	Sixth Grade	274	Eleventh Grade	287
Second Grade	259	Seventh Grade	260	Twelfth Grade	274
Third Grade	256	Eighth Grade	252	Out of District	24
Fourth Grade	269	Ninth Grade	305	Total Enrollment	3593

Donation Report

The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

Anonymous, \$500.00 monetary donation to support the HUGS (Helping Us Grow Stronger) Program at the James Burd Elementary School.

SASD Faculty/Staff/Administration, \$780.00 monetary donation from the Hog-Wild In-Service Luncheon to support the Shippensburg Area Middle School Facility Dog Program.

(Action)

4. CONSENT AGENDA

On a motion of Scott, seconded by Lyman to approve items 4.a. through 4.j. of the Consent Agenda.

4.a. Approval of Minutes

Recommend approval of the minutes as presented from the January 23, 2023 Planning/Action Board meetings.

4.b. Finance

Recommend approval of the following:

1. Bills of Payment

- a.) Regular Bills of Payment
- b.) Construction Fund Paid Bills

2. Financial Reports - December Reports

- a.) Treasurers
- b.) Capital Reserve Fund
- c.) Cafeteria Fund

3. Tax Report - December Report

4.c. High School Foreign Exchange Students for the 2023-2024 School Year

Administration recommends approval of the foreign exchange students from Germany, Italy, and Spain who have met all of the qualifications per School Board Policy #239 to attend the Shippensburg Area High School for the 2023-2024 school year.

4.d. 2023-2024 Senior High School Program of Studies

Administration recommends approval of the 2023-2024 Shippensburg Area Senior High School Program of Studies.

The Board was provided with a copy of the Program of Studies and a list of proposed changes.

4.e. Revised American Recovery Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Health & Safety Plan

Administration recommends approval of the Health and Safety Plan revisions. The approval is a mandatory process every six (6) months as part of the American Recovery Plan (ARP ESSER) in which the District has received Federal Funds.

The Board was provided with a copy of the revised plan.

4.f. RoofConnect Proposal for Roof Inspections at District School Buildings

Administration recommends approving the proposals from RoofConnect to inspect the roofs at James Burd Elementary School and the Intermediate School at a total cost of \$5,050.00. The cost would come out of the Designated Capital Maintenance Fund Balance.

4.g. Donating Old SASHS Band Uniforms

At the March 28, 2022 Board Meeting, the Board approved the purchase of new high school band uniforms and the SASHS Band Boosters is requesting the uniforms be donated to the Booster Club to be used for fundraising efforts towards the future renovation of the performing arts area of the high school, specifically a wall unit to proudly display their trophies/plaques.

Administration recommends donating the old high school band uniforms to the Band Booster Club.

4.h. Materials Testing Contract with Hills Carnes Engineering Associates

During a construction project, particularly additions or a new build, there is a need for the testing of materials being installed in the work. The costs of this work are part of the soft costs budget for the project. Pricing was solicited from three firms, one of which returned a proposal for the Middle School Additions project. Hillis Carnes, a firm that often provides these services for Pennsylvania public school

projects, provided a proposal what was found to be appropriately priced and responsive. A comparison for recommendation for award. The award would be for a not-to-exceed amount, against which unit prices of tests would be billed. The district will pay for only the tests needed, and may extend the amount, only if needed, as the project progresses to completion, or to extend services to include sitework at the Middle School to be bid at a later date.

Administration recommends award of a contract for materials testing for the Middle School Additions Project to Hillis Carnes Engineering Associates in an amount not-to-exceed \$17,500 based on the proposal dated December 30, 2022 and the unit costs contained therein.

4.i. GESA Amendment #3 - Final Decision on Redundant Underground Electrical Feed

At the October 24, 2022 Board Meeting, the Board of School Directors approved Amendment #2 to our Guaranteed Energy Savings Act (GESA) Agreement for work at the Middle School in the amount of \$2,188,403.00. Per the discussion that occurred regarding this agenda item, it was proposed that language be included in this amendment to allow for the district to remove the scope of work related to the redundant underground electrical feed for the High School until January 31, 2023 as the district is considering replacing the current generator at the High School with one that would be able to provide a larger scope of electrical service to this building. This approach provides a more effective use of district funds. The updated documents shared under the Superintendent Reports at the November 14, 2022 Planning/Action Meeting provided the option to remove the scope of work for the redundant underground electrical feed for a reduction in costs of \$134,447 and are attached for easy reference.

