



Board of Trustees Meeting

June 7, 2022

Meeting Location

ADAIR COUNTRY INN – Bethlehem, NH

APPROVED

**Present**

Melanie Robbins, Chairperson

Georgia Caron, Sec/Treas

Lisa Lavoie, Superintendent

Judith McGann, Board Member

Marion Anastasia, Board Member

Marcella Shamberger, Business Manager

**Absent**

Troy Merner, Board Member

Linda Martellucci, Parent Member

Catalina Celentano, Vice-Chair

**NCCA Board of Trustees Meeting**

Melanie Robbins called the meeting to order at 8:23 am.

- Lisa asked if anyone had any conflicts or changes with the 2022-2023 board meeting schedule. Everyone was in agreement with the schedule.
- Lisa discussed Board membership and two new members who would be potentially joining beginning in the fall. Rebecca Metcalf from Casella (meeting with her next week) and Jon Dugan from Stark, a retired educator.
- Officer positions were discussed. Melanie would like to step down as Chair. Georgia Caron made a motion to have Judith McGann be the Chair for 2022-2023, Melanie Robbins seconded the motion. Motion passes. Melanie Robbins made a motion to make Georgia Caron Vice-Chair, Judith McGann seconded the motion. **Board unanimously approved.**

**Approval of Minutes: May 19, 2022**

A motion was made by Melanie Robbins and seconded by Georgia Caron to accept the

- Minutes. **Board unanimously approved.**

**Graduation Reflections**

In 18 years, this was the smallest graduating class that NCCA has had. Marion Anastasia mentioned how intimate the ceremony was and how wonderful the student speakers did.

### **2020-2025 Strategic Plan/Reflections**

NCCA strategic plan has continued to be updated throughout the year and Lisa reviewed plan with the members. There will be one final update at the last staff meeting on June 22, 2022. Lisa reported she was pleased to have grant funds to send 5 staff members to the ICLE's Model Schools Conference in Orlando at the end of this month. She is also looking forward to networking with ICLE as they facilitated the development of the strategic plan.

### **Summer 2022 Professional Development**

Title IV grant was approved. Kate, Lisa, Tim and Rich will be working on the middle school curriculum and STEM programming. Tim will be doing a book reading and workshop on Universal Design for Learning Online Book Discussion Summer Series.

### **2022-2023 Superintendent Goals**

Lisa outlined 5 goals

1. Build Upon and Strengthen School District & Community Relationships
2. Support Staff Goals/Staff Retention
3. Financial deep review of budget
4. Enrollments
5. Cross Training Plans

### **Financials**

Marci will be working on closeout. Fund Balances are in line where they should be. Will be preparing for year-end payroll and billing cycle. Title IV Stakeholder Update. Grant was approved for summer professional development on NCCA's middle school curriculum and STEM planning with WMSI.

### **Superintendent's Report**

- Youth Summit, June 9, 2022 – Mountain View Grand
- Painting facilities
- Title 1 presentations led by Rich Larcom and Gary Melanson as a family and community event
- Lisa will be participating in a virtual panel on Charter Schools from the Carsey Institute at UNH

### **Chair Report:**

Melanie Robbins thanked Lisa and her staff for the work they did in a successful school year. Thanked the board for their work this year.

**Meeting was adjourned 9:45AM**