

# DEMAREST BOARD OF EDUCATION

## COW and REGULAR MEETING AGENDA

County Road School – Media Center  
February 11, 2025  
6:00 P.M.

### I. OPENING

- A. Meeting called to order.
- B. Roll Call

### II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Legal matter
- 2. Personnel

- B. Move to approve the following resolution to enter the executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

### III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

### IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- January 21, 2025 COW and Regular Meeting Minutes
- January 21, 2025 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Kathleen Helewa Educational Consultants - Superintendent Search Proposal Review
- Kelly Stevens - RULER program
- Principal Reports

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.  
B. Public comment.  
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following substitute teacher(s) for the remainder of the 2024/2025 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c. 116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

Angelica Sequi  
William Lane  
Andie Zaikov

2. Move to modify January 21, 2025 resolution A.4. approving the request of Staff ID # 10312754 for paid sick leave from February 7, 2025, through March 21, 2025, unpaid FMLA from March 24, 2025, through June 20, 2025, returning to work on the first day of the 2025/2026 school year, as recommended by the Chief School Administrator.
3. Move to modify December 17, 2024 resolution A.7. approving the request of Staff ID No.:10312746 for paid holiday, personal, vacation and sick leave from January 9, 2025 through March 14, 2025, unpaid FMLA and NJFLA from March 17, 2025 through June 6, 2025, returning to work on June 9,

2025 as recommended by the Chief School Administrator.

4. Move to approve the following stipend for FMLA coverage for staff ID# 10312746, as recommended by the Chief School Administrator:

STIPEND	TOTAL AMOUNT	NAME
Child Study Team Director coverage	\$10,000.00	Kelly Stevens

**B. Instruction – Pupils/Programs**

Move to approve the following field trip(s), as recommended by the Chief School Administrator:

Location	Month/Year	Grade/Group
Abmas Farm Wyckoff	April 2025	LLE ERI/LLD programs
The Valley Program Norwood	March 2025	LLE ERI/LLD programs
Middlesex College Edison	March 2025	Science & Engineering Team
Museum of Math NYC	April 2025	DMS Math Team

**C. Support Services – Staffing**

**D. Support Services – Board of Education**

1. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location
PTO International Heritage Day	3/7/25 4:15 PM - 9:45 PM 3/8/25 9:00 AM - 3:00 PM	LLE gymnasium and APR
PTO Me & My Dance CRS	3/25/25 3:15 PM - 7:45 PM	LLE gymnasium and APR
PTO Me & My Dance LLE	4/1/25 3:15PM - 7:45PM	LLE gymnasium and APR

2. Move to approve authorization to submit to the Executive County Superintendent of Schools and the New Jersey Department of Education a waiver request from participation, per NJAC 6A:23A5.3, in the Special Education Medicaid Initiative Program (SEMI) for the 2025/2026 budget year. The Demarest Board of Education applies for this waiver due to the fact that it does not project to meet the required minimum of Medicaid eligible classified students, as recommended by the Chief School Administrator.
3. Move to acknowledge that the board accepts the results of the following HIB case numbers as discussed at their January 21, 2025 meeting, as recommended by the Chief School Administrator:

2425-27
2425-28
2425-29
2425-30

- 4. Move to approve contract with Best of You Therapy for School Psychologist services, three days a week, from February 24, 2025 to June 20, 2025 at a rate of \$90.00, as recommended by the Chief School Administrator.

E. Support Services—Fiscal Management

- 1. Move to confirm the January 2025 payrolls as follows, as recommended by the Chief School Administrator:

January 15, 2025	\$523,322.37
January 31, 2025	\$515,331.01

- 2. Move to approve February 11, 2025 bill list as follows, as recommended by the Chief School Administrator:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 450,902.74
12 Capital Outlay	\$ 0.00
20 Special Revenue Fund	\$ 129,367.17
21 Student Activity Fund	\$ 13,718.80
22 Athletic Fund	\$ 264.00
30 Capital Projects Fund	\$ 401,634.34
60 Cafeteria Fund	\$ 26,198.02
61 Laptop Account	\$ 0.00
Total Bills:	\$1,022,085.07

- 3. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of January 31, 2025, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

- 4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of January 31, 2025 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 5. Move to acknowledge receipt of the January 2025 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

- 6. Move to confirm the following budget transfer for January 2025, as recommended by the Chief School Administrator:

**To:**

<b>Account Number</b>	<b>Description</b>	<b>Amount</b>
11-000-213-320	Health Services-Contracted Nurses Services	\$3,800.00
11-000-218-580	Guidance Services-Travel	10.00
11-000-266-420	Security-Repairs and Maintenance	48,559.73
11-000-266-610	Security-General Supplies	67,196.29
11-000-230-339	General Administration-Other Professional Services	4,000.00
11-000-252-580	Administrative Information Technology-Travel	953.87
11-190-100-106	Regular Programs- Instructional Aides	5,443.94
11-401-100-890	School Sponsored Co-Curricular Activities-Misc Expenditures	200.00
<b>Total Transfer In</b>		<b>\$130,163.83</b>

**From:**

<b>Account Number</b>	<b>Description</b>	<b>Amount</b>
11-000-213-110	Health Services-Substitute Salaries	\$3,800.00
11-000-218-890	Guidance Services-General Supplies	10.00
11-000-252-610	Administrative Information Technology	5,440.00
11-000-261-420	Required Maintenance-Repairs and Maintenance	95,762.93
11-000-261-610	Required Maintenance-General Supplies	14,553.09
11-000-230-334	General Administration-Architect	4,000.00
11-000-252-340	Administrative Information Technology-Technical Services	953.87
11-190-100-610	Regular Programs-Instructional Supplies	5,443.94
11-401-100-610	School Sponsored Co-Curricular Activities-General Supplies	200.00
<b>Total Transfers Out</b>		<b>\$130,163.83</b>

7. Move to approve payment application #11, in the amount of \$395,914.34 to Daskal LLC for the Demarest Middle School Gymnasium addition, NJDOE Project # 1070-040-23-1000, as recommended by the Chief School Administrator.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.