Administration recommends a motion to approve an amendment (No. 3) to the Guaranteed Energy Savings Act Agreement with Reynolds Energy Services, Inc. d/b/a SitelogIQ Energy Services, Inc. to remove the redundant underground electrical feed from the Scope of Work. The election to remove this scope of work was provided for in Amendment No. 2 for a credit of \$134,447; thereby reducing the total from \$2,188,403 to \$2,053,956. The final form of Amendment No. 3 to remove this scope of work for a credit of \$134,447 will be prepared after Board approval and shall be subject to final approval by the Administration and Solicitor.

4.j. Agreements with New Story in Carlisle for Special Education Services

New Story Schools operates a private licensed school in Carlisle, PA. New Story provides intensive academic and behavioral interventions for special education students. The proposed agreements are for two (2) students for the remainder of the 2022-2023 school year. The programs provided by New Story are based on a 4-rate pricing model (low, medium, high and extra-high).

Student #1

At the beginning of the 22/23 school year, an agreement was board approved for this student. As a result of student #1's improved behaviors, he no longer requires the high rate of intensity support (\$405 per day that was previously approved) and can be supported at the new rate of \$300 per day.

Student #2

Autistic Support Rate: One (1) student at \$405 per day (high level of intensity)

Administration recommends approval of the agreements with New Story.

On roll call, all present voted yes to 4.a. through 4.j.

(Action)

4. CONSENT AGENDA

On a motion of Wolfinger, seconded by Scott to approve item 4.k. & 4.l. of the Consent Agenda.

4.k. Personnel - Professional and Support

Professional Staff

Administration recommends approval of the following FMLA qualifying leave of absence requests:

1. **John J. Kurzawa** – Language Arts Teacher at Shippensburg Area High School is requesting leave effective retroactive January 30, 2023 and continuing through approximately April 1, 2023
2. **Danielle E. Sergi** – Learning Support Teacher at James Burd Elementary School is requesting leave effective tentatively May 19, 2023 and continuing through approximately October 29, 2023

Administration recommends approval of the following FMLA qualifying leave of absence extension requests:

3. **Crystal S. Gipe** – Special Education Teacher at Shippensburg Area Middle School is requesting an extension to her current School Board approved leave, effective February 15, 2023 and continuing through February 24, 2023, with a return-to-work date of approximately February 27, 2023
4. **Krystle M. McCoy** – Second Grade Teacher at James Burd Elementary School is requesting an extension to her current School Board approved leave, effective March 1, 2023 and continuing through March 31, 2023, with a return-to-work date of approximately April 3, 2023

Administration recommends approval of the following new appointment:

5. **Samantha L. Letts** – Life Skills Support Teacher at James Burd Elementary School at a salary of \$52,769.00 (Bachelor's at Step 1) effective approximately February 14, 2023 (covering the vacancy created by the resignation of Alexis L. King)

Ms. Letts graduated from Shippensburg University December 2021 with Bachelor of Science in Education with certifications in Pre-K to Fourth grade and Special Education (K-8). Ms. Letts has been employed as a Long-Term Substitute Life Skills Support Teacher at James Burd Elementary since the beginning of the 2022-2023 school year.

Support Staff

Administration recommends the following retirement:

6. **Roger L. Byers** – Full-Time Custodian at Nancy Grayson Elementary school effective retroactive January 1, 2023

Administration recommends the following termination:

7. **Kameron G. Smith** – Part-Time Custodian at Shippensburg Area Middle School

effective retroactive February 1, 2023

Administration recommends the following resignations:

8. **Beth A. Chestnut** – Part-Time Kitchen Helper at Shippensburg Area Intermediate School effective retroactive February 6, 2023
9. **Cristin M. Dittmar** – Part-Time Cashier Helper at Shippensburg Area High School effective retroactive February 3, 2023. She is requesting to remain on the substitute list
10. **Mikaela A. Reiner** – Part-Time Kitchen Helper at Shippensburg Area High School effective retroactive January 26, 2023

Administration recommends approval of the following FMLA qualifying leave of absence requests:

11. **Amy C. Zimmerman** – Kitchen Supervisor at Shippensburg Area Intermediate Elementary School is requesting leave effective March 2, 2023 and continuing through approximately April 6, 2023

Administration recommends approval of the following transfer:

12. **Melinda G. Hager** – Part-Time Cashier Helper at Nancy Grayson Elementary working 5.5 hours/day, 180 days per year TO Part -Time Cashier Helper at Shippensburg Area Intermediate School working 4.5 hours/day, 180 days per year, effective retroactive February 3, 2023. Hourly rate remains the same (replacing Jamie L. Riley – resignation)

Administration recommends approval of the following promotion:

13. **Joellen Golden** - Part-Time Cashier Helper at James Burd Elementary working 5 hours/day, 180 days per year TO Full-Time Kitchen Supervisor at James Burd Elementary School working 6 hours/day, 186 days per year, at an hourly rate of \$17.17, effective retroactive February 9, 2023 (replacing Dawn M. Linke - resignation)

Administration recommends approval of the following change of hours:

14. **Erin M. Landis** – Part-Time Secretary to the Director of Operation and Maintenance at the Shippensburg Area School District working 4 hours/day, 260 days per year TO Part-Time Secretary to the Director of Operation at the Shippensburg Area School District working up to 5.75 hours/day, 260 days per year effective February 14, 2023. Hourly rate to remain the same

Administration recommends approval of the following support staff employees who have successfully completed the sixty (60) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

15. **Amber R. Brown** – Cashier/Helper at the Shippensburg Area Intermediate School, effective retroactive February 8, 2023
16. **Noah J. Godfrey** – Technology Specialist at the Shippensburg Area School District, effective retroactive February 9, 2023
17. **Alicia L. Raia** – Noon-Time Aide at the Shippensburg Area Intermediate School,

effective retroactive February 6, 2023

18. Jessica L. Renshaw – Kitchen Helper at Shippensburg Area Intermediate School, effective February 23, 2023

Administration recommends approval of the following new appointments:

19. Tamara L. Clark – Part-Time Cashier Helper at Nancy Grayson Elementary School, at an hourly rate of \$12.00, working 5 hours/day, 180 days/year effective retroactive February 3, 2023 (replacing Melinda G. Hager – transfer)

20. Ashraf S. Daoud – Part-Time Kitchen Helper at Shippensburg Area High School, at an hourly rate of \$12.00, working 3.75 hours/day, 180 days/year effective approximately February 14, 2023 (replacing Margie E. Edwards – resignation)

21. Lori A. Gloss – Full-Time Custodian at Shippensburg Area Middle School, at an hourly rate of \$12.00, working 8 hours/day, 260 days/year effective retroactive February 13, 2021 (replacing Kameron G. Smith – termination)

22. Noah Gutshall – Part-Time Classroom Assistant at Shippensburg Area Middle School, at an hourly rate of \$13.50, working 5.75 hours/day, 182 days year effective approximately February 14, 2023 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Marilyn B. Leisher – resignation)

23. Ashleigh E. Hansen – Part-Time Classroom Assistant at Shippensburg Area High School, at an hourly rate of \$13.50, working 5.75 hours/day, 182 days/year effective retroactive February 1, 2023 (replacing Angela L. Hostetter – transfer)

24. Todd A. Harre – Full-Time Custodian at Shippensburg Area Intermediate School, at an hourly rate of \$12.00, working 8 hours/day, 260 days/year effective approximately February 14, 2023 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Shawna N. Doyle – transfer)

25. Leona R. Miller – Part-Time Classroom Assistant at Shippensburg Area High School, at an hourly rate of \$13.50, working 5.75 hours/day, 182 days/year effective retroactive February 6, 2023 (replacing Ashley N. Carney – resignation)

26. Logan M. Trembly – Part-Time Kitchen Helper at Shippensburg Area High School, at an hourly rate of \$12.00, working 2.5 hours/day, 180 days/year effective approximately February 14, 2023 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Patience A. Colusso – transfer)

Administration recommends approval of the following substitutes:

27. Miriam B. Dreyer – Classroom Assistant

28. Katie Rhone – Custodian

29. Brandy M. Stouffer – Cafeteria

30. Johnathan W. Triplett – Classroom Assistant

31. At the November 14, 2022 Planning/Action Meeting, the Board of School Directors approved the creation of a short-term, part-time level 5 Support Staff Secretary for the temporary collection of both Franklin and Cumberland County Real Estate and Per Capita taxes for the Borough of Shippensburg. Administration recommends revising the title for

this short-term, part-time position to Business Office Assistant to include duties as noted above and additional duties to be assigned by the Business Administrator.

Administration recommends **Dee M. Goodhart** for this short-term, part-time Business Office Assistant position effective retroactive to January 9, 2023 at a rate of \$15.22 per hour.

Supplemental Staff

Administration recommends the following new mentor for the 2022-2023 school year:

32. Christopher E. Martin – Mentor for Nicole Jacobs-Soper at a supplementary salary of \$515.00 (half year)

Administration recommends approval of the following new appointments:

33. Alyssa M. Dubbs – Shippensburg Area High School Assistant Softball Coach at a supplemental salary of \$2525.00 (replacing Laken P. Myers – resignation) effective March 6, 2023

34. Luke D. Reed – Middle School Set Design Coordinator at a supplemental salary of \$933.00 effective approximately February 14, 2023 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Luke M. Lyman)

35. Luke D. Reed – Middle School Drama Musical Director at a supplemental salary of \$3,405.00 effective approximately February 14, 2023 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Luke M. Lyman)

36. Nicole L. Rine – High School Assistant Softball Coach at a supplementary salary of \$2525.00 effective March 6, 2023 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Lance E. Hoover – resignation)

37. Diane L. Root – Grace B. Luhrs Yearbook Advisor at a supplemental salary of \$657.00 (new position) effective retroactive September 27, 2022

The following coaches are recommended for approval for the 2022-2023 spring coaching season:

Volleyball

38. Christopher R. Napolitan – Middle School Head Volleyball Coach

39. Caitlyn E. Barrick – Middle School Assistant Volleyball Coach

Baseball

40. Brian K. Etter – High School Head Baseball Coach

41. Jacob L. Fry – High School Assistant Baseball Coach

42. Matthew R. Chamberlin – High School Assistant Baseball Coach

43. James E. Egolf – High School Assistant Baseball Coach

Softball

44. Jarett N. Worthington – High School Head Softball Coach

45. Jocelyn M. Coy – High School Assistant Softball Coach

Track

- 46. Michael J. Sassin – High School Head Track & Field Coach
- 47. Rick E. Foust – High School Assistant Track & Field Coach
- 48. Kevin C. Gustafson – High School Assistant Track & Field Co-Coach
- 49. Aaron R. Powell – High School Assistant Track & Field Co-Coach
- 50. Breanna M. Grove – High School Assistant Track & Field Coach
- 51. Kyle J. Grove – High School Assistant Track & Field Coach

Soccer

- 52. Timothy J. Carey – Middle School Boys Head Soccer Coach
- 53. William H. Lloyd – Middle School Boys Assistant Soccer Coach
- 54. Paige C. Miller – Middle School Girls Head Soccer Coach
- 55. William A. Braun – Middle School Girls Assistant Soccer Coach

Administration recommends approval of the following volunteer coaches:

- 56. Ava L. Franklin – Track & Field
- 57. Dave Jones – Track & Field
- 58. Scott Witter – Baseball

On roll call, all present voted yes to 4.k.

4.I. Personnel - Administration

None

(Action)

5. ACTION AGENDA

5.a. Memorandum of Understanding Between Shippensburg Area Education Association and SASD Regarding Long-Term Substitutes

On a motion of Wolfinger, seconded by Scott to approve the following Action Agenda item:

Administration recommends approval of the Memorandum of Understanding (MOU) with Shippensburg Area Education Association requesting waiving the 30 consecutive day provision and continue to pay the Bachelor's Step 1 of the salary for those long-term substitutes who have worked a minimum of 30 consecutive days in one vacancy and move to another temporary vacancy with no break between position.

On roll call, all present voted yes to Action Agenda item 5.a.

5.b. Job Description for Assistant Superintendent of Schools

On a motion of Scott, seconded by Suders to approve the following Action Agenda item:

Administration recommends approving the job description for Assistant Superintendent of Schools.

On roll call, all present voted yes to Action Agenda item 5.b.

5.c. Policy Approval

On a motion of Wolfinger, seconded by Scott to approve the following Action Agenda item:

The following policy is being presented for second read and approval:

- **#701.1 - Facilities Naming - REVISED**

On roll call, all present voted yes to Action Agenda item 5.c.

5.d. Revised Escrow Agreement with the Borough of Shippensburg

On a motion of Scott, seconded by Suders to approve the following Action Agenda item:

At the January 9, 2023 Planning/Action Meeting, the Board of School Directors approved an Escrow and Security Agreement with the Borough of Shippensburg as part of the Middle School Construction project for the addition of new classrooms and renovation/expansion of the cafeteria. The Borough has notified the District that the Escrow Agreement revisions and the Security Agreement is no longer needed. The revision was due to a change in the security holder from F&M Trust to the Borough of Shippensburg.

The revised agreement has been reviewed by the District Solicitor. Administration recommends approval of the revised agreement.

On roll call, all present voted yes to Action Agenda item 5.d.

5.e. Purchase of Property

On a motion of Suders, seconded by Lyman to approve the following Action Agenda item:

A motion to express the District's interest in the office building at 9318 Molly Pitcher Highway, owned by Dr. Dean Burkholder and to authorize the Administration and the Solicitor to begin discussions with Dr. Burkholder.

On roll call, all present voted yes to Action Agenda item 5.e.

(Information)

6. DISCUSSION AGENDA

6.a. Memorandum of Understanding Between the Borough of Shippensburg and SASD for School Resource Officer

Administration recommends approval of the Memorandum of Understanding (MOU) between the Borough of Shippensburg and Shippensburg Area School District for a School Resource Officer.

The projected costs are as follows:

2022-2023 - \$68,711
2023-2024 - \$132,050
2024-2025 - \$132,050

The Board was provided with a copy of the MOU.

(Action)

ACTION AGENDA ITEM

A motion, **from the floor**, by Suders, seconded by Scott to move the Discussion Agenda item below to an Action Agenda item.

6.a. Memorandum of Understanding Between the Borough of Shippensburg and SASD for School Resource Officer

Administration recommends approval of the Memorandum of Understanding (MOU) between the Borough of Shippensburg and Shippensburg Area School District for a School Resource Officer.

The projected costs are as follows:

2022-2023 - \$68,711
2023-2024 - \$132,050
2024-2025 - \$132,050

The Board was provided with a copy of the MOU.

A discussion occurred among the Board and Administration regarding the final costs for the SRO since the dollar amounts have changed since the initial information was provided.

On roll call, all present voted yes, except **Lyman, Wolfinger, Eberly, and Goates, who voted no. Motion failed.**

(Information)

6. DISCUSSION AGENDA

6.b. Memorandum of Agreement Between SASD and the Shippensburg Area Education Association

Administration will recommend approval of the attached Memorandum of Agreement (MOA) between the District and the Shippensburg Area Education Association regarding waiving non-resident tuition fees for non-resident bargaining unit members who choose to send their children to the District.

6.c. Pictures Plus Photography Contract

Administration recommends approval of the attached Pictures Plus Photography five-year renewal agreement as the District's photographer for the period of 2023 to 2028. SASD key stakeholders have been very satisfied with their services.

6.d. Memorandum of Understanding (MOU) Between Harrisburg Area Community college (HACC) and SASD

Administration requests approval of an MOU with Harrisburg Area Community College to participate in *College in the High School*. Shippensburg Area School District's course *College Algebra* curriculum has been approved and will be taught by a high school teacher who has been accepted to offer course credit for the HACC Course MATH 103 for the 2023-2024 School Year.

6.e. New Playground Equipment for Nancy Grayson Elementary School

Administration recommends the approval of donations and the purchase and installation of new playground equipment at Nancy Grayson Elementary School in the amount of \$70,099.00 (Cost of equipment/freight is \$54,199.00 and installation cost of \$15,900.00) If equipment and installation are both approved for this project, the District would see a savings of approximately \$1,400.00 in freight, bringing the total project cost down to approximately \$68,699.00

Funding for the project would be as follows:

- Donation of \$15,000 from The Greyhound Foundation
- Donation of \$10,000 from JLG Industries, Inc.
- Donation of \$7,500 from the Nancy Grayson PTO
- Anonymous donation in *Memory of Zachary M. Cullen* for a minimum of \$5,000
- Donation of \$3,000 from Philip Fague

Administration is continuing to fundraise for this project and additional funding is projected. Any funds not raised would be covered by SASD Fund Balance.

6.f. Requests to Form New Clubs at the High School

Administration recommends approving the following requests to form new clubs at the High School:

1. SASHS THON Club- Mrs. Kimberly Yonish, Advisor
2. Advanced Team Sports Club - Mr. Kyle Grove, Advisor
3. Women's Empowerment Club - Mrs. Jennifer Meixell, Advisor

6.g. Field Trip Request

Administration requests approval to add the Cumberland Animal Shelter in Chambersburg as a kindergarten field trip at Grace B. Luhrs University Elementary School. If approved, this trip will be taken on Tuesday, February 28, 2023.

6.h. Policies for Discussion

The following policies are being presented for first read and discussion:

- 004 - Membership - REVISED
- 006.1 - Attendance at Meetings Via Electronic Communications - REVISED
- 101 - Mission Statement/Vision Statement/Shared Values - REVISED
- 218.3 - Discipline of Student Convicted/Adjudicated of Sexual Assault- NEW
- 330 - Overtime - REVISED
- 332 - Working Periods - REVISED
- 707 - Use of District Facilities - REVISED
- 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers - REVISED
- 810.3 - School Vehicle Drivers - NEW

Administration will recommend these policies for second read and approval at the February 27, 2023 Board Meeting.

Dr. Lyman expressed the work that went into revising Policy 707 to make the facilities open and more affordable to the community.

7. CITIZENS COMMENTS REGARDING NON-AGENDA ITEMS

Susan Spicka, resident of SASD, thanked the School Board for passing a resolution to support the school funding lawsuit. She updated the Board on the outcome of the lawsuit stating that the Commonwealth Court ruled in favor of a student's educational and constitutional right that schools need additional funding to provide a thorough and efficient education.

(Action)

ACTION AGENDA ITEM

Mrs. Wolfinger made a motion **from the floor** to have a survey done for all K-5 parents and K-5 teachers on District realignment.

A discussion occurred among the Board Members and the Superintendent regarding waiting to put out a survey until clear information is provided, along with the pros and cons of a realignment and input from building administrators. The Superintendent would like to use ThoughtExchange for the survey.

Mrs. Wolfinger withdrew her motion.

8. BOARD COMMENTS

Mr. Cressler shared his gratitude on what the community has done in terms of fundraising for the children of the District and thanked all who donated funds towards the playground equipment at Nancy Grayson.

Mr. Cressler thanked Mrs. Woodall for her work on the Safety and Security Grant and securing the grant.

Mr. Cressler congratulated the swim team, boys basketball and wrestling team for a great winter season

Mrs. Eberly spoke about the anticipation of the approval of the SRO position at the next board meeting and the need to tighten up safety in all buildings. She would like the Safety Committee to work on obtaining the cost to get cameras installed in all of the buildings.

Mr. August thanked Dr. Moyer for his help with the SRO and the cameras.

Mr. August also thanked Mrs. Woodall for all her work on Safety and Security Grant.

Mr. August reiterated the teamwork and positivity this morning at James Burd regarding the break-in and "kudos" to the staff and administration for their help.

9. INFORMATION

9.a. Date Saver

February 15: Act 80 Full Day - No School for Students

February 20: District Closed - Presidents Day Holiday

February 27: School Board Meeting - 7:00 p.m. in the Senior High School Library

March 13: School Board Meeting

March 16: Act 80 2-Hour Early Dismissal (K-12)

March 17: No School for Students and Teachers

March 27: School Board Meeting

10. ADJOURNMENT

On motion of Scott, seconded by Suders to adjourn at 9:02 p.m.

A handwritten signature in blue ink, appearing to read "Cristy Lentz", is written over a horizontal line.

Cristy Lentz, Board Secretary